

<b>MEETING:</b>	Full Council
<b>DATE:</b>	Thursday, 24 September 2020
<b>TIME:</b>	10.00 am
<b>VENUE:</b>	THIS MEETING WILL BE HELD VIRTUALLY

## AGENDA

### 1. Declarations of Interests

To receive any declarations of interest of a pecuniary or non-pecuniary nature from Members in respect of the items on this agenda (other than those recorded within the Minutes contained within the Minute Book).

### 2. Minutes (*Pages 7 - 20*)

To approve as a correct record the minutes of the meeting of the Council held on 30<sup>th</sup> July, 2020.

### 3. Communications

To consider any communications to be submitted by the Mayor or the Chief Executive.

#### **Recommendations to Council**

*The reports detailed below are subject to Audit and Governance Committee and Cabinet recommendations and are available to download from the Council's website. The Chair of the Audit and Governance Committee and the respective Cabinet Spokesperson will respond to any comments or amendments concerning these minutes.*

#### **Audit Committee – 29<sup>th</sup> July, 2020**

### 4. Local Code of Corporate Governance (*Pages 21 - 34*)

**RECOMMENDED TO FULL COUNCIL** that the Code of Corporate Governance as detailed within Appendix 1 to the report be approved.

#### **Cabinet – 23<sup>rd</sup> September, 2020**

### 5. Hoyland West Masterplan Framework (Round 2 Adoption) (Cab.23.9.2020/10) (*Pages 35 - 136*)

#### **RECOMMENDED TO FULL COUNCIL**

Recommendations to be supplied.

### 6. Community Asset Transfer – Lease Renewal of Dodworth Miners Welfare Recreation Ground (Cab.23.9.2020/9) (*Pages 137 - 146*)

#### **RECOMMENDED TO FULL COUNCIL**

Recommendations to be supplied.

### **Substantive Item**

7. Representation of the People Act 1983 - Appointment of Deputy Electoral Registration Officer and Deputy Returning Officer (*Pages 147 - 148*)

The Monitoring Officer will submit a report seeking to appoint the Executive Director Core Services as the Deputy Electoral Registration Officer and Deputy Returning Officer.

### **Minutes of the Regulatory Boards**

8. Planning Regulatory Board - 28th July, 2020 (*Pages 149 - 150*)
9. Audit and Governance Committee - 29th July, 2020 (*Pages 151 - 162*)
10. Planning Regulatory Board - 1st September, 2020 (*Pages 163 - 164*)
11. General Licensing Panel - Various (*Pages 165 - 166*)
12. Appeals, Awards and Standards - Various (*Pages 167 - 168*)

### **Minutes of the Scrutiny Committees**

13. Overview and Scrutiny Committee (Strong and Resilient Workstream) - 21st July, 2020 (*Pages 169 - 172*)

### **Minutes of the Area Councils**

14. North Area Council - 20th July, 2020 (*Pages 173 - 178*)
15. North East Area Council - 23rd July, 2020 (*Pages 179 - 182*)
16. Penistone Area Council - 23rd July, 2020 (*Pages 183 - 188*)
17. Dearne Area Council - 27th July, 2020 (*Pages 189 - 192*)
18. South Area Council - 31st July, 2020 (*Pages 193 - 196*)
19. Central Area Council - 3rd August, 2020 (*Pages 197 - 206*)

### **Minutes of the Cabinet Meetings**

20. Cabinet Meeting - 22nd July, 2020 (*Pages 207 - 210*)
21. Cabinet Meeting - 19th August, 2020 (*Pages 211 - 212*)
22. Cabinet Meeting - 9th September, 2020 (*Pages 213 - 216*)

**(NB. No Cabinet decisions have been called in from these meetings)**

23. Questions relating to Joint Authority, Police and Crime Panel and Combined Authority Business

**Minutes of the South Yorkshire Pensions Authority, South Yorkshire Fire and Rescue Authority, Sheffield City Region Mayoral Combined Authority Board, and Police and Crime Panel**

*Any Member of the Council shall have the opportunity to comment on any matters referred to in the following minutes.*

*The relevant representatives shall then be given the opportunity to respond to any comments made by Members on those minutes.*

24. Police and Crime Panel - 20th July, 2020 (Pages 217 - 230)
25. South Yorkshire Fire and Rescue Authority (Draft) - 27th July, 2020 (Pages 231 - 242)
26. Sheffield City Region Mayoral Combined Authority Board (Draft) - 27th July, 2020 (Pages 243 - 252)
27. Questions by Elected Members

To consider any questions which may have been received from Elected Members and which are asked pursuant to Standing Order No. 11.

(a) Councillor Lodge

*'An investment in Youth Services is needed more than ever, as such will the Cabinet Member responsible rethink the investment in the proposed town centre 'Youth Zone' and instead use the monies to invest in youth services in communities and the already existing groups that can deliver on these?'*

(b) Councillor Wilson

*'As part of the accelerated investment proposals CAB.16.10.2019/7 the cabinet agreed a number of themed proposals one of which was an initiative to have a positive environmental impact and to accelerate our zero carbon objectives.*

*£40,000 was allocated to design and commence a tree planting program across the borough. Could I ask in light of recent Council expenditure on the pandemic. How much of this allocation is still remaining and how many trees have been planted?'*

(c) Councillor Birkinshaw

*'At the Planning Regulatory Board held on September 1st., the proposed development regarding the Higham roundabout was raised by the two Dodworth members of the board.*

*Various questions and comments have been raised many times by Phil Birkinshaw at numerous council meetings in an effort to campaign for a link road to alleviate heavy commercial traffic using Higham Common Road since the opening of the Dodworth by-pass*

*Councillors Birkinshaw and Wright would like to ask once again on behalf of our Higham residents, what assurance can be provided that this link road will be fully constructed before any further development takes place?’*

(d) Councillor Fielding

*‘Earlier this month, Sheffield City Region announced that as part of their Roads Implementation Plan, a new junction 37a is being considered for the M1 to be delivered as early as the late 2020’s.*

*This news has understandably generated a good deal of press coverage and questions from residents about this major development. Can the Cabinet member please advise on the following:*

- *What has been the involvement of Barnsley Council in this proposal and when did the Council become aware that this new junction was being considered.*
- *What would the purpose of such a new junction be and what traffic problems would it be designed to alleviate?*
- *Where is the likely location for such a new junction?*

*Does the Council support the proposal for this new junction from the M1?’*

(e) Councillor Lodge

*‘Could the Cabinet Member responsible outline the cost of the 2020-21 ‘Street Blitz’ Programme?’*

(f) Councillor Greenhough

*‘None of the Covid 19 impact assessments we are using at the moment include a No Deal Brexit. With this looking increasingly likely, isn’t this something that should be included in the council’s economic forecasts?’*

(g) Councillor Lodge

*‘Given the likely increase in poverty in the Borough, due to Covid-19, would the Council look at creating a plan to tackle this before the proposed date of March 2021?’*

(h) Councillor Kitching

*‘On 23rd August a resident contacted me regarding the situation in the town centre involving anti-social behaviour, violence and drug use. I recognise the progress made in establishing a town centre team with partnership working with the police and the council to address these issues. However, it is worrying that despite this there are still problems and some residents are worried about their safety in the town centre. One of the key success factors in the town centre redevelopment is it being a family friendly environment where people feel safe. What additional steps are the council taking to create this environment?’*



(i) Councillor Greenhough

*'On 3rd September elected members received a briefing note from Public Health regarding Covid-19 and the commencement of proactive visits to and spot checks in licenced premises. In the briefing note it was stated that: "There have been instances of increased rates locally, some of these have been centred around licensed venues."*

*The hospitality sector reopened on 4th July. Please provide details on the following:*

- *How and when was advice issued by the council to the hospitality sector before re-opening?*
- *What work has been carried out by the council with the hospitality sector since reopening, how often is the advice issued updated?*
- *What, if any, enforcement action has been taken to date?'*

(j) Councillor Kitching

*'What has happened to all the devices handed in by members and officers in the recent IT device refresh? Have these been cleaned and recycled?'*



Sarah Norman  
Chief Executive

Wednesday, 16 September 2020

This page is intentionally left blank

<b>MEETING:</b>	Full Council
<b>DATE:</b>	Thursday, 30 July 2020
<b>TIME:</b>	10.00 am
<b>VENUE:</b>	THIS MEETING WILL BE HELD VIRTUALLY

## MINUTES

<b>Present</b>	The Mayor (Councillor Markham)
Central Ward	- Councillors Bruff and Dyson
Cudworth Ward	- Councillors Hayward, Houghton CBE and Wraith MBE
Darfield Ward	- Councillors Saunders and Smith
Darton East Ward	- Councillors Charlesworth, Hunt and Spence
Darton West Ward	- Councillors A. Cave, T. Cave and Howard
Dearne North Ward	- Councillors Gardiner, Gollick and Phillips
Dearne South Ward	- Councillors Danforth, C. Johnson and Noble
Dodworth Ward	- Councillors P. Birkinshaw, Fielding and Wright
Hoyland Milton Ward	- Councillors Franklin, Shepherd and Stowe
Kingstone Ward	- Councillors Mitchell and Williams
Monk Bretton Ward	- Councillors Felton, Green and Richardson
North East Ward	- Councillors Cherryholme, Ennis OBE and Higginbottom
Old Town Ward	- Councillors Lofts, Newing and Pickering
Penistone East Ward	- Councillors Barnard, Hand-Davis and Wilson
Penistone West Ward	- Councillors David Griffin and Kitching
Rockingham Ward	- Councillors Andrews BEM and Lamb
Royston Ward	- Councillors Cheetham, Makinson and McCarthy
St. Helen's Ward	- Councillors Leech, Platts and Tattersall
Stairfoot Ward	- Councillors Bowler, Gillis and W. Johnson
Wombwell Ward	- Councillors Eastwood, Frost and Daniel Griffin
Worsbrough Ward	- Councillors Carr, Clarke and Lodge

## **218. Councillor D Birkinshaw - Commemoration**

Members of the Council acknowledged the recent passing of Councillor Doug Birkinshaw.

Tributes to his hard work and dedication to the Council, as Chair of the Planning Regulatory Board, member of the Central Area Council and as a local Ward Member were led by Councillor Sir Steve Houghton CBE (Leader of the Council, Councillor Bruff (local Ward colleague), Councillor Richardson (interim Chair of the Planning Regulatory Board) and by the Mayor (Councillor Markham). Condolences were also expressed to his wife and family at their sad loss.

Everyone was invited to take part in a minute silence in his memory.

## **219. Declarations of Interests**

Councillor Tattersall declared a non pecuniary interest in Minute No 229 (a) 'Questions by Elected Members' in view of her Membership of the Berneslai Homes Board.

## **220. Minutes**

The minutes of the meetings held on the 6<sup>th</sup> and 27<sup>th</sup> February, 2020 were taken as read and signed by the Chair as a correct record.

## **221. Communications**

### Defence Employer Recognition Scheme Gold Award

The Chief Executive reminded Members that the Council had worked hard as part of the Armed Forces Covenant and had pledged to ensure that the Armed Forces Community would not be disadvantaged in accessing the Council's services after they had served in the military. A commitment had been made to support the Armed Forces Community in Barnsley, therefore she was delighted to announce that the Council had been awarded Gold Standard for its work to support the Armed Forces Community. This was the highest award offered by the Defence Employer Recognition Scheme.

The Defence Employer Recognition Scheme encouraged employers to support defence and the Armed Forces Community and inspire others to do the same. The scheme encompassed bronze, silver and gold awards for employer organisation that pledged, demonstrated or advocated support to defence and the Armed Forces Community and aligned their values with the Armed Forces Covenant.

The Council's Gold Award was based on meeting a number of criteria that showed what the Authority had done to support the Armed Forces Community.

Some of these included:

- The Armed Forces webpage which had comprehensive information for those who served or had served and their families

- Launching Yorkshire's very first HM Service Armed Forces Walkway – the only one in the Yorkshire and Humberside region
- Celebrating Armed Forces Day working with Armed Forces Groups to raise the profile and attendance at Community led events
- Implementing Human Resources policies to support serving or ex serving personnel who work for the Council
- Working and leading on projects through the Sheffield City Region Mayor's Office and all four local Authorities support to homeless veterans
- New training and e-learning packages

The Council was proud that the authority could now use the Gold Standard Logo to celebrate the fantastic work and dedication of the Teams, Members and the Community Groups the Council worked with that supported the Armed Forces Families in Barnsley.

Thanks and congratulations were extended to all those involved.

Councillor Hayward (Armed Forces Champion) on behalf of serving and retired ex serving forces thanked the Council for being an exemplary employer and for the tremendous achievement in being awarded the Gold Standard. He also asked to thank Jayne Hellowell (Head of Commissioning – Healthier Communities) and her Team who had done a massive amount of work to bring this Gold Standard award home to Barnsley.

Councillor Platts (Cabinet Spokesperson for Adults and Communities) echoed the comments made and stated that this was a brilliant outcome for the Armed Forces Community in Barnsley. She also gave a special thanks to Jayne Hellowell who, as an ex forces member herself had brought energy, focus and passion to the Armed Forces Covenant Group. She expressed her thanks to all concerned in achieving this award.

The Mayor also expressed her thanks to everyone who had contributed to this achievement and especially for the work undertaken by the Chief Executive and Councillor Hayward in his capacity as Armed Forces Champion who had been a massive driving force in this.

## **222. Public Health - Covid Update**

Ms Julia Burrows (Director of Public Health) gave a presentation giving an update of the current position with regard to the Covid 19 pandemic within Barnsley.

The presentation gave details of the following:

- A brief outline of the disease, its impact and the ways in which people could be protected
- A 'look back' over the last five months of the number of Covid 19 cases for England, Yorkshire and the Humber region and for Barnsley
- The number of Covid 19 daily cases so far within Barnsley – as at 28<sup>th</sup> July, 2020 there were 1976 cases giving a cumulative rate of 804.2 per 100,00 of the population
- Details of the early July figures – which indicated higher rates across South Yorkshire and a reducing number (albeit slower rate) within Barnsley

compared to other 'watchlist' areas. It was noted that this had driven the decision to increase local testing in order to identify more cases

- Information about Covid 19 testing in Barnsley
- Information about enhanced testing – it was noted that 450-475 people were tested per day on average and that 3,52 had been tested within the last 7 days. The information also provided details of the number of positive tests
- A breakdown of the enhanced testing within Barnsley for the last two weeks indicating that the number of new cases remained low despite the undertaking of more testing. In addition, it was pleasing to note that Barnsley was no longer within the top 10 of Local Authorities with the highest infections
- The development of the Outbreak Control Plan and the seven key themes thereof. It was noted that this Plan built on existing health protection plans to identify and suppress possible outbreaks before they gained momentum, put in place control measures and protected the public's health
- The establishment on the 30<sup>th</sup> June, 2020, composition and remit of an Outbreak Control Engagement Group. This Board oversaw the prevention of Coronavirus transmission within the Borough and ensured that outbreaks were managed effectively if and when they occurred
- The provision of Face Coverings both to staff and to Barnsley residents
- A reminder of the 6 steps that people could do to help control Coronavirus

The Director of Public Health concluded her presentation by thanking all Members for their support during this difficult period.

The Mayor, in thanking the Director of Public Health for her presentation indicated that any Members wanting to know more information and ask further questions should contact the Director of Public Health by email.

## **223. Recovery Plan - Update**

Mr Paul Castle (Service Director Environment and Transportation) gave a presentation giving an update of the current position with regard to Recovery and Renewal as a result of the Covid pandemic.

The presentation gave details of the following:

- The purpose of the Recovery and Renewal Strategy and outlining what the Council was trying to achieve and the involvement of the Council's partners. It was noted that there were five key themes focussing on:
  - Health and Wellbeing
  - Business Economy
  - Community Resilience
  - Education and Skills
  - Infrastructure and the Environment
- The Headline Recovery Messages. It was particularly noted that the roadmap for recovery centred around three stages:
  - Restarting Services
  - Recovering the organisation
  - Renewal of the Borough
- The key Health and Wellbeing initiatives involving
  - The Outbreak Control Plan, the Outbreak Control Engagement Board and outbreak Management Group

- The Outbreak Management and Testing arrangements
- The focus on the latent/surge demand on services such as Adult Social Care and Children's Services
- To focus on understanding and responding to mental health impacts, and planning for short, medium and long term need
- Business Economy initiatives involving
  - The delivery of financial relief schemes
  - People, Employment and Skills and focusing on interventions
  - Ensuring Regulatory Compliance particularly in relation to the investigation of Covid clusters and contact tracing
  - Complementing the Sheffield City Region work and linking with longer term inclusive economic strategies and applications for funding opportunities
- Community Resilience issues involving
  - Focussing on specific recovery areas
  - Ensuring clear Emergency Response plans were in place – in this respect reference was also made to the need to accommodate the potential for a second spike
  - The restoration of the Democratic arrangements
  - Crime and Disorder initiatives delivered through existing Safer Barnsley Partnership governance arrangements
- Education and Skills initiatives involving
  - Close working with Public Health in relation to the issuing of advice, guidance and support including the development of outbreak plans and associated guidance
  - The reopening from September of Schools, Early Years Settings and other Educational settings
  - Transition plans for pupils moving educational phases
  - Summer Provision by schools
- Environment and Infrastructure developments including
  - The safe use of public transport
  - The restarting of Highways programmes and Neighbourhood services
  - The opening of public realm and green spaces
  - The work being undertaken to increase the levels of active travel and particularly to retain improvements in air quality
  - Working with the Ministry of Justice to reinstate the judiciary system
  - Public Transport and Active travel initiatives
  - Work in relation to SEND and Free Travel
  - The work being undertaken to build on Carbon Gains
- Business Continuity – working with and supporting staff. Initiatives included
  - Workforce support, Mental Health and Wellbeing
  - Smart working initiatives
  - Planning for concurrent events such as Brexit and Winter Planning
- The Communications approach, guiding principles and key messages in relation to Recovery and Renewal
- The Recovery Roadmap identified under the five key themes for:
  - June and July
  - July to October

The Service Director concluded his presentation by thanking all Members for their support during this difficult period.

The Mayor, in thanking the Service Director (Environment and Transportation) for his presentation indicated that any Members wanting to know more information and ask further questions should contact the Service Director by email.

#### **224. Overview and Scrutiny Annual Report 2019-20**

Moved by Councillor Ennis – Seconded by Councillor Lodge; and

**RESOLVED** that the first Overview and Scrutiny Annual Report be received and that the contribution of the work undertaken in further improving services across the Borough be noted.

#### **225. Minutes of Regulatory Boards, Scrutiny Committee and Area Councils - Various**

Moved by Councillor Shepherd - Seconded by Councillor Makinson; and

**RESOLVED** that the minutes as printed and now submitted of the proceedings of the following Regulatory Boards, Overview and Scrutiny Committees and Area Councils held on the dates specified be received:

- Planning Regulatory Board – 18<sup>th</sup> February, 17<sup>th</sup> March, 19<sup>th</sup> May and 16<sup>th</sup> June, 2020
- General Licensing Regulatory Board – 19<sup>th</sup> February, 2020
- General Licensing Regulatory Board Panel (notes of meetings) – various
- Statutory Licensing Regulatory Board – 19<sup>th</sup> February and Special Meeting held on the 3<sup>rd</sup> June, 2020
- Audit and Governance Committee – 3<sup>rd</sup> June and Special Meeting held on the 25<sup>th</sup> June, 2020
- Appeals, Awards and Standards Regulatory Board Panels – various
- Overview and Scrutiny Committee (Thriving and Vibrant Economy Workstream – 4<sup>th</sup> February and 9<sup>th</sup> June, 2020
- Overview and Scrutiny Committee (People Achieving their Potential Workstream) – 10<sup>th</sup> March and 9<sup>th</sup> July, 2020
- Overview and Scrutiny Committee – 12<sup>th</sup> May, 2020
- Central Area Council – 13<sup>th</sup> January, 9<sup>th</sup> March, and 9<sup>th</sup> June, 2020
- Dearne Area Council – 20<sup>th</sup> January, 16<sup>th</sup> March and 8<sup>th</sup> June, 2020
- North Area Council – 27<sup>th</sup> January, 16<sup>th</sup> March and 5<sup>th</sup> June, 2020
- North East Area Council – 30<sup>th</sup> January and 4<sup>th</sup> June, 2020
- Penistone Area Council – 13<sup>th</sup> February and 4<sup>th</sup> June, 2020
- South Area Council – 14<sup>th</sup> February and 5<sup>th</sup> June, 2020

#### **226. Cabinet Meetings - various**

Moved by Councillor Sir Stephen Houghton, CBE – Seconded by Councillor Andrews BEM; and

**RESOLVED** that the minutes as printed and now submitted of the Cabinet Meetings held on the 22<sup>nd</sup> January, 5<sup>th</sup> and 19<sup>th</sup> February, 18<sup>th</sup> March, 15<sup>th</sup> and 29<sup>th</sup> April, 13<sup>th</sup> and 27<sup>th</sup> May, 10<sup>th</sup> and 24<sup>th</sup> June and 8<sup>th</sup> July, 2020 be received.



## 227. Questions relating to Joint Authority, Police and Crime Panel and Combined Authority Business

The Chief Executive reported that she had received no questions from Elected Members in accordance with Standing Order No. 12.

## 228. Joint Authority, Police and Crime Panel and Combined Authority Meetings - minutes

**RESOLVED** that the minutes of the Joint Authority, Police and Crime Panel and Combined Authority meetings as detailed below be noted:

- South Yorkshire Fire and Rescue Authority – 25<sup>th</sup> November, 2019, 13<sup>th</sup> January, 10<sup>th</sup> February and 22<sup>nd</sup> June, 2020 (Annual and Ordinary Meetings Draft Minutes)
- Police and Crime Panel – 2<sup>nd</sup> December, 2019, 6<sup>th</sup> February and 8<sup>th</sup> June, 2020 (Annual Meeting Draft Minutes)
- South Yorkshire Pensions Authority – 23<sup>rd</sup> January, 19<sup>th</sup> March and 11<sup>th</sup> June, 2020 (Annual and Ordinary Meetings)
- Sheffield City Region Mayoral Combined Authority Board – 27<sup>th</sup> January, 15<sup>th</sup> April and 1<sup>st</sup> June, 2020

## 229. Questions by Elected Members

The Chief Executive reported that she had received no questions from Elected Members in accordance with Standing Order No. 11.

**Note: a maximum of 30 minutes was allocated for this item in accordance with Standing Order No 11 (2)(d).**

### (a) Councillor Ennis

*'How many Berneslai Homes Tenants are in receipt of Universal Credit Payments and how many of those are in rent arrears? In providing this response could you please indicate the number and percentage of claimants and for those in rent arrears?'*

Councillor Gardiner, Cabinet Spokesperson for Core Services, thanked Councillor Ennis for the question and stated that at the end of June 2020 some 20% (3669) of Council tenants were claiming Universal Credit including the housing element. 66% of tenants had outstanding balances and the arrears represented 56% of gross rent arrears. The average debt of tenants in receipt of Universal Credit was £487 compared to £220 for those not in receipt of Universal Credit.

During 2019/20 the overall rent collection rate for tenants claiming Universal Credit was 93.82% compared to an overall collection rate of 97.48%. The Cabinet Spokesperson stated that he felt that this was an excellent rate of collection under what were very extreme circumstances.

Councillor Ennis commented that he had submitted this question three months ago primarily because at that time, Hull City Council had a high number of their tenants in receipt of Universal Credit who were in rent arrears and he had wanted to contrast Barnsley's statistics with there. The Council had, however, had another three

months of crisis since the question had been tabled and he asked, therefore, as a supplementary question, whether rent arrears had gone up in general as a consequence of Covid 19 and in particular in relation to tenants in receipt of Universal Credit.

The Cabinet Spokesperson stated that there had been a slight increase in arrears but as previously stated, this had not had a great impact on collection rates or indeed the amount of Council Tax that the Council had received. He also stated that anyone who was in receipt of Universal Credit or any other Council Tax Payer who was encountering difficulties in paying should contact the Finance Department for help and support.

(b) Councillor Hunt

*'As of mid-July the rates of Covid-19 in Barnsley are falling but are still above the national average. The Council's Public Health Department should be congratulated for the role that they have played during the crisis. In other parts of the country, including Leicester, local authorities have criticised Government for the lack of availability of key data to be able to effectively tackle local outbreaks. Is Barnsley Council getting the data it needs from the Government?'*

Councillor Andrews, Deputy Leader, thanked Councillor Hunt for his question and for the recognition of the work done by Public Health as well as all other Council Staff during this Covid 19 crisis. This had been very much a whole team effort working in collaboration with Partners across local and wider sectors.

Access to data that supported the proactive and reactive local outbreak work had improved, particularly in recent weeks. This included local data sharing with Partner organisation and access to more detailed data from national bodies. It was appreciated that complete and immediate data provision may not be possible due to the complexity and fast pace of the current situation, however, the Council would continue to make the best use of what was available to guide its actions.

As new data became accessible to Local Authorities, the Council had been learning how to use this and, therefore, had knowledge of where gaps remained. An example included clarifying how many people (and who) had used different testing sites across Barnsley (including those testing positive) so there could be a better understanding of local transmission so that there could be appropriately targeted intervention.

There were opportunities to feedback regarding data requirements and this had helped to address some needs, although others remained outstanding. In addition, open data sharing enabled during the response phase of Covid 19 had been extremely valuable in being able to support the local population holistically and opportunities to extend this into recovery and beyond would be very welcome.

Councillor Hunt thanked the Deputy Leader for his response. He commented that it sounded as though the Council was receiving most of the data it needed but perhaps not all that it needed to be able to best tackle any local outbreaks that occurred. He asked, therefore, as a supplementary question, what the Council was doing to try to obtain or improve the level of data it received from government.

The Deputy Leader commented that the Authority was in contact with Public Health England and the government at all times and he stated that the information received had improved over the last few weeks, although he acknowledged that sometimes this was delayed. He particularly paid tribute to the work of Dr A Snell at Barnsley District General Hospital and stated that information was as up to date as possible and this was then forwarded to the Outbreak Control Board for information and action.

(c) Councillor Wright

*Could the Cabinet member for Place please advise on the following:*

- *How many trees have been lifted or felled in Penny Pie Park?*
- *How many have been transplanted?*
- *Why have those that have been discarded not been transplanted?*
- *How many new trees are to be planted in the Park?*
- *What will be the net gain or net loss of trees in Penny Pie Park?*

Councillor Lamb, Cabinet Spokesperson for Place (Environment and Transportation) commented that of the 239 trees that were in the park, 72 had been removed. This was made up of the original 66 trees identified, but also an additional 6 of which were initially identified for relocation but on closer inspection on the day proved not to be viable.

Initially, 15 trees had been identified as being a suitable size to be uplifted and replanted within the park prior to any construction works being carried out and 9 of these had been successfully relocated.

The trees that had to be removed had not been viable for relocation due to several reasons including issues with roots systems and growth issues.

The Authority was committed to planting more trees than were removed with a minimum of 243 trees in Penny Pie Park after completion of the works. There would be a minimum gain of 4 trees within the park.

During the consultation period concerns were raised by members of the public in relation to the number of trees in the park and these very encouraging figures very much demonstrated that the Council had listened to what had been said and had acted in response to the public consultation.

Councillor Wright declined to ask a supplementary question.

(d) Councillor Hunt

*'The Leader must be aware of the national campaign by Excluded UK, seeking to secure financial support from the Government for the millions of self-employed individuals in the UK who have fallen through the gaps of support and found themselves with zero income during the Covid crisis. What is the authority doing to identify and support those individuals, from a vast range of backgrounds and professions, who live in Barnsley borough and have found themselves in this dire situation?'*

Councillor Cheetham, Cabinet Spokesperson for Place (Regeneration and Culture), thanked Councillor Hunt for drawing attention to the work of Excluded UK. As anyone who had been self employed 'excluded' was exactly what it was felt like on many occasions especially during the current crisis. The national media had reported quite widely that many of the actions that the government took did exclude the self employed from obtaining the support they needed. He also wanted to take this opportunity to thank the officers, advisers and partners who had done a fantastic job in keeping abreast of the constantly changing picture of what had been available in terms of help and support. It had been an incredibly taxing job dealing with government announcements on one day with the publication of the details several days later which sometimes bore no resemblance to that had been published. This had often caused a great deal of confusion and distress to business owners and the feedback received from those businesses and the self employed had been that the advisors had been exemplary in minimising that confusion and signposting them to appropriate services.

The Council had already provided support to self-employed individuals who needed it and had a good working relationship with the sector.

- There was a dedicated helpline and web chat to offer support and advice to those suffering financial difficulty.
- There had been a suspension of all Council Tax recovery action and offers had been made of Council Tax payment holidays as well as action on rents and Business Rates.
- The Council had processed over 5,000 new claims for the Local Council Tax support scheme many from self-employed applicants.
- Individuals had been signposted to apply for the governments Self-Employed Income Support Scheme
- Individuals had been supported to apply for Universal Credit and other benefits
- People had been referred to other government support such as those provided by the Arts Council and Enterprise Nation and others where there was sector specific support for their businesses – this was particularly wide ranging
- The Award-winning Enterprising Barnsley Team had provided a range of business support services, specifically the Launchpad Team who were providing a wide range of online support to individuals who had started or were starting their own businesses and to those who were self employed
- A new helpdesk provided by the Employment and Skills Team was supporting individuals
- The Council was leading the way in working with the Sheffield City Region Combined Authority in their recovery plan and activities to support companies and individuals to recover from the crisis

Councillor Hunt thanked the Cabinet Spokesperson for his response. He too felt that Enterprising Barnsley and the Council had done a fantastic job to support small businesses and he made particular note of the speed that the grants had been distributed to businesses at the end of March which had been fantastic. He felt that the primary role of providing support was that of central government and indeed 239 MP's across all political parties had signed up to the Excluded UK all party Parliamentary Group, however, the MP's for Barnsley Central, Barnsley East, Penistone and Stocksbridge and Wentworth and Dearne had not joined this Group and he asked, as a supplementary question, whether or not the Cabinet

Spokesperson could use his influence to ask these MP's to join this Group which was striving to help individuals who were struggling at this very difficult time.

The Cabinet Spokesperson stated that he was happy to do that and also stated that Councillor Hunt could also do this in his capacity as a resident of the area.

(e) Councillor Greenhough

*'The Leader has announced, in a letter to all residents, the challenging financial position that the Council finds itself in as a result of the Covid 19 crisis.*

*What action is the Council taking to balance this year's budget, and how will that be approved?'*

Councillor Gardiner, Cabinet Spokesperson for Core Services, thanked Councillor Greenhough for his question. The anticipated budget gap would be met from a combination of a continued moratorium on all non-essential spend and the postponement of many of the investments that had been planned to be taken forward this year. Although this meant that the Authority would be able to meet the budget gap and deliver a balanced budget at the end of the year it was unlikely that the Council would be able to concentrate its efforts totally on the recovery of the local economy and communities. He stressed that from a financial perspective whilst the Authority was able to meet the budget deficit and could look forward to future years and an improvement in the financial forecast of the whole country, unfortunately the Council did not have sufficient reserves to be able to meet every need of every resident but would continue to fight to meet those expectations, needs and concerns.

Councillor Greenhough was not in attendance to ask a supplementary question.

(f) Councillor Kitching

*'The theatre industry and the arts in general are likely to be one of the last to recover from the Covid crisis, and some theatres may not recover at all. We are rightly proud of our theatres in Barnsley and our thriving arts scene will no doubt form an essential part of the town's recover and regeneration.*

*What level of support is the Council offering to local theatres to ensure they survive? For example, will there be help with rent and leases?'*

Councillor Cheetham, Cabinet Spokesperson for Place (Regeneration and Culture) thanked Councillor Kitching for her question. He stated that all Members shared the concerns expressed about the arts and the creative sector and, as expressed in the national media, there was great concern at the number of theatres, including national theatres, that had announced long term and even permanent closures. This was certainly not something that was wanted to be seen in Barnsley.

Barnsley Theatres had benefited from the Government Grant Scheme of either £25,000 or £10,000 (depending on eligibility criteria) and this was distributed by the Council at an early stage in the crisis in order to alleviate immediate pressures and anxiety for staff. All theatres had also benefited from the Retail, Leisure and Hospitality Business Rates Relief Scheme which meant that they had not had to pay business rates this financial year.

The Culture and Visitor Economy Team was also supporting theatres where they may be eligible for additional funding, for example through the Stronger Towns Bid, High Street Heritage Action Zone Fund and the Future High Streets bid and a number of others. The Service had also commissioned a report by Chamberlain Walker Economics on behalf of the Sheffield City Region which made a business case for investment in Arts, Culture and Heritage in the region which would help to position the sector for future investment as it had been a major contributor to the town in recent years.

The government had recently announced a substantial amount of additional funding for the arts, culture and heritage sector which would be distributed by the Arts Council, National heritage Lottery Fund and Historic England. The Council had a good relationship with those organisations and the Culture and Visitor Economy Service was in close contact with them and was currently awaiting decisions and criteria to apply.

All creative and cultural organisations and businesses could access Enterprising Barnsley and a number had already received advice and support including the Launchpad start up programme. The Council was ensuring that it had the relevant knowledge available to help companies in that sector with their recovery from Covid.

Referring back to the previous answer provided to Councillor Hunt, the Arts Council had issued grants to individual self-employed artists and to individual creative talents and a number of local artists had been able to benefit from that scheme.

Councillor Kitching thanked Councillor Cheetham for his incredibly reassuring response and she asked, as a supplementary question, whether the Council would consider over the coming weeks and months putting on something like an open air theatre event such as a fenced ticketed area in somewhere like Locke Park that would allow the theatre industry to begin to re-start in a safe socially-distanced manner and get money back into the pockets of many self employed people involved in that industry.

The Cabinet Spokesperson stated that such events would commence as soon as possible but the current environment made this complex. There were, however, other avenues to explore and Members could not have failed to notice the extraordinary innovative work being undertaken on digital platforms that the Culture and Theatres Teams had made in recent weeks. This had been noticed around the world and had been picked up in the national and international media including at the virtual Mayor's Parade.

Many events and virtual tours had been undertaken online. These digital events would not only raise awareness of cultural and arts activities but could also assist in bringing in income. He commented that some theatres were looking at long term closures and would possibly not be opening until well into next year if not later. It was pleasing to note, therefore, that local theatres were looking to reopen hopefully towards the end of the year.

(g) Councillor Kitching

*'Leisure centres and swimming pools are receiving very little support from the government. Given the importance of exercise on both physical and mental health*

*and well-being, what are the Council's plans to keep leisure centres open in this time of huge financial uncertainty?'*

Councillor Cheetham, Cabinet Spokesperson for Place (Regeneration and Culture) thanked Councillor Kitching for the question. He stated that all Council Sports Centres closed on the 21<sup>st</sup> March, 2020 following the government announcement. 88% of the staff had been furloughed with the remaining 12% being retained to perform essential maintenance duties.

Officers engaged with the Senior Management Team at Barnsley Premier Leisure and were successful in obtaining business rates relief under the Retail, Leisure and Hospitality Scheme. This was for all sites in the Borough. In addition, during this time it was thought prudent to bring forward planned maintenance programmes which would otherwise have meant closing certain sites to be able to get the work done. This had negated the need for further closures and would not affect future revenue or operation.

More recently, plans had been drawn up for the reopening of the Leisure Centres and these were successfully implemented on the 25<sup>th</sup> July, 2020 when the facilities were reopened. Officers from the Council and from Barnsley Premier Leisure were continuing to work together to monitor the situation and to react to any further announcements by central government. Further information had recently been issued in relation to swimming pools and gyms.

The Council Leisure Centres were in a slightly more difficult position than some private operators as they were seen more as a public service with more vulnerable people in attendance. The Dorothy Hyman Centre, for example, was used by some NHS services and there were, therefore, vulnerable people on site. The Council was, however, looking to have as many services up and running as possible.

Councillor Kitching commented on the fantastic news about the phased opening of the Centres but she accepted the challenges around that. As this was an important public service and the Council was going to be faced with difficult financial decisions, she asked, as a supplementary question, whether the Council would be in a position to offer assurances to residents that it would be able to keep all of its Leisure Centres open going forwards over the next few years.

The Cabinet Spokesperson stated that he would like to give that assurance but in the current financial climate this was not possible. It was certainly the intention of the Council, however, to maintain its investment and he hoped that the planned maintenance and investment being made currently would give reassurance to residents.

### **230. Question by a Member of the Public**

The Council received a written question received from a Member of the Public together with the response provided by the appropriate Cabinet Support Member.

.....  
Chair





# Item 4

## Report of the Head of Internal Audit, Anti-Fraud and Assurance

### AUDIT COMMITTEE – 29 July 2020

#### Local Code of Corporate Governance

#### 1. Purpose of this report

- 1.1 To consider the revised Local Code of Corporate Governance attached as Appendix One to this report.

#### 2. Recommendation

- 2.1 **The Audit Committee is asked to consider and approve the Local Code of Corporate Governance and its publication on the BMBC website.**

#### 3. Background information

- 3.1 The Local Code of Corporate Governance is the overall statement of the Council's corporate governance principles and commitments.
- 3.2 Whilst there is no legal or statutory requirement for a Council to have a Local Code of Corporate Governance, it is good practice to have one and publish it to demonstrate the Council's commitment to high standards of corporate governance.
- 3.3 The existing Local Code of Corporate Governance published on the Council's website is dated 2016/17 and the links and references within it are now largely out of date. The document is not easy to read, it is repetitive and difficult to find as it is embedded within an Audit Committee Report dated March 2017.
- 3.4 The Local Code of Corporate Governance has therefore been reviewed and revised and the intention is that it will be published as part of a developing suite of governance documents which will include the Annual Governance Review Process and the Annual Governance Statement.
- 3.5 The Code has been prepared in accordance with the CIPFA publication "Delivering Good Governance in Local Government: Framework" (2016) – which sets out the standards for local authority governance in the UK
- 3.6 Sections 1 - 4 of the Code outline:
- An introduction to delivering good governance
  - How this is monitored and reviewed

- A signed certification of the Code by the Leader of the Council and the Chief Executive – acknowledging their commitment to the Code and the Councils governance arrangements
- An overview of the governance structure and responsibilities across Barnsley Council

3.7 Appendix A of the Local Code of Corporate Governance focuses on the 7 principles of corporate governance and alongside each principle details of Barnsley's commitment to achieving good governance in practice are outlined.

## **Appendices:**

### **Appendix One – Local Code of Corporate Governance**

**Officer Contact:** Corporate Governance and Assurance Manager

**Email:** [alisonsalt@barnsley.gov.uk](mailto:alisonsalt@barnsley.gov.uk)

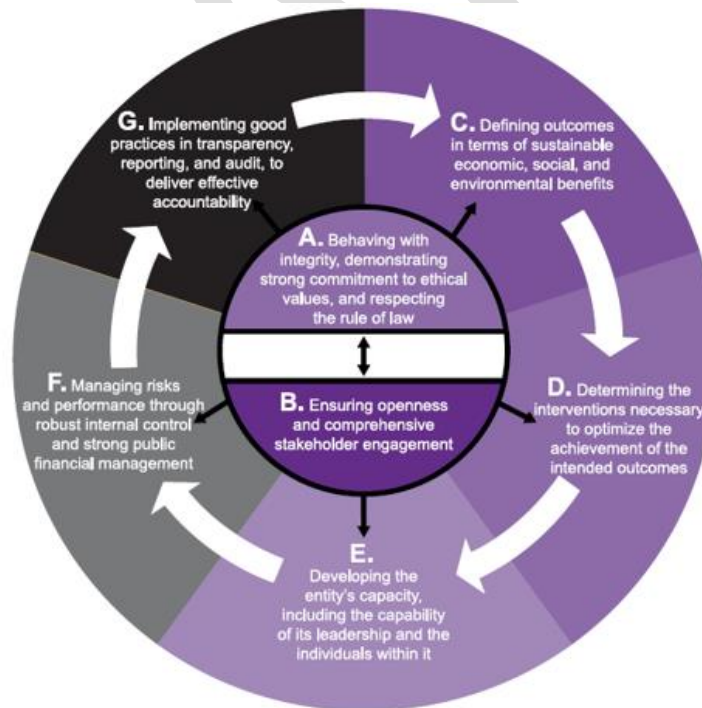
**Date:** 14 July 2020

## 1. Introduction to Delivering Good Governance

1.1 The Council is committed to ensuring good governance principles and management practices are adopted in all business activities to ensure public trust. This Code of Corporate Governance provides a public statement that sets out the way in which the Council will meet and demonstrate that commitment. It includes the political arrangements, administrative systems, policies and processes as well as the culture and values that underpin arrangements for the effective:

- Allocation of resources in accordance with agreed policies and priorities
- Sound, transparent and inclusive decision making
- Management of the organisation, performance and accountability for the use of those resources in order to achieve the desired outcomes for service users and communities

1.2 “Delivering Good Governance in Local Government: Framework” (2016) published by CIPFA provides guidance on the standards for local authority governance in the UK. This Framework sets out seven core principles of governance as detailed in the diagram below, and illustrates that good governance is dynamic and involves continuous evaluation and review.



- 1.3 Barnsley Council has adopted these principles of good governance and developed its Code of Corporate Governance to reflect its responsibilities. This Code sets out the key systems, policies and procedures that comprise the Council's Governance Framework.
- 1.4 The Council's key governance areas are reviewed annually to provide assurances with regards effectiveness as part of the preparation of the annual governance statement.
- 1.5 The Council recognises that establishing and maintaining a culture of good governance is as important as putting in place a framework of policies and procedures. The Council expects members and officers to uphold the highest standards of ethics, conduct and behaviour and to act with openness, integrity and accountability in carrying out their duties.
- 1.6 This Code aims to ensure that the Council is doing the right things, in the right way. Further information regarding each of the seven core principles and the behaviours and actions that demonstrate good governance in practice are detailed at Appendix A.

## **2. Monitoring and Review**

- 2.1 Regulation 6(1)(a) of the Accounts and Audit Regulations 2015 requires an authority to conduct a review of the effectiveness of its systems of internal control and include a statement on the review with any published Statement of Accounts. This is known as the Annual Governance Statement.
- 2.2 As such the Council will monitor its governance arrangements for their effectiveness in practice and will review them on a continuing basis to ensure that they are up to date and working effectively. The Council's Governance Assurance Framework sets out in more detail how the Council will seek assurance on its adherence to the principles of governance.
- 2.3 On an annual basis the Leader of the Council and the Chief Executive will publish an Annual Governance Statement, which will:
- Assess how the Council has complied with the Code of Corporate Governance
  - Provide an opinion of the effectiveness of the Council's arrangements
  - Provide details of how continual improvement in the systems of governance will be achieved.

## **3. Certification**

- 3.1 We hereby certify our commitment to this Code of Corporate Governance and will ensure that the Council continues to review, evaluate and develop the Council's governance arrangements to ensure continuous improvement of the Council's systems.

Leader of the Council

Chief Executive

Date:

Date:

#### 4. Governance Structure and Responsibilities

Function	Responsibilities
The Council	<ul style="list-style-type: none"> <li>• Comprises 63 Elected Members covering the 21 wards of the Borough of Barnsley</li> <li>• Approves the Corporate Plan, Policy and Budgetary Framework</li> <li>• Approves the Constitution</li> <li>• Appoints Committees and Sub-Committees</li> </ul>
The Mayor	<ul style="list-style-type: none"> <li>• Is the ceremonial figurehead of the Council</li> <li>• Is the person in charge of managing debate at full Council meetings</li> <li>• Is a non-political role</li> <li>• Is voted for every year by Council</li> </ul>
Cabinet	<ul style="list-style-type: none"> <li>• Comprises of the Leader and 7 other Elected Members</li> <li>• The main decision-making function of the Council</li> <li>• Develops the Council's strategic vision</li> <li>• Decides how best to use the financial resources available and which services to provide</li> </ul>
Area Councils	<ul style="list-style-type: none"> <li>• 6 Area Councils</li> <li>• Elected Members take responsibility for local planning, decision making and performance monitoring of local services</li> <li>• Manage devolved budgets proportionate to size of the area</li> </ul>
Overview and Scrutiny Committee	<ul style="list-style-type: none"> <li>• Elected Members can scrutinise the overall performance of services in the Borough</li> <li>• Monitors the strategic performance of the Council</li> <li>• Holds the Council's own services to account</li> <li>• Investigates and holds to account other agencies providing services on the Council's behalf</li> <li>• Can call-in when appropriate specific Cabinet decisions for further consideration</li> </ul>
Audit Committee	<ul style="list-style-type: none"> <li>• Provides independent assurance to the Council on the adequacy and effectiveness of the governance, internal control risk management arrangements</li> <li>• Oversees the work of Internal and External Audit</li> <li>• Considers and recommends for approval the Code of Corporate Governance, Annual Governance Statement and the Statement of Accounts</li> </ul>
Other Regulatory Committees	<ul style="list-style-type: none"> <li>• Planning Regulatory Board – considers applications for planning permission and similar issues, as well as public rights of way – taking account of national and local planning policies and relevant legislation</li> <li>• General Licensing Regulatory Board – is responsible for the licensing of taxis (private and hackney carriages, drivers and vehicles) amusement venues and other similar types of premises and activities – taking account of national and</li> </ul>

Function	Responsibilities
	local policies and relevant legislation <ul style="list-style-type: none"> <li>• Statutory Licensing Regulatory Board – is responsible for licenses for liquor and entertainment premises as set out in the licensing Act 2003.</li> </ul>
Head of Paid Service (Chief Executive)	<ul style="list-style-type: none"> <li>• Overall corporate management and operational responsibility for the Council (including overall management responsibility for all employees)</li> <li>• The provision of professional advice to all parties in the decision-making process and, responsibility for a system of record keeping for all the Council's decisions.</li> <li>• Representing the Council on partnership and external bodies.</li> <li>• Determines how the Council's functions are discharged, the number and grade of Officers required to discharge the functions and how Officers are organised into an overall operational structure.</li> </ul>
Section 151 Officer (Service Director – Finance)	<ul style="list-style-type: none"> <li>• Accountable for developing and maintaining the Council's financial management and accounting framework</li> <li>• Ensuring lawfulness and financial prudence of decision making and the administration of financial affairs</li> <li>• Providing advice to all Councillors on the scope of powers and authority to take decisions, maladministration, financial impropriety, probity and budget and policy framework issues, and will support and advise Councillors and Officers in their respective roles</li> <li>• Contributes to the effective corporate management and governance of the Council</li> </ul>
Monitoring Officer (Service Director – Governance, Member Services and Business Support)	<ul style="list-style-type: none"> <li>• Monitoring, reviewing and maintaining the Constitution</li> <li>• Ensuring lawfulness and fairness of decision making</li> <li>• Advising whether decisions are within the budget and policy framework</li> <li>• Providing advice to all Councillors on the scope of powers and authority to take decisions, maladministration, financial impropriety, probity and budget and policy framework issues</li> <li>• Contribute to the effective corporate management and governance of the Council</li> </ul>
Senior Management Team	<ul style="list-style-type: none"> <li>• Implements the policy and budgetary framework set out by the Council and provides advice to the Council on the development of future policy and budgetary issues</li> <li>• Oversees the delivery of the Council's Corporate Plan and the implementation of Council policies</li> </ul>
Service Directors	<ul style="list-style-type: none"> <li>• Responsible for developing, maintaining and implementing the Council's governance risk and control framework</li> <li>• Responsible for the operational management and delivery of Council services and functions.</li> <li>• Contribute to the effective corporate management and governance of the Council</li> </ul>
Head of Internal Audit, Anti-Fraud and Assurance	<ul style="list-style-type: none"> <li>• Provides independent assurance and opinion on the adequacy and effectiveness of the Council's risk management, assurance and control framework.</li> <li>• Through the Internal Audit Service delivers and Annual Programme of risk-based audit activity, including counter fraud</li> </ul>

Function	Responsibilities
	and investigation activity and makes recommendations for the improvement in the management of risk and control.
Boards and Partnerships	<p>Various Boards operate to manage specific areas of the Council's responsibilities discharged through working with other organisations and agencies under specific delegated procedures.</p> <ul style="list-style-type: none"> <li>• The key Boards and Partnerships are: <ul style="list-style-type: none"> <li>➤ Barnsley Safeguarding Children Partnership</li> <li>➤ Barnsley Safeguarding Adults Board</li> <li>➤ One Barnsley Board</li> <li>➤ Health and Wellbeing Board</li> <li>➤ Barnsley Economic Partnership</li> <li>➤ Safer Barnsley Partnership</li> <li>➤ Stronger Communities Partnership</li> <li>➤ BDR Waste Management Partnership – Joint Waste Board</li> </ul> </li> </ul>
External Advice, Guidance and Inspection	<p>The Council receives independent advice, guidance and inspection activity from a number of national bodies.</p> <ul style="list-style-type: none"> <li>• These bodies include: <ul style="list-style-type: none"> <li>➤ Local Government Ombudsman</li> <li>➤ Care Quality Commission (CQC)</li> <li>➤ OFSTED</li> <li>➤ the Information Commissioner</li> <li>➤ the Council's External Auditor</li> </ul> </li> </ul>

Code of Corporate Governance

Principles	Sub-principles	
<p><b>Acting in the public interest requires a commitment to and effective arrangements for:</b></p>		<p><b>Barnsley’s commitment to achieving good governance in practice includes:</b></p>
<p><b>A. Behaving with integrity, demonstrating strong commitment to ethical values and respecting the rule of law.</b></p>	<ul style="list-style-type: none"> <li>• Behaving with integrity</li> <li>• Demonstrating strong commitment to ethical values</li> <li>• Respecting the rule of law</li> </ul>	<p>The Council('s):</p> <ul style="list-style-type: none"> <li>• Constitution, Policy Framework and HR Policies creates the conditions to enable Members and Officers to demonstrate a strong commitment to the rule of law, adhering to relevant laws and regulations which allows them to utilise powers for the benefit of the community</li> <li>• Constitution outlines the roles and responsibilities of Members and Statutory Officers (Head of Paid Services, Monitoring Officer and Section 151 Officer) in line with legislative and regulatory requirements</li> <li>• Ethical framework (Code of Conduct, Declaration of Interests) is built on the Seven Principles of Public Life and sets out the standards of behaviour, conduct and values the Council expects of its Members, Officers and those who work with the Council. This together with promoting the framework ensures that high standards of conduct are maintained and where appropriate safeguards are put in place, and action taken where breaches occur.             <ul style="list-style-type: none"> <li>○ Organisational values of integrity, collaboration and commitment are communicated through the Corporate Plan and its supporting policies and procedures</li> </ul> </li> <li>• Policy framework identifies the key policies and strategies that ensure effective delivery of the Councils Corporate Plan, ensuring compliance with statutory duties/responsibilities             <ul style="list-style-type: none"> <li>○ Policy and strategy guidance ensures that the policy development process gives due consideration to key aspects such as sustainable economic, social and environmental benefits and the long term view</li> <li>○ Council policies are considered and approved by Members</li> </ul> </li> <li>• Effective procurement arrangements are embedded to enable the Council to demonstrate good practice, ethical values, compliance with legislation, realise value for money and public accountability:</li> <li>• Robust Anti-Fraud and Corruption Policies are in place to minimise the risk of loss, fraud, theft or bribery impacting upon the resources available to the Council and protect the public purse.</li> <li>• Confidential Reporting (Whistleblowing) Policy demonstrates our commitment to review/investigate matters that may compromise the Council’s values or integrity.</li> <li>• Corporate training and induction programmes ensure that Members are offered, and Officers receive appropriate training to assist them in effectively executing their duties and understand the standards of behaviour expected of them</li> <li>• Decision making processes ensure that legal and ethical implications are fully considered</li> </ul>



Principles	Sub-principles	
<p><b>Acting in the public interest requires a commitment to and effective arrangements for:</b></p>		<p><b>Barnsley’s commitment to achieving good governance in practice includes:</b></p>
<p><b>B. Ensuring openness and comprehensive stakeholder engagement</b></p>	<ul style="list-style-type: none"> <li>• Openness</li> <li>• Engaging comprehensively with institutional stakeholders</li> <li>• Engaging with individual citizens and service users effectively</li> </ul>	<p>The Council:</p> <ul style="list-style-type: none"> <li>• Has adopted a Scheme of Delegation with the intention of giving a clear transparent, effective and accountable decision-making process</li> <li>• Will effectively evidence and record all decisions made in connection with the discharge of its functions and publish these appropriately <ul style="list-style-type: none"> <li>○ This is achieved through the adoption of a standard reporting format in relation to Cabinet reports, which ensures all relevant information is provided to enable transparent decision making</li> <li>○ The award of contracts are appropriately documented and the Council will maintain and publish a Contracts Register</li> <li>○ All payments to suppliers over £500 are published on a monthly basis</li> </ul> </li> <li>• Wishes to retain the ability to work in an agile manner using a range of partnership delivery models to ensure outcomes are achieved in the most efficient and effective ways possible <ul style="list-style-type: none"> <li>○ Partnership framework will ensure that there is clarity around what constitutes appropriate governance for different types of partnership working. This in turn will ensure accountability, both in terms of achieving outcomes, but also in terms of corporate governance and managing risks</li> </ul> </li> <li>• Is committed to engaging with the community and other stakeholders on key matters affecting the Council. Our Consultation and Engagement Policy, defines the types of issues we will consult and engage on, how this will be undertaken and how we will utilise the feedback received <ul style="list-style-type: none"> <li>○ A survey with residents will be completed every two years so that we can access an up to date summary of the views of the citizens on the Borough, their neighbourhood and the delivery of public services</li> <li>○ Will use various forums and groups to consult/involve communities and services users (formal and informal) to obtain their views and experiences to help determine the most appropriate and effective interventions and course of action</li> <li>○ Communications Strategy sets out the plan for improving communication across the Council with employees, partners, residents and other stakeholders to ensure that the purpose, objectives and intended outcomes for each stakeholder relationship are clear</li> <li>○ Encourages, collects and evaluates the views and experiences of communities, citizens, service users and organisations of different backgrounds</li> </ul> </li> <li>• Recognises and values the diversity of our communities and our workforce. We are committed to providing inclusive services that meet the needs of all our service users and to ensuring that we are an inclusive employer – this is supported by our Equality and Inclusion Policy and Strategy</li> <li>• Has a Corporate Plan that puts customers at the heart of what we do, considers new innovative ways of delivering sustainable services and seeks to ensure more people get involved locally</li> </ul>

Principles	Sub-principles	
<p><b>Acting in the public interest requires a commitment to and effective arrangements for:</b></p>		<p><b>Barnsley’s commitment to achieving good governance in practice includes:</b></p>
<p><b>C. Defining outcomes in terms of sustainable economic, social and environmental benefits</b></p>	<ul style="list-style-type: none"> <li>• Defining outcomes</li> <li>• Sustainable economic, social and environmental benefits</li> </ul>	<p>The Council:</p> <ul style="list-style-type: none"> <li>• Maintains a Corporate Plan which is supported by a Corporate Programme of delivery and individual Service Plans which outline its ambitions and promises to our residents and shows how the Council will use its resources to deliver these. We have an outcome-based approach to service planning and performance management</li> <li>• Maintains a Medium-Term Financial Strategy (MTFS) which supports the delivery of the Council’s key outcomes and underpins the development of individual business and service delivery plans</li> <li>• Ensures it considers the impact of its decisions in terms of economic, social and environmental consequences – all decision-making reports must include analysis of issues such as financial implications, health and safety, consultations, risk management, equality and inclusion and social inclusion</li> <li>• Produce a Local Plan, in accordance with legislation and national policy that sets the overall strategic direction for the Borough for up to the next 15 years</li> <li>• Will work with Sheffield City Region Mayoral Combined Authority to prepare and maintain a joint strategic plan in accordance with legislation and national policy for South Yorkshire and wider region.</li> </ul>
<p><b>D. Determining the interventions necessary to optimise the achievement of the intended outcomes</b></p>	<ul style="list-style-type: none"> <li>• Determining interventions</li> <li>• Planning interventions</li> <li>• Optimising achievement or intended outcomes</li> </ul>	<p>The Council:</p> <ul style="list-style-type: none"> <li>• Operates a planning and control cycle covering strategic and operational plans, ensuring that key priorities/outcomes are identified, and delivery plans are in place to achieve the desired outcomes</li> <li>• Ensures that forward plans, key decisions and reports allow for effective scrutiny and challenge</li> <li>• Decision Making Guide and templates for reports ensures that all relevant implications are considered and consulted upon to effectively achieve the intended objectives and outcomes, and that there is a rigorous analysis of the options available:</li> <li>• Has a Consultation and Engagement Policy which sets out the Council’s commitment to consider feedback from citizens and service users when making decisions about service improvements or where services are no longer required in order to prioritise competing demands within limited resources available</li> <li>• Has a Comments, Compliments and Complaints Policy which recognises that customer feedback is a valuable resource for improving the experience of customers and shaping the design and delivery of our services</li> <li>• Has a Business Continuity and Emergency Resilience framework which ensures the resilience of the organisation to any eventuality and to help ensure continuity of service to its key customers. Emergency Planning processes are in place to allow a response to an external incident as part of the Authority’s duties under the Civil Contingencies Act 2004.</li> </ul>

Principles	Sub-principles	
<p><b>Acting in the public interest requires a commitment to and effective arrangements for:</b></p>		<p><b>Barnsley's commitment to achieving good governance in practice includes:</b></p>
<p><b>E. Developing the entity's capacity including the capability or its leadership and the individuals within it</b></p>	<ul style="list-style-type: none"> <li>• Developing the entity's capacity</li> <li>• Developing the capability of the entity's leadership and other individuals</li> </ul>	<p>The Council:</p> <ul style="list-style-type: none"> <li>• Leader and Chief Executive have clearly defined/distinctive leadership roles: <ul style="list-style-type: none"> <li>○ The Chief Executive leads in implementing strategy and managing the delivery of services and other outputs set by Members</li> <li>○ The Leader gives appropriate overall direction and policy to the Council, and works with other authorities to help shape and influence National Policy</li> </ul> </li> <li>• Constitution sets out the protocols on Member relations to ensure that elected and appointed leaders negotiate with each other regarding their respective roles and that a shared understanding of roles and objectives is maintained</li> <li>• Constitution and supporting delegations specify the types of decisions that are delegated and those that are reserved for the collective decision making of the Cabinet or full Council</li> <li>• Has a Digital First initiative that provides Members and Officers with efficient systems and technology that support them in performing their role and delivering against the Council's Corporate Plan</li> <li>• Has an Asset Management Framework that ensures that all of the Council's assets are compliant, sustainable, fit for purpose and support the delivery of Council services and strategic objectives</li> <li>• Has a Workforce Strategy that ensures the Council has a workforce which can deliver against the Corporate Plan, and that it has the right behaviours which reflect the Council's ambitions and values: <ul style="list-style-type: none"> <li>○ Holds employee to account for their performance and behaviour through a performance management process</li> <li>○ Training and development programmes for both Members and Officers ensures they have the appropriate skills and knowledge to support them in fulfilling their roles and responsibilities, and that they remain up to date with current best practice and statutory requirements</li> <li>○ Leadership and Management Training Programmes</li> <li>○ Wellbeing initiatives, targeted interventions and Occupational Health arrangements help to maintain the health and wellbeing of the workforce and support individuals in maintaining their own physical and mental wellbeing</li> </ul> </li> </ul>
<p><b>F. Managing risks and performance through robust internal control and strong public financial management</b></p>	<ul style="list-style-type: none"> <li>• Managing risk</li> <li>• Managing performance</li> <li>• Robust internal control</li> <li>• Managing data</li> <li>• Strong public financial management</li> </ul>	<p>The Council:</p> <ul style="list-style-type: none"> <li>• Has a Risk Management Policy and Strategy that recognises that risk management is an integral part of the operation of the Council and must be considered in all aspects of decision making.</li> <li>• Has a Health and Safety Policy supported by a strategy and management framework that seeks to ensure compliance with the law and ensure the risks associated with the Health and Safety of those engaging in Council activities are appropriately managed, regularly reviewed and investigations completed where incidents occur.</li> <li>• Operates a Safeguarding Policy, strategy and procedures that actively promote safeguarding to prevent harm and reduce the risk of abuse, neglect or exploitation to adults with care and support needs and children at risk</li> <li>• Performance Management Framework includes a suite of outcomes-based performance information which</li> </ul>

Principles	Sub-principles	
<p><b>Acting in the public interest requires a commitment to and effective arrangements for:</b></p>		<p><b>Barnsley's commitment to achieving good governance in practice includes:</b></p>
		<p>demonstrates how the Council is achieving the ambitions detailed within the Corporate Plan and how its services are performing:</p> <ul style="list-style-type: none"> <li>○ Performance is regularly reviewed by Senior Officers and Members to monitor the effectiveness of the Council's arrangements, and where appropriate the Council will benchmark its activities with others.</li> <li>○ Managers regularly review and validate the quality and accuracy of performance data</li> <li>○ Internal Audit regularly review and audit the quality and accuracy of data as part of each audit review</li> <li>• Has project management procedures are in place to enable delivery, allow challenge, seek improvements and make effective decisions to ensure achievement of targeted outcomes</li> <li>• Through Boards and other meetings, creates a platform for Members and Senior Officers to challenge and discuss key issues before, during and after decisions are made, thus encouraging effective and constructive challenge and debate <ul style="list-style-type: none"> <li>○ Cabinet reports are circulated to key officers and undergo a series of reviews, revisions and comments prior to finalising to ensure all relevant matters are considered</li> </ul> </li> <li>• Has Senior Managers who are responsible for putting into place an appropriate internal control environment to manage the risks facing the delivery of the services and functions they are responsible for</li> <li>• Maintains an effective internal audit service – in line with the Public Sector Internal Audit Standards and CIPFA's Guide on the Role of the Head of Internal Audit: <ul style="list-style-type: none"> <li>○ Produces an Annual Report providing an opinion on the Council's adequacy and effectiveness in relation to governance, risk management and control</li> </ul> </li> <li>• Maintains an effective Audit Committee which provides a source of effective assurance regarding arrangements for managing risk, fraud and maintaining an effective control environment and governance arrangements: <ul style="list-style-type: none"> <li>○ Reflects the political composition of the Council</li> <li>○ Includes a majority of independent members with knowledge and understanding of audit and governance processes</li> <li>○ Operates in compliance with CIPFA guidance on effective audit committees</li> </ul> </li> <li>• Has an anti-fraud and corruption framework that ensures effective Counter Fraud and corruption arrangements are embedded across the Council promoting a zero-tolerance approach: <ul style="list-style-type: none"> <li>○ Has a dedicated Corporate Anti-Fraud Team to provide advice and investigate suspected fraud or wrongdoing</li> <li>○ The Council participates in the National Fraud Initiative</li> </ul> </li> <li>• Information Governance is strategically managed by the Information Governance Board which oversees and monitors matters such as compliance with the Data Protection Act 2018 / GDPR, Freedom of Information Act and cyber security issues. It also monitors suspected or identified breaches of personal data <ul style="list-style-type: none"> <li>○ The Council's Information Governance policy framework sets out a commitment for the safe collection, storage, use and sharing of data, underpinned by processes and developed procedures to safeguard personal data</li> <li>○ The Council's ICT and Information Security Standards provide guidance on the arrangements that must be</li> </ul> </li> </ul>

Principles	Sub-principles	
<b>Acting in the public interest requires a commitment to and effective arrangements for:</b>		<b>Barnsley's commitment to achieving good governance in practice includes:</b>
		<p>in place to ensure personal data is kept protected and secure</p> <ul style="list-style-type: none"> <li>○ Effective information sharing arrangements are in place and operate effectively when sharing data with other bodies in accordance with the Data Protection Act, GDPR and the Council's Information Management Policy</li> <li>○ Has a designated Data Protection Officer who operates independently of senior management</li> <li>● Ensures that effective financial management arrangements are embedded across the Council, which support the short, medium- and long-term achievement of the Council's ambitions and service provision: <ul style="list-style-type: none"> <li>○ Medium- and Long-Term Financial Strategy and budget setting processes align resources to the organisation's objectives</li> <li>○ Budget development and management framework enables the Council to review and adjust its budget during the financial year to make the most effective use of resources in delivering the Council's policies and objectives</li> </ul> </li> </ul>
<b>G. Implementing good practices in transparency, reporting, and audit to deliver effective accountability</b>	<ul style="list-style-type: none"> <li>● Implementing good practices in transparency</li> <li>● Implementing good practices in reporting</li> <li>● Assurance and effective accountability</li> </ul>	<p>The Council:</p> <ul style="list-style-type: none"> <li>● Has a Publication Scheme which describes the kinds of information available, where this can be found and provides guidance about how to access personal information and submit a Freedom of Information request</li> <li>● Maintains a Forward Plan to provide transparency and access to information regarding future decisions</li> <li>● Reports for the public and stakeholders are written and communicated in a fair, balanced and understandable style, appropriate to the intended audience and ensuring that they are easy to access and understand</li> <li>● Completes and provides the annual financial statements in accordance with statutory best practice guidance</li> <li>● Reviews its governance arrangements publicly in line with its Code of Corporate Governance and associated Assurance Framework, and publishes its results in an Annual Governance Statement</li> <li>● Recommendations for corrective action made by Internal and External Audit and other regulatory bodies are monitored to ensure that they are acted upon and progress is reported to the Audit and Governance Committee</li> </ul>

This page is intentionally left blank

# Item 5

## BARNSELY METROPOLITAN BOROUGH COUNCIL

This matter is a Key Decision within the Council's definition and has been included in the relevant Forward Plan.

### Report of the Executive Director for PLACE

#### Hoyland West Masterplan Framework

#### 1. Purpose of report

- 1.1 To update Cabinet on progress in developing the Hoyland West Masterplan Framework and to seek approval for adoption.

#### 2. Recommendations

It is recommended that:

- 2.1 **Cabinet notes the progress made in the development of the Masterplan Framework for Hoyland West;**
- 2.2 **Cabinet recommends that the final version of the Masterplan Framework is presented to Full Council for adoption on 24<sup>th</sup> September 2020.**

#### 3. Introduction

- 3.1 The Council's Local Plan was adopted on 3<sup>rd</sup> January 2019 (**cab 12.12.2018/8**). When the Local Plan was being examined it was agreed that for the larger, strategic sites it was necessary to prepare masterplan frameworks to ensure that sites could be developed in a comprehensive manner taking into account cumulative infrastructure requirements. Looking at large allocations in this way, rather than a piecemeal fashion dictated by land ownerships, ensures that we can make the best use of sites and secure sustainable and inclusive growth reflecting each of our corporate priorities. The first two masterplan frameworks were adopted by Full Council on the 19<sup>th</sup> December 2019 for Hoyland North and Barnsley West (MU1).
- 3.2 Whilst each masterplan framework will be bespoke to the area, the Local Plan prescribes that the Masterplan Frameworks shall contain the following:
- A planning policy summary, site location and description, land ownership, a summary of the existing evidence, site evaluation (opportunities and constraints), a land use framework, sustainable movement framework, protection of existing public rights of way routes and their incorporation within new development layouts, vehicular movement framework, green and blue infrastructure framework, place-making framework (including design guides for character and neighbourhood areas where applicable), sustainability and energy use, health and wellbeing, design evolution, conceptual masterplan, infrastructure and delivery phasing.

- 3.3 The Local Plan also states that Masterplan Frameworks shall be subject to public consultation and be approved by the Council prior to the determination of any planning applications on the affected sites.
- 3.4 This consultation took place in May and June and this report therefore seeks Cabinet approval to adopt the Masterplan Framework for Hoyland West, which has the capacity to deliver 101 housing units and 49.3hectares of employment land.
4. **Hoyland West Masterplan Framework**
- 4.1 The Hoyland West Masterplan Framework incorporates sites:
- **Housing site references HS57 and,**
  - **Employment site references ES13**
- 4.2 A Masterplan Board for Hoyland West was established at the start of the year. The Board consists of council officers and landowners/their agents and planning consultants with an interest in the above-mentioned sites. The final Masterplan Framework document has been produced by Cushman and Wakefield and FPCR on behalf of the Board.
- 4.3 Work commissioned to underpin the Masterplan Framework document includes a Drainage Strategy; Highways Infrastructure feasibility, traffic modelling and Traffic Impact Assessments, intrusive site investigations, Archaeological Desk Based Assessment, geophysical survey, trial trenching and ecology surveys.
- 4.4 Evidence provided in support of the Local Plan suggested that if developed in full, the employment site would be capable of providing approximately 3,000 – 3,500 jobs. As the masterplan site area includes one of the largest employment allocations in the Local Plan and consistent with the Government’s desire for the Planning Process to continue during lockdown, a six week public consultation exercise was undertaken in May/June 2020. Full details of the public consultation exercise are provided within the Statement of Community Involvement. In summary, the public consultation included:
- Council hosted online consultation material and questionnaire
  - Hard copy consultation packs hand delivered on request
  - Hard copy consultation packs available from the Forge Community Café and Hoyland Tesco
  - Consultation material provided to Forge Community Partnership for distribution to user groups of the Rockingham Centre
  - Email notification to the following community groups:
    - Mates of Milton
    - Rockingham Brass band
    - Hoyland Milton and Rockingham Joint Ward Alliance
    - The Friendship Group
    - Hoyland Brownies – for adult awareness
    - The Youth Group – as above
    - Salvation Army



- Owd Martha's Yard
  - Canon Richard Parker (St Peter's)
  - Media releases
  - Social media campaign including facebook and twitter
  - Letter drop to residents living close to the Masterplan sites
  - Email notification to internal and external consultees
  - 23 site notices erected around the site, public rights of way and main routes around the site
  - Discussion with Tankersley Parish Council
  - Online consultation events to replace physical drop in sessions
  - Telephone consultations with those unable to access online resources
- 4.5 Overall, the consultation exercise provoked a higher level of response to the questionnaire (113) than was the case last year when we sought views regarding the nearby Hoyland North Masterplan (79 responses). Accordingly, whilst methods of engagement did differ as a result of lockdown (and therefore attracted some criticism), it is not considered that lockdown has materially impacted on levels of public participation.
- 4.6 On this occasion an online petition covering the Hoyland West, North and South masterplan framework areas was submitted. It seeks to stop future development and attracted 1,420 signatures. However, members will be aware that the decision to allocate land around Hoyland for development was arrived at following an objective, evidence based planning process culminating in the adoption of the Local Plan in early 2019. Seeking to resist development of these sites is therefore unrealistic and would undermine our corporate objectives, particularly the creation of a strong and resilient economy, which is all the more important given the economic consequences of the pandemic.
- 4.7 Statement of Community Involvement and Design Evolution section of the Masterplan Framework explain how this feedback has shaped the final Masterplan Framework. In summary the main areas where the document as evolved following the consultation exercise are as follows:

*Tankersley Lane*

- 4.8 Views were sought on 3 possible options for how to deal with Tankersley Lane in light of the introduction of a spine road through the masterplan site. These included:
1. Closing Tankersley Lane to the east of the proposed link road to create a cul de sac for existing residents on Tankersley Lane that are most affected by the development. This would therefore introduce a slight detour via the new spine road for vehicles currently seeking to access the centre of Hoyland Common from Tankersley and Pilley but would retain the link to Chapelton, Elsecar and beyond
  2. Leaving Tankersley Lane fully open and therefore introduce a crossroad junction,

3. Closing Tankersley Lane to vehicles the west of the link road to prevent possible rat running but severing the vehicular connection with Tankersley and Pilley of the link road
- 4.9 Some confusion arose with these options as many responders said “none”. However, having analysed e-mail responses and letters that were submitted separate to the questionnaire responses, option 3 was by far the least popular. This was on the basis that it would sever the vehicular link via Tankersley Lane forcing all traffic from Pilley and Tankersley to use J36 and Birdwell roundabout thus reducing the resilience of the highway network. Tankersley Parish Council favour option 2 and have made representations strongly advocating this or a variation to this that enables vehicles to continue across the link road to the existing crossroads. However, this is not favoured by Highway Officers due to safety concerns regarding conflicting manoeuvres at the crossroad junction. In addition, they do not support signals or a roundabout on Tankersley Lane given the purpose of the spine road is to act as a bypass for Hoyland Common, which necessitates a free flowing 40mph road).
- 4.10 Option 1 has therefore been chosen because, whilst this represents a slight detour for people travelling by car between Tankersley/Pilley and Hoyland Common, it at least maintains a safe vehicular route which can be used as an alternative to the M1 Junction and the A61. In addition, the option will also provide amenity and safety benefits for existing residents on Tankersley Lane, who are likely to be most affected by the development.

#### *Rockingham Sports Ground*

- 4.11 In the consultation responses, there was a desire to retain Rockingham Sports Ground as is. However, diverting traffic away from Hoyland Common was also identified as one of the most important points for guiding the design. As explained above, for the proposed spine road to be an effective bypass, it will have to be a direct and free flowing 40mph road. In recognition of this, the Local Plan allocates the rear part of Rockingham Sports Ground for employment use with a requirement that the area lost is relocated to an appropriate location within Hoyland.
- 4.12 Working closely with Forge Community Partnership, who are leaseholder and run Rockingham Sports Ground, a site south of Parkside to the west of Sheffield Road has been identified. This site is primarily within the Council's ownership and falls within the land covered by the Hoyland South Masterplan, which has also been subject to public consultation over the summer. The Parkside site is large enough to accommodate two full size football pitches and an archery facility. Planning permission is required for such a proposal as it entail cut and fill to create flat pitches and would also involve installation of boundary fencing and car parking. Nonetheless and without prejudice to the outcome of such a planning application, as a principle, the relocation to Parkside reflects the requirement of the Local Plan policy.

- 4.13 The remaining area of the Sports Ground is then proposed to be reconfigured with a football pitch turned 90 degrees and the cricket pitch remaining in situ until a new cricket facility is provided within the Hoyland North residential development after which the sports ground would be available for further employment use. This would also be subject to further investment occurring at the Parkside facility as part of a second phase. Such investment would be funded primarily through S106 contributions envisaged from the housing development anticipated to come forward from the housing allocations within the Hoyland South masterplan area, which would be capable of funding artificial grass pitches. This would again be subject to planning permission being forthcoming and the agreement of Forge Community Partnership.
- 4.14 The net effect of this would be two modern purpose-built facilities to the north and south of Hoyland within walking distance of the new residential sites and much of the existing settlement. This is consistent with the feedback received to the public consultation in which promotion of walking and cycling is identified as a main method of reducing the impact of new development.

#### *Sustainability, Landscape & Biodiversity Impacts*

- 4.15 The employment site was assessed to be one of the more sustainable locations for employment use being close to Hoyland and a key public transport route. The proposed spine road will ensure that servicing vehicles requiring access to and from the motorway network will be able to do so without having to travel through residential areas and will also divert trips away from Hoyland Common Crossroads. Combined with the proposed link to Dearne Valley Parkway through the Hoyland North Masterplan site this will ensure that Hoyland Common Local Centre is not overwhelmed by additional traffic and the increased population (residents and workforce) that would be within walking distance of the centre should help to sustain its vitality and vibrancy in a way that is sustainable and healthy.
- 4.16 Being close to M1 J36, it is inevitable that the site will appeal to the logistics sector, which is one of the few sectors holding up during a period of unprecedented economic uncertainty. Logistics buildings are increasingly larger in footprint and height. The site does not lend itself to the 500,000 sqft + buildings that could potentially be accommodated on the large employment allocation at Goldthorpe (site ES10) but, due to its topography and relationship with the settlement, it is better suited for 200,000 to 400,000 sqft buildings than either the Hoyland North or MU1 sites.
- 4.17 In order to minimise noise impacts, the larger employment units are envisaged to be located towards the western boundary of the site, adjacent to the M1 and as far from existing residents as possible. This will help minimise noise impacts, which was a key issue raised by residents during the consultation. In turn, the buildings should not appear overbearing from residential properties but their likely scale and height with unavoidably impact on the landscape (even when taking into account mitigation such as soft landscaping and use of appropriate building materials). These are matters which will require detailed assessment when the planning application is considered. However, given

adverse landscape impacts are considered unavoidable, officers have considered how the masterplan can assist in ensuring the proposal makes a more positive contribution to the environment.

- 4.18 The Masterplan Framework therefore requires a minimum 10% net gain to biodiversity, consistent with the Government's Environmental Bill. This is above and beyond our Local Plan requirement, which is for an unspecified net gain to biodiversity. Precisely how the minimum 10% net gain is arrived would again be determined at the planning application stage but it is anticipated that this would include off site enhancements in addition to the on-site works such as the tree belts.
- 4.19 In all other respects, the masterplan reflects the requirements of local plan policies relating to sustainable construction, climate change resilience, drainage and sustainable travel and has been subject to a health impact assessment.

## **5. Planning Application 2020/0647**

- 5.1 Shortly after the Masterplan Framework public consultation closed a hybrid planning application was received seeking:
- Full planning permission for the development of plot 1 (31,571 sqm floorspace for use B8), associated earthworks and creation of access points including new roundabout
  - Outline planning permission for means of access and scale across 2 development plots (plots 2&3) of up to 71,515sqm of employment floorspace;
- 5.2 The timing of this application coming prior to the adoption of a Masterplan Framework has created confusion and concern particularly amongst those who responded to the masterplan framework expressing views that the employment site should not be developed or only partially be developed. This is entirely understandable but the timing of the submission was out of the Council's hands and is in part driven by occupier interest in the site.
- 5.3 Such interest in the site so soon after adoption of the local plan is welcomed and demonstrates that the site is an attractive proposition but the planning application is complex and is being considered in the usual way. The applicant has been advised that the applications will not be determined until the masterplan framework is adopted and that Planning & Regulatory Board is a separate decision-making body to the Cabinet. Whilst any decision to adopt the masterplan framework will be a step forward in enabling the planning application to be assessed against the framework, it does not prejudice the decision of the Planning & Regulatory Board.
- 5.4 Nonetheless, the arrival of the planning application in advance of the masterplan framework being adopted has enabled officers and consultees to look in more detail at site constraints and technical requirements. This has enabled a sense check of the masterplan framework to ensure that it is capable of facilitating sustainable development by including the necessary

safeguards to minimise adverse impacts as far as possible and requiring mitigation/compensation where adverse impacts cannot be fully avoided.

## **6. Consideration of alternative approaches**

6.1 The Council could have instructed an independent masterplanning consultant to produce the Masterplan Framework. However, Council officers have worked in partnership with developers to shape the scope and format of the final document. This approach is consistent with the Local Plan which promotes working with developers, partners and agencies to facilitate development on key sites.

6.2 The Council could decide not to adopt the masterplan framework but with a planning application under consideration, this would leave Planning & Regulatory Board having to determine the application without a framework in place against which to judge the application.

## **7. Proposal and justification**

7.1 The aim of all Masterplan Frameworks is to ensure that sites identified for development in the Local Plan are developed in a sustainable and appropriate manner consistent with the Local Plan objectives, which are to:

- Provide opportunities for the creation of new jobs and protection of existing jobs;
- Improve the conditions in which people live, work, travel and take leisure;
- Widen the choice of high-quality homes;
- Improve the design of development; and
- Protect and enhance Barnsley's environmental assets and achieve net gains in biodiversity.

7.2 Inevitably the Masterplan Framework is not able to positively address all the comments made during the public consultation. However, for the reasons explained in section 4 of this report, it would help to facilitate significant employment growth and a housing site within Hoyland Principal Town consistent with these Local Plan Objectives. In addition, the masterplan framework will secure benefits locally including the spine road to divert traffic away from Hoyland Common and a new sporting facility. It is therefore recommended that Cabinet approves the proposal to adopt the Hoyland West Masterplan Framework.

## **8. Implications for local people / service users**

8.1 The consultation process has allowed the local community and its stakeholders to help in the shaping and phasing of development in a comprehensive manner. The Masterplan Framework addresses key issues raised through the public consultation, including:

- The need to divert traffic away from Hoyland Common
- Not severing the vehicular link between Hoyland Common and Tankersley

- Securing a new Sports Facility to replace Rockingham Sports Ground
- Climate change and sustainability

8.3 Ultimately, the aim of the Masterplan Framework is to ensure environmental, social and economic conditions are balanced in order to promote sustainable development for the benefit of local people and service users. The masterplan creates an appropriate framework to help achieve this but it will be for Planning & Regulatory Board to decide whether the current planning application adheres to the Masterplan Framework, Local Plan policies and relevant Supplementary Planning Documents.

## **9. Financial implications**

- 9.1 Consultations on the financial implications have taken place with representatives of the Service Director – Finance (S151 Officer)
- 9.2 The cost of the masterplan work has been funded by the developers
- 9.3 The master plan, if approved, will contribute to the Council’s core Council Tax and Business Rate income target currently included in the ongoing medium term financial strategy.

## **10. Employee implications**

- 10.1 There are no issues arising directly from this report.

## **11. Communications implications**

- 11.1 A communications strategy and Statement of Community Involvement has been produced for the Hoyland West Masterplan Framework.

## **12. Consultations**

- 12.1 Consultations have already been undertaken with the Portfolio Holder for PLACE, Local Members, as well as local stakeholders and landowners; including representatives from the school and sports organisations as well as local residents and businesses through the public consultation exercise.

## **13. The Corporate Plan and the Council’s Performance Management Framework**

- 13.1 The Local Plan is a key Council strategy document that will support the achievement of each of the three main priorities set out in the Corporate Plan and the 8 Town Spirit objectives. The masterplan documents will ensure that housing and employment growth is delivered in a comprehensive manner with the support of the local communities they will enhance.

## **14. Tackling Health Inequalities**

- 14.1 A Health Impact Assessment has been produced to consider the Local Plan proposals on health. This considered the impact of the various policies within the plan on the health of various communities as well as whether they

contribute to the ambitions of the Corporate Plan and reduce health inequalities. It concluded that as a whole the plan would potentially improve the health of residents and help address health inequalities.

- 14.2 A representative from Public Health is a member of the masterplan board and will be responsible for assisting the master planners to produce a masterplan focussed Health Impact Assessment and Health and Well-being delivery strategy.

## **15. Climate Change & Sustainable Energy Act 2006**

- 15.1 Energy usage and sustainability will be a golden thread running through the Masterplan Framework document, with particular focus on sustainable movement framework including street hierarchy, pedestrian and cycle links, public transport provision and Travel Plan. The Masterplan Framework also include a Blue and Green Infrastructure Plan.

## **16. Risk Management Issues**

- 16.1 There is a risk that the Masterplan Framework is not well received by the local community. However, the community consultation exercise has presented an opportunity to involve local communities at an early stage to ensure that the Masterplan Framework addresses key concerns and is shaped as far as possible, by the views of the local community.
- 16.2 There is also a risk that the adoption of the masterplan framework is delayed. The consequence of this would be that planning applications cannot be determined for the site and BMBC fail to deliver against Local Plan targets.

## **17. Promoting Equality & Diversity and Social Inclusion**

- 17.1 The Local Plan was subject to an over-arching Equalities Impact Assessment which considered its policies and procedures. This concluded that all policies and proposals apply to all sectors of the community equally. The policies make provision for a range of housing types to meet differing needs. The design policy D1 also seeks to ensure that development is designed to be accessible to all. The SPD's and masterplan frameworks will support these policies in ensuring that equality, diversity and social inclusion are promoted.

## **18. Conservation of Biodiversity**

- 18.1 In recognition the feedback received in response to the public consultation, the location of the site within the Nature Improvement Area and the likely impact of the development on the landscape, the Masterplan Framework requires a 10% net gain to biodiversity following completion of the development. This is consistent with the Environmental Bill and goes beyond Local Plan requirements.

## **18. List of Appendices**

### **Appendix 1- Hoyland West Masterplan Framework document**

**Appendix 2 –Health Impact Assessment**

**Appendix 3 –Statement of Community Involvement**

**Appendix 4 – Equality Impact Assessment**

**Appendix A – Financial Implications**

Office Contact:	Lucie McCarthy	Date:	19/08/2020
-----------------	----------------	-------	------------





 HOYLAND WEST  
**MASTERPLAN FRAMEWORK REPORT**

---

September 2020



# CONTENTS

## FIGURES

- Figure 1 - Site Location
- Figure 2 - Local Development Context
- Figure 3 - Context Plan
- Figure 4 - Historic Maps
- Figure 5 - Aerial Photograph
- Figure 6 - Facilities & Services Plan
- Figure 7 - Wider Green & Blue Infrastructure
- Figure 8 - Land Ownership
- Figure 9 - Photo Viewpoints
- Figure 10 - Barnsley Local Plan
- Figure 11 - Phase 1 Habitat Survey
- Figure 12 - Movement & Access Analysis Plan
- Figure 13 - Tree Survey Plan
- Figure 14 - Constraints & Opportunities
- Figure 15 - Key Design Principles
- Figure 16 - 3D Aerial
- Figure 17 - Tankersley Lane Options
- Figure 18 - Consultation Boards
- Figure 19 - Capacity Plan
- Figure 20 - Illustrative Masterplan
- Figure 21 - Green Infrastructure Plan
- Figure 22 - Movement Framework Plan
- Figure 23 - Phasing Plan
- Figure 24 - Illustrative Sections
- Figure 25 - Parkside Sports Relocation Section
- Figure 26 - Sports Facilities

## TABLES

- Table 1 - Bus Schedules
- Table 2 - Site Allocations
- Table 3 - Design Panel Responses
- Table 4 - Consultation Feedback
- Table 5 - Land Use Budget

## APPENDICES

- Appendix 1: Public Consultation Responses
- Appendix 2: Health Impact Assessment
- Appendix 3: Statement of Community Involvement

This document is the property of FPCR Environment and Design Ltd and is issued on the condition it is not reproduced, retained or disclosed to any unauthorised person, either wholly or in part without the written consent of FPCR Environment and Design Ltd.

Ordnance Survey material - Crown Copyright. All rights reserved. Licence Number: 100019980 (Centremapslive.com).

Aerial imagery © 2020 Bluesky, DigitalGlobe, Getmapping plc, Infoterra Ltd and Bluesky. Map data © 2020 Google

Rev	Issue Status	Prepared / Date	Approved / Date
E	Final	MST/CC / 15 September 2020	DH / 15 September 2020

FPCR Environment and Design Ltd, Lockington Hall, Lockington, Derby, DE74 2RH ■ 01609 672772 ■ e: mail@fpcr.co.uk ■ w: www.fpcr.co.uk  
 masterplanning ■ environmental assessment ■ landscape design ■ urban design ■ ecology ■ architecture ■ arboriculture ■ graphic design

K:\92009295LAND\Masterplan Framework\9295 Masterplan Framework rev E.indd



Chapter 1.0	<b>VISION &amp; INTRODUCTION</b>	<b>p.4</b>
Chapter 2.0	<b>UNDERSTANDING THE SITE &amp; CONTEXT</b>	<b>p.8</b>
Chapter 3.0	<b>REVIEW OF PLANNING POLICIES</b>	<b>p.20</b>
Chapter 4.0	<b>TECHNICAL BASELINE ANALYSIS</b>	<b>p.22</b>
Chapter 5.0	<b>DESIGN PROCESS</b>	<b>p.28</b>
Chapter 6.0	<b>MASTERPLAN FRAMEWORK</b>	<b>p.38</b>
Chapter 7.0	<b>INFRASTRUCTURE REQUIREMENTS</b>	<b>p.60</b>
Chapter 8.0	<b>IMPLEMENTATION &amp; DELIVERY</b>	<b>p.62</b>
Chapter 9.0	<b>SUMMARY</b>	<b>p.64</b>

## Vision

The ambition for the Hoyland West Masterplan Framework area is to enable future sustainable, high-quality development on the western edge of Hoyland, that provides a pleasant environment in which to live and work.

The Masterplan Framework Area ('the site') is situated to the west of Hoyland, between Sheffield Road and M1, at Junction 36.

The following objectives should be used to guide future development proposals at Hoyland West, to enable the delivery of successful, sustainable schemes;

- Deliver cohesive Green Infrastructure, which links to existing footpaths, and provides a recreational resource for future residents and workforce.
- Create new habitats to maximise opportunity for biodiversity.
- Provide development in a sustainable location in close proximity to local shops and other existing facilities, and with good accessibility to public transport provision.
- Deliver housing reflective of existing local character which meets identified housing needs including affordable housing.
- Create a robust green belt boundary.
- Provide visual mitigation where appropriate.
- Integrate development into existing settlement without detriment to the wider landscape character.
- Maximise opportunities for connectivity between Hoyland Common and the site, for all modes of transport.

The masterplan within this Masterplan Framework is illustrative only. This document sets out the key principles that should be considered by future development proposals.

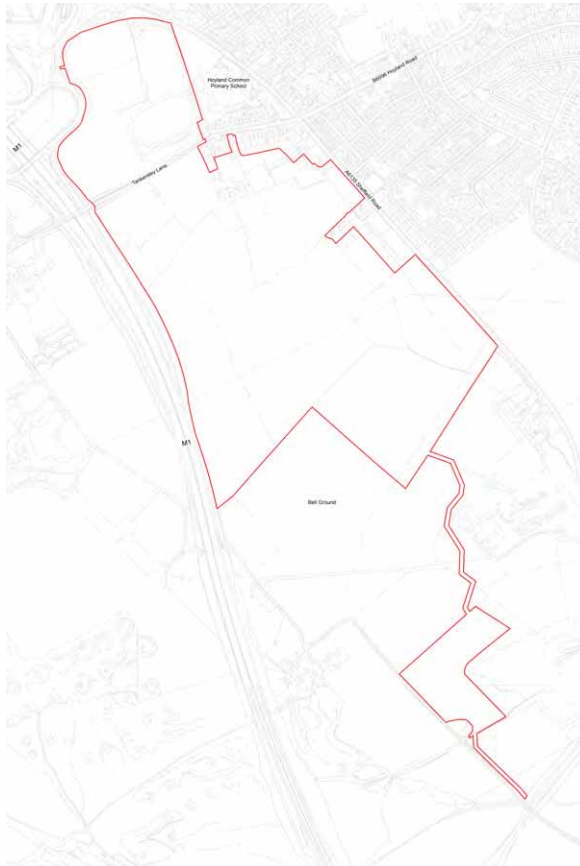


Figure 1  
Site Location

## Purpose of the Masterplan Framework

The purpose of this document is to establish the guiding principles for potential future delivery of sustainable development at Hoyland West, Barnsley in support of land allocated by the Local Plan (adopted January 2019).

The site has been allocated for housing and employment, the development of which will be subject to the production of a Masterplan Framework (as set out in the Local Plan site-specific policies).

A team of consultants have undertaken preliminary technical work to help inform the initial masterplanning of the site. This document presents the conclusions of that preliminary work and explains how it has informed the design process which has led to a concept Illustrative Masterplan.

## What is a Masterplan Framework

The Barnsley Local Plan was adopted in January 2019 and it was agreed during the Examination of the Plan that for some larger strategic sites a Masterplan Framework should be prepared. The purpose of such a Framework is to ensure that sites can be developed in a comprehensive manner, taking into account all infrastructure requirements. This will ensure that strategic allocations are brought forward in a sustainable way that secures inclusive growth that reflects each of the Council's corporate priorities.

The Masterplan Framework is a strategic document that sits beneath the Local Plan and will inform future planning applications.

The Masterplan Framework has enabled residents and stakeholders to provide feedback on the draft plans and key issues not already resolved through the Local Plan process.

Examples of such matters are:

- Landscaping
- Trees
- Ecological diversity

This feedback has been reviewed and taken account of in drawing up the final Masterplan Framework. The Masterplan Framework will require approval by Cabinet prior to the determination of any planning applications that relate to the Masterplan area.

Paragraph 6.12 of the Local Plan defines the content of the Masterplan Framework as:

- "Planning policy summary, site location and description, land ownership, a summary of the existing evidence, site evaluation (opportunities and constraints), land use framework, sustainable movement framework, protection of existing public rights of way routes and their incorporation within new development layouts, vehicular movement framework, green and blue infrastructure framework, place-making framework (including design guides for character and neighbourhood areas where applicable), sustainability and energy use, health and wellbeing, design evolution, conceptual masterplan, infrastructure and delivery phasing."

- *Masterplan Frameworks shall be subject to public consultation and be approved by the Council prior to the determination of any planning applications on the affected sites. Each Masterplan will be bespoke and therefore will be considered on a case by case basis."*

This is more clearly broken down on the Barnsley Council website as containing the following:

- "planning policy summary
- Site location and description
- land ownership
- a summary of the existing evidence
- Site evaluation (opportunities and constraints)
- land use framework
- sustainable movement framework
- protection of existing public rights of way routes and their incorporation within new development layouts
- vehicular movement framework
- green and blue infrastructure framework
- place-making framework (including design guides for character and neighbourhood areas where applicable)
- sustainability and energy use
- health and well being
- design evolution
- conceptual masterplan
- infrastructure and delivery phasing"

## Partnership Approach

Barnsley Council are working in collaboration with Cushman & Wakefield, developers and land agents. Newland Developments Ltd and Hoyland Developments have land interests on the large parcel of allocated employment land (ES13).

Consultation is ongoing with other landowners who have land interests that fall within the Masterplan Framework.





### Summary of Proposals

The proposed development consists of two allocated sites: ES13 which will deliver Employment Land and the HS57 site which will deliver approximately 101 dwellings. According to these policies, future development within the Hoyland West site is set to:

- Comprise of 49.3ha of Employment Land (B1, B2 and B8) and 2.53ha of Residential;
- Provide a link road between the new Birdwell roundabout linking to Tankersley Lane and from there to Sheffield Road;
- Relocate the area of Rockingham Sports Ground that falls within the site boundary to an appropriate location within Hoyland Principal Town.
- Consider impact on residential amenity and include appropriate mitigation where necessary;
- Retain the mature trees and hedgerows;
- Provide a buffer strip at least 10 metres wide along the common boundary with the M1;
- Ensure that development respects the landscape and wider countryside, and incorporates appropriate mitigation measures to address impacts on the adjacent Green Belt and countryside;
- Undertake necessary drainage works;
- Ensure any housing layout of takes account of the relationship between the new development and existing buildings that are not available for redevelopment;
- Provide a landscape buffer between the future housing and the employment site ES13; and
- Produce a detailed ecology report in support of any development proposal.

Whilst this is a standalone Masterplan Framework, it is being considered in the context of the wider development coming forward at Hoyland. The provision of a link road is fundamental to the success of the scheme, as it will not only take advantage of the sustainable nature of the site location (adjacent to M1 J37 and Hoyland Common Local Centre), but this will also provide direct connectivity to Hoyland South Masterplan Framework area. Dearne Valley Parkway provides a direct connection between Hoyland North and Hoyland West, via the Birdwell Roundabout. This infrastructure will also divert trips away from existing residential roads.

### The Professional Team

The report draws on the practical experience and knowledge of the respective technical experts:

- FPCR – Masterplanning, Landscape & Visual, Ecology & Arboriculture.
- Cushman & Wakefield – Planning & Health Impact Assessment
- RPS – Infrastructure
- Fore Consulting – Highways
- PHP – Architecture
- Oxford Archaeology – Heritage
- Vanguardia - Air Quality, Noise and Lighting
- Applied Geology - Land contamination
- BE Design - Sustainability
- Utility Connections - Utilities

There is a significant amount of technical work that is currently shaping the masterplan framework, this work is ongoing and will help shape the final version of it.

### Process for preparing the Masterplan

This report is a concise summary of preliminary work and explains how the research conducted by various disciplines will aid in informing design outcomes. It also sets out the masterplanning principles

Set against planning policy and dictated by the Local Plan, this report sets to examine the capacity of the site based on the various constraints and opportunities presented within the site to identify developable areas.

The Masterplan Framework is underpinned by a series of Framework Plans that address the following themes:

- Transport and movement
- Green and Blue Infrastructure
- Placemaking

The design processes are outlined within this report in order to break down each separate theme in order to understand how the preferred Masterplan Framework has been informed.

The report then seeks to implement a realistic phasing strategy and the key infrastructure requirements at each phase.

The Masterplan is a collaborative effort between several disciplines informed by decisions based on research and also seeks to provide a policy compliant development that meets the overall objectives set out in the vision.

### Public Engagement

A requirement of the Masterplan Framework is for Residents and stakeholders to provide input on the process through a variety of meetings, public consultations, feedback etc.

### Planning Strategy

The adopted Barnsley Local Plan sets out that Masterplan Frameworks should be adopted prior to the determination of any planning applications on the affected sites. The Masterplan Framework will be a material consideration in the determination of subsequent planning applications.

### Phasing and Infrastructure Plan

Delivery of infrastructure and phasing of the development will accord with the following principles (to be developed further)

- Infrastructure to be provided in a timely way in order to appropriately mitigate the impacts of development;
- Balance certainty of delivery of key infrastructure with the need to maintain flexibility over the delivery of development;
- Comprehensive and coordinated approach to strategic infrastructure delivery is required in order to ensure the overall masterplan aspirations are met;
- Deliver a sense of place early in the development of the masterplan area;
- Early provision of key transport infrastructure;
- Accessibility to public transport using existing bus services in the early phases
- Logical sequencing of development parcels to avoid any adverse environmental impacts associated with construction traffic and activities on the early phases of release





# UNDERSTANDING THE SITE & CONTEXT

## Site Context

The Hoyland West Masterplan Framework area is located to the west of Hoyland, adjacent to the M1 motorway, which runs along the western boundary of the site. Junction 36 of the M1 is to the north of the masterplan area and Barnsley town centre is located approximately 6.5km north of the area. 1.1km to the south lies Sheffield City boundary with Sheffield City Centre being 10.5km to the south.

The Masterplan framework area comprises mainly agricultural fields although there are some small scale commercial uses located within the land identified for future housing development adjacent to Sheffield Road. On the area of land to the north of Tankersley Lane there is the Rockingham Sports Facility and cricket ground. A small area to the north of the allocation boundary comprises of Green Lane Farm.

The southern edge of the development is bounded by Bell Ground Wood whilst the western edge consists of a buffer strip of planted trees to the M1. The Eastern and Northern edges of the site currently defines the settlement edge of Hoyland. Field boundaries within the site are currently loosely defined by a series of semi-mature scattered hedgerows with the eastern boundary along Sheffield Road comprising of stone walls.

### Hoyland North

Hoyland North Masterplan Framework was prepared by WYG, and adopted in December 2019. Subsequently, a planning application has been submitted by Harworth.)

### Hoyland South

Barnsley Council have appointed ARUP and Gillespies to produce a Masterplan Framework for Hoyland South which is currently at a consultation stage.

## Local Plan Site Allocations and Level of Anticipated Development

The overall site area comprises of 52.5ha of land with 49.3ha being employment land (Policy Reference ES13) and 3.2ha of housing land which will deliver up to 101 dwellings (Policy Reference HS57). The Masterplan Framework area shown on plans in this document also comprises land not identified in the adopted plan, including land required for an attenuation basin.

## Land Use

Beyond Rockingham Sports Ground, the site comprises mainly arable fields and pasture, with some small scale commercial use adjacent to Sheffield Road (Armitage Transport).

The eastern and northern edges currently defines the settlement edge of Hoyland, whilst the M1 & J36 roundabout define the western edge of the site. Bell Ground woodland is a dominant feature abutting the southern boundary.

Hoyland Common Primary School and allotments are immediately adjacent to the site, beyond which is the residential area of Hoyland Common.

A mix of existing employment, retail, food & drink uses are located just north of the site, soon to be expanded with the delivery of Hoyland North.

## Topography

The topography of the immediate site's context is gently undulating, with landform rising to the north east and north west of the site to 170-180m AOD. Beyond the immediate context the landform falls to 65m AOD towards Harley Dyke and Elsecar Reservoir to the south east, while to the south west, beyond Chapeltown, it rises sharply to 317m AOD towards Wharfedale Chase.

The site gently slopes towards south east, with the lowest point at 120m AOD at the southern boundary, and the highest point at 150m AOD at the middle of the site and towards the north eastern boundary.

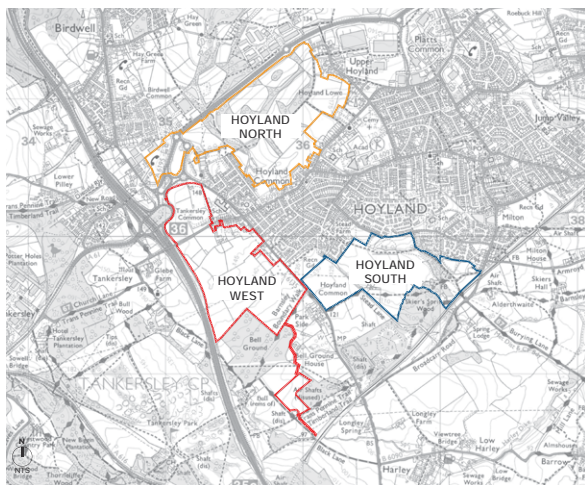


Figure 2  
Local Development Context

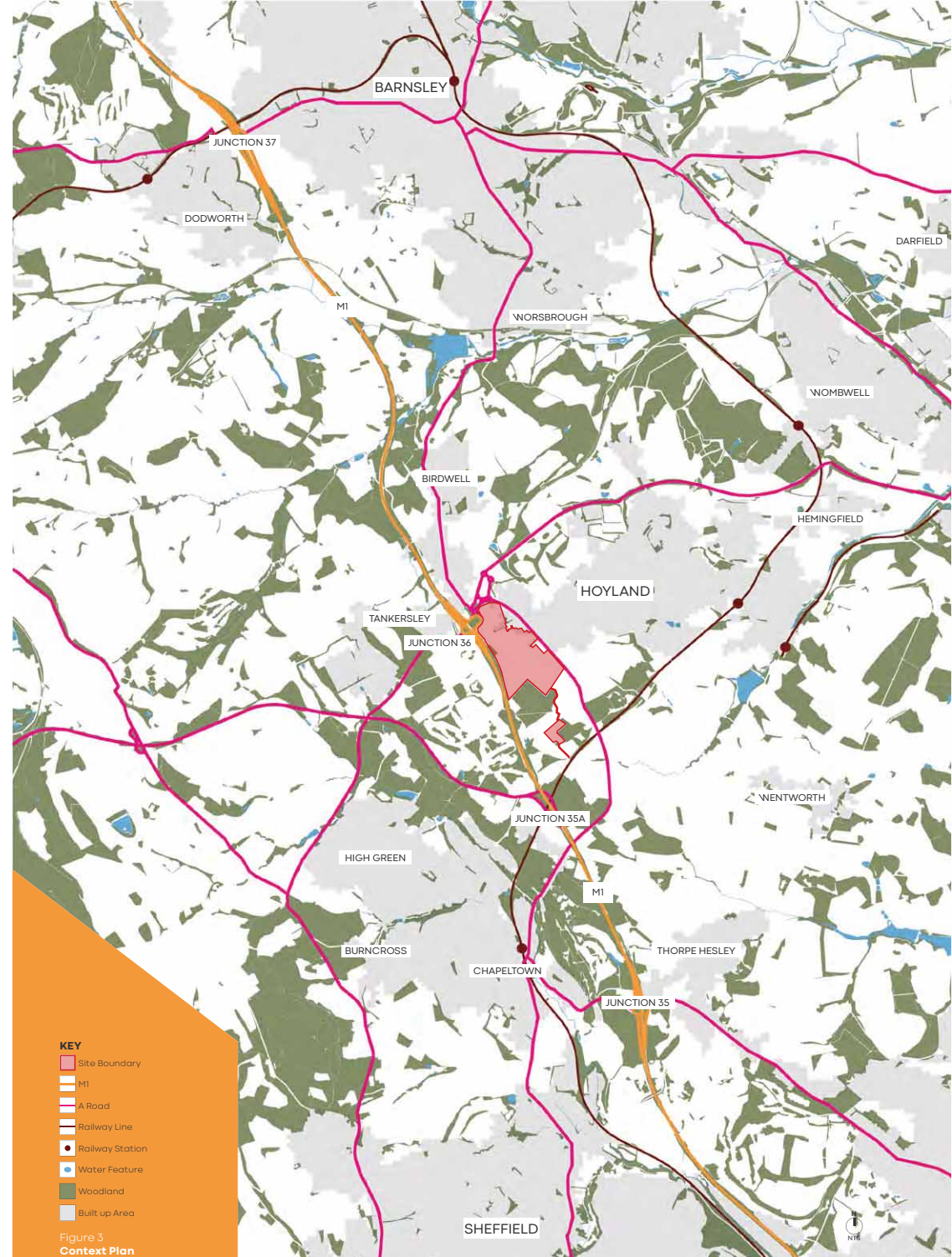


Figure 3  
Context Plan



# UNDERSTANDING THE SITE & CONTEXT

## Historical Context

The maps below illustrate the expansion of Hoyland since Hoyland Nethers inception in 1894.

## Settlement Expansion

The majority of the original settlement edge stayed confined to Sheffield Road and followed the edge of Hoyland Road with the settlement showing gradual expansion along Hoyland's western edge over a 40 year period. Further growth of the settlement occurred between 1931-1948 with the creation of properties along Tankersley Lane and Beaumont Road off Sheffield Road along with adjoining streets.

Between 1948 and the modern day there has been a small growth area to the southern edge of Hoyland (1980's) and further expansion of properties along Tankersley Lane.

## Listed Buildings

There are several listed buildings within the vicinity of the site within Tankersley, Birdwell and Hoyland.

This includes Grade II\* listed St Peter's Church, Tankersley, along with a Grade II listed sundial and mounting platform within the grounds, as well as Dovecote at Glebe Farm to the north along Tankersley Lane approximately 0.25-0.3km away respectively.

Within Birdwell there are three Grade II listed buildings within close proximity

to the site. Stone Bar Farmhouse with Attached Stable and Barn (0.2km from site), Tankersley Mine Rescue Station (0.4km from site) and Birdwell Obelisk (0.5km from site).

The closest Grade II listed building within Hoyland is the Church of St Peter which is 1km away.

To the south of the site is a Milepost along Sheffield Road, Tankersley Old Hall, Old Hall Farmhouse and the Cottage approximately 0.4km from site.

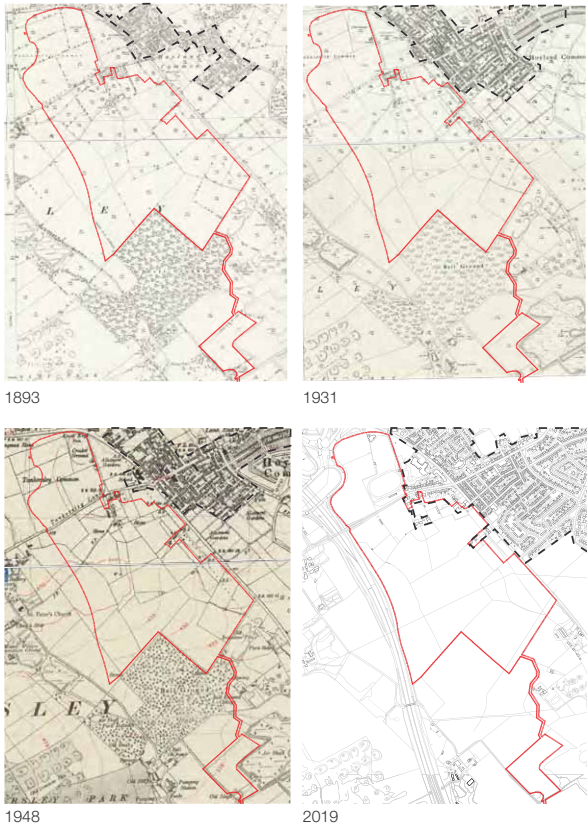


Figure 4  
Historic Maps



KEY  
— Site Boundary  
— Public Footpath  
— Public Bridleway

Figure 5  
Aerial Photograph



Tankersley Park



Rockingham Colliery



**Local Character**

**Employment Character**

Whilst employment development is not characteristic of the immediate site, it is becoming increasingly popular along the M1 corridor. There has also been an increase in the number of large logistics and industrial buildings, particularly alongside the A6195 (Dearne Valley Parkway between Hoyland and Worsbrough and Dearne Towns Link Road between Darfield and Shafton). Most noticeably these include:

- ASOS building at the former Houghton Main Colliery site
- Symphony building on the Ferry Moor former open cast coal mining site at Grimethorpe and associated redevelopment of the Former Grimethorpe Colliery site.
- Ashroyd and Shortwood Business Parks at Hoyland
- More recent mixed-use development at Rockingham/ Gateway 36.

Other employment areas in the vicinity include Wentworth Way Industrial Estate at Tankersley, and Thornecliffe Business Park at Chapeltown. Industrial and distribution units are typically clad in combinations of grey and blue, with pitched roofs and little in the way of architectural detailing. Office buildings tend to be predominantly of brick construction, with glazed elements such as 2-storey high entry vestibules.

**Scale and Massing**

Existing local employment units vary in size, depending on the use, from large warehouses to smaller office units.

Industrial and distribution units are typically clad in combinations of grey and blue, with pitched roofs and little in the way of architectural detailing. Office buildings tend to be predominantly of brick construction, with glazed elements such as 2-storey high entry vestibules.



Thornecliffe Business Park - Chapeltown



SIG - Sheffield Business Park



Thornecliffe Business Park - Chapeltown



DHL - Dearne Valley Business Park



Thornecliffe Business Park - Chapeltown



XPO Logistics - ASOS distribution Centre



Thornecliffe Business Park - Chapeltown



Capitol Park - J37

**Residential Character**

The built character of the Pre-1950's housing found in the vicinity of the site (primarily the western edge of Hoyland) has a strong character, which is clearly seen when traveling along Sheffield Road. Stone-fronted terraced houses with little or no front gardens are typical of mining towns such as Hoyland. These also feature stone lintels, chimney stacks and tiled roofs. Larger red-brick semis are found along Tankersley Lane, while post 1950's housing is typically red-brick semi-detached houses with little architectural detailing, as found along Parkside Road. Some more-recent housing development, such as that found along Tankersley Lane, has sought to reflect the vernacular character of the area by using stone as the dominant materials for frontages.

Dry stone walls are commonplace in the immediate vicinity of the site, used to mark boundaries along Sheffield Road.



Sheffield Road



Tankersley Lane



St Paul's Way, Tankersley



Tankersley Lane



Sheffield Road



B6096 Hoyland Road



B6096 Hoyland Road



Sheffield Road



**Placemaking**

Delivering design measures to help create a sense of place and distinctive built environment in critical to the success of the Masterplan Framework. The future detailed design will consider the arrangement of buildings and positioning of landscaping to consider effects on existing views, and treatment of new key views. The objective is to deliver distinguishable and recognisable places to give residents, employees and visitors a positive experience.

**Residential**

There is opportunity for these dwellings to incorporate architectural detailing that reflects the vernacular housing found along Sheffield Road. With the introduction of high-quality housing, replacing the existing haulage depot, the new housing will deliver a built character that assimilates well with the existing environment.

The arrangement of housing should carefully consider the interface with existing dwellings on Tankersley Lane and Sheffield Road, minimising the effects on visual amenity of existing residents.

Open space should be incorporated within the new housing, providing opportunities for recreation and amenity, while pedestrian and cycle connections should be provided to the wider network, connecting to the existing settlement, and to the countryside beyond.

Structural planting and bunding should be used where appropriate to visually separate the new housing from the spine road and employment development beyond.

**Employment**

As shown on the emerging masterplan, the employment element of the Masterplan Framework will be split down into plots of varying sizes. This dictates the end use, with larger plots being more suited to larger storage and distribution units, and smaller plots lending themselves to offices.

Offices and smaller employment units will be located closer to the existing settlement edge, with larger units set further back, closer to the M1.

Offices will be set within a landscaped setting, with ornamental planting around parking areas, and opportunity for external seating areas. Significant areas of structural landscaping will be provided around the perimeter of larger units, to help them assimilate with their surroundings. Tree planting will provide a robust Green Belt buffer to the southern edge of the Masterplan Framework area.

**Local Facilities**

There are a range of local facilities and amenities within a 5 and 10 minute walk of the site (400m and 800m respectively). The facilities plan below illustrates the relationship of the locality with regards to the proximity of the site.

The centre of Hoyland is approximately 1.5km away to the east of the site and approximately a 23 minute walk, however there is ample access to public transport along Tankersley Lane or Hoyland Road which is approximately 7 minutes to Hoyland Centre.

From the 10 minute walking catchment area future residents and employees would have access to Tankersley, Birdwell and the western edge of Hoyland.

Within the 5 minute catchment area to the east of the site lies an array of local shops along Hoyland Road including a Co-op, Post office, Pharmacy and a hair salon. A Spar is also located along Sheffield Road within walking distance from the site.

Hoyland Common Primary School lies within close proximity to the site. There is also Tankersley St Peters Primary School and Chatterbox Day Nursery just outside the 5 minute catchment area whilst West Meadows Primary School sits just within the 10 minute catchment of the site.

The nearest Secondary School is the Kirk Balk Academy just outside of the 800m catchment at approximately 850m to the east of the site.

Birdwell Medical Centre lies to the north of the site within Birdwell just outside of the site catchment area at approximately 970m north of the site.

**Public Transport**

There are frequent bus services operating from various bus stops surrounding the site. These are within walking distance of the development sites and offer services to Barnsley Town Centre (via Birdwell), Hoyland Town Centre, Chapeltown, Elsecar, Broomhill and Manvers (via Cortonwood).

Bus Stop	Distance from Site	Servicing
At Sheffield Road	0.1km	72 and 72a
Allotts Corner	0.1km	67, 67a and 67c
Adjacent Sheffield Road	0.15km	2, 66, 72, 72a and X2
Near Queen Street	0.2km	2, 66, 67, 67a, 67c and X2
Adjacent Regent Street	0.2km	2, 66, 67, 67a, 67c and X2
Adjacent New Road	0.2kmw	72 and 72a
Opposite New Road	0.15km	72 and 72a
Adjacent Parkside Road	0.1km	67, 67a and 67c
Near Fitzwilliam Street	0.1km	67, 67a and 67c

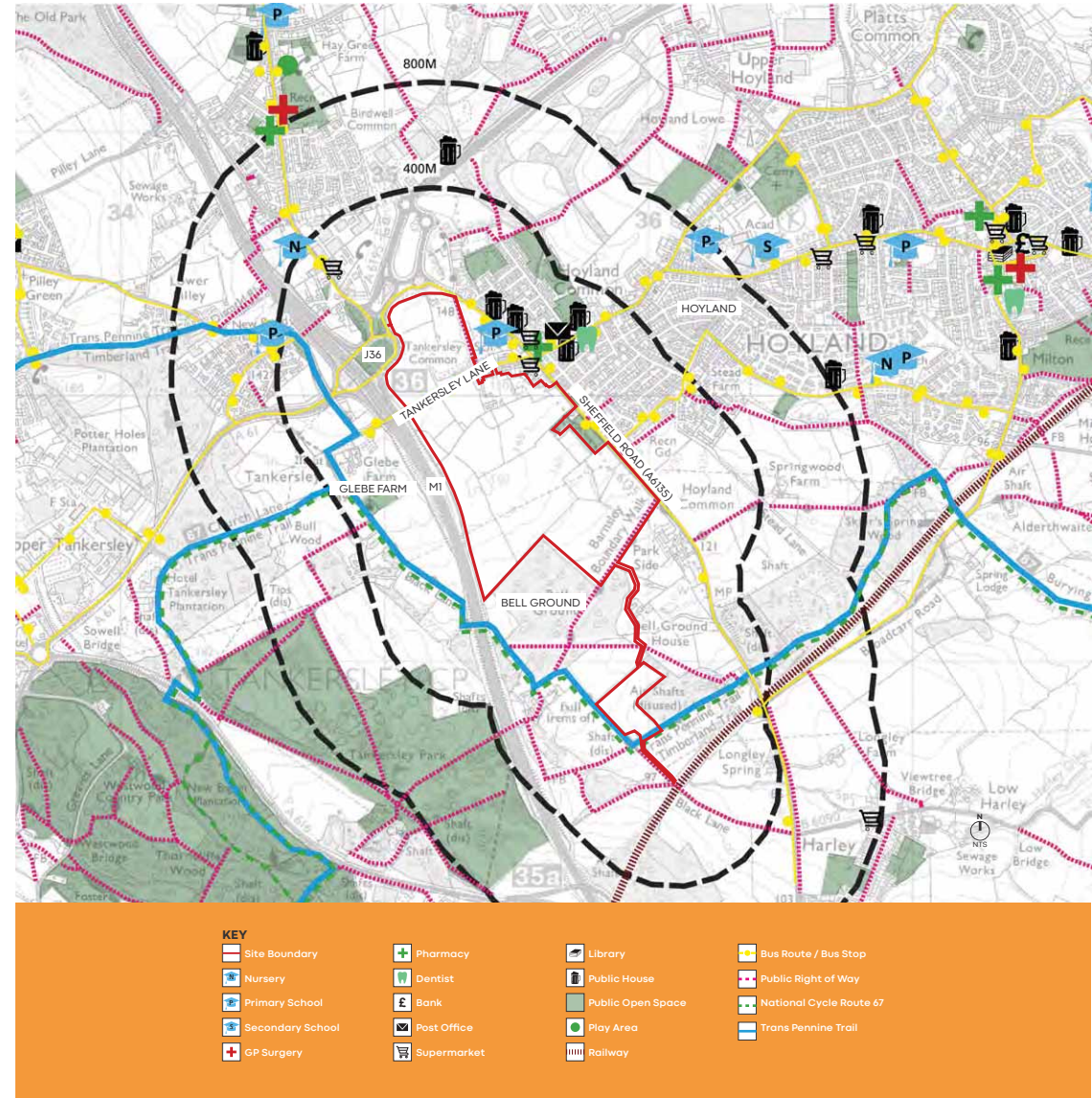
**Table 1 - Bus Schedules**

Elsecar Rail Station is located approximately 3km east of the site. Rail services operate half hourly between Leeds (via Barnsley) and Nottingham (via Sheffield) Monday to Saturday with reduced service on Sunday. This allows people to travel to and from the site via rail as part of a combined journey.

**National Cycle Network**

Circumventing to the south of the site is the National Cycle Network Route 67 which runs from Chesterfield to Leeds.

**Figure 6  
Facilities & Services Plan**





**Existing Green and Blue Infrastructure**

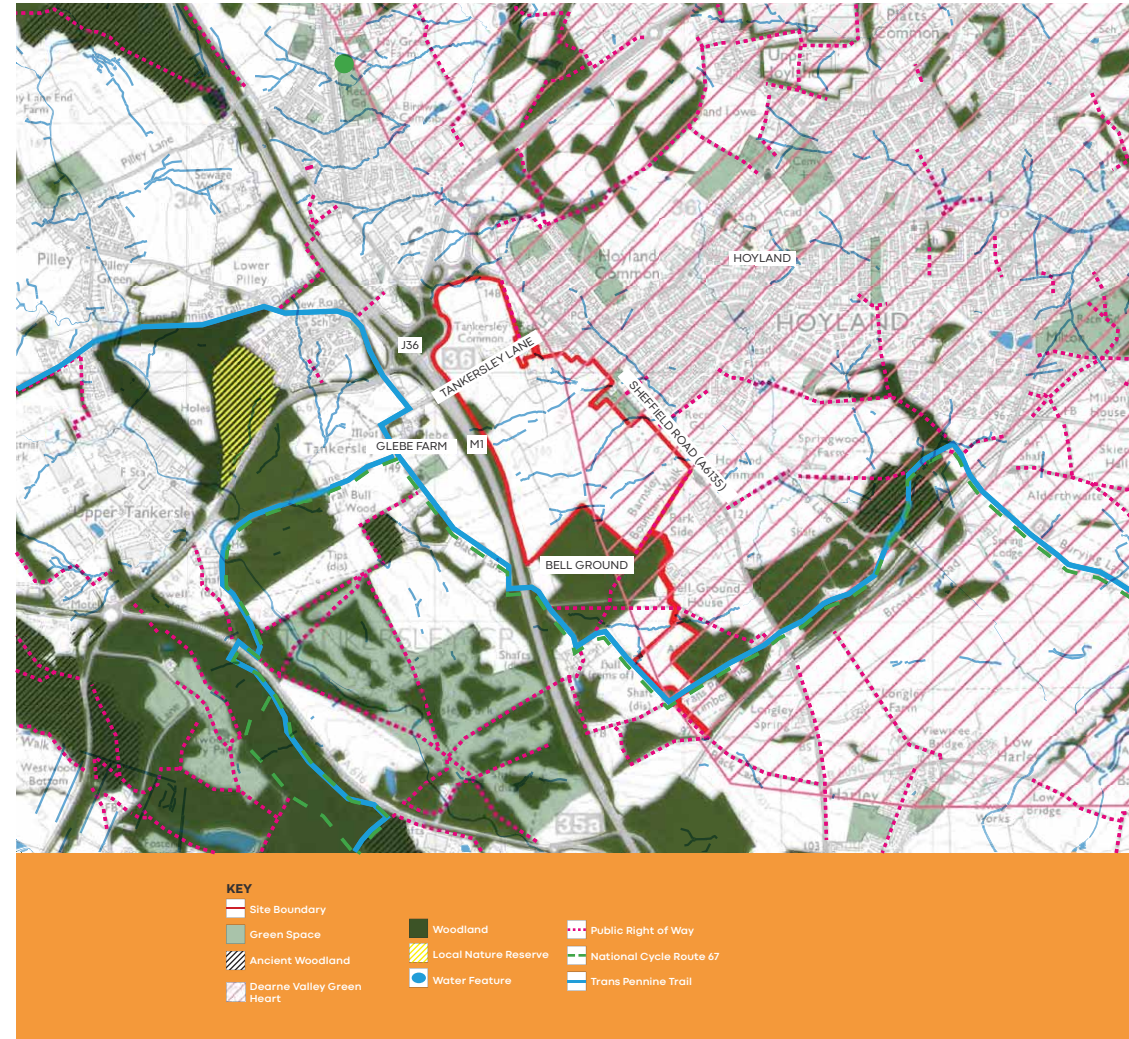
The Masterplan Framework area comprises mainly agricultural fields although there are some small scale commercial uses located within the land identified for future housing development adjacent to Sheffield Road. Rockingham Sports Ground is located north of Tankersley Lane, comprising football pitches, cricket ground and archery field. A small area to the north of the allocation boundary comprises of Green Lane Farm.

The southern edge of the development is bounded by Bell Ground Wood whilst the western edge consists of a woodland buffer to the M1. The Eastern and Northern edges of the site currently defines the settlement edge of Hoyland. Field boundaries within the site are currently loosely defined by a series of semi-mature scattered hedgerows with the eastern boundary along Sheffield Road comprising of stone walls.

Page 53

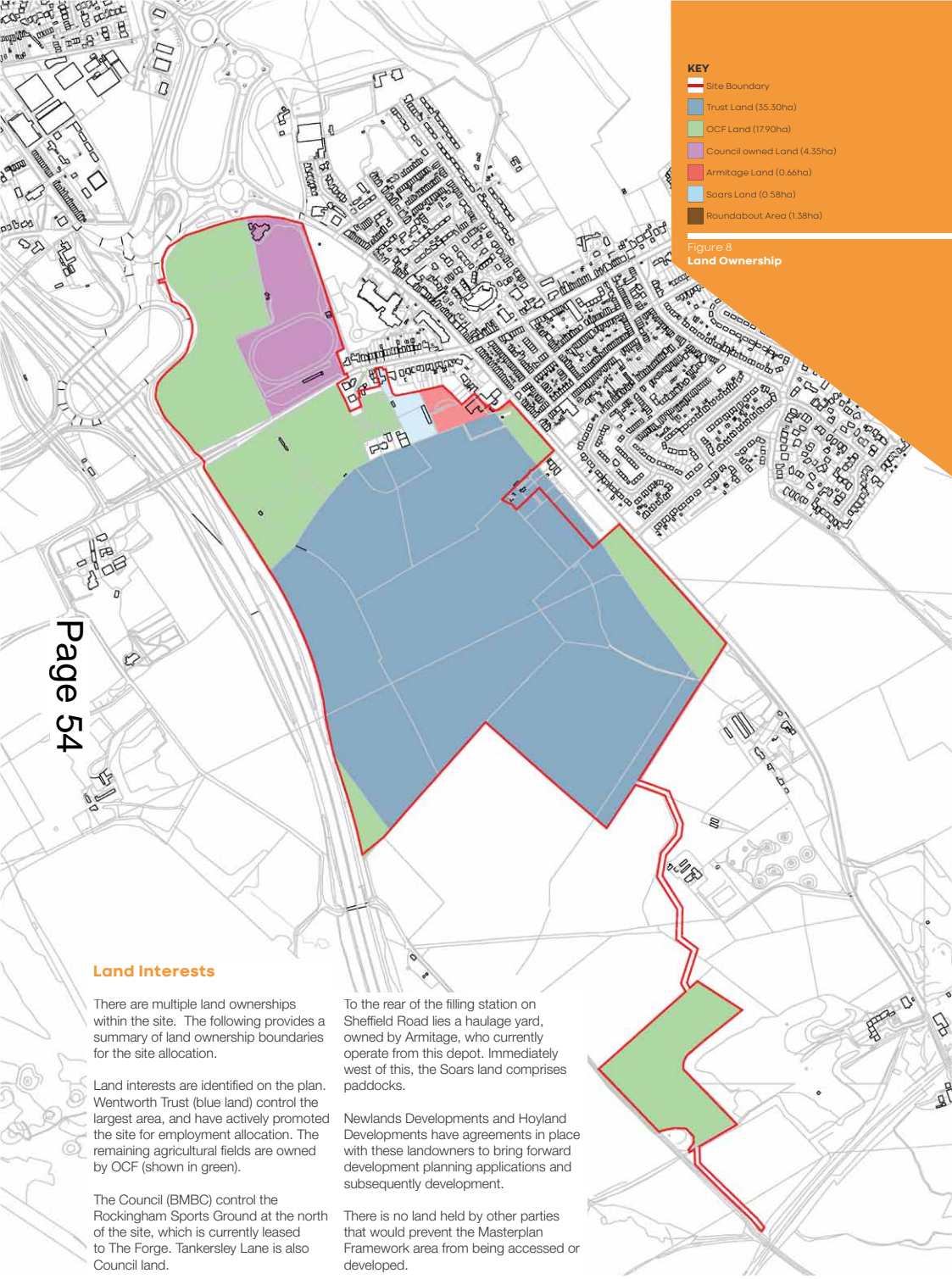


Figure 7  
Wider Green & Blue Infrastructure





# UNDERSTANDING THE SITE & CONTEXT



Page 54

### Land Interests

There are multiple land ownerships within the site. The following provides a summary of land ownership boundaries for the site allocation.

Land interests are identified on the plan. Wentworth Trust (blue land) control the largest area, and have actively promoted the site for employment allocation. The remaining agricultural fields are owned by OCF (shown in green).

The Council (BMBC) control the Rockingham Sports Ground at the north of the site, which is currently leased to The Forge. Tankersley Lane is also Council land.

To the rear of the filling station on Sheffield Road lies a haulage yard, owned by Armitage, who currently operate from this depot. Immediately west of this, the Soars land comprises paddocks.

Newlands Developments and Hoyland Developments have agreements in place with these landowners to bring forward development planning applications and subsequently development.

There is no land held by other parties that would prevent the Masterplan Framework area from being accessed or developed.

### Site Photography

The site is largely well-contained by a combination of vegetation, buildings and topography, therefore limiting the visual envelope of the site (i.e. locations from where the site or future development may be visible). Highway vegetation associated with the M1 limits visibility from visual receptors further west, whilst Bell Ground Woods helps to provide visual enclosure to the southwest. Existing buildings along Sheffield Road prevent visibility of the site from any visual receptors further east.

Future development of the site would result in the most noticeable change to visual receptors in close proximity to the site, including residents, users of public footpaths, road users, and those at Parkside Farm. Users of Barnsley Boundary Walk (long-distance footpath) traveling west will experience a change

to the view as result of development seen in fairly close proximity, and likewise users of Tankersley Lane. Other receptors are set further back from the proposed built elements, and therefore effects on the existing views will be reduced by a combination of distance and intervening screening elements.

Well-designed Green Infrastructure that incorporates structural planting would help to filter views to future built development, however this vegetation will take time to establish.

A full visual assessment has been undertaken by FPCR to inform the masterplanning process. A Landscape and Visual Impact Assessment will be included as part of any forthcoming planning applications.

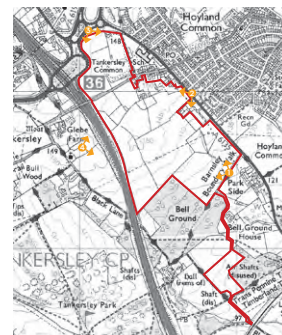


Photo Viewpoint Location Plan



Photo Viewpoint 1: View north west from Footpath (Tankersley CP 26)



Photo Viewpoint 2: View west from Sheffield Road A6135



Photo Viewpoint 3: View south from A6195



Photo Viewpoint 4: View east from back of St Peter's Church, Tankersley

Figure 9  
Photo Viewpoints



## Introduction

The section sets out planning policy (current at the time of writing) that has been considered in the preparation of the Masterplan Framework, and that should be considered by any future development on the site.

## Barnsley Local Plan

Barnsley's statutory development plan consists of the Local Plan, the joint Waste Plan, the Oxpring Neighbourhood Development Plan and the Penistone Neighbourhood Plan. The Council have also adopted a number of Supplementary Planning Documents, such as 'Trees and Hedgerows' and 'Parking'.

The Hoyland West Masterplan Framework area was designated in the Barnsley Local Plan, adopted in January 2019. The purpose of such a Framework is to ensure that sites can be developed in a comprehensive manner, taking into account all infrastructure requirements. This will ensure that strategic site allocations are brought forward in a sustainable way that secures inclusive growth that reflects each of the Council's corporate priorities.

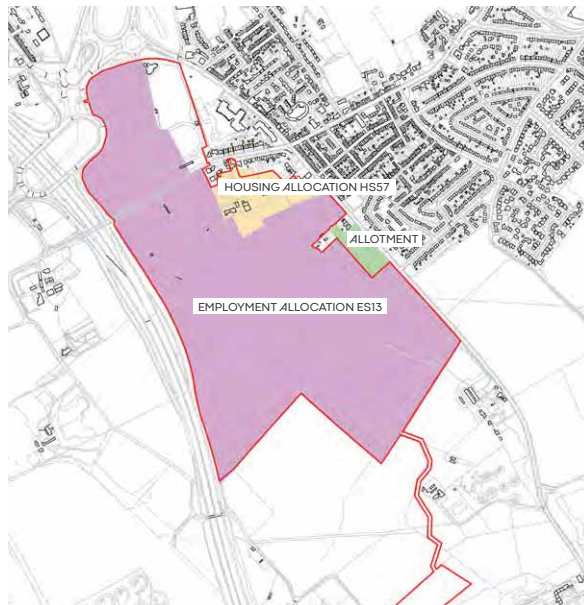
This Masterplan Framework document has been prepared in accordance with section 6.12 of the adopted Local Plan.

The Masterplan Framework Area identified by Policy ES13 in the Local Plan largely allocates land for employment uses, with a single parcel of land allocated for housing. The policy states:

*"Policy ES13 Land West of Sheffield Road 49.3ha  
The development will be subject to the production of a Masterplan Framework including housing site reference HS57. The development will be expected to:*

- Provide a link road between the new Birdwell roundabout linking to Tankersley Lane and from there to Sheffield Road;
- Relocate the area of Rockingham Sports Ground that falls within the site boundary to an appropriate location within Hoyland Principal Town. The replacement pitch

Figure 10  
Barnsley Local Plan



Site Allocations		
Site Reference	Site Area	Proposed Use
Employment - ES13	49.3ha	Employment: Business, General Industry and Storage and Distribution
Residential - HS57	3.2ha	Residential: 101 dwellings

Table 2 - Site Allocations

and associated facilities must be constructed and available for use before development on the existing sports ground site commences;

- Consider impact on residential amenity and include appropriate mitigation where necessary;
- Retain the mature trees and hedgerows;
- Provide a buffer strip at least 10 metres wide along the common boundary with the M1;
- Ensure that development respects the landscape and wider countryside, and incorporates appropriate mitigation measures to address impacts on the adjacent Green Belt and countryside, including the planting of a substantial tree belt at the southern boundary in order to define the new Green Belt boundary;

- Undertake necessary drainage works; and
- Provide air quality assessments in accordance with policy Poll 1.
- Archaeological remains are known/ expected to be present on this site therefore proposals must be accompanied by an appropriate archaeological assessment (including a field evaluation if necessary) that must include the following:
  - Information identifying the likely location and extent of the remains, and the nature of the remains;
  - An assessment of the significance of the remains; and
  - Consideration of how the remains would be affected by the proposed development."

*"Policy HS57 Land at Tankersley Lane  
Indicative number of dwellings 101*

*The development will be subject to the production of a Masterplan Framework covering the entire site and employment site reference ES13. The Masterplan Framework should demonstrate that proposals will positively support and complement the comprehensive wider development of the area and ensure that development is brought forward in a comprehensive manner. The development will be expected to:*

- Ensure any layout takes account of the relationship between the new development and existing buildings that are not available for redevelopment;
- Provide a buffer between the site and Skiers Wood Local Wildlife Site;
- Provide a landscape buffer between this site and the employment site ES13; and
- Produce a detailed ecology report in support of any development proposal.

*Archaeological remains may be present on this site therefore proposals must be accompanied by an appropriate archaeological assessment (including field evaluation if necessary) that must include the following:*

- Information identifying the likely location and extent of the remains, and the nature of the remains;
- An assessment of the significance of the remains; and
- Consideration of how the remains would be affected by the proposed development."

## National Planning Policy Framework (NPPF)

The NPPF sets out the Government's planning policies for England and how these are expected to be applied.

At the heart of the NPPF is a presumption in favour of sustainable development. Paragraph 124 of the NPPF makes specific reference to good design as a key aspect of sustainable development.

*"124. The creation of high quality buildings and places*

*is fundamental to what the planning and development process should achieve. Good design is a key aspect of sustainable development, creates better places in which to live and work and helps make development acceptable to communities. Being clear about design expectations, and how these will be tested, is essential for achieving this. So too is effective engagement between applicants, communities, local planning authorities and other interests throughout the process."*

Paragraph 127 requires that:

*"Planning policies and decisions should ensure that developments:*

- will function well and add to the overall quality of the area, not just for the short term but over the lifetime of the development;*
- are visually attractive as a result of good architecture, layout and appropriate effective landscaping;*
- are sympathetic to local character and history, including the surrounding built environment and landscape setting, while not preventing or discouraging appropriate innovation or change (such as increased densities);*
- establish or maintain a strong sense of place, using the arrangement of streets, spaces, building types and materials to create attractive, welcoming and distinctive places to live, work and visit;*
- optimise the potential of the site to accommodate and sustain an appropriate amount and mix of development (including green and other public space) and support local facilities and transport networks; and*
- create places that are safe, inclusive and accessible and which promote health and well-being, with a high standard of amenity for existing and future users, and where crime and disorder, and the fear of crime, do not undermine the quality of life or community cohesion and resilience."*

## National Design Guide

The National Design Guide forms part of the Government's suite of design guidance and should be read alongside national planning policy, practice guidance and objectives for good design as set out in the National Planning Policy Framework.

The National Design Guide outlines the Government's priorities for well-designed places in the form of ten characteristics. The ten characteristics provide an overarching framework which contributes towards themes for good design set out in the National Planning Policy Framework.

The ten characteristics of well-designed places are:

- Context** - enhances the surroundings.
- Identity** - attractive and distinctive.
- Built form** - a coherent pattern of development.
- Movement** - accessible and easy to move around.
- Nature** - enhanced and optimised.
- Public Spaces** - safe, social and inclusive.
- Uses** - mixed and integrated.
- Homes and buildings** - functional, healthy and sustainable.
- Resources** - efficient and resilient.
- Lifespan** - made to last.



*"124. The creation of high quality buildings and places*

## Technical Considerations

### Landscape Character

The character of the existing landscape has been much altered over the years, primarily due to mining activity. The Site landscape comprises a combination of arable and permanent pasture farmland as well as deciduous woodland blocks of varying sizes. A number of hedgerows and trees are found within the Site. Future development is anticipated to result in loss of open farmland, the removal of some hedgerows and trees, and a change in character resulting from built development. The loss of existing landscape features should be mitigated through the introduction of significant new native structure planting between development plots. Wide native planting belts should be proposed to help visually contain future development on the southern and western boundaries.

Nonetheless, even with mitigation in place, development of the site will result in unavoidable harm to landscape character given the need for the site to accommodate larger buildings that generate sufficient value to cover the extensive infrastructure costs.

### Visual Amenity

The site is largely well-contained by a combination of vegetation, buildings and topography, therefore limiting the visual envelope of the site (i.e. locations from where the site or future development may be visible). Highway vegetation associated with the M1 limits visibility from visual receptors further west, whilst Bell Ground woods helps to screen views into the site from the southwest. Existing buildings along Sheffield Road prevent visibility of the site from any visual receptors further east.

Future development of Hoyland West would result in the most noticeable change to visual receptors in close proximity to the site, including residents, users of public footpaths, road users, and visitors to Parkside Farm shop. Users of Barnsley Boundary Walk (long-distance footpath) traveling west will experience a change to the view as result of any development seen in fairly close proximity, and likewise users of Tankersley Lane. Other receptors are

set further back from the proposed built elements, and therefore effects on the existing views will be reduced by a combination of distance and intervening screening elements.

Consideration will need to be given to the impact of future development on long-distance views experienced from the southeast, especially those from heritage assets (particularly where these are designated). The site is visible from the top and base of Keppel's Column and the top of Hooper Stand (both Grade II\* listed). The site is also glimpsed from the edge of Wentworth Conservation Area and from areas within the designated parkland. Where impacts are identified that result in harm to the setting of heritage assets (including minor harm), mitigation strategies that include design, elevational treatments, landscaping and planting should be formulated that ensure any harm is minimised.

Well-designed Green Infrastructure that delivers structural native planting should be incorporated into future proposals to help to filter views to future built development, however this vegetation will take time to establish and is unlikely to fully mitigate visual impact of larger buildings. Detailed consideration should be given to the heights and massing of employment buildings, to avoid any unacceptable harm on visual amenity. Larger buildings should occupy the western extent of the site and should be set back from residential receptors. Employment buildings closer to Sheffield Road should be of a more human scale, with careful consideration given to materials and the way these buildings relate to Sheffield Road.

Building heights should be commensurate with proposed footprints (i.e. smaller footprints are expected to be lower in height). Further guidance on building height is set out in Chapter 6.

Even with mitigation in place, development of the site will impact adversely on visual amenity.

### Biodiversity

The Extended Phase 1 Habitats Survey, undertaken by FPCR, has identified that the land is dominated by arable habitat of low ecological value with grazed pasture also forming a significant extent of the habitats. The boundary hedges are native species dominant and considered a priority habitat although many are heavily trimmed with low structural and botanical diversity. Many of the arable field boundaries supported defunct hedgerows or scattered scrub cover. Many of the hedgerows are likely to be lost to facilitate access infrastructure and large commercial units, however none were found to meet the definition of 'Important' hedgerow.

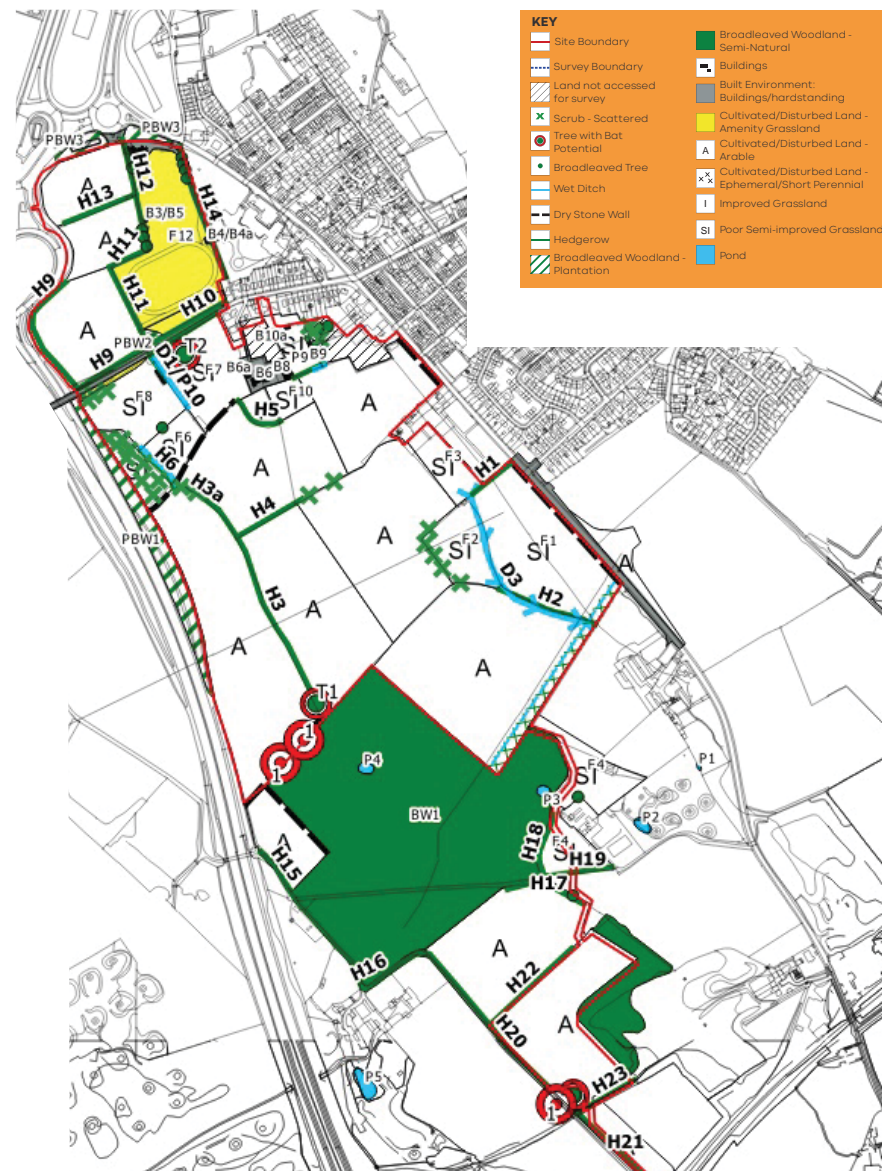
No protected species have found within the vicinity of Hoyland West. A number of notable species of winter birds were recorded, though these were recorded in low numbers.

Extensive native structural planting should be incorporated in any future proposals to provide corridors of movement and retain interest for species associated with scrub and woodland. Proposed Green Infrastructure should be designed to maximise opportunities for creating new habitats, and delivering an overall net gain in biodiversity, in accordance with current policy and legislation.

Proposals should incorporate open habitats such as bare ground, reed beds and/or grassland in association with attenuation features to retain interest for species such as lapwing. Hedgerow removal should be compensated for by new tree and hedgerow planting. Further recommendations include planting as much structural variety as possible (trees, shrubs, grasses, perennial herbs, bulbs, mulch and gravel) and flowers known to provide nectar for pollinators (single blooms).

Any fencing around plots should allow for hedgehog access. Good connectivity is needed for most wildlife (linear corridors or stepping-stone habitats with only small breaks in cover and free from artificial light as much as possible).

Figure 11  
 Phase 1 Habitat Survey





**Land Contamination and Ground Stability**

Investigations undertaken by Applied Geology have revealed that significant parts of the site are underlain by opencast backfill materials that comprise overburden materials resulting from the opencast operations. These materials are predominantly cohesive soils with varying amounts of gravel to boulder size rock fragments - mudstone, siltstone, sandstone, ironstone and coal. The depth of opencast backfill materials varied, generally increasing to the east up to circ. 15m deep.

The site has also been subjected to deep underground mining of several other seams, however, the Coal Mining Risk Assessment advises that any ground movements due to this deeper mining should have now ceased.

No potential sources of contamination have been identified, other than the possibility of the opencast backfill materials. Contamination testing of the topsoil showed it to be suitable for retention on site. Chemical testing of the groundwater showed no observable impact from typical potential contaminants.

No mine gas was generally identified during the investigation, however, some carbon dioxide was detected in some backfilled opencast areas. Standard basic gas protection measures may be required for some buildings.

The cut and fill works necessary to create level development platforms will seek to retain all soils on site wherever possible. The earthworks shall be undertaken in accordance with a detailed Earthworks Specification to ensure the performance criteria are met. Slopes will need to be designed to take account of the geotechnical parameters of the strata - both within and below the slope, groundwater levels and drainage.

Where necessary, ground improvement will need be undertaken in areas of opencast backfill to reduce predicted settlements to acceptable limits and enable subsequent construction.

**Heritage and Archaeology**

The initial evidence suggests that there are no buried archaeological remains of value, this is due to the open cast mining of the site.

Prior to any development of the site, sample excavation should take place to record the makeup and profile of deposits and any sub-surface remains associated with the former northern wall of Tankersley deer park and establish its relationship (if any) with adjacent evidence for ridge and furrow agriculture to its north. Whilst the archaeological potential of the ridge and furrow is limited, the area covered by the earthwork remains should be mapped and efforts should be made by the developer to preserve visible earthwork remains in situ, where possible.

The requirement for any further archaeological recording within the Site Area will be decided by the South Yorkshire Archaeology Service.

**Flood Risk and Drainage**

The site is located within Flood Zone 1 (low risk) and is therefore considered to have less than 1 in 1000 annual probability of fluvial flooding. Some small areas of currently experience surface water flooding.

Initial analysis of the existing drainage concludes that the site is formed of three catchments (eastern, western and northern).

The eastern catchment connects to the Harley Dike down the eastern edge of the site in an existing culvert.

Run-off from the western catchment is currently funnelled into Harley Dike.

The northern catchment is split into two outfalls, both appearing to connect to Highway England drains.

A sustainable drainage system serving future development should provide suitable drainage attenuation for 1 in 100 year flood event plus 30% climate change allowance.

**Movement and Transport**

**Walking**

There is currently a good network of footways that connect the edge of the site to Hoyland, including those located on Tankersley Lane, surrounding Birdwell Roundabout, and along Sheffield Road. As shown on the Movement Plan opposite, a number of Public Rights of Way (PRoW) exist in close proximity to the site, including Footpath 26 that runs along the southern site boundary.

These existing paths should connect into the proposed pedestrian cycle routes associated with future development of the site, providing connectivity to the existing settlement, and to the countryside beyond.

**Cycling**

National Cycle Network Route 67 runs to the west of the Masterplan Framework area along New Road/ Tankersley Lane and can be accessed from Hoyland West via Tankersley Lane. The route provides a mixture of traffic-free and on-road routes north towards Barnsley, and south towards Sheffield and Rotherham. The route also forms part of the Trans Pennine Trail, which covers a whole network of routes linking the major urban centres of the region.

**Public Transport**

Bus stops are located within the site along Tankersley Lane, as well as to the east of the site on the A6135 Sheffield Road and to the north along A61 Sheffield Road. Routes 72/72a, 2/ X2, 66, 67/67a/67c and X17 provide connections to Barnsley, Wombwell and Sheffield amongst other locations. Routes following Tankersley Lane may have to be diverted as a result of the proposed development - Barnsley Bus Partnership have been consulted on this.

Whilst the site is not directly served by rail, connections can be accessed at Elsecar station, which is approximately 3.2km southeast of the site.

**Road Network**

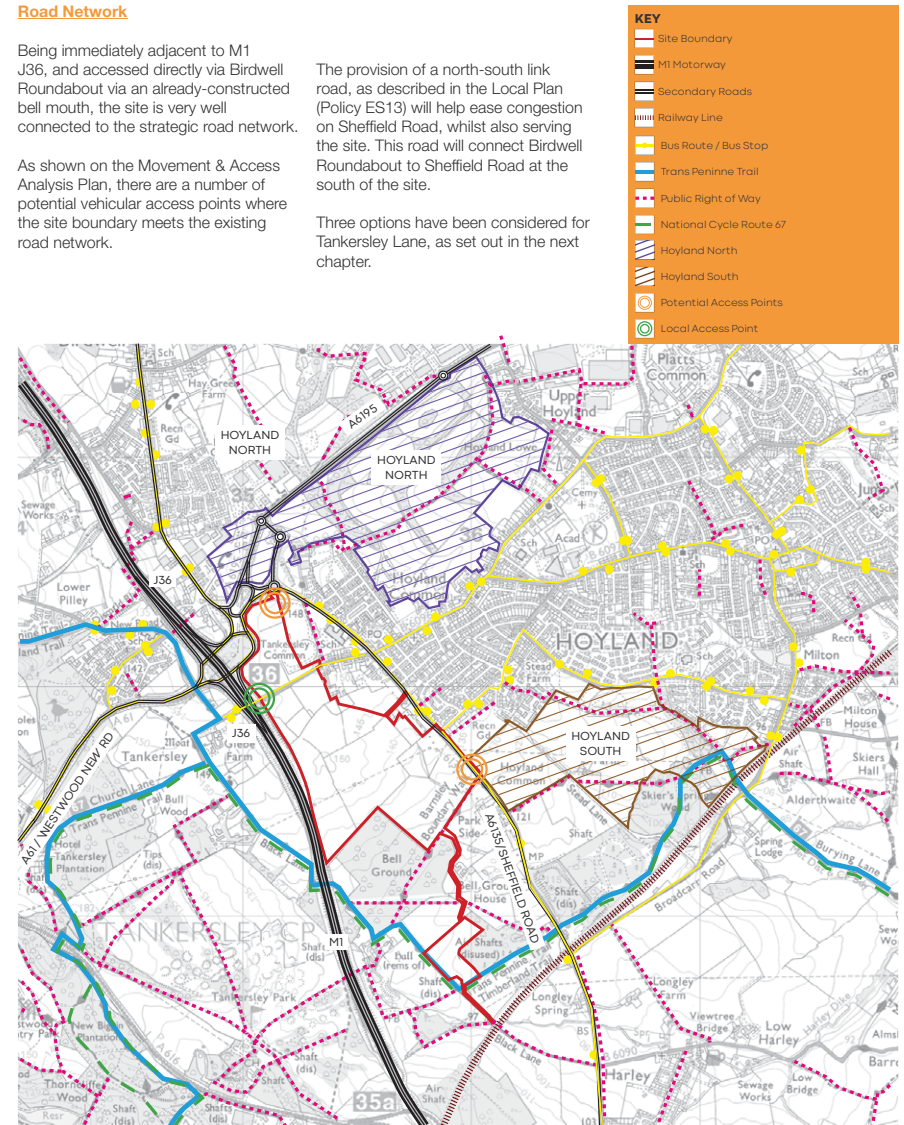
Being immediately adjacent to M1 J36, and accessed directly via Birdwell Roundabout via an already-constructed bell mouth, the site is very well connected to the strategic road network.

As shown on the Movement & Access Analysis Plan, there are a number of potential vehicular access points where the site boundary meets the existing road network.

The provision of a north-south link road, as described in the Local Plan (Policy ES13) will help ease congestion on Sheffield Road, whilst also serving the site. This road will connect Birdwell Roundabout to Sheffield Road at the south of the site.

Three options have been considered for Tankersley Lane, as set out in the next chapter.

Figure 12  
Movement & Access Analysis Plan



**Services and Utilities**

Northern Powergrid have identified the nearest point of connection to be Elsecar Primary Substation. This could connect to the site via two spare 11kV circuit breakers. This is approximately 4.8km from site so would involve significant infrastructure reinforcement.

Yorkshire Water have identified 7" CI main on Tankersley Lane as the point of connection from the mains pipe to barrier pipe on site, which is to be laid by the groundworker prior to connection.

Cadent Gas Networks have identified a medium pressure point of connection on Sheffield Road. A Gas Governor would be required on site.

There is a good telecoms network along Tankersley Lane and Sheffield Road, that can be extended into the site.

**Trees and Hedgerows**

The tree survey, undertaken by FPCR, recorded a low number of Category A trees, with the majority being Category B and C, with a further small number recorded as unsuitable for retention.

Apart from one hedgerow (assessed as Category B), all the hedgerows were recorded at Category C (low quality). Hedgerows across the site have been subjected to intense cutting regimes creating consolidated forms. In places, hedgerows were "gappy" where growth had been damaged and no longer present.

A single veteran tree was recorded on the north side of Bell Ground woodland, which will require the appropriate buffering against development in accordance with the latest standing advice.

Proposals should deliver a significant increase in the amount and arboricultural quality of local tree cover through delivery of new tree planting that will also help to mitigate for the loss of any tree and hedgerow cover.

In accordance with Policy ES13 of the Local Plan, proposals should deliver a buffer strip at least 10 metres wide along the boundary with the M1 - this should comprise tree planting.

**Greenspace and Recreational Analysis**

In addition to agricultural fields, the site also includes Rockingham Sports Ground the Rockingham Centre, located north of Tankersley Lane. The existing cricket ground will be relocated off-site as part of the Hoyland North proposals. Development proposals for Hoyland West should set out how other facilities will be relocated off-site.

The Council are looking into several options for the temporary relocation of archery, taking into consideration a number of factors including the safety of the public.

Parkside has the capacity to occupy a larger amount of amenities including sports pitches, archery facilities and the potential to accommodate a community building with associated parking.

The site contains little in the way of landscape features, with most vegetation being of little value. Immediately south of the site, Bell Ground woodland provides enclosure to the southwest, while highway planting defines the western boundary with the M1. Field boundaries within the site are currently loosely defined by a series of semi-mature scattered hedgerows with the eastern boundary along Sheffield Road comprising of stone walls.

**Health and Well-Being**

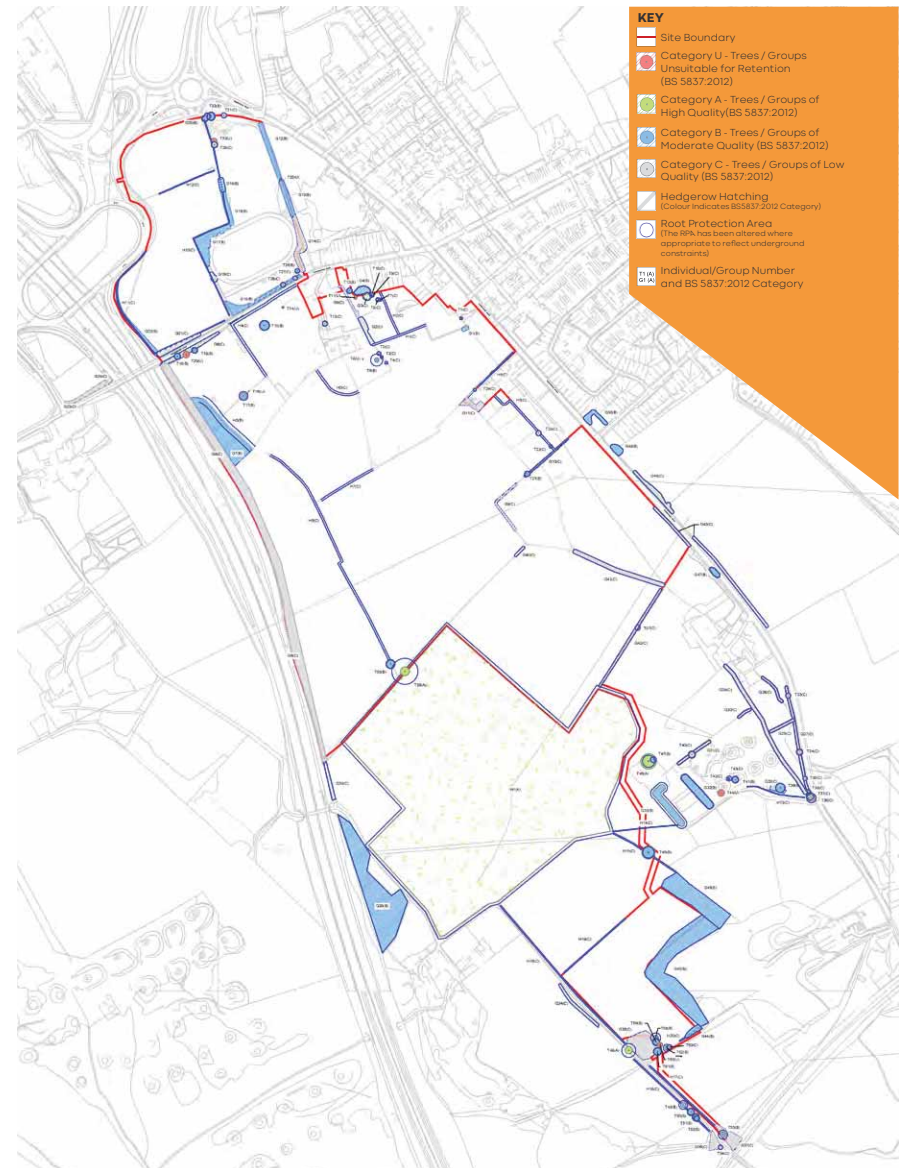
Future development proposals should put forward appropriate health and well-being initiatives that will benefit users of the site and communities within the wider context of Hoyland.

Barnsley Council do not have their own Health Impact Assessment toolkit, and as such the HUDU's Rapid Health Impact Assessment Toolkit should be used to determine the impact of the future development on local health and wellbeing.

The toolkit outlines a number of impacts that should be considered when undertaking a HIA. The potential direct and indirect impacts of the development are summarised below under each heading:

- Housing Quality and Design
- Access to Public Services and Social Infrastructure
- Access to Open Space and Nature
- Air Quality, Noise and Neighbourhood Amenity
- Accessibility and Active Travel
- Crime Reduction and Community Safety
- Access to Healthy Food
- Access to Work and Training
- Social Cohesion and Lifetime Neighbourhoods
- Minimising the Use of Resources
- Climate Change

Figure 13  
**Tree Survey Plan**





The assessment of the site and surrounding area has identified a number of constraints and opportunities in relation to future development.

This chapter broadly explains how these have informed decisions regarding the Masterplan Framework, and how the layout has evolved to take these factors into account.

**Constraints**

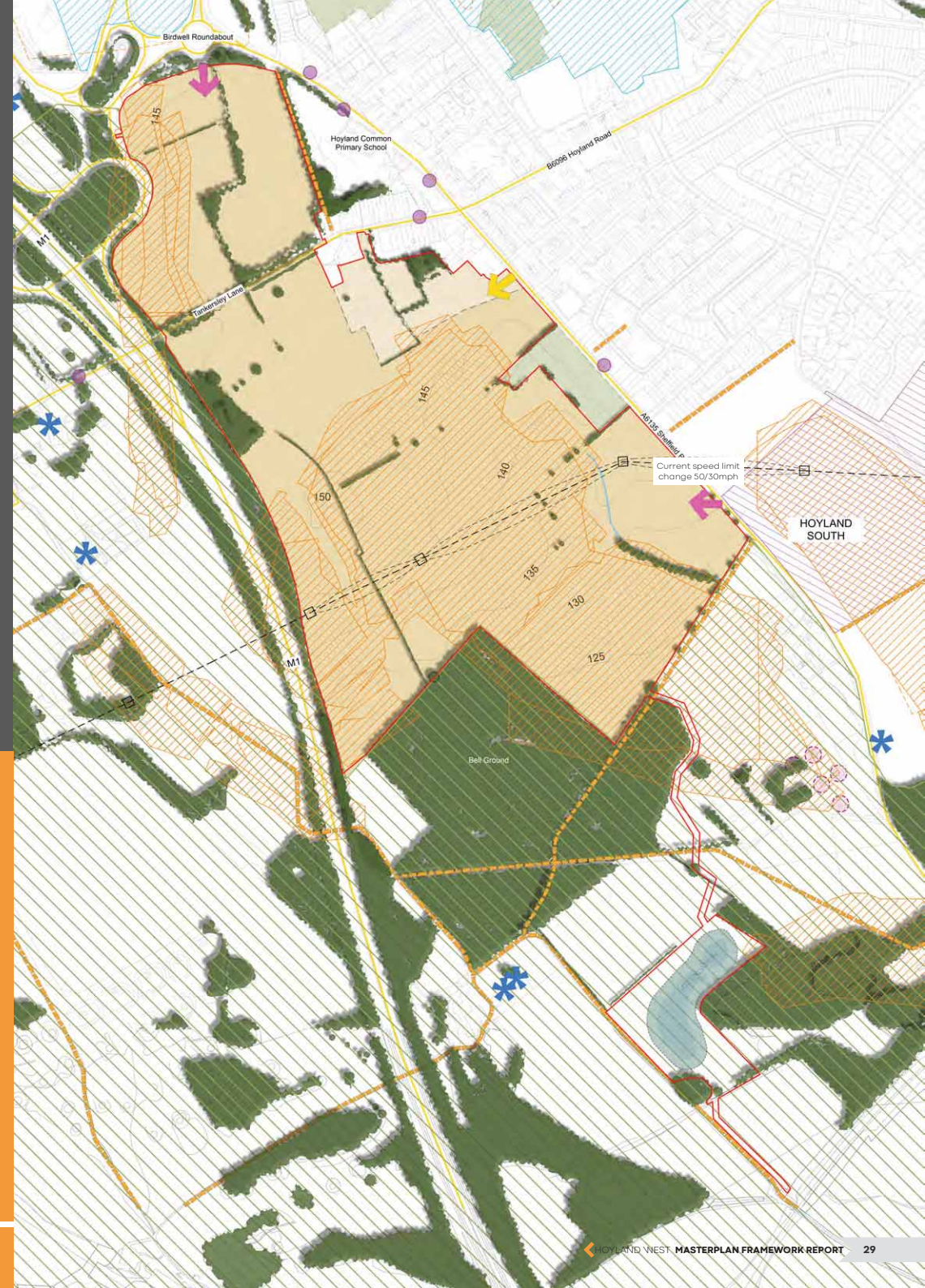
- Green Belt - western and southern site boundaries lie adjacent to the green belt;
- Opencast - made ground and high walls associated with previous mining activity;
- Listed buildings - several listed buildings are in the vicinity of the site;
- Conservation Areas Registered Parks (Wentworth) and other undesignated heritage assets of note are also within the zone of theoretical visibility whose setting may be affected;
- High voltage overhead cables - cross the site from west to east;
- Topography - cut and fill will be required to create development plateaux;
- Veteran tree on northern edge of Bell Ground;
- Drainage - limited outfalls available;
- Relocation of sports and community facilities from Rockingham Sports Ground.

**Opportunities**

- M1 - close to major road network, with easy access via Junction 36;
- Extensive woodland blocks on or close to site providing visual screening and ecological habitats;
- Attenuation features - potential to create dual-use drainage attenuation features off-site, enhancing local biodiversity;
- New access - located in convenient locations off the existing road network;
- Public transport network - close to the site, providing easy access to Hoyland Centre, Barnsley, Wombwell, Elsecar and Chapeltown;
- Public Rights of Way network - in close vicinity of the site, providing access to the wider countryside;
- Good connections to Rockingham development and Hoyland North.
- New link road will ease congestion on Sheffield Road, thus leading to an overall improvement in air quality.

- KEY**
- Site Boundary
  - Existing woody vegetation (based on aerial image)
  - Approximate Extent of Existing Watercourse
  - Approximate Location of Overhead Wires (with 30m clearance zone)
  - Existing Road Network
  - Existing Public Rights of Way
  - Location of Bus Stops
  - Existing Allotment Sites
  - Listed Buildings
  - Green Belt
  - Indicative Location of Attenuation Features
  - Opencasts
  - Approximate Location of Bell Pits
  - Hoyland North Masterplan Framework Area (visible extent)
  - Hoyland South Masterplan Framework Area (visible extent)
  - Area Allocated for Employment Use
  - Potential Employment Site Access
  - Area Allocated for Residential Use
  - Potential Residential Site Access

Figure 14  
**Constraints & Opportunities**





**Key Masterplan Principles and Requirements**

The design process has been iterative, and informed by the result of assessment and evaluation work carried out by the consultant team, as summarised in previous sections of this document.

The masterplan has evolved through close collaboration with the consultant team, key stakeholders, and Council officers. The design responds to the Constraints and Opportunities, as previously described.

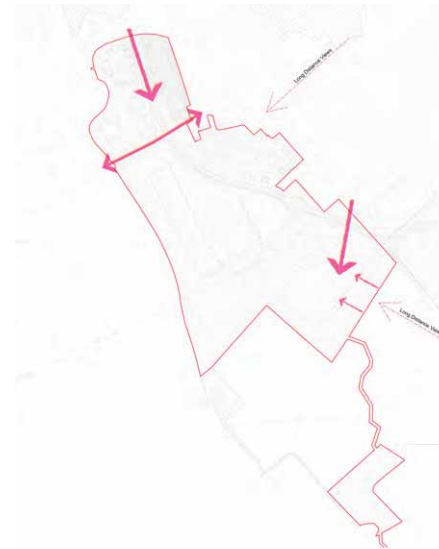
The design has sought to respond to the site and its surroundings, and provides a considered design response. The character of the wider area should be reflected, where possible, through the use of locally native planting, and entrance features that reflect characteristic landscape elements such as dry stone walls and ridge & furrow.

The design of building elevations should consider how they will be viewed - with grey and blue cladding used where buildings are likely to be seen against the sky. Active façades should face onto the link road, whilst service yards and loading bays should be situated in areas that are less visually prominent

The development principles have been written as a response to the analysis of the site and its surroundings and the outcome of consultation on the emerging proposals.

- 1. Design a development that is sympathetic to its surroundings** - all plots should assimilate well within the surrounding context through the use of scale, form and architectural design.
- 2. Provide multi-functional Green Infrastructure** - Significant areas of new planting, grassland and drainage attenuation should be provided to enhance biodiversity and provide visual mitigation for future built development. The veteran tree on the boundary with Bell Ground should be incorporated into the proposals
3. Deliver a minimum 10% biodiversity net gain - the loss of agricultural fields, mature trees and hedgerows should be compensated for through the delivery of on-site green infrastructure and off-site habitat.
- 4. Provide a network of accessible pedestrian and cycle routes** - various footway/cycleways should be incorporated into the site along the new link road and connecting to existing Public Rights of Way.
- 5. Work with the existing topography** - although land modelling will be necessary, the levels should be carefully considered, taking into account the prevailing southern change in topography.
- 6. Introduce a gateway to the scheme from the north** - those entering the site from Birdwell Roundabout should be welcomed by landmark office buildings, and high-quality green infrastructure along the link road that seeks to incorporate elements that are characteristic of the wider area (such as dry-stone wall and/or ridge and furrow features).
- 7. Carefully considered built design** - massing of larger units should be broken up through the use of a carefully selected palette of colours.
- 8. Consider visual amenity of most sensitive receptors on the western edge of Hoyland** - the built development should be located as far west as possible, and significant structural vegetation should be provided in the east and south of the site.
- 9. Provide direct connections to the existing settlement of Hoyland** - to encourage commuting by bike and on foot, and allow workers to easily access facilities.
- 10. Design a pleasant link road** - the link road will not be designed as a bypass, but it will be integral to the overall layout, set within high quality Green Infrastructure, with active building façades facing onto it.
- 11. Develop the site to be innovative & sustainable** - the design of future development should be forward-thinking, meeting current and evolving standards with regard to construction, operation and use of resources.

The following diagrams set out the Design Principles for the Masterplan Framework and how the design should respond to the analysis set out earlier in this document.

**Key Views and Vistas**

The combination of the adjacent settlement edge, and established woodland helps to visually contain the site from some directions. The most open views into the site are experienced from Birdwell Roundabout and Tankersley Lane in the north, Sheffield Road (immediately east of the site), Barnsley Boundary walk and Parkside Farm just south of the site, and from more distant viewpoints to the southeast (such as Wentworth).

Where appropriate, gateway features and high-quality landscaping should be used to enhance these views and frame key elements of future development proposals.

Where future built development is likely to result in harm to visual amenity, this should be mitigated through extensive tree planting, in addition to careful consideration of building massing and scale.

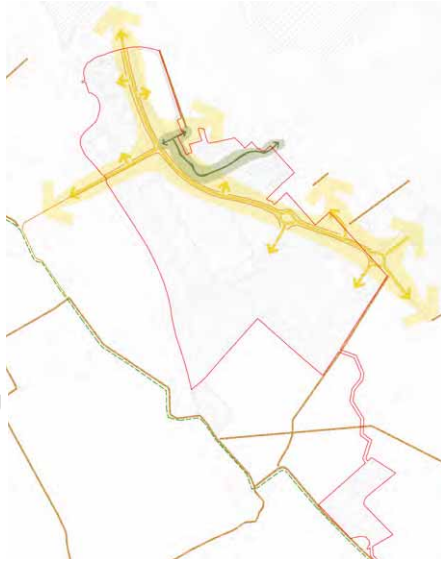
**Connected Routes and Functional Greenspace**

There are a range of public rights of way in and around the Masterplan Framework area. Opportunities for connections to these existing routes should be maximised, including the delivery of a green link along Tankersley Lane. Where feasible, existing vegetation should be retained and incorporated into the layout. New green infrastructure should be multi-functional, maximising opportunities for amenity, as well as functioning as visual mitigation and biodiversity enhancements.

Entrances to pedestrian and cycle routes should be clearly defined and users should be separated from other forms of transport where possible e.g. changing surface materials and clear signage.

Figure 15a  
Key Design Principles





**Connectivity**

The new link road will provide a spine route for future development, connecting Birdwell Roundabout in the north to a new priority junction on Sheffield Road in the south. Each employment plot will be accessed from the new link road.

Opportunities for pedestrian and cycle connections between Hoyland and the site should be maximised (traffic-free where feasible), with crossing points provided where these routes meet the link road.



**Integrated Community and Well-being**

The built form should be complementary to the existing character of Hoyland Common with tall buildings being located on the western edge of the site. Massing and scale should reduce further east, to help future development integrate with the existing settlement edge.

Pockets of coordinated green infrastructure should improve well-being and linkages throughout the area. Clear and well-maintained signage should be delivered throughout the Masterplan Framework area to direct users to wider destinations including Hoyland town centre.

Figure 15b  
**Key Design Principles**

**Design Advisory Panel**

Proposals for the Hoyland West Masterplan Framework Area were presented to the Design Panel on 2nd April 2020. This comprises a group of experienced design professionals, such as architects and landscape architects, who are independent from the Council. The emerging Masterplan Framework was very well received by the panel, who provided helpful feedback.

The panel's feedback was largely positive – they stated that the design approach appeared well considered, and there was good evidence of the site's characteristics.

Whilst there were initial concerns that the residential proposals felt relatively isolated and 'homeless,' being surrounded by planting, having heard the reasoning behind this the panel was less concerned. The panel suggested there should be good separation between the residential plot and link road, with visual mitigation and noise protection.

A major concern of the panel is with the design of the large industrial sheds, and the potential visual impact. The panel suggested they need to be thoughtfully designed- with creativity, inventiveness and sensitivity. Adding detail to elevations could bring interest, break down the massing of the buildings and provide a character to a building type that often lacks one, or is 'generic'.

The panel pointed out that the employment units would sit within large yards, and that the design should seek to maximise opportunities for landscaping, and explore opportunities for providing a garden for lorry drivers and shift workers. This contributes positively to health and well-being.

The panel made a list of recommendations, which are listed on the following page, along with a design response:



Figure 16  
**3D Aerial**

Table 3 - Design Panel Responses

Recommendations	Design Response
Provide more information about the levels of the site and investigate the presence of high walls, (the latter especially can have a profound impact).	Applied Geology have been appointed by the developers to investigate previous mining activity, and any impact on development.
Look at ways of breaking down the massing of the buildings, bringing interest and providing character, avoiding 'generic boxes.'	Indicative visuals have been prepared to show how horizontal banding can help to break up large elevations, and help it blend with the sky.
Produce long distance views of the site once its populated. Use care and sensitivity in the design of the buildings to help minimise visual and landscape impacts of these large structures on local and long-range views.	Long range views have been considered, including those from the south – Hoober Stand, Keppel's Column, Wentworth and Harley. Visual analysis has been carried out from these viewpoints, and this has been considered in the design of Plot 2 at the south of the scheme.
Illustrate how the northern gateway will make a 'quality statement', (for example by producing photo montages). Special care and attention need to be paid to the design of this interface.	A number of design principles have been established in the following sections of this document. Detailed proposals will come forward at full application or reserved matters stage.
Illustrate the roadside quality of the link road. The characterisation of the link road needs to be distinctive and high quality. For pedestrians it should be a positive experience.	The illustrative landscape proposals have been designed with pedestrians in mind. Amenity planting has been proposed along the link road. Detailed proposals will be submitted with a planning application.
Be mindful of the existing countryside feel of the existing footpath network when developing next to it.	Consideration has been given to visual amenity of footpath users when developing the layout. Structural planting has been proposed along the south of Plot 2, to provide screening.
Do something special with the attenuation ponds so they become more of a feature.	Detailed proposals for attenuation basins will come forward with future planning applications. These should seek to create multi-functional spaces, that provide amenity benefit.
Look again at the current 'left over' spaces as the two roads converge and wrap around existing development to see if they can contain more meaningful land uses.	These spaces are critical to the delivery of landscaping, which enhances the setting for amenity, but also delivers much-needed biodiversity enhancement.

**Tankersley Lane**

The provision of a north-south link road, as described in the Local Plan (Policy ES13), will dissect Tankersley Lane, requiring some form of intervention to the existing highway layout. Three potential highway schemes have been considered. We have consulted on these three options, and having listened to all statutory consultees, the highway authority and local residents.

Based on a first principles assessment of current and predicted traffic movements alongside consideration for road safety, Option 1 is the preferred option that we will take forward. This option satisfies stakeholders and the most of the public, and would result in the closure of a section of road to traffic, immediately east of the link road, incorporating a 3m wide combined footpath and cycleway. The other two options considered and consulted on were; 2) retaining access for vehicular traffic, and 3) closing the road between the M1 bridge and the existing houses.

As important as it is to maintain local highway connections, the primary objective of a link road is to carry future development traffic and divert some existing through traffic movements away from the current A6135 Sheffield Road. The relationship of a link road with Tankersley Lane would see the link road form the 'major arm' approaches through any junction and the priority of the Masterplan must be to align with the statutory duties of the Highway Authority to keep traffic movement and therefore focus priority on where traffic movements are greatest.

Tankersley Lane Option 1 - Access over M1/Green Link



Tankersley Lane Option 2 - Open to traffic (Ahead only, no access onto Spine Road)



Tankersley Lane Option 3 - Green Link (Tankersley Lane closed to vehicular traffic between M1 & dwellings)



Figure 17  
Tankersley Lane Options

**Design Evolution**

The preparation of the Masterplan Framework has involved significant consultation with council officers, stakeholders and the general public.

The preparation of this Masterplan Framework has been an iterative process. A suite of meetings between Council officers, landowners, potential developers, and the consultant team have provided opportunities for involvement at every stage of the design process.

A number of Technical Workshops were held in March 2020, allowing officers to provide direct feedback on the assessment and design to the consultant team.

Proposals for the Hoyland West Masterplan Framework Area were presented to Design Panel on 2nd April 2020. This comprises a group of experienced design professionals, such as architects and landscape architects, who are independent from the Council. The emerging Masterplan Framework was very well received by the panel, who provided helpful feedback. A further follow-up Design Panel meeting was held on the 5th August, to review the Masterplan Framework, and changes resulting from the initial recommendations.

A further presentation was given to elected members on 17th April, who were briefed on the emerging Masterplan Framework. Concerns were raised about increase in traffic, but members were given assurance that the proposed road infrastructure would provide more than enough capacity to accommodate predicted traffic generated from the development. Members reacted positively to the potential closure of Tankersley Lane to vehicular traffic.

Where appropriate, comments received from these meetings and presentations have since been addressed through the design evolution.

**Consultation Exercise**

A community consultation exercise has taken place on the wider Hoyland West Masterplan Framework area. A set of consultation boards were prepared to convey the proposals to the public. These were available for the public to view and provide comment on the Council's for a six week period starting in May 2020. The Council has also posted a list of Frequently Asked Questions, and the public were provided with the opportunity to join virtual drop-in sessions online or by phone.

Leaflets were sent to local businesses and residents within a 250 metre radius of the site boundary to notify them of the consultation, and advise them on how they can have their say. 23 site notices were placed around the site, a Special Notice was published in the Barnsley Chronicle and social media posts were used to inform residents of the consultation.

Comments received through this consultation have been provided to the design team, and fed into the design process. Consideration of the feedback is given on the opposite page.

**Consultation Feedback and Design Response**

A full set of responses to the consultation exercise are included at Appendix 1. The key results are summarised adjacent.

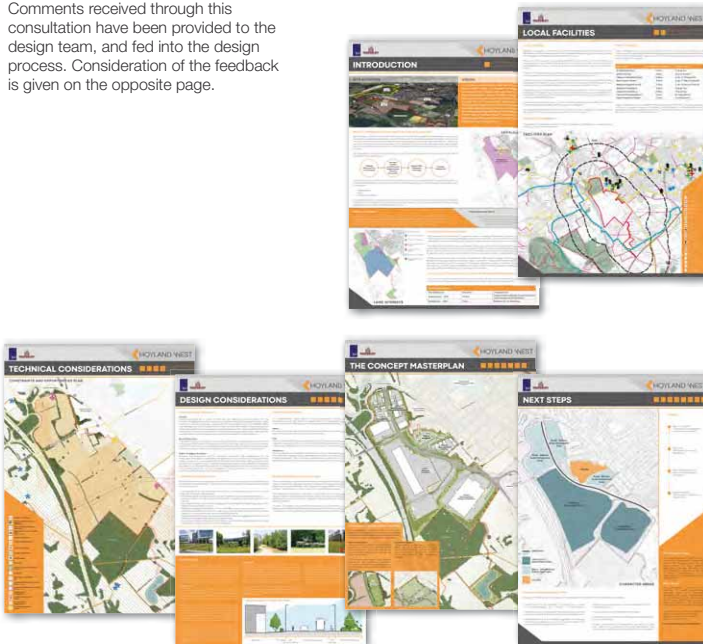


Figure 18  
Consultation Boards

Table 4 - Consultation Feedback

Question	Issues raised by public	Design Response
2 & 4	<b>Loss of vegetation.</b>	The design proposed significant areas of planting that more-than compensates for the loss of existing trees and hedgerows. The existing veteran tree beside Bell Ground will be retained.
2	<b>Impact on wildlife.</b>	A Phase 1 Habitat Survey has been undertaken and confirms that no protected species are present on site, or within the immediate context. The proposed scheme will seek to enhance biodiversity, through provision of a range of habitats.
2 & 4	<b>Concerns over visual impact on long distance views from the from the Green Belt to the south and east as well as road access along Tankersley Lane and from Pilley and Tankersley Church on Black Lane.</b>	The iterative design process has assessed potential impact on all the key views mentioned. Long range views have been considered, including those from the south – Hooper Stand, Keppel's Column, Wentworth and Harley. Visual analysis has been carried out from these viewpoints, and this has been considered in the design of Plot 2 at the south of the scheme. The comprehensive Green Infrastructure has been designed to provide a degree of screening to building elevations, reducing their visual impact as planting establishes. A Landscape and Visual Impact Assessment will accompany future planning applications.
2	<b>Long term proposals for Rockingham Community Centre.</b>	Replacement sports pitches and community centre will be provided at Parkside. This will be delivered early, so that there is no short-term loss of facilities.
3	<b>The public were in support of smaller business units /offices to support the local community or the creation of new facilities such as; Retail, GP surgery, dentalpractice, gym or a new police station.</b>	The allocation only allows for employment uses and housing. The employment development will largely be driven by market demand, but it is envisaged that the northern plot will accommodate office space and industrial units for smaller businesses.
5 & 6	<b>Layout of Tankersley Lane: Of the three options presented for consultation, there was no clear view on which was favoured by the public. Local residents were largely in favour of no road closure.</b>  <b>It was the view of Tankersley Parish Council that a route between Tankersley and Hoyland should remain open to traffic, using Tankersley Lane.</b>	It is acknowledged that there is a range of views from the public and stakeholders. Professional advice from highway consultants has also been factored in when designing the highways scheme. The scheme seeks to place safety at the forefront of the design, whilst maximising connectivity – especially for pedestrians and cyclists. In response to comments received from Highways England and Tankersley Parish Council, the section of Tankersley Lane to the west of the new link road is shown on the proposed layout as being kept open for traffic, while the residential section will become a cul-de-sac, with pedestrian and cycle link through to the link road.  The selected preferred option will not sever existing road connections between Tankersley/Pilley and Hoyland. Although the proposed highway route will slightly increase travel time, alternative routes will be provided by a connection to Sheffield Road to the southern end of the future link road. This option will therefore meet the needs of local residents and will provide a safe and efficient way of delivering the link road and ultimately the masterplan.
7	<b>The public responded positively to the suggestion that measures could be introduced to improve Sheffield Road.</b>	The high-level Masterplan Framework has not considered detailed interventions at this stage, but these should be taken forward by the Council. Interventions to be considered include the introduction of high quality signage, a new pedestrian crossing, speed limit restrictions, and traffic calming.
8	<b>The public showed interest in a number of highway alterations to help mitigate the impact of the development.</b>	The provision of the link road will ease congestion on Sheffield Road. Bus services will be redirected along the link road, and opportunities for pedestrian and cyclist connectivity between Hoyland West and Hoyland Common will be maximised.
9, 10 & 11	<b>The response to preferred housing types was mixed.</b>	At this stage, no restrictions are being placed on housing type, size and tenure. This will be agreed at planning stage.



## Urban Design / Placemaking Framework

### Development Framework

The overall layout has been principally informed by the site-specific policy (Local Plan policy ES13), which sets out some key parameters for the layout:

- Provision of a link road between Birdwell Roundabout at the north, connecting in to Sheffield Road at the south.
- Relocation of Rockingham Sports Grounds
- Provision of minimum 10m buffer strip alongside M1
- Planting of a substantial tree belt at the southern boundary in order to define the new Green Belt boundary.

The location of a link road against the eastern site boundary creates the most efficient layout, creates the most direct connection between Birdwell Roundabout, and Sheffield Roundabout to the south, and creates opportunities for connections between the link road and the existing settlement edge.

The employment area covers 37.47ha of land across the site. It will include B1, B2 and B8 employment, access roads, proposed green infrastructure and associated services. Principal access to the plots will be accessed via the link road.

The B8 employment plots will be located to the south of the site where the lower topography lends itself to the larger footprints, with blocks of existing vegetation already present. The B1, B2 and smaller B8 employment will be located to the north of the site. The access point from Birdwell Roundabout creates a prominent arrival space to the site, so the B1 Offices are well suited to this location.

The employment area will have a strong landscape framework. The basis of this is the retention of existing planting where feasible, augmented by significant areas of new woodland planting, forming a buffer to the M1, a strong Green Belt boundary, and a buffer to residential areas to the east. In addition, woodland planting will be established on the embankments between development platforms.

The new woodland planting is designed in part to mitigate the visual impact of development. Proposed landscape treatment will help to screen and soften development although the upper sections of buildings may still be visible.

The sustainable urban drainage system incorporates a large attenuation basin to the south of the main site area - explained in more detail later in this Masterplan Framework.

### Site Capacity

The overall vision for the site is to provide a sustainable development comprising of up to 37.47ha of employment land and up to 101 dwellings covering an area of 2.53ha allocated to residential, all with associated infrastructure (including Spine Road), and set within comprehensive Green Infrastructure.

The Capacity plan takes heavy influence from the baseline analysis from a range of disciplines and constraints and opportunities identified in the previous section.

### Land Use Budget

The site in its entirety accounts for a total of 59.5 ha and includes B1, B2 & B8 Employment and residential plots set in comprehensive greenspace. The breakdown of the different plots is set out below.

Changes to the Use Classes Order are proposed to be implemented in September 2020, and as such class codes mentioned here and elsewhere in this document are subject to change.

Table 5 - Land Use Budget

Plot	Use	Area (ha)
Plot 1	Employment - B8 Storage and Distribution	18.35 ha
Plot 2	Employment - B8 Storage and Distribution	10.47 ha
Plot 3	Employment - B1 & B2 Offices & General Industry	4.92 ha
Plot 4	Employment - B1 & B2 Offices & General Industry	2.03 ha
Plot 5	Employment - B1 & B2 Offices & General Industry	1.70 ha
Plot 6	Residential	2.53 ha

### TOTAL

Employment = 37.47 ha  
Residential = 2.53 ha

### NOTE:

Notwithstanding the amendments made in September 2020 to the 1987 Use Classes Order, which introduced a new 'E' Use Class combining classes A1, A2, A3, B1a), b), c), D1 and D2, only business uses (previously B1a, b) and c) will be permitted within the Masterplan Framework area.



### KEY

- Site Boundary
- Approximate Extent of Existing Vegetation (based on aerial images)
- Existing Public Rights of Way
- Employment Parcels (approx 36.99ha)
- Residential Parcels (approx 2.53ha)
- Proposed Spine Road
- Access Points
- Indicative Location of Attenuation Features
- Proposed Buffer Planting
- Indicative Green Link

Figure 19  
Capacity Plan



**Illustrative Masterplan**

The Illustrative Masterplan opposite is an indicative plan showing how the various employment plots and residential space could be set out.

Design principles for each development plot is set out in the following pages of this chapter.

It is envisaged that Plot 1 & 2 would each accommodate a single B8 unit, while the other plots comprise a mix of B1 & B2 units, with the potential for smaller B8 buildings where appropriate.

The Illustrative Masterplan shows how the plots could deliver a range of B1, B2 and B8 units. It is envisaged that a larger B2 unit could potentially be delivered at the southern edge of this plot 3, accessed via Tankersley Lane. A number of B2 units are indicated centrally, with further high quality B1 offices in the northern extent of the site, facing onto Birdwell Roundabout and the link road.



**KEY**  
Site Boundary

Figure 20  
Illustrative Masterplan



## Urban Design / Placemaking Framework

### Arrival Spaces, Site Heritage and Material Palette

#### Arrival Spaces

In order to create a sense of arrival into the site, built elements with strong landscaping features can be used to emphasise arrival spaces and entrances to plots. Plot 3 lends itself as a key arrival space to the site, being situated beside Birdwell Roundabout.

Other key locations include entrances via a new roundabout along Sheffield Road, and pedestrian access using the new 'green link' along Tankersley lane.

Public art at key arrival points should be considered, although this will need to be carefully designed to ensure that the scale of such features is not dwarfed by the built development. Appropriate space within the landscape proposals should be provided to accommodate future public art at entrances to the site - in-particular at Birdwell Roundabout.

#### References to Site Heritage

The site and surrounding context has many features that are typical to the surrounding area such as dry stone walls and a 'ridge and furrow' undulating landform. These elements can be incorporated into the site to create a subtle hint back to the site's heritage.

Dry stone walls should be constructed as entrance features to the bell-mouths of each plot accessed from the link road. Similarly dry stone walls should delineate the boundary of the site where it meets Sheffield Road. Soft landscape proposals should be designed appropriately around these features, e.g walls merging into hedges, and no tall planting in front of walls.

Ridge and furrow treatments could be used along the link road to add interest, in the way it has been used at Sheffield Digital Campus.

As mentioned in the site's history, the land was formerly used as a deer park in connection with Tankersley Manor. This theme could be used within the site through the use of sculptures and art work.

The use of such features would help the site to sit well within the landscape and surrounding context, whilst also acknowledging the site's history.

#### Visually reducing the scale and massing of buildings

The existing setting of Hoyland Common is relatively small scale (predominantly two-storey residential) next to a rural landscape (to the west and south).

The insertion of large-scale employment units into this setting needs to be done with sensitivity and care in their design and layout. There is a need to visually reduce the scale and massing of the employment buildings through modelling, depth, materials and the sensitive use of colour. The use of soft landscaping to help filter views of the buildings is also an essential element.

The same materials and colours should not be used across all the employment buildings as this would create the visual impression of a large-scale business park. The external design of each employment building should be considered in relation to its wider landscape and built form setting.

Larger employment units should seek to blend into the surrounding landscape by using features such as a linear gradient colour blocks. Smaller units should be consistent in their approach but may use a more sophisticated palette of bricks and stone. These finishes are more suitable for the smaller, B1 units to the north of the site.

Generally the colour palette should tend towards naturalistic colours such as neutral greens, browns, beiges.

The sensitive integration of signage into the design of each employment building is very important, as jarring signage does not help to reduce the massing and scale of the buildings. The new residential properties will naturally be of a scale more as existing in Hoyland Common but through depth (eg- window and door recesses) and detail (eg- brick detailing) can add a further richness to the development.

### Key Transitions and Movement

The proposed link road that runs through the Masterplan Framework Area is a key piece of infrastructure for the site. The majority of employment units are served via the link road at integral junctions. These locations also serve pedestrians and cyclists, providing crossing points in areas suitable to access the plots.

The link road will cross the existing route of Tankersley Lane. It is likely that the western stretch of Tankersley Lane will remain, retaining access across the M1. The eastern section of Tankersley Lane will be adapted to create a 'Green Link' providing a vehicle free route for pedestrians accessing the site. The residential plot will be served via Sheffield Road.

### Green Corridors and Spaces

The linear nature of the site lends itself to creating corridors and green links. The proposed link road provides an opportunity to create blocks of native woodland, hedgerows and standard tree planting running parallel to the road.

A section of Tankersley lane, immediately east of the spine road, would also be converted to a green link, for pedestrians and cyclists.

These features provide a network of green infrastructure linking different parts of the site and create connectivity in visual, landscape and wildlife terms. The green corridors run throughout the masterplan framework area and provide connections to the wider landscape.

Areas of greenspace will be located around the site creating amenity spaces for both residents and visitors. The character of these features will differ based on their location and purpose.



Deer Sculptures



Stone Wall Features



Dry Stone Walls



Entrance Features (Waverley Business Park)



Landscaping at Arrival Spaces



Key Frontages



Stone Gabion Baskets (J 36)



Ridge & Furrow Features (Sheffield DC)

## MASTERPLAN FRAMEWORK

### Landscape and Green Infrastructure Strategy

#### Key Principles of the Landscape Strategy

The following principles set out the intended strategy for the site as a whole. The Green Infrastructure proposals take into account the site's constraints, ecological requirements and existing features.

The veteran tree on the edge of Bell Ground should be retained. In order to compensate for the vegetation lost, new areas of native woodland planting will be incorporated into the design including a woodland buffer (min 10m wide) running parallel to the M1 on the western boundary of the site.

Trees and native hedgerows will be planted across the site. In addition, amenity ornamental shrub planting will be located within the plots. Extra heavy standard trees should be planted along the link road.

Due to the size of some of the employment units, a strong landscape framework will be created around the edges and within the site to help mitigate the impact of the development on the site and surrounding area.

#### Key Principles

- Retention of a veteran tree on the boundary of Bell Ground.
- Mixed native buffer planting to the edges of the employment units. A 10 m wide (min) buffer will be created parallel to the M1.
- A strong landscape framework created along the new link road to include grass verges, standard trees, hedgerows and ornamental planting. This is designed to enhance the pedestrian experience.
- Ornamental shrub and standard tree planting within plots.
- Mixed nectar rich grasslands to be created providing ecological links to a biodiversity zone.

#### Recreation Provision

Most recreational space will be located around the proposed residential area.

A new 'Green Link' will transform the eastern part of Tankersley Lane and create a connection to the site for

pedestrians, avoiding traffic. This green link will extend through the residential parcel providing a further connection to Sheffield Road.

In order to compensate for the facilities at the Rockingham Centre, a section of land to the east will provide new football pitches, archery facilities and a community building.

#### Ecological Enhancement

Due to the nature of the development, the site lends itself to include a large number of ecological features. Open space around plots will include large areas of native woodland planting, diverse meadow grassland and standard trees, enhancing the site from an ecological perspective.

To the south of the site a new drainage attenuation feature will be created allowing for wetland and marginal planting to be incorporated. This area takes advantage of the secluded setting and focusses strongly on ecological aspects that will benefit the local wildlife. Areas of wildflower meadows and tussock forming grassland provide habitats and foraging opportunities.

New planting and landscape features will help to connect the site and provide ecological links to the wider landscape.

It is acknowledged that the nature of the development set out in this Masterplan Framework would result in the loss of mature trees and hedgerows, contrary to the requirements of the Local Plan policy ES13. As such, development proposals must achieve an overall biodiversity net gain of 10% (minimum) through the delivery of off-site compensatory habitat.

#### Strategic Flood and Drainage Infrastructure Requirements

A majority of the employment units created on site will require a large footprint and associated hard standing features, and as such it is important that adequate drainage infrastructure is provided.

Drainage attenuation for employment plots will be provided in the form of a newly created drainage attenuation basin beyond Bell Ground. This will provide

a natural style drainage feature that will help to provide ecological benefits. The residential plot will also provide a similar feature, on a smaller scale, to deal with the run off and drainage associated with the development. This will also provide an attractive feature and can be incorporated into the greenspace.

#### Management of Green Infrastructure

The management, governance and stewardship of the proposed green and blue infrastructure opportunities have only been considered in principle at this stage.

The likely option will be for the new residents and occupiers of the employment units to enter into a service charge arrangement run by a local management organisation or trust who specialise in maintaining open space and detention basins. When determining the management arrangement structure, consideration should be given to the following:

- Opportunities for using the same management company as Hoyland North and Hoyland South.
- Opportunities to secure biodiversity gains;
- Community engagement to deliver added social value;
- Include management of hard and soft landscaping
- Purpose, power, responsibilities, financial arrangements and internal procedures of the open space owner(s)/manager (management body/entity/organisation);
- Preference for a single management organisation for all areas of green and blue infrastructure unless very special reasons why this cannot be achieved;
- Annual reporting to the council for the first five years of management;
- Incorporation of information boards and signage to educate residents;
- Stewardship on par with those being implemented for garden communities.

This approach will be subject to further work including assessing the scope and management required and the feasibility of management models, funding sources and legal structures. Developers should engage with a local management organisation or trust at an early stage so that they can input into the design of green and blue infrastructure.

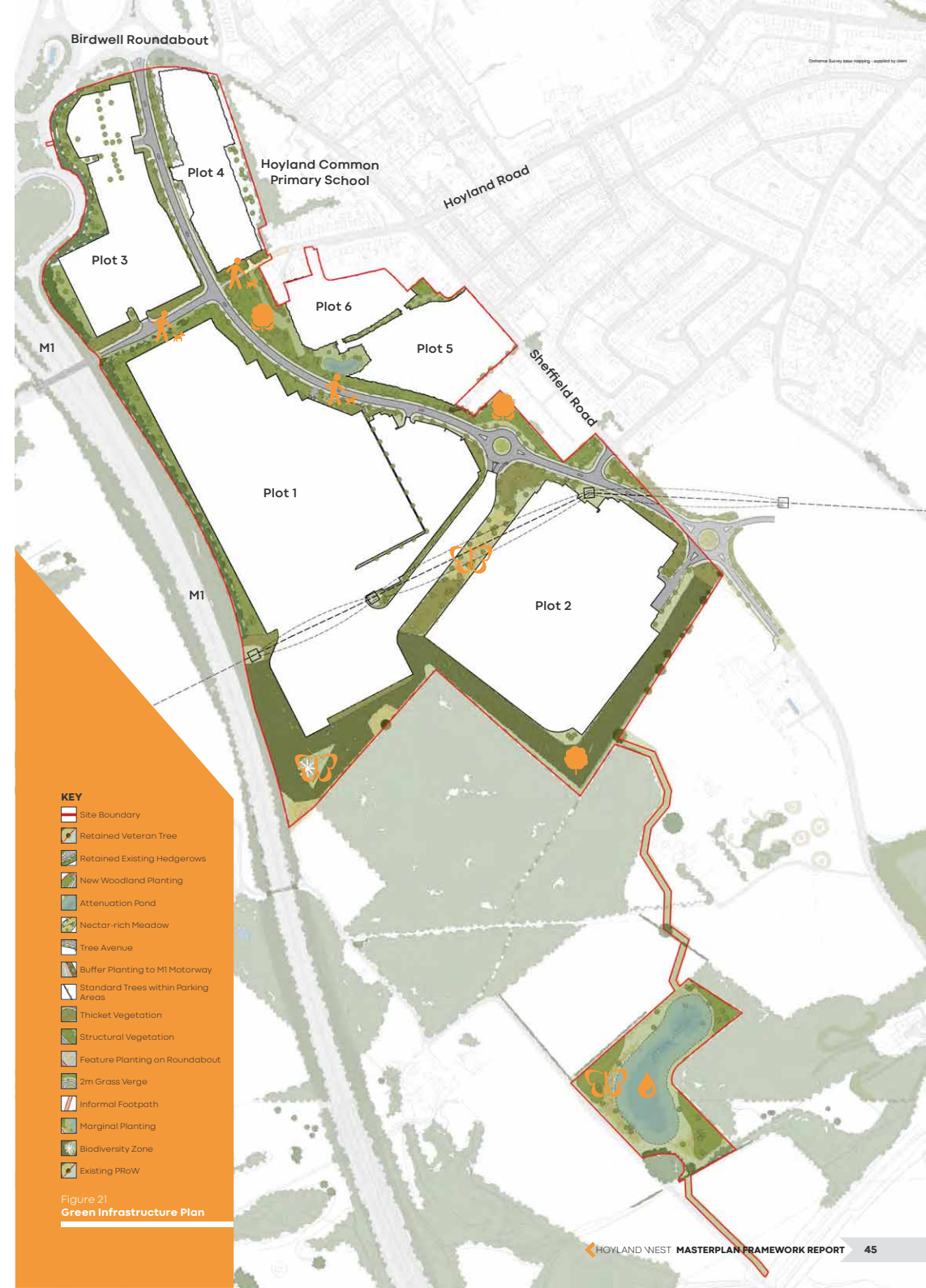


Figure 21  
Green Infrastructure Plan



**Movement Framework - a Connected and Integrated Site**

**Access**

There is potential for a range of access points into the residential and employment areas. A key aim of the Movement Framework is to direct unnecessary through traffic away from Hoyland Common, particularly the Sheffield Road / Hoyland Road crossroad junction. This is defined as those trips without an origin or a destination in the immediate Hoyland West area. The masterplan will therefore provide for the delivery of a new Link Road, connecting from Birdwell roundabout in the north to A6135 Sheffield Road in the south. To provide vehicle access to the various development plots in the Hoyland West allocation site, a number of connections are proposed, both to the proposed Link Road and also to the existing highway network. These are outlined as follows:

- The proposed Hoyland Link Road will connect to the Birdwell Roundabout to the north of the Hoyland West allocation through the addition of a new southern arm.
- The proposed Link Road will connect to the south east of the site through the provision of a new priority junction onto the A6135 Sheffield Road. The layout of the proposed junction will prioritise the north-south through traffic and therefore discourage unnecessary traffic from passing through Hoyland Common.
- The alignment of the proposed Link Road will pass through the site and will bisect Tankersley Lane. A single three arm roundabout south of Tankersley Lane will provide access to the proposed large employment plot to the west of the Link Road. A further roundabout at the south out the site will open up access into Hoyland South.
- A number of priority junctions will be provided on the Link Road to enable vehicular access to be provided to development plots. The proposal is for vehicular traffic to be prohibited from using Tankersley Lane to the east of the internal link road. A Traffic Regulation Order will be required to make this change to the public highway

A point of vehicular access is proposed from the residential development plot HS57 onto the A6135 Sheffield Road. It should be noted that no through-route will be provided connecting development plot HS57 to the Link Road or development plot ES13.

**Street Hierarchy**

The street hierarchy will seek to provide a series of linked routes designed to reflect the anticipated traffic levels. The development will create high quality, safe and convenient routes for motorists, cyclists and pedestrians. Pedestrian and cycle routes will be linked into the existing network where possible to encourage trips on foot and on bicycle.

**Pedestrian and Cycle Links**

Appropriate tactile paving, wide footways without obstacles, signage and street lighting will be provided to ensure an attractive pedestrian environment is provided. New pedestrian infrastructure will be provided throughout the site. The new link road will provide appropriate pedestrian and cycle facilities, and continuous routes through the development will be accommodated by means of the proposed internal street network.

A new green link will be created connecting to the eastern Tankersley Lane entrance, encouraging pedestrians and cyclists and also linking to existing public rights of way.

Direct connections will be provided between the link road and the existing settlement edge, via Tankersley Lane (proposed green link), and via a new connection to Sheffield Road at Parkside Road.

Any works required along existing PROWs should result in a betterment to surfacing. Utilising S106 sustainable travel contributions, the Trans Penine Trail should be enhanced to ensuring it remains fit for purpose for cyclists.

**Public Transport Provision**

To ensure the long-term sustainability it is vital that future occupants of the development uses, (i.e. employees, visitors and residents), can conveniently

access services and amenities, both within the site and the wider area, by modes of travel other than private car.

The existing public transport accessibility of the site is likely to adequately support the development of Hoyland West. Future development should therefore be designed to capitalise on existing bus services, ensuring that pedestrian connections to bus stops are on direct and attractive routes, and supporting new bus stops and upgraded bus stop facilities, where appropriate. Existing bus routes will be diverted along the link road, with new bus stops provided. The identified bus services should be supported by promotion of sustainable travel options for future employees, visitors and residents through implementation of travel planning measures.

**Travel Plan**

In accordance with national and local policy requirements, a Framework Travel Plan will be prepared for Hoyland West at the initial planning application stage. Implementation of the Travel Plan will encourage trips to the site to be made by sustainable (non-car) modes of transport, where appropriate, and help to mitigate the impact of increased traffic.

In developing the Travel Plan, a robust approach will be taken to identifying, monitoring and reviewing targets, supported by appropriate funding. Targets will be identified to encourage access by sustainable modes of travel and to manage demand for car-based travel. The targets will be quantified and detailed in terms of how the targets will be monitored and what the contingency is if the targets are not achieved. The developer will, consequently, be incentivised to take a long-term approach to the provision of sustainable transport to the development.

The Travel Plan should have a clear action plan with specific actions in the months leading up to the development opening and beyond. This will facilitate the actions required to develop and maintain the Travel Plan. The Framework Travel Plan will establish a mechanism for implementing these measures and actions across the various land uses, and it is likely there will be a separate Travel Plan for the residential plot and for each employment development.

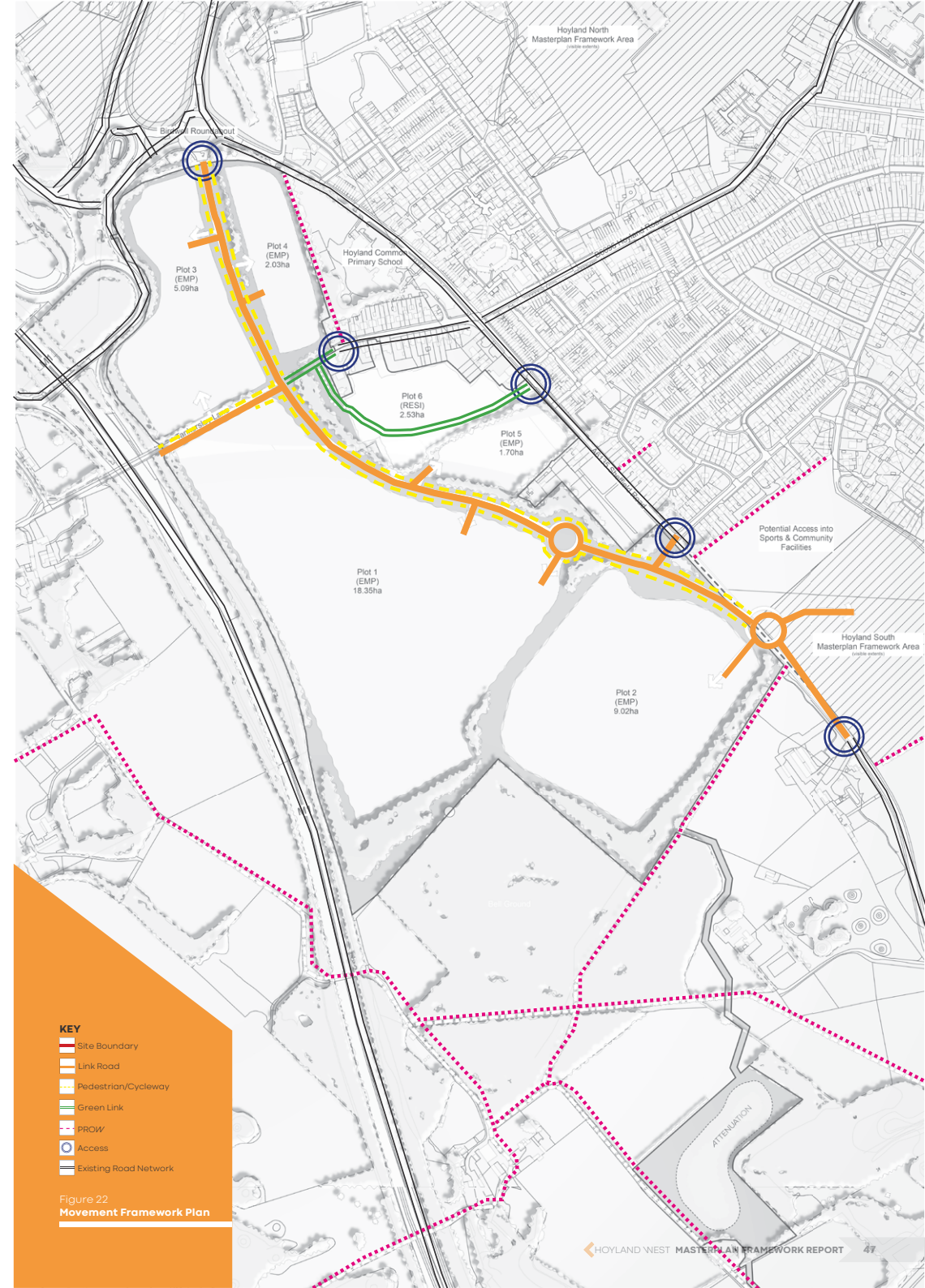


Figure 22  
**Movement Framework Plan**



**Health Impact Assessment**

Due to the high-level stage of this document, an initial Health Impact Assessment has been produced by Cushman and Wakefield to determine the likely effect of the masterplan framework proposals on the site and the wider context.

The Health Impact Assessment will consider proposals against the following principles:

- Housing Quality and Design
- Access to Public Services and Social Infrastructure
- Access to Open Space and Nature
- Air Quality, Noise and Neighbourhood Amenity
- Accessibility and Active Travel
- Crime Reduction and Community Safety
- Access to Healthy Food
- Access to Work and Training
- Social Cohesion and Lifetime Neighbourhoods
- Minimising the Use of Resources
- Climate Change

At this stage the principles have been considered at a high level and the HIA will continue to evolve and be tested with key stakeholders involved as detailed planning applications are brought forward. This will make sure that any negative impacts are addressed, and appropriate mitigation measures are put in place as well as ensuring that the positive effects are maximised to the full.

The initial Health Impact Assessment is provided at Appendix 2.

**Sustainability and Energy Usage**

The Sustainability Strategy for the development not only conforms to all national and local planning policies, it also aims to achieve the highest viable levels of sustainable design and construction, whilst minimising environmental impacts. The key sustainability features are listed below:

- To provide a high-quality development that is **adaptable and resilient to future climate change**, with all units built to achieve a BREEAM 'Very Good' rating under the New Construction 2018 scheme;
- To support the move towards a **circular economy**, by reducing embodied carbon emissions, considering carbon offsetting and eliminating waste to landfill;
- To create a safe and friendly environment that will be flexible to the needs of its occupants, encourages active travel and creates a sense of **wellbeing**;
- To have a positive impact on the **local community** by connecting the development with local residents and natural settings through sustainable modes of transport and green spaces, whilst being considerate of local residents during construction;
- To future-proofing the development for the **transition to zero carbon**, whilst achieving viable reductions in CO2 emissions with a deliverable and technically appropriate strategy;
- To prioritise **biophilic design** and nature-based solutions in order to maximise biodiversity net gain, absorb pollutants such as oxides of nitrogen and particulate matter, and provide a sense of wellbeing around the site;
- To create a development that adds significant **social value** to the area.



Figure 23  
Phasing Plan



**Character Areas**

The following pages set out the intended characters and uses for the plots located across the site. This document breaks down the areas by use;

- Large Scale Employment (B8 Storage & Distribution)
- Small-Medium Scale Employment (B1 & B2 General Industry, Offices & Research)
- Residential (up to 101 dwellings)

The site is largely allocated to employment use with a small area of residential located to the east, accessed via Sheffield Road.

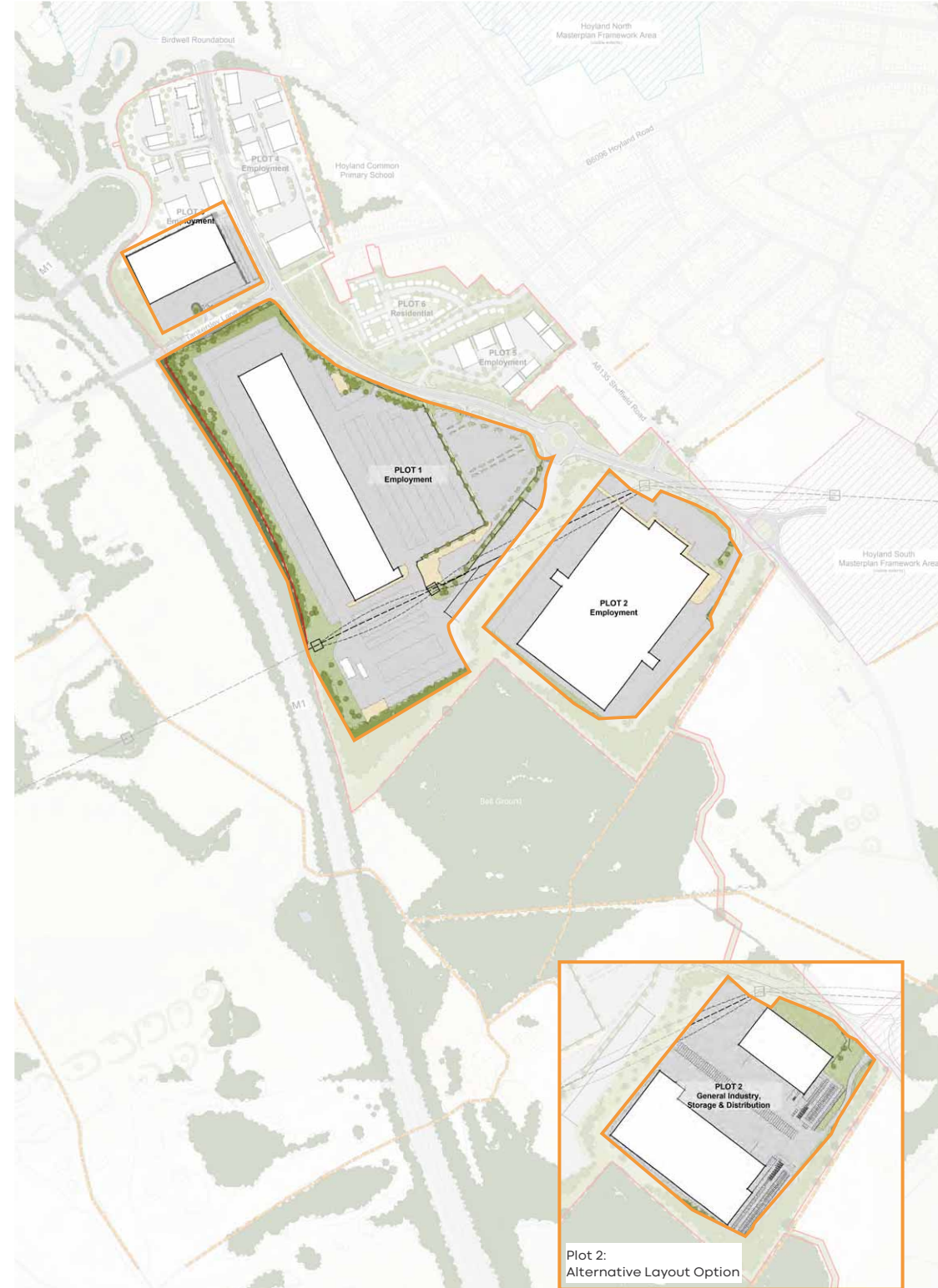
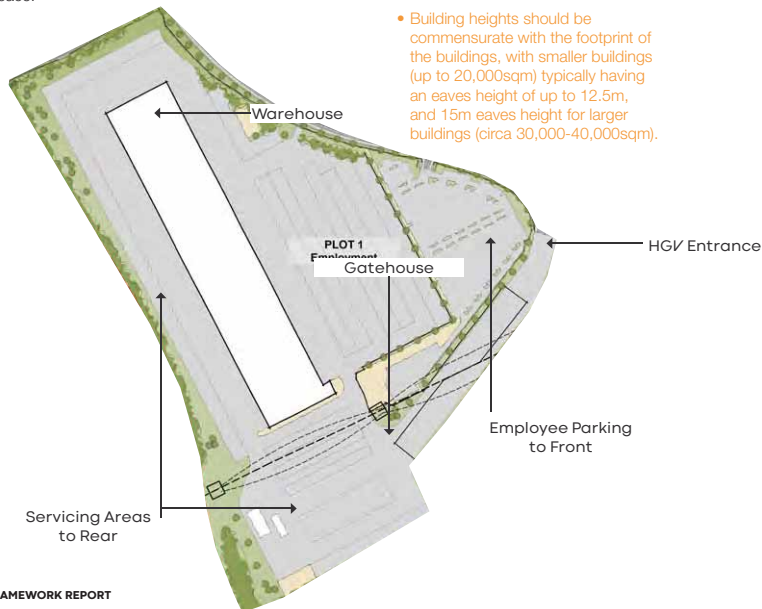
The employment character areas proposed across the site take into account the surrounding landscape and suitability of their locations. The proposals also acknowledge the demand for employment units in the local area and seek to provide adequate building space, suitable for the intended use.

The residential area will provide new housing to the local area within easy access of local amenities, public transport and existing greenspace.

**Large Scale Employment (B8)**

The site allows for a number of large scale employment units (B8- Storage and Distribution) across plots 1,2 & 3. Future development proposals on these plots should adhere to the following key principles:

- Efficient and logical plot arrangement with regards to the layout of the building, parking, servicing, access and landscape.
- Buildings to be well-designed in terms of arrangement, scale, form and architectural design. Innovative designs should be encouraged.
- Create an accessible, secure and safe environment, with a particular emphasis on the movement of pedestrians and cyclists.
- Adopt an appropriate palette of colours, materials and details to ensure that the built form assimilates well within its surrounding context.
- Explore the use of sustainable building and surface materials, in particular key frontages onto Sheffield Road and the new link road.
- A well-designed movement network in terms of a legible framework of access points, roads, parking, servicing and pedestrian areas.
- Design employee parking to the front of the building and encourage servicing activities to the rear.
- Follow appropriate highway design and parking standards as defined by Barnsley Council, to include the consideration of cycle storage and electric charging points.
- Introduce Green Infrastructure including new native planting and greenspace around the perimeter of the plots to 'soften' and assimilate the built form into its context. Planting at the top of the embankment on the southern perimeter of Plot 2 should include a higher percentage of native evergreen species, such as Pine and Yew, to help maintain a degree of screening during winter.
- Building heights should be commensurate with the footprint of the buildings, with smaller buildings (up to 20,000sqm) typically having an eaves height of up to 12.5m, and 15m eaves height for larger buildings (circa 30,000-40,000sqm).



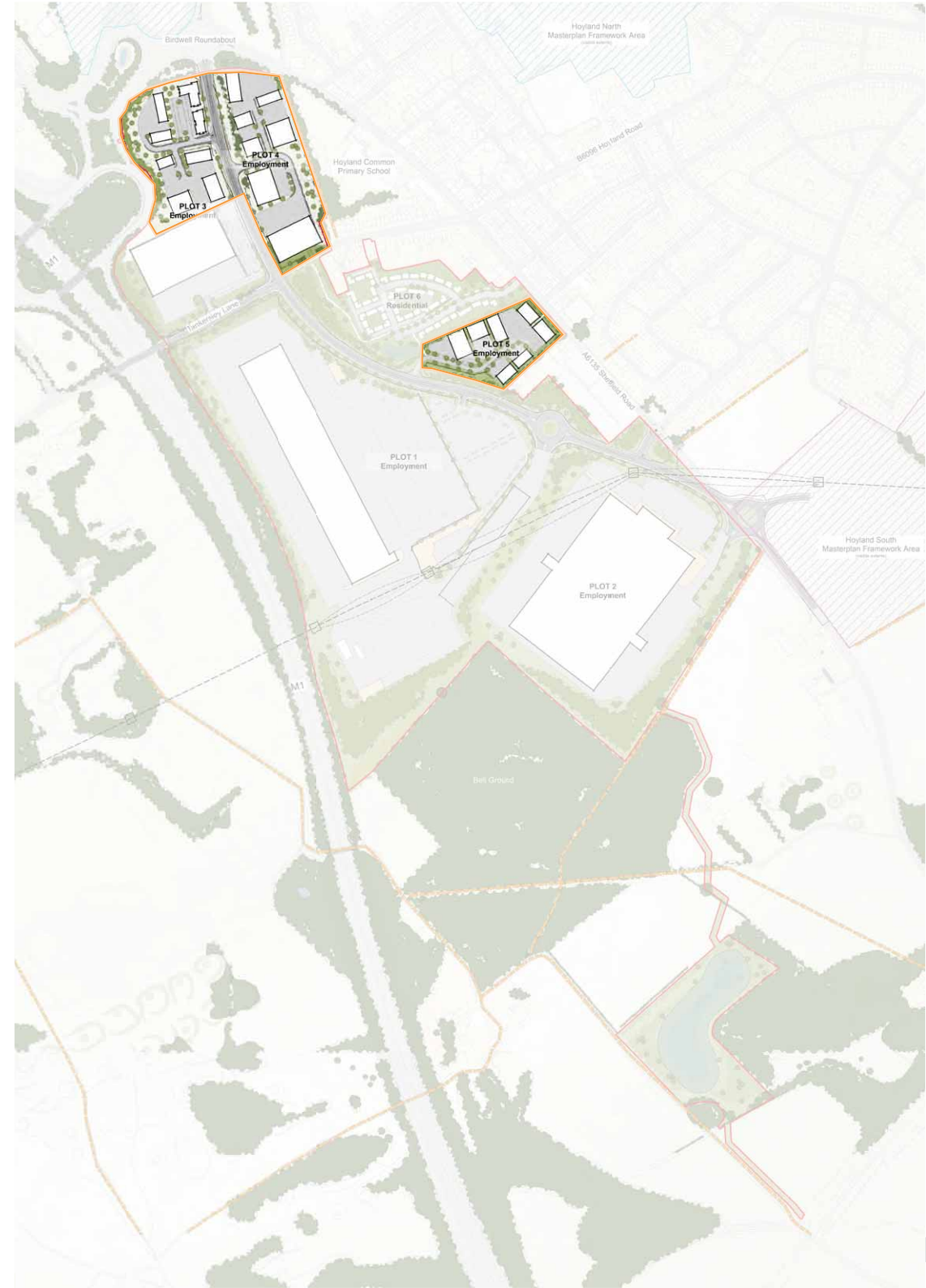
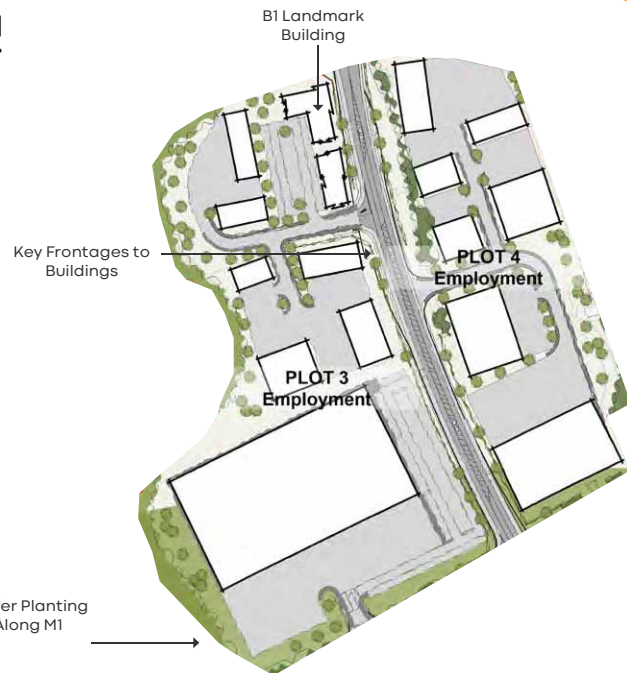
**Small-Medium Scale Employment (B1 & B2)**

The site allows space for areas of small-medium scale employment units (B1 & B2 - General Industry, Offices and Research) at plots 3,4 &5.

Future development on these plots should adhere to the following key principles:

- Efficient and logical plot arrangement of the different employment class units (B1 & B2).
- Buildings to be well-designed in terms of arrangement, scale, form and architectural design. Particular emphasis should be made to design an attractive landmark building (B1 class) at the arrival space from Birdwell roundabout - this should be a taller building to give some presence and help create a 'gateway'.
- Create an accessible, secure and safe environment, with a particular emphasis on the movement of pedestrians and cyclists.
- Adopt an appropriate palette of colours, materials and details to ensure that the built form assimilates well within its surrounding context.
- Explore the use of sustainable building and surface materials, in particular key frontages onto the new link road and at key nodal areas at access points to the plot.
- A well-designed movement network in terms of a legible framework of access points, roads, parking, servicing and pedestrian areas.
- Follow appropriate highway design and parking standards as defined by Barnsley Council, to include the consideration of cycle storage and electric charging points.
- Introduce GreenInfrastructure including new native planting and greenspace around the perimeter of the plots, in particular along the western side of Plot 3 to soften the edge along Junction 36.

Page 71





**Residential**

The site allows for 2.56 ha of residential space, comprising up to 101 dwellings, to the eastern side of the site. The future residential area would be accessed via Sheffield Road and should include a new green link connecting residents and other pedestrians to the wider site and surrounding context. The green link will be set in attractive greenspace including extensive new woodland planting, drainage attenuation features and amenity space.

Future residential development on this plots should adhere to the following key principles:

- Create sustainable new housing with easy and convenient access to a range of day-to-day facilities for modern residential living. This should include access to public transport, walking and cycling routes, and green space.
- Ensure that the development responds and relates positively to its landscape and settlement edge setting.
- Locate the built development within a new green infrastructure framework. This should expand upon the site's existing natural assets. Green infrastructure should deliver biodiversity and recreational benefits, as well as helping to address climate change.
- Deliver an interconnected and legible pattern of well-designed streets, routes, paths and green links that provide safe movement around the plot for all.
- Create a bund separating the residential and employment plots, providing noise mitigation alongside extensive new native woodland planting.
- Deliver a new green link connecting the residential area to the wider site and to the surrounding context.
- Consider provision for older persons living.



### Density, Mix, Scale, Layout and Parking

It is anticipated that the dwellings will comprise a mix of 2-4 bedroom units, of which 10% will be affordable. Housing development should provide a mix of housing, to cater for a range of future residents. Due to the small area proposed for housing, the recommended densities have not been broken down into smaller areas, but it is anticipated that larger houses will be situated at the south and west of the housing plot, with density increasing centrally and in the north of this parcel. Density, height and massing should be out-of-keeping with the wider residential character of Hoyland.

The architectural design of dwellings should incorporate elements that are characteristic of vernacular housing in the local area, as set out in Chapter 2. Characteristic elements include chimney stacks, tiles roofs, and stone lintels. A material palette should also be reflective of local materials, with stone used as the dominant material in any key facades, such as those facing onto open space.

Dual aspect properties should be located on corners to create active frontages and natural surveillance. On-plot parking and visitor parking spaces should be provided, to avoid a car dominated street scene.

Being located within walking distance of facilities at Hoyland Common Local Centre, the site is suited to older persons accommodation, and as such the provision of this type of accommodation should be considered. This could be provided in the form of apartments, which would also aid the efficient use of land.



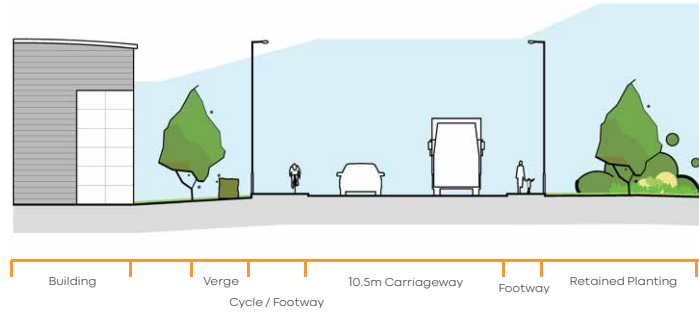
### Examples Of Good Design

The images to the right are seen as good design examples due to:

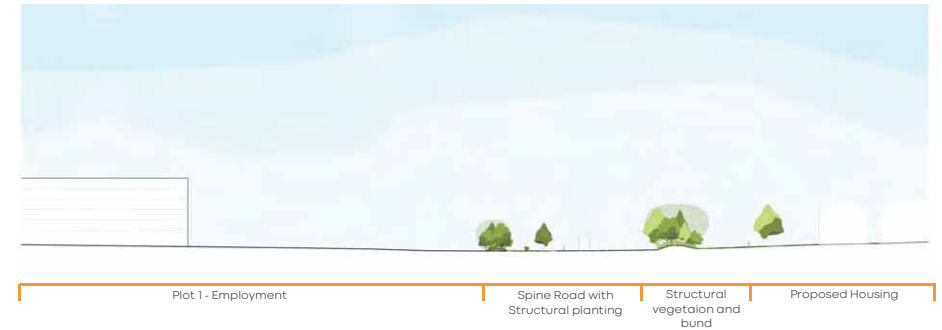
- Homes overlooking greenspace,** resting places and opportunities for social interaction, swale sits comfortably in the green corridor, with trees breaking down the scale of buildings;
- A mix of complimentary facade designs** to create an interesting and engaging street
- Interesting style of buildings** integrating green corridors with informal/imaginative play and wild-flower meadow;
- Attenuation basins are overlooked** with varied roofscape giving visual interest, buildings frame the open space and there is a considered use of a range of high-quality materials;
- High-quality landscaping, shared surfaces** help soften transition from built form to greenspace, depth in fenestration, strong front boundary treatment to define private and public space;
- Tree lined road** with swales running along the edge creates an attractive route.



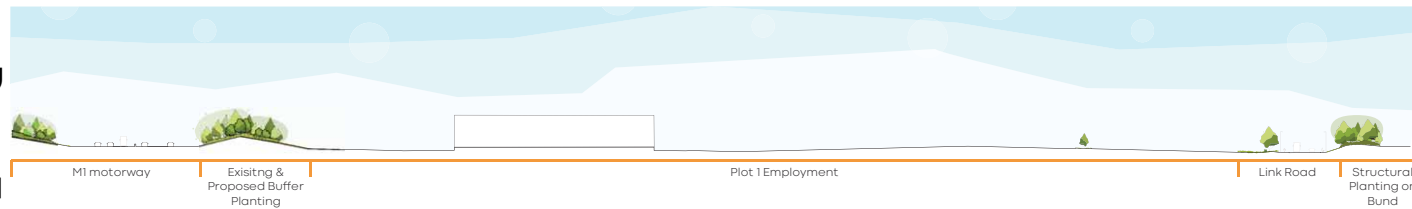
SECTION A-A1 - Link Road



SECTION D-D1



SECTION B-B1 - M1 to Proposed Housing



SECTION C-C1 - Business Park adjacent to Sheffield Road

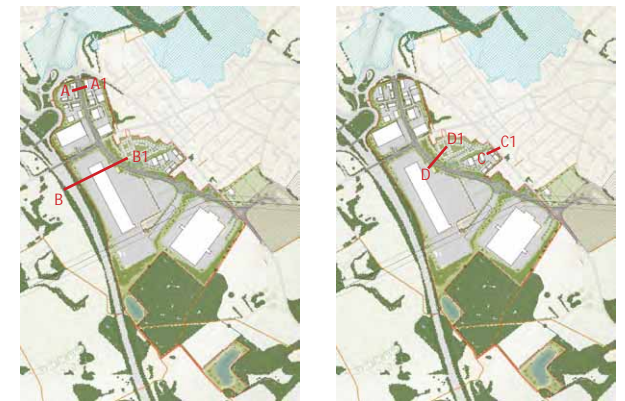


Figure 24 Illustrative Sections



## Introduction

As with all Masterplan Framework schemes, the delivery of Hoyland West relies on the provision of key elements of infrastructure. Most obvious is the proposed link road, connecting Birdwell Roundabout in the north, to Sheffield Road in the south. Also critical to the delivery of the scheme is the relocation of the Rockingham sports facilities.

Detailed information regarding electricity, water, broadband connection and foul drainage for each development plot will need to be considered at planning application stage to make sure that it is in step with the requirements of each phase of development and that provision is coordinated between phases.

The on-site infrastructure at Hoyland West will be developer-funded.

## Transportation

### Highway Improvement Works

The initial transport appraisal has concluded that no significant/major off-site highway works are required.

### Link Road

The Framework Plan identifies the proposed route of the new link road, connecting Birdwell Roundabout in the north, with Sheffield Road in the south. The alignment of the route has been through a number of iterations, informed by dialogue with the highways authority. During this process, consideration was given to the treatment of the junction with Tankersley Lane, and the section of this road to the east of the link road. The preferred option for Tankersley Lane is shown on the Movement Framework Plan.

The link road will be delivered as part of the first phase of works, allowing access to all employment development plots.

### Sustainable Travel

The closure of Tankersley Lane will require the diversion of existing bus routes, which Barnsley Bus Partnership have been consulted on. Six new bus stops are proposed along the link road, all within walking distance of the proposed development plots, offering

frequent services towards Barnsley, Sheffield and other local destinations.

## Strategic green infrastructure

The landscape proposals are illustrated in the Green Infrastructure Plan (Figure 21), and explained in the accompanying text. Green Infrastructure should be delivered with each employment plot, and managed by the end occupier. Public open space associated with the housing development will be delivered by the housebuilder, and managed by a management company or trust. Opportunities for using the same management company as Hoyland North and Hoyland South should be explored. Landscaping proposed as part of the highways proposals (along the link road and Tankersley Lane) will be delivered early in the scheme, along with the link road, and handed over to BMBC as part of a Section 38 agreement.

## Strategic SUDs drainage

SUDs for all employment development plots should be provided in the form of an attenuation basin, south of Bell Ground, as shown on the Green Infrastructure Plan (Figure 21). This basin will also attenuate run-off from the link road. This basin should be constructed early in the development, along with the link road.

It is anticipated that drainage attenuation for the residential element of the Masterplan Framework area will be provided separately, and will be delivered with the residential development.

## Strategic foul water

RPS have designed foul water drainage for the employment plots. Foul water will discharge from each plot into a public combined sewer constructed beneath the link road. This design incorporates a pumping station at the southern end of the scheme. This infrastructure will be delivered with the link road.

It is envisaged that the residential development will connect into existing sewer on Sheffield Road, with an additional pumping station likely to be

required, due to site levels.

## Strategic utilities and services

Gas, electricity and water connections should be delivered early in the scheme, with the link road, and connections provided to each employment plot.

It is anticipated that connections to utilities for the residential element of the development will be provided on Sheffield Road.

The anticipated electricity capacity for the Masterplan Framework takes into account future adoption and integration of new sustainable technologies and includes electric vehicle charging points which have been identified in the Sustainable Travel SPD as:

- One electric vehicle charging point per dwelling with dedicated parking;
- One charging point per 10 spaces of unallocated parking (visitor parking);
- 10 percent of parking spaces for commercial/retail and industrial.

Northern Powergrid have advised that the nearest point of connection for electricity is Elsecar Primary Substation.

Yorkshire Water have identified that a 7" CI main on Tankersley Lane as the point of connection from the mains pipe to barrier pipe on site, which is to be laid by the groundworker prior to connection.

## Education strategy

Given the timescales involved in completing a development of this scale, school place capacity will need to be reviewed throughout the development to ensure that contributions are made if there is likely to be inadequate capacity as a result of new demand arising from the residential element of the development.



Figure 26  
Sports Facilities

## Digital infrastructure delivery

A Utility Desktop Report, prepared by Utility Connections, indicates that Openreach, Virgin media and Zayo Group have local fibre communication networks that could be diverted through Hoyland West. It is envisaged that the network will be extended along the link road, with connection points created at each bell-mouth. A further connection will be required on Sheffield Road, at the entrance to the proposed housing.

All new housing and commercial developments must provide connectivity to the fastest technically available Broadband network. Developers should consider the infrastructure requirements of the wider Masterplan Framework area in order to avoid prejudicing future infrastructure delivery and creating a need for retrospective works.

## Formal Sport Facilities

Sports facilities at Rockingham Sports Ground (currently managed by the

Forge Community Partnership) are being relocated off-site. A cricket facility is being delivered at Hoyland North, with the remainder of the facilities being delivered at Parkside (just east of Hoyland West).

An indicative layout of sports facilities at Parkside is shown at Figure 24. Sports pitches (4G specification) will be delivered alongside an archery field. A new community centre will incorporate changing rooms and provide parking.

In accordance with policy requirements, the new sports facilities should be ready for use prior to any development taking place.

### Approach to Development Phasing

No set phases have been determined for the delivery of the development, however development works will have to be sequenced, as described below:

Sports facilities (football and archery) relocated from Rockingham Sports Ground to Parkside (off-site). These new facilities will need to be constructed before the link road, as part of the existing sports pitches are required to accommodate the route of the new road.

1. Link road and associated infrastructure will be constructed, along with bell-mouths to employment development plots. Earthworks associated with this, such as the creation of a bund, will also take place at this stage. Planting and seeding of associated S38 landscape areas will take place, and the proposed drainage scheme (pipeline and attenuation basin) will be delivered.

2. Potentially alongside the enabling works described above, the proposed development plateaux will be constructed for the employment plots. As the cut-and-fill calculations have been undertaken on a site-wide basis, the plateau levels for all employment plots will be set out together, early in the development.

3. As an end occupier is already in place for Plot 1 (Hermes), it is anticipated that this will be the first building to be constructed, after the opening of the link road. This is subject to planning consent.

The remainder of the development will come forward as and when agreements are in place with end occupiers, and planning consents are in place.

The early delivery of the link road, and six associated bus stops, will ensure that the development is accessible by bus from the outset. This will also provide a legible network of routes for pedestrians and cyclists. The southern roundabout that provides access to Hoyland South should be delivered with the link road.

There is an opportunity for multiple delivery outlets on site for both housing and employment development. The approach to phasing seeks to maximise this opportunity based on the location, character and size of the development plots.

Logical sequencing of the development parcels has been considered to avoid any adverse environmental impacts associated with construction traffic and activities.

### Assumptions around the rate of delivery

The housing element of the Masterplan Framework is anticipated to be delivered at a rate of 30 - 50 dwellings per year, and as such is likely to be complete within 2 - 4 years of commencement.

For the employment uses, it is anticipated that the start on site would be in 2021 following adoption of the Masterplan Framework, and it has been assumed that the rate of delivery would be 10,000sqm per annum<sup>2</sup>. Given the overall capacity the likely time for completion would be 10 years, however this delivery could be expediated if there is market demand.

### Housing Mix Assumptions

The housing mix (size, type and tenure) will seek to cater for the local identified housing need. It is anticipated that these will comprise a mix of 2-4 bedroom dwellings, of which 10% are expected to be affordable.

The tenure split will be informed by the latest Affordable Housing SPD and Strategic Housing Market Assessment (SHMA).

### Planning Strategy

The Local Plan site policies for allocations HS57 and ES13 require the production of a Masterplan Framework to guide new development and make sure that the policy objectives are delivered. The Hoyland West Masterplan Framework will be a material consideration in the determination of future planning applications.

It is acknowledged that the Masterplan Framework is based on technical information available at the time of preparation. A degree of flexibility may need to be applied at the planning application stage but any deviation would need to be clearly justified and agreed with BMBC.

Future planning applications would also need to have regard to the up to date Environmental Impact Assessment (EIA) legislation and relevant case law to determine whether screening / scoping opinions are required in the context of reviewing the cumulative impact of the proposal on the basis of the overarching development requirements for the whole Masterplan Framework area.



**Masterplan Framework Objectives**

The overall goal of this project is to deliver a high-quality, well-designed development. This has been influenced by a series of site-specific development framework objectives:

- **Creating cohesive Green Infrastructure, which links to existing footpaths, and provides a recreational resource for future residents and workforce, promoting health and well-being.**
- **Retaining existing landscape features including; woodland, hedgerows and wetland whilst creating new habitats to maximise opportunity for biodiversity.**
- **Providing development in a sustainable location in close proximity to local shops and other existing facilities, and with good accessibility to public transport provision.**
- **Creating housing reflective of existing local character which meets identified housing needs including affordable housing.**
- **Providing a mix of employment uses to meet market and local needs, and creating a pleasant place to work.**
- **Creating a robust Green Belt boundary, especially along the southern boundary.**
- **Providing visual mitigation where appropriate, helping employment buildings to assimilate with their surroundings.**
- **Integrating development into existing settlement without detriment to the wider landscape character.**

**Placemaking Strategy**

The proposed link road will run through the centre of the scheme, providing connections for all modes of transport. The landscaping associated with this corridor has been designed with pedestrian experience in mind, with grass verges and amenity planting helping to create a pleasant setting all year round. Significant areas of on-plot tree planting will help soften the strong lines of built form.

To create a sense of arrival into the site, built elements with strong landscaping features should be used to emphasise arrival spaces and entrances to plots. Vernacular features such as dry stone walls and reference to ridge & furrow could be used to visually connect the development to the wider setting.

Pedestrian and cycle connectivity should be provided throughout the Masterplan Framework area through the creation of green corridors, such as that proposed along Tankerley Lane. A further green link should be delivered, to connect the link road to Sheffield Road, via the proposed housing. Dwellings should face onto this green link and an area of public open space.

**Landscape Strategy**

Other than a veteran tree (that should be retained), there is little of value in terms of landscape features, and the creation of development plateaux will result in the removal of existing vegetation. So the focus of the landscape design should be on creating new multi-functional Green Infrastructure to maximise opportunities for habitat creation, sustainable drainage, amenity, recreation and visual mitigation.

**Movement Strategy**

The link road is critical to the success of the scheme – this will not only connect the employment development to the strategic highway network, but it will reduce traffic congestion on Sheffield Road, and improve air quality in the residential area of Hoyland Common. Only the residential element of the scheme will be accessed directly from Sheffield Road.

New pedestrian and cycle links will connect the development to Hoyland Common, and create a highly legible framework, with good access to a wide range of services and facilities.

The scheme will deliver excellent access to public transport, with bus routes diverted through the site, and six new bus stops provided on the proposed link road.

A travel plan will look at further opportunities to encourage sustainable forms of travel by workers and residents.

**Highway Strategy**

Initial traffic appraisals have been undertaken to quantify the peak traffic volumes generated by the proposed development. This has concluded that the provision of the link road would reduce traffic movement on Sheffield Road, and that major off-site highway works are not required as a result of the development. The proposed highway network also creates an access for Hoyland South.

**Implementation and Delivery**

Although the proposals have not been broken down into identified phases, the development works will have to be sequenced. Key assumptions have been informed by the technical constraints, access requirements, proposed cut & fill, as well as market and delivery factors:

- **Relocation of sports facilities from Rockingham Sports Ground to Parkside will take place at the outset of the works.**
- **Enabling works are likely to commence in 2020, comprising creation of plateaus for employment plots and delivery of the link road. The construction of the link road will bring with it access to each employment plot as well as the provision of services and utilities.**
- **With a build-rate of 30 - 50 dwellings per year, it is anticipated that the housing development would be completed within 4 years.**
- **It is assumed that for the employment element that 103,000sqm will be delivered within a 10-year period.**

All timescales are subject to the necessary planning consents being granted.

**Planning Strategy and the Way Forward**

The contents of this Masterplan Framework will be a material consideration in the determination of planning applications for individual sites.

**Conclusions**

The Hoyland West Masterplan Framework provides a firm foundation for Barnsley Council and developers to create a high quality, sustainable development in which to live and work. Hoyland West will deliver a range of jobs and will increase demand for local services and facilities, benefitting the local economy as a result.

Housing will meet the local identified need in terms of size, type and tenure. Built development will be set within a comprehensive Green Infrastructure, that maximises opportunities for habitat creation, amenity, recreation, and visual mitigation. The masterplanning has sought to deliver a legible network of routes with good connectivity for pedestrians and cyclists, and a scheme that is well-served by public transport.

 HOYLAND WEST  
MASTERPLAN FRAMEWORK REPORT

---

**APPENDICES**

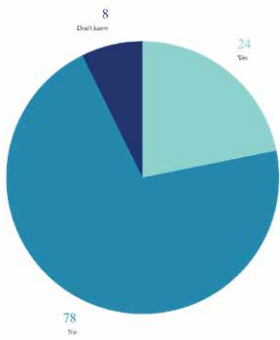
---

**Public Consultation Responses**

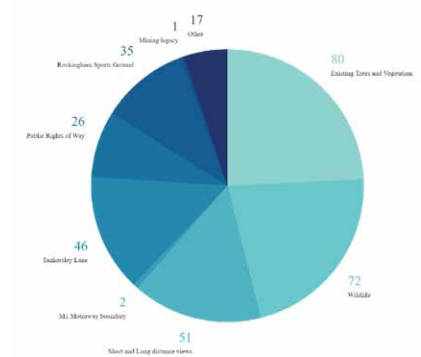
A Questionnaire has been prepared and released to the general public to garner feedback in response to the developing Masterplan Framework proposals.

The responses to these questions are presented below:

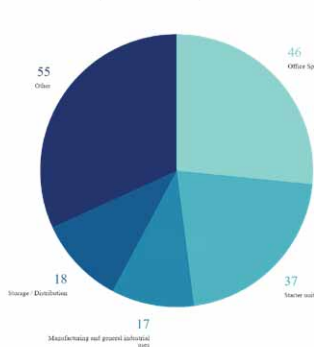
1. Do you agree with the vision of the Masterplan Framework which seeks to create a sustainable and inclusive community with high-quality design and landscaping?



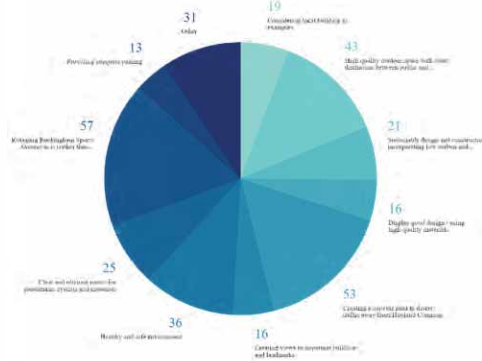
2. What do you think are the most important features of the existing site?



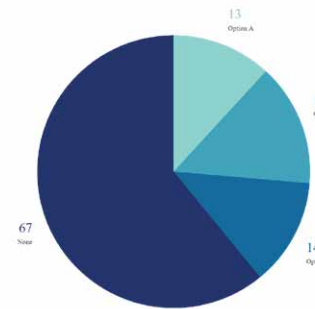
3. The draft masterplan framework proposes a variety of employment uses for the site. What employment uses do you think that the development should provide?



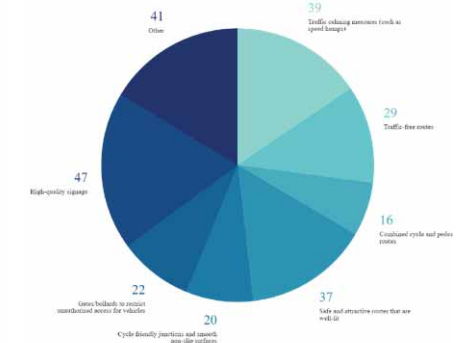
4. What do you consider to be the most important points for guiding the design of the new development?



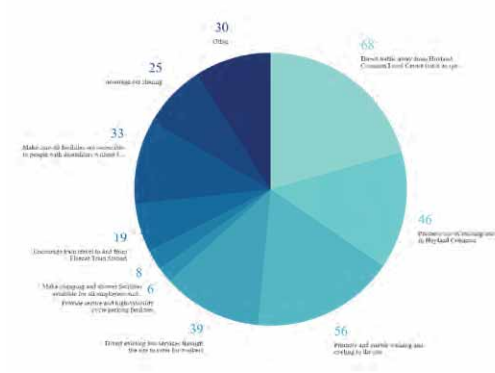
5. The consultation seeks your views on options for traffic at Tankersley Lane. Which layout do you prefer - Option A, Option B, Option C, or none?



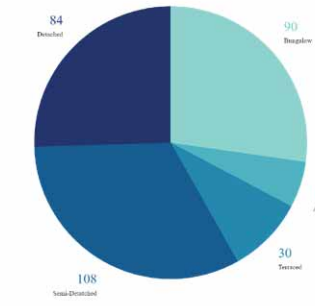
7. The masterplan framework proposed a new road to divert traffic away from Hoyland Common crossroads. If Sheffield Road is to be downgraded what design features would make this road more user friendly?



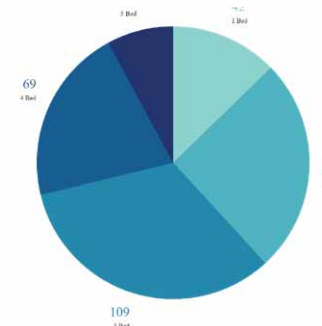
8. The Masterplan Framework will look at the impact of new development on the existing highway network. What measures could help to reduce the impact?



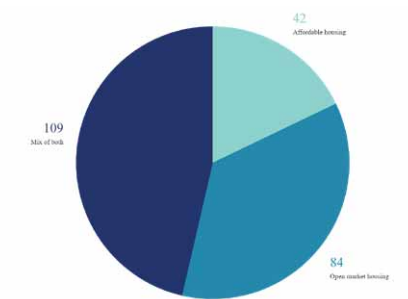
9. The council will assess planning applications to make sure an appropriate mix of housing is delivered. What TYPE of homes do you think the new development should provide?



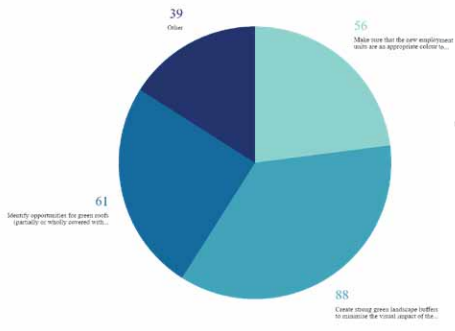
10. The Council will assess planning applications to make sure an appropriate mix of housing is delivered. What SIZE of homes do you think the new development should provide?



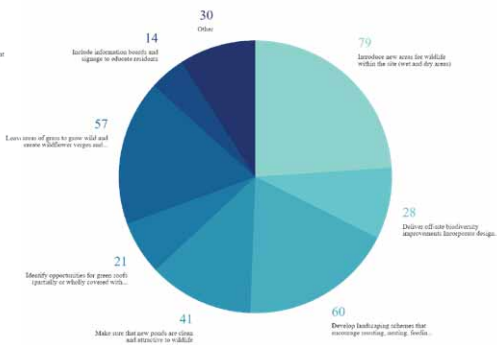
11. The Council will assess planning applications to make sure an appropriate mix of housing is delivered. What TENURE of homes do you think the new development should provide?



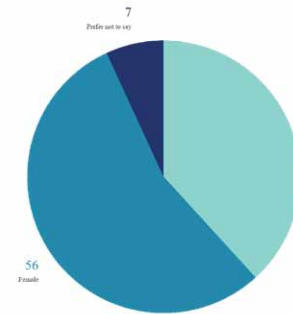
12. How can the impact of development be minimised when viewed from the wider landscape?



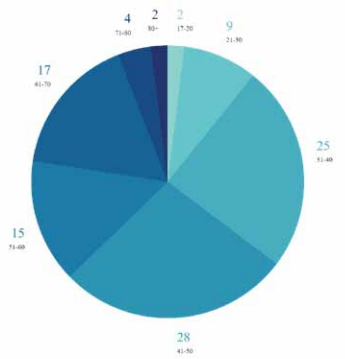
13. How can the impact of development be minimised on existing biodiversity features?



19. Gender

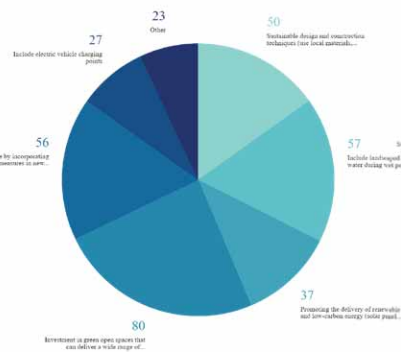


20. Age

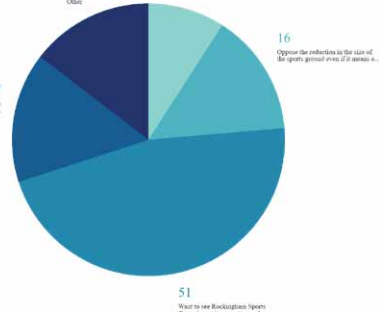


14. What areas do you consider to be important in achieving sustainable development and reducing future impacts on climate change?

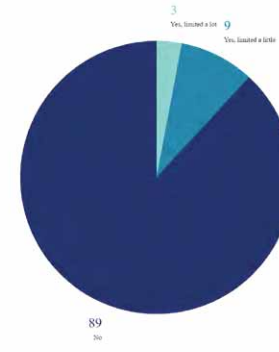
Page 80



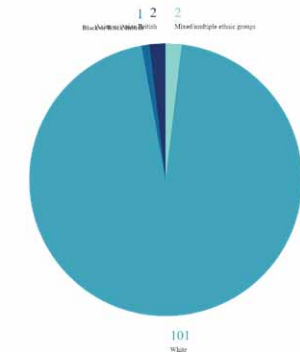
15. The masterplan proposes to reduce the size of Rockingham Sports Ground to create a direct road that would divert traffic away from Hoyland Common and to reconfigure the sports ground pending its eventual relocation to land at Parkside. This would be in addition to the new cricket facility proposed on the land between Hoyland Common and the Dearne Valley Parkway as part of the Hoyland North Masterplan that was adopted by the Council last year. Do you?



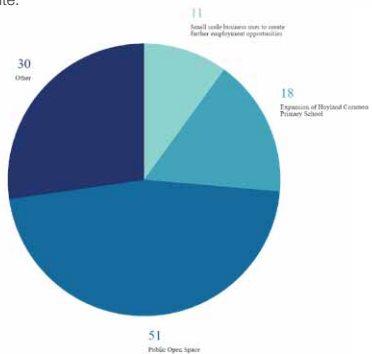
21. Disability Are your day-to-day activities limited because of a health problem or disability which has lasted, or is expected to last, at least 12 months?



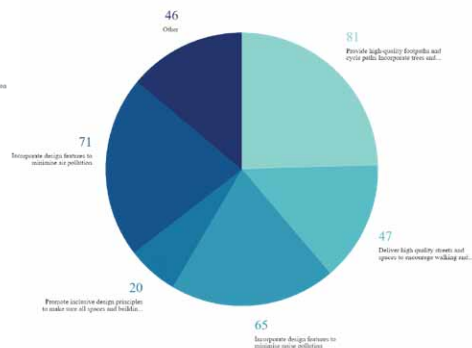
22. Ethnicity



16. If Rockingham Sports Ground is relocated to land at Parkside what uses would you like to see on the Sports Ground site:



17. How do you think the proposed development could improve your health?





# HEALTH IMPACT ASSESSMENT

Land West of Sheffield Road, Hoyland

NEWLAND DEVELOPMENTS

191HA800

DEVELOPMENT & PLANNING | LEEDS

August 2020



## **CONTENTS**

1.	Introduction	4
2.	Background	5
3.	Planning Policy	8
4.	Baseline Conditions	12
5.	Proposed Development Scoping Assessment	17
6.	Summary and Recommendations	25
	Appendix 1 – HUDU Rapid Health Impact Assessment Tool	26

## Report Disclaimer

This report should not be relied upon as a basis for entering into transactions without seeking specific, qualified, professional advice. Whilst facts have been rigorously checked, Cushman & Wakefield can take no responsibility for any damage or loss suffered as a result of any inadvertent inaccuracy within this report. Information contained herein should not, in whole or part, be published, reproduced or referred to without prior approval. Any such reproduction should be credited to Cushman & Wakefield.

Version	Prepared by	Approved by	Date
<b>Health Impact Assessment</b>	Katrina Crisp MTCP MRTPI	Katrina Hulse BA(Hons) MA, PGDipLaw MRTPI	August 2020

## 1. Introduction

- 1.1 Cushman & Wakefield (C&W) have prepared this Health Impact Assessment to support the Masterplan Framework for Hoyland West. Hoyland West comprises of 52.5 ha of employment land (Policy ES13 in the Barnsley Local Plan) and land to accommodate circa 101 dwellings (Policy HS57 in the Local Plan).
- 1.2 The Masterplan Framework has been prepared by FPCR in conjunction with Barnsley Metropolitan Borough Council, Newlands Developments and other landowners. The purpose of the Masterplan Framework is to ensure that development at Hoyland West takes place in a comprehensive and sustainable manner taking account of all infrastructure requirements.
- 1.3 This report seeks to demonstrate that there will be no significant adverse impacts on human health as a result of the development of the Masterplan Framework area at Hoyland West. Where adverse effects are anticipated appropriate mitigation will be identified and applied.
- 1.4 Accordingly, this report is structured as follows:
  - Background: Section 2;
  - Site and Surroundings (including planning history): Section 3;
  - Development Proposals: Section 4;
  - Review of Planning Policy: Section 5;
  - Analysis: Section 6, and;
  - Summary and Recommendations: Section 7.



## 2. Background

- 2.1 The Hoyland Masterplan Framework area comprises of 49.3ha of employment land. The Masterplan Framework divides this into Plots 1, 2, 3 and 5. An additional area of land not forming part of the Local Plan allocation is also included and is referenced as Plot 4. Plots 1, 2, 3 and 5 collectively form part of Site ES13 in the Barnsley Local Plan. In addition, the Masterplan Framework includes allocation HS57 which is for circa 101 dwellings. Plots 1 and 2 are located to the west of Sheffield Road, with Plot 3 located north of Tankersley Lane. Immediately adjacent to the western boundary of the site is the M1, with Junction 36 of the M1 located to the north of parcel 3. Plot 5 is located. The housing plot is located adjacent to the existing settlement boundary in the north east of the site facing onto Sheffield Road. Barnsley town centre is located approximately 6.5km north of the Hoyland West.
- 2.2 The Masterplan Framework area comprises mainly of agricultural fields in use for grazing, although part of the site north of Tankersley Lane is currently used as sports facilities for cricket, football and archery.
- 2.3 To the west of the area is a tree belt that provides screening from the M1, to the south of the area is Bell Ground Wood and to the east and north is residential and commercial development. The eastern and northern edges of the site currently define the settlement edge of Hoyland. Field boundaries within the site are currently loosely defined by a series of semi-mature scattered hedgerows with the eastern boundary along Sheffield Road comprising of stone walls.
- 2.4 The overall Masterplan Framework area as defined by the Local Plan comprises of an area comprises of circa 53.50ha.
- 2.5 Hoyland West is within a sustainable location with good transport links. There are frequent bus services operating from various bus stops surrounding the site. These are within walking distance of the application site and offer services to Barnsley Town Centre (via Birdwell), Hoyland Town Centre, Chapeltown, Elsecar, Broomhill and Manvers (via Cortonwood).
- 2.6 Elsecar Rail Station is located approximately 3km east of the site. Rail services operate half hourly between Leeds (via Barnsley) and Nottingham (via Sheffield) Monday to Saturday with a reduced service on Sunday. This allows people to travel to and from the site via rail as part of a combined journey. The site is also close to local amenities detailed in Table 1 below.

Facility	Location	Distance
<b>Amenities</b>		
The Rockingham Community Centre	Sheffield Road, Hoyland Common	Currently adjacent to the northern boundary of the application site but to be relocated to Parkside as part of the application process approximately 500 metres east of the proposed Hermes facility
Rockingham Colliery Cricket Club	Sheffield Road, Hoyland Common	Currently located on land associated with Rockingham Community Centre but to be relocated to Hoyland North as part of the Masterplan Framework proposals
Barnsley YMCA Archery Club	Sheffield Road, Hoyland Common (outdoor facility) and Blucher Street, Barnsley	Currently located on land associated with Rockingham Community Centre but to be

	(indoor facility)	relocated to Parkside as part of the application process approximately 500 metres east of the proposed Hermes facility
Hoyland Common Working Men's Club	Fitzwilliam Street, Hoyland Common	400metres
King George V Playing Field	Tinker Lane, Hoyland Common	700metres
Hoyland Leisure Centre	West Street, Hoyland	1.5km
St Peter's Church, Tankersley	Black Lane, Tankersley	300m
St Peter's Church, Hoyland	Hawshaw Lane, Hoyland	1.6km
The Star Public House	Hoyland Road, Hoyland Common	750m
Tap and Brew Public House	Hoyland Road, Hoyland Common	720m
Saville Square Bar	Sheffield Road, Hoyland Common	650m
The Hare and Hounds Public House	Sheffield Road, Hoyland Common	660m
<b>Employment Opportunities</b>		
Hermes Distribution Centre	Off Sheffield Road, Hoyland Common	The application site
Employment sites	Off Sheffield Road, Hoyland Common	The application site
Shortwood Business Park	Shortwood Way	1.75km
Hoyland North Land Employment Sites	Off Dearne Valley Parkway, Hoyland	Within 1km
<b>Education Services</b>		
Hoyland Common Primary School	Sheffield Road, Hoyland Common	400m
West Meadows Primary School	West Street, Hoyland	1.4km
Kirk Balk Academy (Secondary)	West Street, Hoyland	1.4km
<b>Retail Services</b>		
Co-op Supermarket including Post Office	Hoyland Road, Hoyland Common	705m
Aldi	Sheffield Road, Birdwell	1km
Mace Convenience Store (at Jet Petrol Station)	Sheffield Road, Hoyland Common	500m
<b>Medical Services</b>		
Hoyland Medical Practice	Highcroft, Hoyland	2km
Fern Cottage Dental Practice	Hoyland Road, Hoyland Common	760m
Hoyland Family Dental Centre	Milton Road, Hoyland	2.3km
Well Hoyland Common Pharmacy	Hoyland Road, Hoyland Common	700m
Pure Physiotherapy	Hoyland Road, Hoyland Common	670m

## **Surrounding Area**

- 2.7 To the west of the site is the M1 motorway with agricultural land beyond this. To the south is agricultural land and land allocated for residential use (Hoyland South Masterplan area). To the east beyond Sheffield Road is residential development and to the north is land allocated for employment use (Hoyland North Masterplan area).

## **Planning History**

- 2.8 A search of the online planning register has been undertaken. There are no relevant planning application records for this site.

## 3. Planning Policy

### Wellbeing Initiatives

#### Public Health England Strategy 2020 to 2025 (2019)

- 3.1 The strategy sets the direction for keeping people safe, preventing poor health, narrowing the health gap and supporting a strong economy. The strategy identifies ten areas to target which will deliver the biggest impact for the public's health over the next five years:
- Smoke-free society
  - Healthier diets, healthier weight
  - Cleaner air,
  - Better mental health
  - Best start in life
  - Effective response to major incidents;
  - Reduced risk from antimicrobial resistance
  - Predictive prevention
  - Enhanced data and surveillance capabilities
  - New national science campus.
- 3.2 The Spatial Planning for Health Report 2017 assessed the impact of neighbourhood design, housing, transport, the natural environment and the food environment on health. The Report 2017 sets out that there is a link between health and the built and natural environment.
- 3.3 In addition to direct health benefits, enhancement of the built and natural environment can have an impact on people's attitudes, behaviours and perceptions of their environment.
- 3.4 Findings strengthen the argument for upstream shift to address key obstacles to healthy living and improve circumstances that produces unhealthy behaviours.

#### Marmot Review – 10 Years On (2020)

- 3.5 Since the Marmot Review, life expectancy has stalled, years in ill health have increased and inequalities in health have widened. The report provides an in-depth analysis of health inequalities in England and assess what has happened in key social determinants of health, positively and negatively in the last 10 years.
- 3.6 When a society is flourishing health tends to flourish. When a society has large social and economic inequalities there are large health inequalities. The health of the population is not just a matter of how well the health service is funded and functions, important as that is; health is closely linked to the conditions in which people are born, grow, live, work and age and inequalities in power, money and resources – the social determinants of health.



- 3.7 The question is not can we afford better health for the population but what kind of society we want. The recommendations made will create conditions for all members of society to lead flourishing lives to achieve their full potential and to enjoy levels of good health currently experience by people who live in the most advantaged circumstances.

#### **Health Survey for England 2019**

- 3.8 The document was intended to monitor the nation's health, to estimate the proportion of people in England who have specified health conditions, and to establish the prevalence of risk factors associated with these conditions.
- 3.9 The surveys provide regular information that cannot be obtained from other sources on a range of aspects concerning the public's health. The surveys have been carried out since 1994 by the Joint Health Survey Unit of NetCen Social Research and the Research Department of Epidemiology and Public Health at University College London.
- 3.10 The information from the Health Survey is used by central and local government for reviewing policies, monitoring health trends and planning future services.

#### **Active by Design – Designing Places for Healthy Lives (2014)**

- 3.11 The report sets out a new programme that will address one of the most serious health issues facing modern society: increasing levels of poor health and the development of certain chronic diseases, brought on by a combination of lack of physical activity and poor diet.
- 3.12 Active by Design promotes the use of good design to encourage greater levels of daily physical activity in buildings and public spaces in cities and towns and increase access to healthy and nutritious food.
- 3.13 It aims to make the most of health and wellbeing benefits of physical activity empowering people to be more active through the way development is designed, using well researched principles to influence how people interact with the built environment. The solutions aim to tackle major health, environmental and social challenges, adding value to projects and ultimately supporting public services by making people happier and healthier.
- 3.14 There are 10 design principles which support activity. These focus on three main areas; awareness, amenity and accessibility.

#### **The Local Plan – Health Impact Assessment Screening Report, 2016**

- 3.15 The report identifies that although the overall health of residents in Barnsley is improving, too many people are dying prematurely from diseases that are largely avoidable. There are considerable differences in life expectancy when compared with England, other local authority areas and within the borough. Men and women living in less deprived areas are more likely to live longer than those living in deprived areas.
- 3.16 The report identifies that in order to maximise employment opportunities in the borough it is essential to protect existing employment sites where possible. The loss of these sites to other uses could impact negatively on health inequalities. Any potential impacts should be assessed in consultation with communities potentially affected.
- 3.17 The locations of for new employment sites has the potential to bring positive benefits to health inequalities by supporting vulnerable people back into work.

### **Barnsley Our Borough Profile 2019**

- 3.18 The report identifies the resources required to make the most impact by providing services where they are most needed. The report provides the evidence required to understand where effective interventions will be required, to support strategic and local decision making. The report provides an insight into Barnsley’s population and it’s make up.
- 3.19 The report identifies a reduction in the number of most deprived wards in the country between 2010 and 2015.
- 3.20 The report identifies the social demographics of Barnsley, including life expectancy, educational attainment, employment and crime statistics.

### **Barnsley Public Health Strategy 2018 to 2021.**

- 3.21 The report identifies priority areas which are considered likely to have the greatest impact. The report provides action plans for these areas, and targets to be met. The strategy identifies three priorities to help achieve the vision. The three priorities are: thriving & vibrant economy; people achieving their potential; and strong and resilient communities.
- 3.22 With a focus on six health priorities where they can demonstrate a difference in a shorter time. These will contribute towards meeting four longer term public health outcomes. The six public health priorities are:
- Food;
  - Alcohol;
  - Emotional Resilience;
  - Oral Health of Children;
  - Smoke-free Generation; and
  - Physical Activity.
- 3.23 The vision is to contribute to achieving a brighter future and a better Barnsley by ensuring children have the best start in life and everyone enjoys a happy healthy life wherever they live and whoever they are.

### **Barnsley Local Plan, 2019**

- 3.24 Policy D1 of the adopted Barnsley Local Plan requires that all new development is of high-quality design that contributes to a healthy, safe and sustainable environment. The policy footnotes go onto state that through high quality and sustainable design, developers should look to create strong, locally-distinctive places that are safe, inclusive and accessible to all, that promote social interaction and a healthy and active lifestyle.

## **National Policy**

### **National Planning Policy Framework (2019)**

- 3.25 Paragraph \*91\* of the NPPF sets out a number of core planning principles to achieve health, inclusive and safe places which:

- Promote social interaction, including opportunities for meetings between people who might not otherwise come into contact with each other – for example through strong neighbourhood centres, street layouts that allow for easy pedestrian and cycle connections within and between neighbourhoods, and active street frontages;
- Are safe and accessible so that crime and disorder, and the fear of crime, do not undermine the quality of life or community cohesion – for example through the use of clear and legible pedestrian routes, and high-quality public space, which encourages the active and continual use of public areas; and;
- Enable and support healthy lifestyles, especially where this would address identified local health and well-being needs – for example through the provision of safe and accessible green infrastructure, sports facilities, local shops, access to healthier food, allotments, and layouts that encourage walking and cycling.

### **Planning Practice Guidance (2020)**

- 3.26 Planning Practice Guidance provides additional guidance on the role of health and well-being in planning. It identifies that planning and health need to be considered together in two ways: in terms of creating environments that support and encourage healthy lifestyles, and in terms of identifying and securing the facilities needed for primary and secondary and tertiary care, and the wider health and care system (taking into account the changing needs of the population). (Paragraph 001 Reference ID: 53-001-20190722).
- 3.27 The PPG also seeks to define a healthy place as one which supports and promotes healthy behaviours and environments and a reduction in health inequalities for people of all ages. It will provide the community with opportunities to improve their physical and mental health, and support community engagement and wellbeing. It is a place which is inclusive and promotes social interaction. The National Design Guide sets out further detail on promoting social interaction through inclusive design including guidance on tenure natural design and spaces that can be shared by all residents. (Paragraph 003 Reference ID: 53-003-20191101).

## 4. Baseline Conditions

4.1 This section presents the socio-economic and health data for Barnsley and at a more local level for the Rockingham Ward within which the site lies. The data provides an overview of health characteristics for the local population. Data has been used for ward level from the 2011 Census and using the most recent data available to Barnsley Council.

4.2 Information has also been taken from the following sources:

- Ward Profile: Rockingham Ward
- Public Health England Barnsley Local Authority Health Profile (2020)
- Barnsley Joint Strategic Needs Assessment
- Barnsley Our Borough Profile (2019)

### National Policy

4.3 Barnsley is ranked 38th out of 317 local authorities overall for deprivation by the Index of Multiple Deprivation (IMD). Health and Disability Deprivation ranks the highest in Barnsley with 34.7% of wards falling within the most deprived in the UK. Living Environment ranks the best with no wards falling within the most deprived within the UK.

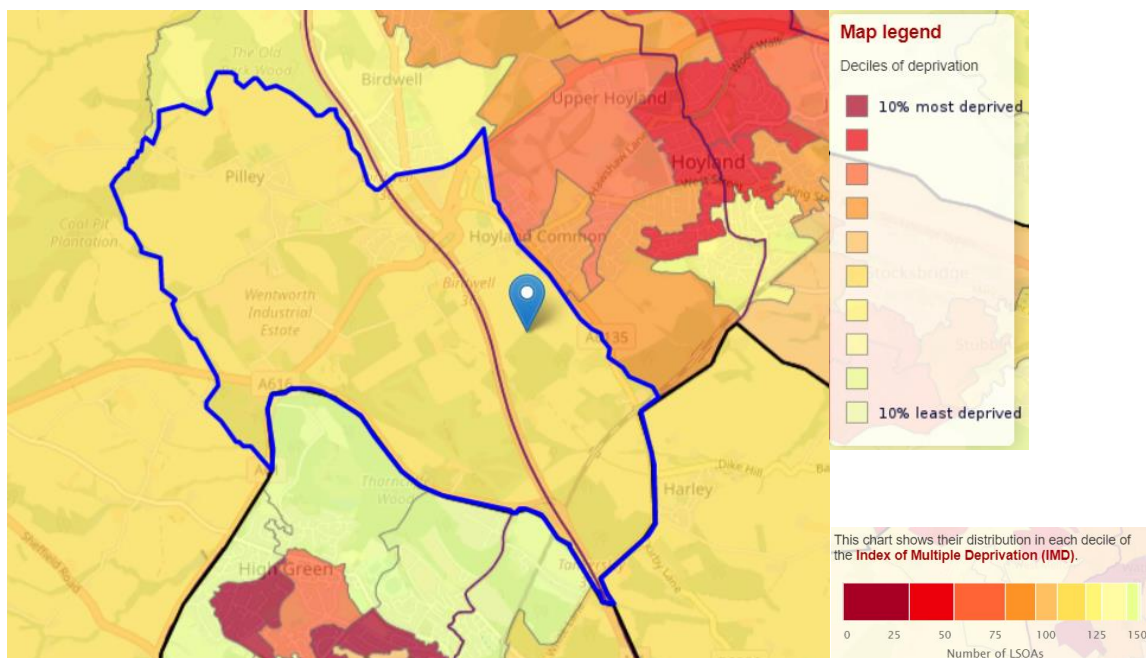
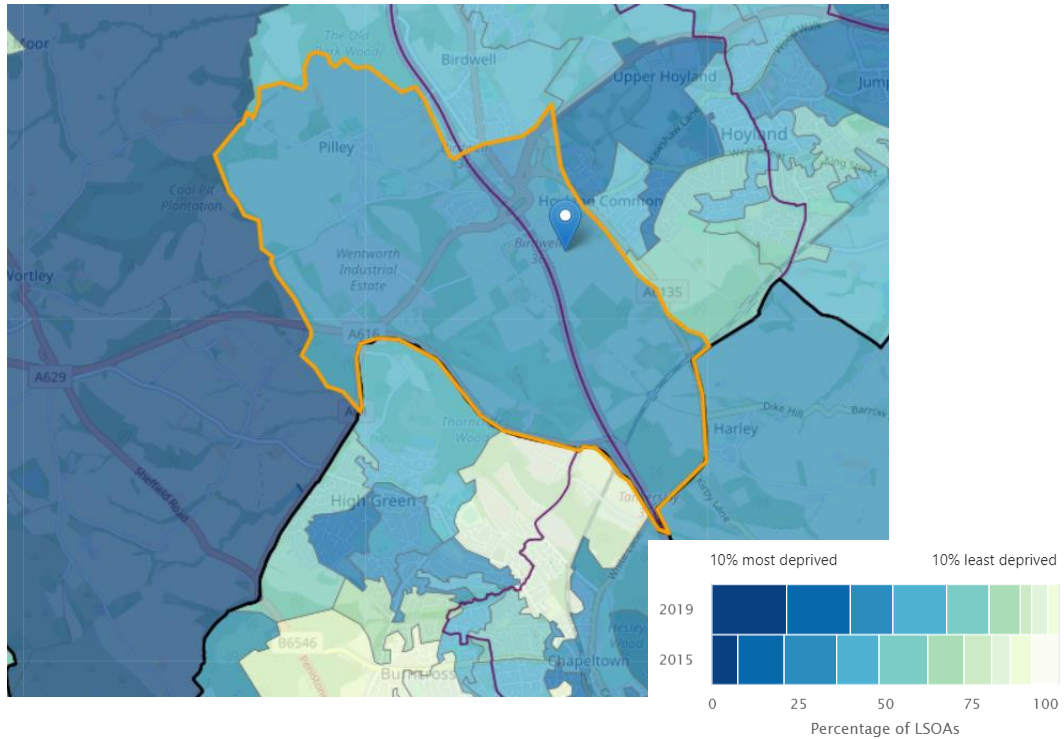


Figure 1: Site location and data from Local Government Indices of Deprivation Explorer 2020<sup>1</sup>.

<sup>1</sup> <http://dclgapps.communities.gov.uk/imd/idmap.html>

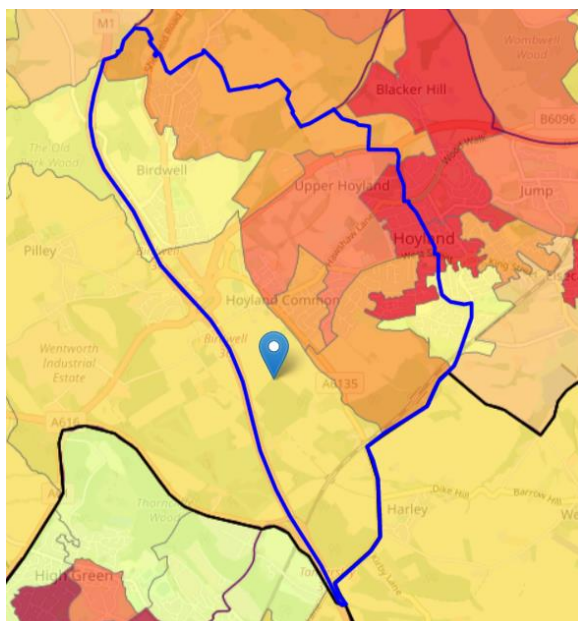


4.4 The application site falls within Barnsley 028E Lower Super Output Areas (LSOA). In 2019, this LSOA was ranked 16,012 out of 32,844 LSOAs in England, where 1 is the most deprived LSOA. This is amongst the 50% most deprived neighbourhoods in the country. This LSOA has improved however, as it was previously ranked 19,217 in 2015. Crime is the worst ranked IMD indicator within the LSOA. Health Deprivation and Disability also ranks poorly for this LSOA.



4.5 The LSOA to the west (Barnsley 027A) is ranked 17,966 within the 40% least deprived. Whereas LSOA's in the east perform worse (LSOA 028B – 5,744 within the 20% most deprived). The surrounding area is in generally considered fairly affluent within the 40% least deprived (LSOA 028D, 030B and 030A).

4.6 There are notable disparities in deprivation levels between the east and west of Barnsley. In the east of the council there is a higher concentration of LSOAs within the most deprived in the country whereas in the west there is a higher percentage of LSOAs in the least deprived.



*Rockingham Ward. 2015 IMD*

- 4.7 There are similar deprivation disparities within the ward level of Rockingham. The development site lies within the most western part of the ward, on the border with Penistone East. Rockingham ward is the third least deprived LSOA within the overall ward. Penistone East to the west is the least deprived ward in Barnsley.

**Social Demographics**

- 4.8 Barnsley has a population of 243,341<sup>2</sup>. This represents a 4.9% increase from the 2011 census figure. The Borough's population is projected to grow further in the future, with projections suggesting growth of 27,000 or 11.5% between 2012 and 2033, to around 260,000 in 2033<sup>3</sup>.
- 4.9 Barnsley's population is however, ageing and the number of residents aged 65+ is projected to reach 60,800 by 2030; and increase of 33% from 2016. Barnsley has a comparatively low ethnic diversity with 96.1% of the population White British compared to 79.8% in England. In 2011, only 1 in every 100 people in Barnsley would not consider English to be their main language.
- 4.10 The area to the west of the M1 is predominately rural in character and is generally more affluent. The east of the borough has a dispersed settlement pattern of former mining settlements with relatively high levels of deprivation.
- 4.11 30% of Rockingham's adults are single, compared to a borough average of 31.5% and a national average of 34.6%. Just under half are married which is slightly more than the borough and national averages.
- 4.12 Just under two thirds of homes are privately owned and 22% live in social rented accommodation. These are both higher than national averages. However, fewer people live in privately rented accommodation (9.8%) compared to 12.8% regionally and 16.8% nationally.
- 4.13 A quarter of households do not have access to a car or van, although this is slightly less than the national and borough averages.

**Health Demographics**

- 4.14 The life expectancy at birth for males in Barnsley is 78.1 compared to 78.7 for the region. For females this still falls below the regional average (82.4) but is higher than for males at 81.9<sup>4</sup>. The Healthy Life expectancy from Birth (how long someone will live without a long-term illness) is 59.7 years for males and 61.0 for females Barnsley compared to 63.4 and 63.8 nationally.
- 4.15 In respect of health, 74.8% of the population describe their health as 'very good' or 'good' which is slightly fewer than the borough average but almost 7% fewer than the national average. Further still 8.7% feel their health is 'bad' or 'very bad' compared to the borough average of 8.4% and a national average of 5.4%.

---

<sup>2</sup> From Barnsley Borough Profile 2019.

<sup>3</sup> Figures from Census 2011 and ONS 2012 Mid Year Population Projections.

<sup>4</sup> Health Inequalities – Barnsley Public Health England 2020.

- 4.16 Almost three quarters (74.38%<sup>5</sup>) of Barnsley respondents had a high happiness score in 2018/2019; slightly higher than the regions of 74.22% and lower than the national rate of 76.46%. This has increased from 66.15% in 2011/12.
- 4.17 Heart disease ranks as one of the highest percentages of cause of death in Barnsley (8.1%). Low back pain was the second highest ranked cause of death (6.3%) followed by chronic obstructive pulmonary disease (5.4%).
- 4.18 Children in Barnsley have comparatively good health. There are fewer children with excess weight or underweight compared to the region and nationally for ages 4-5 and 10-11 year olds. 80.2% of children aged 4-5 are of a healthy weight (76.6% nationally) and 66.2% of 10-11 year olds are also of healthy weight (compared to 64.3% nationally).
- 4.19 60.9% of adults aged 19+ achieve the nationally described 150 minutes of physical activity per week, below the national average (66.0%). This is likely due to a quarter of Barnsley residents in 2011 reported to have their day-to-day activities limited due to long term health or disability. This is significantly higher than the national (17.6%) and regional (18.8%) averages.

### **Employment Demographics**

- 4.20 36% of Barnsley residents in employment commute outside of the borough for work, whilst 23% of the jobs available within Barnsley are filled by commuters. It is considered that the local economy is unable to provide the necessary employment opportunities for the local labour force and there is a skills mismatch between local labour supply and business demands.
- 4.21 Within Barnsley 7.4% of jobs are classified as managerial compared to 10% nationally. Furthermore, the number of professionals is also under represented at only 13.1% compared to 19.9% nationally. Comparatively there is an over representation 12.5% of people working in sales and 8.0% who are plant and machine operatives. There are also an over representation of people working within Elementary occupations at 14% compared to 10.5% nationally. Elementary occupations include cleaners and domestic services, building caretakers and waste collectors.
- 4.22 Barnsley has a high proportion of long-term sick than the Regional and National average but a lower proportion of students.
- 4.23 One of the barriers to employment is the skill set of the resident population. Barnsley has seen an increase in the number of people with no qualifications (11%) which is above that of the national average (8.6%). Less than a quarter (22.8%) of all residents achieve an NVQ4 or above compared to 37.1% nationally.
- 4.24 Nevertheless, the number of pupils achieving a Pass in English and Maths at GCSE has slowly begun to increase from 59.1% in 2016 (below the national average) to 61% in 2018; national average was 59.4% in 2018.
- 4.25 School attendance rates and persistent absence are both worse than the regional and national averages in Barnsley. For Primary Schools attendance is 95.4% and at Secondary Level this is only 93.6%.
- 4.26 Since the decline in the mining industry there has been a shift from traditional manufacturing towards service-based industries. Barnsley's economy however still has a strong reliance on

---

<sup>5</sup> Barnsley JSNA

manufacturing, construction and motor trades sectors. The following sectors are over represented: 15.2% of Barnsley's employees are within the manufacturing industries compared to only 8.5% nationally. 6.4% work in transportation and storage industries, only 4.5% nationally.

- 4.27 Barnsley records a higher proportion of small businesses; lower levels of micro businesses and similar levels of medium and large companies<sup>6</sup>.
- 4.28 Within Rockingham the percentage number of Job Seekers Allowance Claimants lie below that of Barnsley at 2.3% compared to 2.6% for Barnsley. Long term unemployment is also slightly below the Barnsley average at 4.9 compared to 5.0<sup>7</sup>.

---

<sup>6</sup> Barnsley Employment Land Review 2016.

<sup>7</sup> Taken from Public Health England Local Health Data.



## 5. Proposed Development Scoping Assessment

- 5.1 This section summarises the development that will come forward in the Masterplan Framework area and its potential impact on health. The Hoyland West Masterplan Framework seeks to create a sustainable, high-quality development on the western edge of Hoyland, providing a pleasant environment in which to live and work. The employment led development would deliver 49ha of offices, light industry, warehousing and distribution units, along with around 100 new homes, and associated infrastructure. The proposed spine road will connect Hoyland West to the strategic road network, while providing additional benefit to existing Hoyland residents and businesses by reducing traffic along Sheffield Road. The proposals will respond positively to surrounding environment and will be set within Green Infrastructure.
- 5.2 As part of the Masterplan Framework proposals some of the existing pitch provision at The Forge, north of Tankersley Lane will be ultimately be relocated to Parkside to create a new community centre and enhanced sporting provision for both football and archery.

### Health Impact Assessment

- 5.3 Barnsley Council have a Rapid HIA toolkit with guidance. At the time the toolkit used was the HUDU London Rapid HIA toolkit. The HUDU toolkit outlines a number of impacts that should be considered when undertaking a HIA. The potential direct and indirect impacts of the development are summarised below under each heading.
- 5.4 Further information in respect of the health impacts of the proposed development can be found in Appendix 1 within the HUDU Rapid Health Impact Assessment Tool.
- 5.5 This addendum includes the additional information which is included in the Barnsley toolkit and not previously provided by the HUDU.

### Housing Quality and Design

- 5.6 The Masterplan Framework area makes provision for around 100 dwellings. The design of these new dwellings will be to a high quality and the mix of housing will support local demand.
- 5.7 The Masterplan Framework sets out design principles to ensure appropriate separation distances between employment uses and residential areas; both existing and proposed can be achieved. The exact details of the residential development has not yet been determined, including the exact mix or houses, types of houses or layout. The location of the housing is the most appropriate in terms of access to local services and away from sources of noise and air pollution. Mitigation including barriers along the spine road will ensure the protection of future resident's amenity.
- 5.8 To support the principles within the Masterplan Framework noise and air quality assessments have been undertaken and mitigation measures have been suggested to ensure a high level of local amenity for future and existing residents. Noise mitigation from a noise barrier to the east of the new link road, will protect residential amenity. Likewise during the construction phases appropriate mitigation measures will be expected to be in place to reduce the potential for dust.
- 5.9 Thus, the future development of Hoyland West is expected to have a positive impact on health and well-being of residents.
- 5.10 The design of the future development will be of a high quality that is sympathetic to its surroundings. The design will be expected to assimilate well into the existing landscape to minimise the impact on resident's visual amenity. The employment development is to be

located as far west as possible with significant amounts of structural vegetation to protect existing and future residents.

- 5.11 The design of future development will include a varied materials palette to blend the development into the landscape and surrounding area and to reflect where possible, the local vernacular.
- 5.12 The design of future development within the Masterplan Framework will be future-proofed by embracing a number of key measures including:
- Prioritising fabric energy efficiency and air tightness to reduce energy demand as far as possible and therefore negating the need for retrofit measures in the future which are expensive;
  - Optimising the form of buildings to maximise passive design through natural daylight and solar gain, whilst minimising summertime cooling demands;
  - Move away from fossil fuels and install air source heat pumps to provide low carbon and efficient heat and hot water;
  - Installing solar Photovoltaics to increase on site energy generation. and designing roofs to be 'solar-ready' to enable to 'Zero Carbon' to be met on-site in future;
  - Install active Electric Vehicle charging points to parking spaces, with ducting installed for future cabling to further spaces;
  - Implement a sub-metering strategy, in line with BMBC Sustainable Energy Action Plan (SEAP), so that useful in-use energy consumption data can be monitored and reported on in future.
- 5.13 The design principles set out in the Masterplan Framework aim to have a positive impact on local health. The quality will be of a high value such that it will be a pleasant environment in which to live and work, with state-of-the-art buildings with modern technology.
- 5.14 The residential dwellings themselves will be of a high quality providing for a range of tenures, affordable and accessible housing. The development will ensure sustainable homes which are energy efficient and lifetime homes. The exact details will be agreed as part of any future planning application.

#### **Access to Public Services and Social Infrastructure**

- 5.15 Hoyland West is already well served by local services including healthcare provisions. The Masterplan Framework will bring forward new infrastructure including a new link road. This road will link the Birdwell roundabout to the north with Hoyland South and will remove traffic off Sheffield Road, Hoyland. This will have positive health benefits for existing local residents who live on Sheffield Road.
- 5.16 The development of Hoyland West will be accessible to all users with numerous access points provided throughout the site and will be easy to navigate.
- 5.17 The new link road to be provided will be connected at three different locations within Hoyland and will include appropriate pedestrian and cycle facilities. A new green link will be created encouraging pedestrians and cyclists to use this space.

- 5.18 The development at Hoyland West will promote physical activity to accord with Active Design principles. New pedestrian infrastructure will be provided throughout the site. Covered and secure cycle parking will be provided. Travel Plans will be finalised which will encourage the use of public services. New bus stop provision within the site will encourage public transport usage by residents and employees.

#### **Access to Open Space and Nature**

- 5.19 The proposed development will result in the loss of some vegetation, including nearly all the existing hedgerows. However, any vegetation lost will be replaced and enhanced by incorporating blocks of native tree planting and new hedgerows. The proposals will provide extensive structural planting to promote corridors of movement and retain interest for species associated with the existing scrub and woodland. Impacts from the loss of hedgerows will likely be minimal. The replacement planting will seek to improve the existing position with a probable increase in health for residents as a result.
- 5.20 Development within the Masterplan Framework area will be expected to increase the amount and quality of local tree cover through additional new tree planting within areas of green space and landscape buffers.
- 5.21 Development will be expected to deliver 10% net Biodiversity Gain either through on-site mitigation or off-site compensatory measures.
- 5.22 There is evidence that the availability of green space has a relationship with improved perceived health. The Masterplan Framework sets out principles to improve the existing green space.
- 5.23 The Hoyland West development will be set within a comprehensive network of Green Infrastructure, comprising of retained vegetation, proposed areas of open space, amenity, recreation and drainage attenuation.
- 5.24 The scheme is likely to have a positive health impact as a result of improved green space in line with active by design principles. Although it has been raised by local residents as part of the consultation on the Masterplan Framework that the loss of green space is unwelcomed. It is not expected that the loss will result in any negative health impacts, as the Masterplan area will provide additional green infrastructure in compensation.
- 5.25 Bellground Woodland lies to the south of the site. The development of Hoyland West will not have a negative impact on the woodland but will seek to encourage the use of the area for walking and recreation by making the site more easily accessible to a larger number of local residents and workers.

#### **Air Quality, Noise and Neighbourhood Amenity**

- 5.26 An Air Quality Assessment has been carried out as part of the work on the Masterplan Framework. Mitigation measures will be required and subject to these measures being put in place, the development of the Masterplan Framework area will not result in adverse impacts on air quality and local amenity.
- 5.27 The Masterplan Framework sets out principles to ensure that the employment uses across Hoyland West will not have any significantly adverse impacts on local amenity. The employment sites have been located as far as possible from existing and proposed residential development.
- 5.28 Any construction works phase will be subject to a Construction and Environmental Management Plan (CEMP) which will ensure that all local amenity is protected.
- 5.29 Noise from the development within the Hoyland West Masterplan Framework area subject to mitigation measures is unlikely to result in any significant adverse noise effects and will be expected to comply with relevant national and local planning policy requirements. A noise barrier along the spine road is proposed to mitigate any adverse noise impacts.

- 5.30 There is potential for light pollution from development of this area which could result in sleep disturbances to residents living close by. This could have a negative health impact. Additional mitigation measures may need to be explored to reduce the potential health impacts.
- 5.31 The exact details of the mitigation measures required can be conditioned for each separate phase of the development to ensure that it will not result in any detriments to local health.

### **Accessibility and Active Travel**

- 5.32 The Masterplan Framework area lies within a sustainable location, the site lies within close proximity to junction 36 of the M1. Additional infrastructure works are required to incorporate the proposed extension and to meet required highway demands. The spine road will provide the necessary additional infrastructure to ensure that future development is connected, permeable and accessible by a variety of means of transport.
- 5.33 It is possible that the proposed employment development will create barriers to active travel and physical activity. It is likely that many workers will and do drive to sites such as these. By increasing the availability of alternative means of travel and by implementing Travel Plans this can encourage physical activity. There is strong evidence between employment sites such as these and low physical activity, which can have a negative impact on health.
- 5.34 Travel plans can be conditioned for each phase of the development to encourage the use of public transport, walking and cycling within the site. These will encourage a positive health impact from the development.
- 5.35 Sustainable transport links are central to the sustainability debate. Dedicated and safe cycle and pedestrian routes penetrate the Hoyland West development area, linking employment buildings with green spaces, such as Bell Ground, new council sports pitches, surrounding woodland, local cycling networks and public accessible pedestrian routes. This will encourage activity to and from work, as well as during lunchtimes and breaks.
- 5.36 The site is currently well connected by footways along its edge to Hoyland, with a number of Public Rights of Way within close proximity of the site. Footpath 28 runs along the southern site boundary. There are also strong cycling links within the site, including the Trans Pennine Trail. The existing connections will be strengthened to influence and encourage alternative modes of transport.
- 5.37 There are a number of existing bus routes within the site. It is probable that some new routes will be included and some existing routes re-routed this could have negative health impacts on those who rely on these existing routes. Additional bus services will have a probable positive impact as it encourages other forms of transport to be used by residents.
- 5.38 The scheme will be set within a comprehensive network of Green Infrastructure comprising of retained vegetation, proposed areas of open space, amenity, recreation and drainage attenuation. This accessibility to open space and greenery seeks to improve the health and wellbeing of workers at the employment site. It is well evidenced that access to green space is beneficial for mental health.

### **Crime Reduction and Community Safety**

- 5.39 The Masterplan Framework and individual plots will be designed to reduce the opportunities for crime. Secured by Design is the current police project focused on the design and security of new homes amongst other development types. The project supports the principles of 'designing out crime' through physical security and processes in new development. The Masterplan has been taken to the Design Panel for review together with the Design Councils guide to designing out crime to ensure the layout and materials of the development discourage crime and ensure preventable crimes are prohibited.



- 5.40 The Masterplan Framework encourages active frontages where possible to provide natural surveillance and discourage crime. Further mitigation measures will be agreed with the Police as necessary to ensure that crime is not a risk within the proposed development. These details will be agreed and presented within future planning applications.

#### **Access to Healthy Food**

- 5.41 The Masterplan Framework does not include any hot food takeaways or commercial developments which could provide unhealthy food options. There are a number of existing supermarkets and shops within walking distance of the Masterplan Framework area, providing access to healthy food options.
- 5.42 The development is expected to have a positive impact on local diet and nutrition. The Masterplan Framework lacks the provision of alternative associated uses which support employment development and provide the potential for linked trips; a key theme of active design principles. However, the site lies within walking distance of Hoyland Centre, which contains a variety of shops and services. Areas for allotments could look to be included within some of the proposed green spaces to further maximise the health benefits of access to healthy locally grown foods.

#### **Access to Work and Training**

- 5.43 The Masterplan Framework will provide local employment and training opportunities, both during the construction phases and once each phase becomes operational. The development will provide opportunities for work for local people. It is also anticipated that the construction phase will also result in supply chain opportunities for local businesses.
- 5.44 The increase in employment opportunities as a result of the development will have a positive impact on local residents who can as a result look to improve their job prospects. There is the potential for a skills however, between the existing population and the proposed development. It is possible that the jobs available to local people may be lower paid, part-time (elementary occupational) jobs offering a lower income than if they were unemployed. This could have a negative impact on their long-term health.
- 5.45 It is speculated that the increase in staff and users of the site will bring an increased prosperity to the area through an increase in local spending. Once operational it is likely that future employees within the Masterplan Framework development will travel to Hoyland during their lunch breaks to access local supermarkets and shops.
- 5.46 It is expected that the development will increase economic growth in Barnsley which will have both direct and indirect impacts on local health.
- 5.47 The proposal will generate up to 2,000 jobs across the Masterplan Framework development area, providing a large number of jobs for local people including a variety of roles and management positions. This will provide a diversity of job opportunities to the area to the benefit of local health factors.
- 5.48 In general, it is understood that being at work is better for your overall health than being unemployed. Although 'job strain' work characterized by a: frequently changing nature of work, high levels of repetitive work, stressful work, increased time pressures, increased work intensification and increased multi-skilling demands, can create health related problems. Additional information on the jobs to be provided and local access to these jobs will be agreed under separate future planning applications.

#### **Economy and Employment**

- 5.49 The Masterplan Framework does not make provision for Childcare facilities these will be down to individual commercial operators following discussions with the council at respective planning stage. This could lead to a mismatch in those who can apply for the roles available.
- 5.50 Once the type and style of residential development has been finalised under a planning application, negotiations on additional childcare and educational facilities can be undertaken and agreed with the council.
- 5.51 The Masterplan Framework encourages and allows for employment development including for start-up developments. Thus providing a positive health benefit to the local area.
- 5.52 Development within the Masterplan Framework area will be expected to meet BREEAM standards and Active Building Design Principles which encourage more active buildings will be negotiated with the council as planning applications come forward for development; where feasible and viable.
- 5.53 The location of the Masterplan Framework development area will create an attractive business location, which will encourage investment into Barnsley. Additional infrastructure proposed including the link road will ensure the development site is sustainably located.

### **Social Cohesion and Lifetime Neighbourhoods**

- 5.54 The Masterplan Framework has been subject to ongoing local community consultation, with comments, taken on board and changes made to the scheme to ensure the existing community have had an opportunity to engage with the development that will impact on their future. . The consultation on the Masterplan Framework has provided a positive opportunity for local involvement this is expected to have a positive health impact. Where residents do not feel that they have a voice can result negative mental wellbeing for existing residents.
- 5.55 The Masterplan Framework provides opportunities for social interactions between residents and future users of the site. Areas of open and useable green space will be incorporated providing opportunities for recreation and amenity. While pedestrian and cycle connections will be provided to the wider network, connecting to the existing settlement and countryside beyond.
- 5.56 The site lies within a 23min walk of the center of Hoyland. Local shops and services lie within a 5 min catchment of the site. Easy access to these services offers opportunities for positive social interactions with the existing community and a positive health impact.
- 5.57 The arrangement of housing will be carefully considered to integrate well with the existing dwellings on Tankersley Lane and Sheffield Road. Active frontages and a considered vernacular will help the Masterplan Framework development to assimilate with and minimise the visual impact on existing residents. The introduction of high-quality new housing development to replace the existing haulage depot will deliver positive amenity improvements to local residents. This is expected to have positive associated health impacts.
- 5.58 In order to integrate the employment development and residential development, adequate separation distances and appropriate boundary treatments have been proposed throughout the Masterplan layout. This is expected to deliver positive health outcomes. Offices and smaller employment units will be located closer to the existing settlement edge, with larger units set further back. Tree planting and landscaped/ ornamental planting will be provided to improve the landscaped setting and views of the development, to help assimilate with its surroundings. Thus reducing the potential for negative health and wellbeing impacts.

### **Minimising the Use of Resources**

- 5.59 The Masterplan Framework site will be designed to aid the transition to a Net Zero Carbon Borough by 2045. The Masterplan Framework seeks to optimise the form and orientation of

- buildings to maximise opportunities for natural daylight and passive solar gain. Priority will be given to fabric energy efficiency and air tightness to reduce energy demand from buildings. The Masterplan Framework will require a reduction of embodied carbons, by using less material, recycled aggregates and steel and design for flexibility, adaptability and disassembly.
- 5.60 Each development plot will be required to provide an Energy Statement that will set out measures to demonstrate how the development seeks to reduce carbon emissions. This is expected to have a positive health outcome.
- 5.61 The Masterplan Framework requires development to be innovative and sustainable meeting current and evolving standards with regards to construction, operations and use of materials. The buildings will be designed to achieve BREEAM 'Very Good' incorporating measures to reduce energy demand and carbon dioxide emissions and active design principles.
- 5.62 The development and construction of the Masterplan Framework Plots will be managed subject to appropriate mitigation measures to reduce the potential for dust and any impact on air quality. The Framework will ensure that any water run-off will be protected and mitigation measures will ensure no leakage to local soils from any development.
- 5.63 The scheme will deliver a minimum 10% net gain in biodiversity within the Masterplan Framework area. Furthermore, the existing geodiversity of the will need to be reviewed within individual planning applications to ensure the land is capable of accommodating the scale and type of development proposed, or appropriate mitigation can be put in place. The Masterplan Framework considers the former open-cast mining use of the site and will ensure contamination is mitigated against.

### **Climate Change**

- 5.64 The Masterplan Framework requires all built development be designed to aid the transition to a Net Zero Carbon Borough by 2045. This is expected to have a positive health impact on the local and future community.
- 5.65 Within the Masterplan Framework a minimum 10% net gain in biodiversity will be sought, and suitable drainage attenuation will be introduced for each development plot as necessary. Energy efficiency of materials and the layout and design will take account of and capitalise on passive solar gain and other natural environmentally friendly building ideals. Energy Statements will be required to support development, demonstrating positive health outcomes can be achieved through active design of buildings.
- 5.66 An attenuation basin in the south of the site is proposed to attenuate any run-off from the link road and commercial plots before draining to an existing outfall. This will ensure that the run-off rates are not greater than those experienced currently. It is possible that this will have a positive impact on health and wellbeing as local residents and businesses do not need to be concerned about additional development impacting on flood risk.
- 5.67 The Masterplan Framework lies within three catchments. In order to prevent impacting on the surrounding area, a drainage strategy has been prepared which includes an attenuation basin. The basin will safely deal with surface run off from the development. The Masterplan Framework site lies within Flood Zone 1 at the lowest risk of flooding. Nevertheless, mitigation measures may be required for development plots to reduce the potential for increasing flooding elsewhere. This would reduce the potential for negative health outcomes from flooding.
- 5.68 It is probable that the proposal will contribute towards climate change, making it possible that it will contribute towards a number of current and predicted negative health impacts on vulnerable populations.

### **Alcohol Tobacco and illegal drugs**

- 5.69 The Masterplan Framework will prevent the supply of alcohol and tobacco, as it does not provide for any bars or nightclubs or off licenses which would sell these types of products. Smoking shelters will be provided where necessary within the commercial parts of the development, in locations which make it less attractive for people to smoke and areas that will not impact on the amenity of other people using the site.
- 5.70 As mentioned within the crime section, the development follows secured by design principles and will not therefore encourage or support illegal drug use. Any public open space areas will be overlooked or secured making it difficult for illegal drug use at the site.
- 5.71 These design features will have a positive health impact.



## 6. Summary and Recommendations

- 6.1 This Health Impact Assessment considers that potential impacts of the development of Hoyland West on local health. It has been based on an analysis from the supporting Technical Reports which accompany this Masterplan Framework and considers how any impacts may affect different determinants of health (unemployment, fuel poverty, obesity).
- 6.2 This Assessment should be read alongside all the other documents which have been prepared in support of the Masterplan Framework. The Masterplan Framework seeks to create a sustainable high-quality development providing a pleasant environment in which to live and work. The employment led development will deliver 49ha of offices, light industry, warehousing and distribution units, along with around 100 new homes, and associated infrastructure. Following a review of the potential impacts, it is probable that the development will result in negligible health impacts over the long-term, subject to appropriate mitigation measures being put in place. There will be design considerations required to mitigate the impact of the development on the surrounding landscape. The Masterplan Framework will seek to integrate within its immediate context, new employment land should strive to lessen its impact on the surrounding landscape through well thought out and sensitively designed masterplanning to alleviate pressure upon existing amenity. It is probable that this will encourage community integration and social cohesion.
- 6.3 The Masterplan Framework seeks to positively respond to the local environment to improve the future for existing and future residents and occupiers.
- 6.4 An assessment of potential health impacts arising from the development has been undertaken and can be found in Appendix 1. The matrix of assessment is in line with the HUDU Rapid HIA toolkit methodology.
- 6.5 The proposed development is considered to be supported by national and local planning policy and has been subject to an EIA screening and found to comply. Therefore, the proposed development can look to be supported.

## **Appendix 1 – HUDU Rapid Health Impact Assessment Tool**

Cushman & Wakefield  
St Paul's House  
23 Park Square South  
Leeds LS1 2ND

#### About Cushman & Wakefield

Cushman & Wakefield is a leading global real estate services firm that helps clients transform the way people work, shop and live. The firm's 45,000 employees in more than 60 countries provide deep local and global insights that create significant value for our clients.

Cushman & Wakefield is among the largest commercial real estate services firms, with core services of agency leasing, asset services, capital markets, facility services, global occupier services, investment & asset management (DTZ Investors), project & development services, tenant representation and valuation & advisory.

To learn more, visit [www.cushmanwakefield.com](http://www.cushmanwakefield.com)  
or follow @CushWake on Twitter.

© Cushman & Wakefield 2020



This page is intentionally left blank



# STATEMENT OF COMMUNITY INVOLVEMENT

Land West of Sheffield Road, Hoyland

NEWLAND DEVELOPMENTS

191HA800

DEVELOPMENT & PLANNING | LEEDS

August 2020



## **CONTENTS**

1.	Introduction	4
2.	Objectives	5
3.	Consultation Approach	6
4.	Engagement Results	8
5.	Conclusion	14

## Report Disclaimer

This report should not be relied upon as a basis for entering into transactions without seeking specific, qualified, professional advice. Whilst facts have been rigorously checked, Cushman & Wakefield can take no responsibility for any damage or loss suffered as a result of any inadvertent inaccuracy within this report. Information contained herein should not, in whole or part, be published, reproduced or referred to without prior approval. Any such reproduction should be credited to Cushman & Wakefield.

Version	Prepared by	Approved by	Date
<b>Statement of Community Involvement</b>	Katrina Crisp MTCP, MRTPI	Katrina Hulse BA(Hons) MA, PGDipLaw MRTPI	August 2020

## 1. Introduction

- 1.1 Cushman & Wakefield (C&W) have prepared this Statement of Community Involvement to support the Masterplan Framework for Hoyland West. Hoyland West comprises of 49ha of employment land (Policy ES13 in the Barnsley Local Plan) and land to accommodate circa 100 dwellings (Policy HS57 in the Local Plan).
- 1.2 Further details of the proposed development are described in the accompanying Masterplan Framework prepared by FCPR and Barnsley Metropolitan Borough Council.
- 1.3 Cushman & Wakefield have been instructed to provide public relations and community consultation support for this proposal, incorporating a strategy for community engagement alongside Barnsley Council.
- 1.4 This Statement of Community Involvement has been prepared by C&W on behalf of Newlands Developments UK and Barnsley Council to support the preparation of the Hoyland West Masterplan. .
- 1.5 This Statement of Community Involvement sets out how Cushman & Wakefield together with Newlands Developments UK and Barnsley Council have engaged with the relevant stakeholders including elected members and local residents in the planning and development of this Masterplan.
- 1.6 The consultation process has included a community consultation for the Hoyland West Masterplan Framework. The Hoyland West Masterplan Framework covers an area of 52.5ha including land falling within Local Plan Policy ED13 and HS57. The Hoyland Masterplan Framework, once adopted, will provide the overarching development principles for Hoyland West. A copy of the Illustrative Masterplan Framework is in Appendix 1.
- 1.7 This community consultation strategy was agreed with Barnsley Council that due to COVID-19 the consultation of the Masterplan Framework has been online only and has included a series of question and answer sessions open to the local community.
- 1.8 A significant number of people within the community have responded to the consultation which has proven to be extremely useful for gaining local stakeholder and community opinion. The representations will be reviewed and where appropriate, amendments will be made to the Masterplan Framework.
- 1.9 Throughout the evolution of this Masterplan Framework including during the initial design stages, the design team and Newlands Developments UK have worked collaboratively with the Council and there have been a significant number of meetings and events held between the parties to work up the principles of the Masterplan Framework and provide advice and input into any forthcoming planning applications. This will continue up to the adoption of this Masterplan Framework. This collaborative working will enable the Masterplan Framework to be delivered expediently, thus speeding up the future planning process.



## 2. Objectives

- 2.1 The primary objective of this Community Involvement Procedure has been to inform the local community and key stakeholders of the details of the Masterplan Framework to seek feedback and opinions on the overall scheme prior to a final document being adopted. Once adopted the Masterplan Framework will be a material consideration for any future planning applications. This will ensure that the Masterplan development aligns with existing local needs and has local support.
- 2.2 The consultation has taken into account the aspirations of the Localism Act (2011), local planning policy and community involvement guidance. This engagement strategy has been developed alongside Barnsley Council to ensure continuous and ongoing negotiations with the local council and community. In line with National Planning Policy the scheme ensures the community remains involved throughout the evolution of the Masterplan Framework and any subsequent decision-making processes for planning applications of relevant development plots.
- Barnsley's Statement of Community Involvement requires a consultation period of at least four weeks for any supplementary planning documents (SPDs) including Masterplans. These are not subject to independent examination but are adopted by the council. *“the approach to involving people in the production of Masterplan Frameworks to date has been to follow how we consult on SPDs. In addition, site notices should be used to publicise consultation events. This approach will be taken with other Masterplan Frameworks where appropriate.*
- 2.3 The client and project team recognise the importance of undertaking early engagement to ensure a transparent and open process. Community engagement also has many known benefits to securing a long-lasting positive legacy within a community. Early engagement helps to open communications between the parties involved and to highlight at the beginning areas of conflict which could look to be resolved ahead of its adoption and any subsequent planning application submissions. Local communities that are more informed about the proposed development and how it affects them are more likely to support and contribute to the development process as there is a greater sense of understanding and transparency between the parties.
- 2.4 Formal consultation has been carried out with Barnsley Council to define the scope of the community engagement proposed for the Masterplan Framework.
- 2.5 Additional consultation was also undertaken with the Executive Director of Place as well as the Executive Level of the Council and Technical Workshops with relevant Council stakeholders.
- 2.6 An online consultation for the Masterplan Framework has been undertaken using online feedback forms available for residents and online Q&A sessions. The online Masterplan Framework consultation took place between 7 May and 18 June 2020. A special webpage on the council's website was made specifically for the Masterplan consultation.

### **3. Consultation Approach**

#### **Consultation with Barnsley Council**

- 3.1 The Council and Newlands Developments UK project team have worked together to develop the Masterplan Framework. This engagement with Barnsley Council has been extensive; it has included:
- monthly project meetings with the Head of Planning, the Project Manager and technical consultees within the Council such as highways and urban design;
  - Regular meetings with senior personnel in the Council's regeneration team, which has included discussions on the investment being brought forward, jobs and infrastructure funding;
  - Weekly steering group meetings with the Council's Estates team, the Forge Community Partnership and the developers on the relocation of the existing sports and community facilities;
  - Meetings on topic specific issues such as Highways Design;
  - Technical workshop with a wide range of internal consultees from the Council and the applicant's technical team (20<sup>th</sup> March 2020)
  - Design Review Panel was held on the 1<sup>st</sup> April 2020 – the Masterplan Framework and application designs were presented to a panel which included local architects, landscape architects, members of the Civic Trust and local councillors. We are proposing to present again in early July 2020 following the feedback from the Masterplan consultation and subsequent amendments to the scheme in light of local resident's feedback.
- 3.2 A presentation was given to the Council on the 14<sup>th</sup> May 2020 by Hermes, who wish to develop one of the employment plots within the Masterplan Framework. This provided an opportunity for Hermes to outline to the Council their business model, the scale of investment and the number and types of jobs that could be delivered on one of the plots once adopted.
- 3.3 These discussions with the council have enabled a collaborative approach to achieve the wider Masterplan objectives. This will ensure that the Masterplan Framework can be delivered to provide the improved outcomes for the local community and economy.
- 3.4 These discussions and early consultations are also likely to assist with a quicker decision-making process for any application submitted once the Masterplan Framework has been adopted.

#### **Public Consultation**

- 3.5 The public consultation of the draft Masterplan Framework was carried out in order to engage the local community and stakeholders on a fair, inclusive and meaningful basis prior to the formal adoption of the Masterplan Framework by Barnsley Council. It is the expectation of the consultation to provide easily accessible and understandable material and context to local residents of the proposed development. The Council's Communications Team have reviewed all material to ensure its suitability for community consultation.

- 3.6 The scope of the consultation allows the scheme to evolve to a reasonable level before the Framework is finalised and adopted by Barnsley Council. The public consultation included flyers sent out by Barnsley Council to all residents and businesses within a defined boundary of the site (see Appendix 2). Further notifications of the consultation were published in the local newspapers and on the council's website two weeks before the event, providing sufficient notification to local residents.
- 3.7 The dedicated website set up with the Council includes an online questionnaire for local residents to complete and FAQs document (See Appendix 3). The presentation boards provided online alongside the FAQs sets out to inform residents of the proposed Masterplan Framework and the principles that will guide future planning applications (see Appendix 4). The website was set up to host the consultation exercise for the six week period between 07 May and 18 June 2020.
- 3.8 The consultation event was publicised on the council's website. <https://www.barnsley.gov.uk/services/planning-and-buildings/local-planning-and-development/our-new-local-plan/hoyland-west-masterplan-framework/>
- 3.9 Residents have been aware of the proposed level of development here ahead of this Masterplan Framework consultation as the area includes an allocated employment site (ref: ES13) and housing site (ref: HS57) in the 2019 Barnsley Local Plan. Part of the Local Plan process requires public consultation in which residents have an opportunity at all stages of the process to make representations on all aspects of the emerging Local Plan and attend the independent Examination in Public.
- 3.10 It has been brought to our attention that since the approval of the Local Plan and the Hoyland North Masterplan Framework and following public consultation on Hoyland South and the preparation of this Hoyland West Masterplan Framework there has been a local petition which has gained over 1,271 signatures<sup>1</sup> from local residents against development in this area.

## Key Summary

- 3.11 We consider that the appropriate methods have been carried out during this consultation process and that they are in full accordance with the Barnsley Council SCI and national policy. A website for the Masterplan Framework and a dedicated email address has been set up for ongoing discussions and feedback from the local community to alleviate any concerns which arise over the course of the development of the Masterplan Framework. Furthermore, a dedicated news page has been set up on the Council's website to keep local residents informed of ongoing works within the whole of the Hoyland Development area, including North and West Hoyland Framework areas.

---

<sup>1</sup> As of 03 June 2020.

## 4. Engagement Results

- 4.1 This section provides a summary of responses received and actions undertaken as a result of the consultation process. Focusing on the employment and design responses.
- 4.2 The Council's Communications team kept track of the feedback and comments that were received during the Masterplanning Framework consultation. It was considered that the community held a variety of concerns in relation to the proposed Masterplan development.
- 4.3 As expected from the consultation a variety of issues and local concerns were raised. A large number of which were against the principle of the development of the Hoyland West Masterplan area. The issue of the principle has already been confirmed through the adoption of the Barnsley Local Plan. Nevertheless, a petition has been signed by over 1,271 people opposing all development in Hoyland.
- 4.4 A total of 65 responses were received as of 04 June 2020. Given the online nature of the consultation it is difficult to know for definite how many different people have viewed the consultation and thus the response rate to the consultation.
- 4.5 Given the number of signatures on the petition (1,271 people), a total of 65 responses seems a low rate of response to the Draft Masterplan Framework consultation. This represents a 5% response rate.
- 4.6 The concerns that have been raised by this consultation are the subject of continued dialogue between the Council and the wider developer team, including the developer, who were involved with producing the Masterplan Framework.
- 4.7 The consultees were asked to provide feedback to a number of questions (26 in total) which relate to the Masterplan. A copy of the questionnaire with a summary of responses is available at Appendix 5.
- 4.8 Residents were asked whether they agreed with the vision of the Masterplan Framework. Almost three quarters (70%) of the responses received disagreed with the vision. There were some (10%) who did not know and 22% who were supportive and agreed with the vision.
- 4.9 The next question sought to understand what residents considered to be the most important features of the existing site. Unsurprisingly, given the high level of responses against the proposed development, the majority of responses related to the existing trees and vegetation and the wildlife (71% and 68% respectively).
- 4.10 Residents were also given the option to include anything not already listed. Of these responses; *it included that given the current climate, following COVID-19 it is essential to provide access to green space to support local mental health and wellbeing. One response even notes that there are plenty of brownfield sites in the area without the need to destroy the greenbelt land.*
- 4.11 When asked, what range of employment uses the respondents thought the Masterplan should seek to provide, a number of different opinions were given. Just under half of the responses received (51%) would prefer 'other uses' for the site; these were expanded further. Residents proposed that nothing further should be provided on the site, additional small businesses and offices, and to include some retail and service sector provision.



- 4.12 Office use was the second highest scoring response 42% would prefer to see offices in this location. Only 17% would like to see manufacturing/ general industrial uses at the site and/or storage and distribution uses as proposed.
- 4.13 Overall, there was some support for the proposed mix of industrial and commercial uses (B1, B2 and B8 uses) proposed within the Masterplan area. However, a higher majority would rather not have any additional industrial uses within Hoyland West or would rather the area provides for offices and starter units.
- 4.14 Design feedback was much more mixed. The following options were provided to residents when asked what they considered to be the most important points for guiding the design of the Masterplan Framework area:
- Creating views to important buildings and landmarks;
  - Considering local distinctiveness;
  - Display good design using high-quality materials;
  - Sustainable design and construction incorporating low carbon and renewable technology (use local materials, solar panels, high insulation levels, orientate buildings to maximise solar gain);
  - High quality outdoor space with clear distinction between public and private space;
  - Creating a suitable spine road to divert traffic away from Hoyland Common;
  - Healthy and safe environment;
  - Clear and obvious routes for pedestrians, cyclists and motorists;
  - Retaining Rockingham Sports Ground as is (rather than reconfiguring or relocating);
  - Providing adequate parking;
  - Other (please specify).
- 4.15 Again, residents were allowed to pick multiple responses to the above question (question 4). The majority of the responses considered that retaining the Rockingham Sports Ground (55%) and creating a suitable road to divert traffic away from Hoyland Common (48%) were the most important design considerations that should guide the development of the Masterplan Framework area.
- 4.16 Of the responses received 28% replied 'other' to the design questions. Of these responses over half of the comments advised that the Masterplan Framework should not be approved or built, that there was no need for additional development at the expense of a loss of the existing open space. Other responses requested that the design of the Masterplan should take account of existing views and local amenity and sufficient suitable planting should be put in place to mitigate the impact of the development.
- 4.17 Creating a healthy and safe environment was also very highly ranked (38%). On the other hand, the need to create views to important buildings and providing adequate parking were the lowest ranking response rates.

- 4.18 The questionnaire included additional requests for feedback on the proposed road layout and design of the Masterplan. The Masterplan Framework provided 3 different options for Tankersley Lane. Residents were asked which layout option they would prefer to see. Of the responses received 62% replied with none. Option A (cycle and pedestrian access only) received the second highest response rate 15%. Option C was shortly behind this (closed Tankersley Lane between M1 & dwellings) at 14%.
- 4.19 Residents were then asked to provide reasons why, and give thoughts on their preferred option. From the responses received it appears as though residents were not clear about the different options for Tankersley Road. Comments received included:
- We do not need anymore development;
  - Barnsley Council have already created chaos with the new roundabout system from the M1...nothing in the Masterplan Framework will help divert traffic away from Sheffield road.
  - The road should remain open to allow direct vehicular access from Tankersley to Pilley through to Hoyland. The other options are poorly conceived and will require longer journeys for local residents;
  - No option allows access to both the spine road AND ahead into Hoyland, which I think is a missed trick, traffic could be directed by a roundabout at the meeting point. Most of the people using Plots 3 and 4 would be using the motorway as a way of getting to and from home and their work place, but you could still retain the useful access to Allets Corner.
  - There is too much traffic on Tankersley Lane as it is...it cannot be widened or improved. It's so close to schools and care homes. So have to consider pedestrians safety.
- 4.20 While some residents were not sure altogether about the proposed road layout options put forward when commenting on the framework. The results as such are likely to be skewed and not representative to provide the best approach for the Masterplan based on local opinion.
- 4.21 Opinions were also gathered on how the impact of the total development can be minimised when viewed from the wider landscape. Of the four options provided almost all (54 out of 65) respondents noted the need to create a strong green landscaped buffer to minimise the visual impact of the master planned development on the wider landscape. Over half also considered that green roofs (partially or wholly covered with vegetation) would help assimilate the scheme into the landscape.
- 4.22 Residents were then asked to comment on how the impact of the Masterplan could be minimised on existing biodiversity features. The most common response was to introduce new areas for wildlife within the Masterplan area (wet and dry areas) with 68% of responses. Over half, 38 of the responders also considered that developing a landscaping scheme that encourages roosting, nesting, feeding and movement through the site was of importance and to leave areas of grass to grow wild to create wildflower verges and meadows (33 responses).
- 4.23 Not surprisingly of the 'other' responses received was the request for no additional development and to leave the wildlife and nature alone.

4.24 The final design related question (question 18) allowed residents to make any other comments they had in relation to the draft Masterplan Framework. The following themes came out from the responses received:

- It will turn the area into an ugly industrial estate, it was once a lovely sought after area;
- It has no consideration to the impact on social infrastructure including schools and doctors...;
- There will be added pollution;
- Threat to existing biodiversity including skylarks within the site;
- There are still empty units at J35 is there a need for more here in this semi-rural area;
- Re-siting the Sports Ground is unacceptable;
- Parking is already a problem and will only make it worse;
- Will increase journey times by car which defeats the green objectives of the local plan;
- It will impact on health through loss of green space and increase in fast food options; and
- Flooding problems will be made worse by the new development;
- The development will bring more jobs as such there is support for Plots 3 and 4.

4.25 Having considered the above, the responses to the masterplan provide useful feedback. Analysis of the consultation demonstrates that there is significant local objection to the proposed master planned development. This is likely due to a lack of understanding of the need for the development in this location, given the proposed developments at Hoyland North and South.

4.26 The need for additional significant development was one of the most prominent issues raised by local residents, often citing that there are a number of existing vacant industrial units already within the Barnsley District. Other points raised regarded how the delivery of the employment scheme will impact on future residential development of the site and how this affects local residents in the short and long term.

4.27 Resident's concerns have been taken into account regarding the development of the Masterplan Framework. These will inform the next stage in the adoption of the Masterplan Framework. Changes to the proposed Masterplan will be made where appropriate and feasible, taking into account comments received by residents and the design review panel, the exact nature of these will be determined once the consultation has come to a close and full analysis of the results finalised. This is expected by early July 2020.

## **Response to Issues**

### **Employment Needs**

4.28 There is clearly a concern amongst local residents that there is a limited requirement for additional industrial development and housing (if any) in Hoyland. This was reaffirmed in the

responses received and following the petition signed against development in Hoyland including that set out in this Masterplan Framework.

- 4.29 As a general point, there is both a quantitative and qualitative need for housing and industrial premises across Barnsley District Council, which has been identified in the allocation of these sites through the Local Plan. The case for this is set out in greater detail in the accompanying evidence base documents for the Adopted Local Plan.
- 4.30 With regards to the amount of development proposed, 49ha of employment land and 100 dwellings are considered necessary to meet demand within Barnsley. The exact details of proposed floorspaces will be determined through planning applications for each development Plot and once operators are identified.
- 4.31 The Masterplan Framework accords with the Council's adopted local policy and allocation requirements and will comprise a mix of unit types and sizes in order to provide for local employment opportunities and business needs and to meet an identified housing shortage.

#### **Traffic and Tankersley Lane**

- 4.32 Concerns were also raised about the impact of the Masterplanned development on traffic in Hoyland and the surrounding area.
- 4.33 Any planning applications for development plots will need to be accompanied by Transport Assessments which will assess the existing highway network and predicted traffic flows and the impact of traffic from the development of the site.
- 4.34 The proposed Masterplan Framework simply seeks to set out the proposed layout and amount of additional infrastructure required to ensure the sustainability of the Masterplan Framework. It seeks to ensure that sustainable measures including bus stops and pedestrian and cycle facilities are an integral part of the scheme. This will seek to reduce the reliance on the private vehicle and thus reduce the potential traffic impacts as a result of the proposed development.
- 4.35 The applicant has also sought to understand from local residents as part of the consultation which option was preferred regarding the use of Tankersley Lane; the intention is that this will improve the usability of the site.

#### **Design**

- 4.36 Local residents have raised concerns about the impact of the development on the visual amenity of residents and the loss of views. Issues were also raised regarding the loss of landscaping and biodiversity at the site.
- 4.37 Any development inevitably leads to changes in the landscape when viewed by residents, however the use of landscaping and green infrastructure as noted in the Masterplan Framework seeks to minimise these impacts where possible. This was also put forward by residents as their preferred option to minimise the impact of the development.
- 4.38 Comments have been sought from residents about the most important features of the proposed design to ensure that these can be applied as the Masterplan Framework progresses.
- 4.39 Mostly comments are concerned with the urbanisation of this semi-rural environment as a result of the development proposed. The Masterplan Framework includes parameters which reflects the need to respect the wider context of the site and its environment,. The proposed development will add positively to the area through careful management of the development.

**Other Issues**

- 4.40 A number of other issues as identified above have been raised relating to the scale of the Masterplan area being too large; the impact on local health and the environment; the need for the level of development proposed given existing vacant industrial units within the District.
- 4.41 These issues have been addressed during the preparation and adoption of the Local Plan. The Masterplan Framework includes employment allocation (ref: ES13) and housing allocation (ref: HS57). Therefore, no additional need or justification for the level of development proposed is required in support of this Masterplan Framework. Local residents have had their opportunity to comment on the appropriateness of the development during the Local Plan preparation.
- 4.42 The Masterplan Framework helps to set the parameters for how this area should be developed to ensure a successful, sustainable comprehensive development as opposed to piecemeal development.



## 5. Conclusion

- 5.1 The public consultation strategy that has been implemented has sought to be inclusive and take account of the different interests in the Masterplan Framework development area. The level of consultation with the local community meets the requirements of national and local policy guidance and the council's own Statement of Community Involvement.
- 5.2 The process has been formerly agreed with the council and has allowed the views of both local residents, and statutory consultees to be taken into consideration to inform the Masterplan Framework.
- 5.3 The consultation approach focused around an all-encompassing consultation; meetings and discussions were held with relevant stakeholders within the Council and local residents were invited to comment on the Masterplan Framework during a public consultation. The events have enabled open and honest discussions with the developers around the proposed scheme.
- 5.4 The Master Planned Framework accords with local policy allocations and provides an inclusive approach to deliver the identified employment land requirements and housing need. It provides a comprehensive approach to ensure that the development will deliver all the necessary infrastructure and economic benefits to the area in a sustainable manner.
- 5.5 The aim of the consultation is to involve the local community at all stages of the development plan making process. Feedback from the event was useful, although most of this was unresponsive of the level of development proposed. There were some positive supportive comments on the design approach and in particular on the use of Tankersley Lane which will help to ensure the most efficient use of the site.
- 5.6 A number of concerns have been raised by residents, the most frequent of which was the need for the urbanisation of this area of Hoyland. This and all other concerns have been addressed in the Allocation of these sites through the Local Plan process.
- 5.7 The applicant is considered to have positively and pro-actively sought the opinions of local residents, thoroughly investigated matters of concern and addressed these concerns where appropriate. The proposed Masterplan Framework is understood to form a sustainable form of development which can look to be supported. Details of all the responders to the consultation have been collected so that they can be kept informed throughout the Masterplan adoption

Cushman & Wakefield  
St Paul's House  
23 Park Square South  
Leeds LS1 2ND

#### About Cushman & Wakefield

Cushman & Wakefield is a leading global real estate services firm that helps clients transform the way people work, shop and live. The firm's 45,000 employees in more than 60 countries provide deep local and global insights that create significant value for our clients.

Cushman & Wakefield is among the largest commercial real estate services firms, with core services of agency leasing, asset services, capital markets, facility services, global occupier services, investment & asset management (DTZ Investors), project & development services, tenant representation and valuation & advisory.

To learn more, visit [www.cushmanwakefield.com](http://www.cushmanwakefield.com) or follow @CushWake on Twitter.

© Cushman & Wakefield 2020

This page is intentionally left blank

# Equality Impact Assessment

## Hoyland West Masterplan Framework

### Stage 1 Details of the proposal

<b>Name of service</b>	Place
<b>Directorate</b>	Culture and Housing
<b>Name of officer responsible for EIA</b>	Lucie McCarthy
<b>Name of senior sponsor</b>	Joe Jenkinson
<b>Description / purpose of proposal</b>	Consultant to produce Hoyland West Masterplan Framework for BMBC and for 6 week public consultation period to be undertaken by BMBC which will feed information back into the masterplan framework to inform future development.
<b>Date EIA started</b>	23/12/19
<b>Assessment Review date</b>	01/02/2020

### Stage 2 - About the proposal

<b>What is being proposed?</b>	As part of the development of the Masterplan framework, BMBC will undertake a 6 week public consultation will be held. The consultation period will include dedicated webpages on the council website, hosting the proposed masterplan information, online questionnaire and monitoring form, consultation events with paper copy information and questionnaires and monitoring forms offering the opportunity to speak to the consultants and council officers. The information will also be made available in hard copy in local libraries. The results of the public consultation period will then feed into the masterplan framework.
--------------------------------	---

**Why is the proposal required?**

The Barnsley Local Plan was adopted in January 2019 and provides local planning policy to 2033. Some of the site allocations require the production of a Masterplan Framework. When completed, the masterplan framework should be robust enough to clearly influence and coordinate future planning applications, conditions and Section 106/Section 278 obligations. A public consultation exercise is important as it enables the existing community to be included in development future housing plans for the area.

**What will this proposal mean for customers?**

The public consultation period seeks the opinion of residents and businesses on the proposals set out in the Masterplan.

**Stage 3 - Preliminary screening process**

**Use the Preliminary screening questions (found in the guidance) to decide whether a full EIA is required**

Yes - EIA required (go to next section)

No – EIA not required (provide rationale below including name of E&I Officer consulted with)

**Stage 4 - Scoping exercise - What do we know?**

**Data: Generic demographics**

What generic data do you know?

For Rockingham Ward it is known that 98.5% of the population is white. 0.4% of households within the ward have no people with English as a main language. 70% of residents have a religion with Christianity being the most popular.

**Data: Service data / feedback**

What equalities knowledge do you already know about the service/location/policy/contract?



### Data: Previous / similar EIA's

Has there already been an EIA on all or part of this before, or something related? If so, what were the main issues and actions it identified?

EIA's have been undertaken during the Hoyland North Masterplan Framework and Barnsley West Masterplan Framework. These masterplan frameworks have recently been formally adopted by the council. An EIA has been prepared for the Hoyland South Masterplan framework which is also in the Rockingham Ward, these will be updated as work progresses on both masterplan frameworks and cross referenced.

### Data: Formal consultation

What information has been gathered from formal consultation?

We asked the following equality, diversity and inclusion questions to help us better understand the impact of the changes:

1. Do you agree with the vision of the Masterplan Framework which seeks to create a sustainable and inclusive community with high quality design and landscaping?
2. The Council will assess planning applications to ensure that an appropriate mix of housing is delivered. What kind of homes do you think the new development should provide? House Types
3. The Council will assess planning applications to ensure that an appropriate mix of housing is delivered. What kind of homes do you think the new development should provide?  
House Size
4. The Council will assess planning applications to ensure that an appropriate mix of housing is delivered. What kind of homes do you think the new development should provide? Tenure

To help answer these questions we did the following things (e.g. service user or staff consultation, data analysis, research etc):

1. Present the vision within the public consultation questionnaire, quantify the number of respondents that answer 'yes', 'no' and 'don't know'
2. Present a number of options within the public consultation questionnaire (house type – bungalow, apartment, terrace, semi-detached, detached). Asked participants to tick three options for house type preference. Allows the analysis of data and cross referencing with the Council's housing needs assessment for the area
3. Present a number of options within the public consultation questionnaire (house size – one bed, two bed, three bed, four bed, five bed). Asked participants to tick three options for house size preference. Allows the analysis of data and cross referencing with the Council's housing needs assessment for the area
4. Present a number of options within the public consultation questionnaire (house type – affordable rent and / or affordable home ownership, open market rent and/or owner occupation, mix of both). Asked participants to tick three options for housing tenure preference. Allows the analysis of data and cross referencing with the Council's housing needs assessment for the area

## Stage 5 - Potential impact on different groups

Considering the evidence above, state the likely impact the proposal will have on people with different protected characteristics

(state if negative impact is substantial and highlight with **red text**)

Negative (and potentially positive) impacts identified will need to form part of your action plan.

Protected characteristic	Negative '-'	Positive '+'	No impact	Don't know	Details
Sex			x		It is not anticipated that the proposals would impact on gender.
Age				x	Consultation responses will be monitored as a wide range of response is hoped for.
Disabled <i>Learning disability, Physical disability, Sensory Impairment, Deaf People ,invisible illness, Mental Health etc</i>				x	Consultation responses received from people with a disability will be monitored.
Race				x	Consultation responses will be monitored against the baseline demographics to ensure that we reach all members of the community.
Religion & Belief			x		
Sexual orientation			x		
Gender Reassignment			x		
Marriage / civil partnership		N/A	x		
Pregnancy / maternity			x		

Other groups you may want to consider					
	Negative	Positive	No impact	Don't know	Details
Ex services				x	The inclusion of affordable housing within the proposal may be welcomed.
Lower socio-economic		x			The proposals within the masterplan framework will include affordable housing. This may be welcomed by some individuals.
Other ...					

### Stage 6 - BMBC Minimum access standards

If the proposal relates to the delivery of a new service, please refer to the Customer minimum access standards self-assessment ([found at](#) )

If not, move to Stage 7.

Please use the action plan to ensure that the necessary steps are taken to ensure the new service complies with the Equality Act 2010. Reasonable adjustments for disabled people.

**Not yet live**

- The proposal will meet the minimum access standards.
- The proposal will not meet the minimum access standards. –provide rationale below.

## Stage 7 – Action plan

### To improve your knowledge about the equality impact . . .

Actions could include: community engagement with affected groups, analysis of performance data, service equality monitoring, stakeholder focus group etc.

Action we will take:	Lead Officer	Completion date
Community engagement with groups that are underrepresented within consultation responses – this will be established through monitoring responses weekly	Lucie McCarthy	Community engagement team were unable to offer support due to COVID-19 resourcing issues. All community groups that were known of were informed of the consultation. 7/5/2020
Consider consultation events having longer sessions to ensure that as many people as possible can attend eg outside of work hours	Lucie McCarthy	Consultation events were held online and over the telephone for those without internet access/unsure of the technology. These were held on a variety of days and times to maximise attendance. 15/05/2020
Offer information in different formats on request	Lucie McCarthy	5/05/2020
Ensure all physical locations hosting information are accessible – ensure the one copy of the information is in large format	Lucie McCarthy	All physical locations accessible, contact details left with organisations to request additional copies. Contact details on publicity material to request alternative

		versions. These had to be takeaway options due to COVID-19 restrictions.
Requests for hard copy information	Lucie McCarthy	Due to COVID-19, as post delivery was slower, copies were handed delivered to those who requested copies. Last copies were delivered on closure of the consultation.
Clarity over the masterplan framework proposals	Lucie McCarthy	A contact number was available to discuss the plans with an officer. Telephone appointments were offered when accessing the information was difficult.

### To improve or mitigate the equality impact . . .

Actions could include: altering the policy to protect affected group, limiting scope of proposed change, reviewing actual impact in future, phasing-in changes over period of time, monitor service provider performance indicators, etc.

Action we will take:	Lead Officer	Completion date
Increase social media presence if responses from younger age categories are low	Lucie McCarthy	Social media was used extensively throughout the consultation deadline.
Encourage households without English as a main language to contribute through targeted sessions	Lucie McCarthy	All materials provided contact details to request the information in alternative formats.

**To meet the minimum access standards . . .(if relevant)**

Actions could include: running focus group with disability forum, amend tender specification, amend business plan to request extra ‘accessibility’ funding, produce separate MAS action plan, etc.

Action we will take:	Completion date
<b>Not yet live</b>	

**Stage 8 – Assessment findings**

Please summarise how different protected groups are likely to be affected

<b>Summary of equality impact</b>	<p><b>Sex</b> - The majority of male respondents do not support the vision, have a preference for bungalows, semi-detached and detached properties, with 2,3 &amp; 4 beds and mixed tenure. The majority of female respondents do not support the vision, have a preference for bungalows, semi-detached and detached properties with 1, 4 &amp; 5 bedrooms and open market housing. The Masterplan Framework will deliver a range of property types and sizes and therefore will cater for these preferences.</p> <p><b>Disability</b> - The majority if people with a disability do not support the vision,have a preference for bungalows, semi-detached &amp; detached properties with a full range of bedroom numbers and support open market and affordable housing for a mixed tenure. The Masterplan Framework will deliver a range of property types and sizes and therefore will cater for these preferences.</p> <p><b>Ethnicity</b> - Feedback from BME people was limited. It is anticipated that this is low due to the level of ethnic diversity in this area.</p> <p>Of the responses that were received, all Asian or Asian Mixed respondents do not support the vision, have a preference for bungalows, semi-detached &amp; detached, 3/4/5 bed properties and a mix of tenures. All those identifying as any other ethnic groups or mixed/multiple ethnic groups did not support the vision, have a preference for bungalows, semi-detached &amp; detached properties, from 1 bed to 5 beds and mix of tenure. The Masterplan Framework will deliver a range of property types and sizes and therefore will cater for these preferences</p> <p><b>Age</b> – <i>Lowest support from age groups 19-24 &amp; 35-44.</i>The sites are allocated in the Local Plan therefore the principle of development has been established. It is anticipated that there is perhaps a misconception that resistance to the overall vision of the Masterplan Framework will stop development.</p>
<b>Summary of next steps</b>	<p>The consultation was successful in its aim of making the community aware of the masterplan framework proposals. The consultation received completed surveys than Hoyland North (79) undertaken 2019 and Hoyland South (also 79) which was consulted on during summer 2020.</p>



Whilst the masterplan framework was not supported, this has arisen from the principle of developing the site not being supported, rather than the content of the masterplan framework. Therefore a section will be included in the Masterplan Framework which confirms that the sites have been allocated in the Local Plan and that this vision relates to the Masterplan Framework.

A further action would be to review the updated SHMA (when available ) to see how the data collected correlates.

**Signature (officer responsible for EIA) Date**

Lucie McCarthy 13/09/2020

**\*\* EIA now complete \*\***

## **Stage 9 – Assessment Review**

**(This is the post implementation review of the EIA based on date in Stage 1 if applicable)**

**What information did you obtain and what does that tell us about equality of outcomes for different groups?**

The overall response (113 respondents) was split between 'yes' (25), 'no' (80), 'don't know' (8) . We suspect that the underlying reason for the negative response relates to individuals objection to the principle of development rather than the vision of the Masterplan Framework.

Gender:

- 25 male respondents (7 x yes, 15 x no, 3 don't know)
- 20 female respondents (3 x yes, 16 x no, 1 x don't know)
- 68 respondents preferred not to share their gender 14x yes, 48 x no, 5 x don't know)

Age:

- Highest level of support from age groups 65+, 45-54 and 55-64
- Lowest level of support from age groups 19-24 and 35-44

Disability:

- All of those identified as 'limited a little' by disability do not support the vision (100%)
- All respondents identified 'limited a lot' by disability do not support the vision (100%)
- The majority of respondents 'not affected by disability' do not support the vision (60%)

Ethnicity:

- The majority of people identifying as British, English, Scottish, Welsh, or Northern Irish did not support the vision (71%)
- All those identifying as Asian or Asian British did support the vision (100%)

2. The Council will assess planning applications to ensure that an appropriate mix of housing is delivered. What kind of homes do you think the new development should provide? House Types

Gender:

- Male response in order of preference (top three): bungalow, semi-detached & detached (65%)
- Female response in order of preference (top three): bungalow, semi-detached & detached (63%)

- ‘Preferred not to state gender’ response in order of preference (top three): bungalow, semi-detached & detached (60%)

Age:

- Age group 19-24 had greatest preference for bungalow, semi-detached & detached (100%)
- Age group 25-34 had greatest preference for bungalow, semi-detached & detached (100%)
- Age group 35-44 had greatest preference for bungalow, semi-detached & detached (50%)
- Age group 45-54 had greatest preference for bungalow, semi-detached & detached (56%)
- Age group 55-64 had greatest preference for bungalow, semi-detached & detached (50%)
- Age group 65+ had greatest preference for bungalow, semi-detached & detached (60%)

Disability:

- People ‘limited a little’ by disability had preference for bungalows, semi-detached & detached (100%)
- Majority of people ‘limited a lot’ by disability had preference for bungalows, semi-detached & detached (100%)
- Respondents not affected by disability had the greatest preference for bungalows, semi-detached & detached (57%)

Ethnicity:

- Respondents identifying as British, English, Scottish, Welsh, or Northern Irish had greatest preference for bungalows, semi-detached & detached (100%)
- Respondents identifying as Asian or Asian British had greatest preference for bungalows, semi-detached & detached (100%).

The Council will assess planning applications to ensure that an appropriate mix of housing is delivered. What kind of homes do you think the new development should provide? House size

Gender:

- Male response in order of preference, 2 bed, 3 bed and 4 bed (46%)
- Female response in order of preference 1 bed, 4 bed and 5 bed (100%)
- ‘Preferred not to state gender’ response in order of preference 1 bed, 2 bed and 3 bed (44%)

Age:

- Age group 19-24 had greatest preference for 1 bed, 4 bed & 5 bed (50%) and 1 bed, 2 bed & 3 bed (50%)
- Age group 25-34 had greatest preference for 2 bed, 3 bed & 4 bed (63%)
- Age group 35-44 had split preference between 2, 3 & 4 bed, 1,2 &3 and 3,4& 5 bed
- Age group 45-54 had greatest preference for 2,3 &4 beds (44%)
- Age group 55-64 had greatest preference for 2,3 &4 beds (50%)
- Age group 65+ had greatest preference for 1, 2& 3 beds (56%)

Disability:

- People ‘limited a little’ by disability had the greatest preference for 3, 4 & 5 bed (50%) and 2, 3 and bed (50%)
- Respondents ‘limited a lot’ by disability had the greatest preference for 1, 2 & 3 beds (100%)
- Respondents not affected by disability had the greatest preference for 2, 3 & 4 beds (43%) and 1, 2 & 3 beds (31%).

Ethnicity:

- Respondents identifying as British, English, Scottish, Welsh, or Northern Irish had greatest preference for 2, 3 & 4 beds (50%) and 1, 4 & 5 beds (50%)
- Respondents identifying as Asian or Asian British had greatest preference for 3, 4 and 5 beds (100%)

4. The Council will assess planning applications to ensure that an appropriate mix of housing is delivered. What kind of homes do you think the new development should provide? Housing tenure

Gender:

- Male preference: mix of both (50%)
- Female preference: affordable (37%)
- Prefer not to say: open market (43%)

Age:

- 19-24 had a split preference between open market (50%) and affordable housing (50%)
- 25-34 had a preference for affordable housing (50%)
- 35-44 had a preference for a mix of both (83%)
- 45-54 had a preference for a mix of both (67%)
- 55-64 had a split preference between open market (38%) and affordable housing (38%)
- 65+ had a preference for open market (67%)

Disability:

- Majority of people 'limited a little' by disability had an equal preference for open market (50%) and affordable housing (50%)
- Responded 'limited a lot' by disability had a preference for open market housing 100%
- Respondents not affected by disability had the greatest preference for a mix of both (46%)

Ethnicity:

- Respondents identifying as British, English, Scottish, Welsh, or Northern Irish had an equal preference for mix of both (50%) and open market (50%)
- Respondents identifying as Asian or Asian British had greatest preference for a mix of both (100%)

Report of the Executive Director Place

## FINANCIAL IMPLICATIONS

**Hoyland West Masterplan Framework**

i) <b>Capital Expenditure</b>	<b>2019/20</b>	<b>2020/21</b>	<b>2021/22</b>	<b>2022/23</b>
	<b>(£M)</b>	<b>(£M)</b>	<b>(£M)</b>	<b>(£M)</b>
Capital Receipts				
<b>To be financed from:</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>
	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>
ii) <b>Revenue Effects</b>	<b>2019/20</b>	<b>2020/21</b>	<b>2021/22</b>	<b>2022/23</b>
	<b>(£M)</b>	<b>(£M)</b>	<b>(£M)</b>	<b>(£M)</b>
	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>
<b>To be financed from:</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>

Impact on Medium Term Financial Strategy

Not applicable in this report

Agreed by: .....Dawn Greaves.....On behalf of the Service Director - Finance, Section 151 Officer

This page is intentionally left blank



# Item 6

## BARNSELY METROPOLITAN BOROUGH COUNCIL

This is not a Key Decision within the Council's definition and has not been included in the relevant Forward Plan

Report of the Executive Director – Place

### **COMMUNITY ASSET TRANSFER - LEASE RENEWAL OF DODWORTH MINERS WELFARE RECREATION GROUND, DODWORTH**

#### **1. Purpose of report**

- 1.1 The purpose of this report is for the Council to consider, in its role as trustee and in accordance with the relevant charities legislation, granting a new 50-year lease of Dodworth Miners Welfare Recreation Ground. The new lease will be granted to Dodworth Miners Welfare Scheme (the Scheme), to allow them to attract the external investment necessary to fund various site improvement works. The recreation ground is shown edged black on the attached plan (Appendix A).

#### **2. Recommendations**

- 2.1 **That, subject to terms being agreed and statutory procedures under the Charities Act 2011 being complied with, the Council in its capacity as trustee of Dodworth Miners Welfare Recreation Ground approves the grant of a new 50-year lease to the Dodworth Miners Welfare Scheme.**
- 2.2 **That the Corporate Asset Manager be authorised to finalise Heads of Terms for the proposed 50-year lease grant and surrender of the existing lease.**
- 2.3 **That the Executive Director Core (Legal Services) be authorised to complete the lease to the Scheme.**

#### **3. Introduction**

- 3.1 The Council is trustee of the land known as Dodworth Miners Welfare Recreation Ground by way of a scheme dated 5<sup>th</sup> April 1940 and a conveyance dated 10<sup>th</sup> December 1945. The trust stipulates the Council are to hold the land in perpetuity to provide a "*...Public Park and Recreation Ground for the benefit of the inhabitants of Dodworth and the neighbourhood*".
- 3.2 The land is currently subject to an expired 60-year lease (dated 22<sup>nd</sup> November 1956) to Dodworth Miners Welfare Scheme (registered charity number 523584). Under the terms of the lease the Scheme are responsible for the effective management of the site as a "*public park and recreation ground*" and for meeting all the costs associated with their occupation, including all repairs, maintenance and outgoings.

- 3.3 The Scheme has successfully overseen the management of the site as a multi-use sports and social facility throughout the duration of their existing lease. The site includes a gym, a clubhouse, a five-a-side pitch, bowling greens and both adult and junior football / rugby pitches. These facilities are made available to the local community through several established sports teams including a boxing club, junior and senior football clubs, a bowling club and a rugby club. The Scheme also hosts a successful brass band.
- 3.4 The Scheme is a registered charity, led by a board of trustees and directed by a governing document dated 5<sup>th</sup> August 2005. Their primary income is derived from annual membership fees paid by users of the site. A private trading-arm, Dodworth Miners Welfare Sports Social Club Ltd (company number 11720570), are also based on site and manage the running of the clubhouse. The profits from which are re-invested into the Scheme.
- 3.5 In its business plan, the Scheme has identified several projects necessary to continue its current provision and improve the site over the coming years. The projects include, but are not limited to:
- The relocation and redesign of the changing and storage facilities
  - All weather pitch provision with floodlights
  - Pitch improvement works
  - Footpath improvement works

The current outline cost estimate for these works is approximately £600,000. The Scheme hopes to meet these costs through an application to Barnsley MBC for Section 106 monies and a grant from the Football Foundation. A prerequisite for the Football Foundation grant is a demonstrable long-term interest in the property. As such, the Scheme has submitted a business plan in support of a new 50-year lease on similar terms to the existing agreement.

- 3.6 The Council as trustee will consult with CISWO and the NUM prior to granting the lease and make approaches to the Charity Commission where appropriate to ensure compliance with the relevant charities legislation.
- 3.7 Charities legislation allows for “charity-to-charity” transactions to be completed at less-than-best obtainable value, provided that the relevant authorisation can be obtained, and the transaction is in-line with the objectives of the Trust.
- 3.8 Simultaneous to the lease renewal, it is proposed to appoint two representatives of Barnsley MBC to the Scheme’s board of Trustees. This is a stipulation of the Scheme’s governing document and should ensure a joined-up approach to the site’s future management, helping the Scheme continue to meet the objectives of the Council as trustee.

#### **4. Proposal and justification**

- 4.1 It is proposed that subject to procedures under the Charities Act being adhered to, the Council as trustee approve the granting of a new 50-year lease of land at Dodworth Miners Welfare Recreation Ground to the Scheme.
- 4.2 The proposed lease terms will ensure the tenant remains responsible for maintenance and repairs to the land and buildings, along with all outgoing costs and utilities. Relevant property legislation would allow the Council as trustee to terminate the lease and retake possession in the event of material and continued tenant breach.
- 4.3 The proposal is in-line with the Council's Community Asset Transfer Policy (Cab 30.1.2016.6.3). However, this consent is not applicable to this transaction given this is a decision taken by the Council as trustee, rather than local authority. Such an arrangement is permitted under charities legislation as a "charity-to-charity" transaction and will enable the Council's charitable ambitions to be fulfilled as the Scheme will continue to meet the objectives of the trust.
- 4.4 The grant of a new 50-year lease, together with completion of the proposed improvement works, will enable the Scheme to protect the use of the site for local sporting competition and recreation purposes for the foreseeable future. The availability of community fitness and leisure facilities is considered important in fostering social cohesion and improving the physical and mental well-being of local residents.
- 4.5 Community groups or charities with observable vested interests in property are more likely to receive funding from external parties for the purposes of development and refurbishment. The proposed lease would assist the Scheme in securing the necessary investment for the site improvement works and provide confidence in their long-term ability to sustain themselves financially.

#### **5. Consideration of alternative approaches**

- 5.1 If the lease is not renewed, the Scheme will not be able to secure the required funding to begin work on the improvement projects and would instead be relying on the current facilities to maintain its current service provision. The specification and condition of the pitches and buildings means this is not a viable or sustainable long-term solution. The Scheme would also suffer from any future funding application being hampered by the lack of a long-term interest in the property, potentially bringing its existence into question.

Should the Scheme disband, and an alternative tenant could not be found, the site would return to the Council as Trustee landlord. The Council may find the management of the facility too onerous and in such an event the site would be closed, and a valuable community resource would be lost.

5.2 Transferring the freehold of the land in question to the Scheme is not possible due to the Council's trust obligations.

## **6. Impact on local people**

6.1 The proposal would help ensure the existing involvement, inclusion and empowerment of a third-sector sporting organisation in the local community continues for the foreseeable future.

6.2 Once the proposed works have been completed, the Scheme will be able to provide the facilities appropriate to meet the specific local demand for sporting and social activity, an objective outlined in their business plan.

## **7. Financial implications**

7.1 Consultations have taken place with representatives of the Service Director – Finance (S151 Officer)

7.2 The proposal to award the lease at a nominal rent ensures the best use of the asset and will have significant benefits to the local community as outlined within section 6 of this report.

7.3 There are no undue VAT implications arising for the Council as a result of the proposed lease to the Scheme.

7.4 For the purpose of IFRS the lease will be classified as a Finance lease.

7.5 As a result of the above there are no direct financial implications associated with this proposal.

## **8. Employee implications**

8.1 There are no implications for BMBC employees as a result of this report.

## **9. Communications implications**

9.1 The grant of the new lease will be subject to complying with the Charities Act 2011 and public open space legislation; where required the necessary public notices will be posted.

## **10. Consultations**

10.1 A list of stakeholders consulted during the preparation of this report includes:

- Core Services (Legal Services)
- Core Services (Financial Services)
- Environment and Transport (Sport and Active Recreation)

- 10.2 Local ward members have been consulted on the proposed recommendation and support the proposals as detailed within this report.

**11. The Corporate Plan and the Council's Performance Management Framework**

- 11.1 The Scheme's commitment to managing and maintaining the facilities for the benefit of the local community is demonstrated by their work in the last 60 years and their occupation of the property. The grant of a new lease will allow the Scheme's work to continue into the future, an outcome which is in-line with the continuing development, consolidation, and expansion of community resources detailed in the Council's Corporate Plan.

**12. Promoting equality and diversity and social inclusion**

The Scheme's business plan stipulates that the on-site facilities are open to all members of the public, regardless of age, sex, disability, ethnicity, sexual orientation, religion or other beliefs. The lease renewal will allow the Scheme to continue to provide sports and recreation accessible to all.

**13. Tackling the impact of poverty**

- 13.1 There are no issues arising from this report.

**14. Tackling health inequalities**

- 14.1 The lease renewal will allow the Scheme's provision of regular exercise for local residents to continue and develop. Moreover, by reaffirming their long-term interest in the site, the Scheme have an opportunity to safeguard their future in this location, ensuring the provision of regular exercise is accessible to subsequent generations.

**15. Reduction of crime and disorder**

- 15.1 Failure to renew the lease increases the risk of the property becoming vacant. Vacant or under-used land and buildings can attract vandalism and unauthorised uses such as fly-tipping, substance abuse, and other anti-social behaviour.
- 15.2 The availability of community and sporting facilities is considered important in reducing crime and disorder, especially amongst younger age groups.

**16. Risk management issues**

- 16.1 The Scheme's historic successful management of the site, together with the submission of a robust business plan, indicates they are a responsible custodian for this community asset for the foreseeable future. That said, it is possible that during the proposed term the Scheme are forced to disband, either through financial hardships or the changing priorities of personnel. In this event, the Council would take possession of the site and complete any



necessary repairs at cost. It is likely, given the stipulations of the trust, the Property would be made available to another community organisation with similar objectives as the Scheme. If no such group came forward, the management of the site would be reviewed.

- 16.2 The lease will contain the standard provision for the Council to instigate forfeiture proceedings if the tenant does not comply with material covenants. Additionally, the intention to include two BMBC representatives on the Scheme's trust board (paragraph 3.8) will help to ensure the management of the site continues to be in-line with both the stipulations of the trust and the Council's wider objectives.

**17. Health, safety and emergency resilience issues**

- 17.1 There are no direct health and safety implications arising from this report. After the lease is granted the Scheme will remain responsible for ensuring on site compliance with all health and safety best practice and legislation.

**18. Compatibility with European Convention on Human Rights**

- 18.1 This report recognises the promotion and importance of equality, diversity and human rights for all members of the local community and the wider borough.

**19. Conservation of biodiversity**

- 19.1 There are no direct issues arising as a result of this report. The impact on biodiversity of any of the proposed improvement works (paragraph 3.5) will be considered as part of the planning process if necessary.

**16. Glossary**

BMBC – Barnsley Metropolitan Borough Council  
CISWO – Coal Industry Social Welfare Organisation  
NUM – National Union of Mineworkers

**17. List of appendices**

Appendix A: Financial Implications

Appendix B: Site Plan

**18. Background papers**

Correspondence regarding this matter is held on the files in Property – Estates – not available for inspection, contains exempt information.

If you would like to inspect background papers for this report, please email [governance@barnsley.gov.uk](mailto:governance@barnsley.gov.uk) so that appropriate arrangements can be made.

**Report author:** Tim Hartley (14<sup>th</sup> July 2020)

## Report of the Executive Director of Place

## FINANCIAL IMPLICATIONS

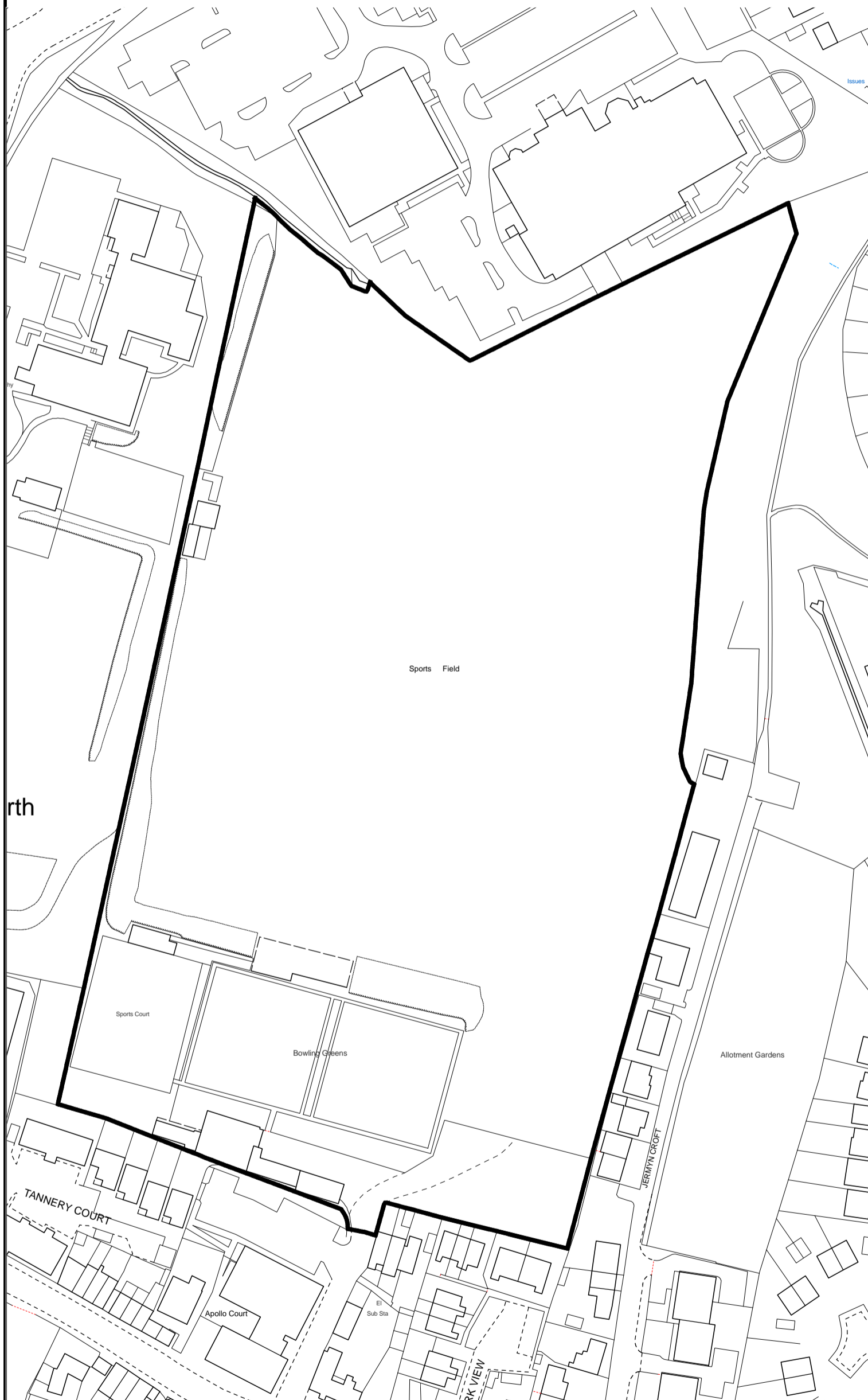
i)	<b>Capital Expenditure</b>	<u>2020/21</u>	<u>2021/22</u>	<u>2022/23</u>	TOTAL
		£	£	£	
		0	0	0	0
	<b>To be financed from:</b>				
		0	0	0	0
ii)	<b>Revenue Effects</b>	<u>2020/21</u>	<u>2021/22</u>	<u>2022/23</u>	<u>FYE</u>
	<u>Expenditure</u>	£	£	£	£
	Total Expenditure	0	0	0	0
	<b>To be financed from:</b>				
		0	0	0	0

<b>Impact on Medium Term Financial Strategy</b>	2020/21	2021/22	2022/23
	£	£	£
MTFS	0.000	0.031	3.879
Effect of this report	0	0	0
<b>Revised Medium Term Financial Strategy</b>	<b>0.000</b>	<b>0.031</b>	<b>3.879</b>

Agreed by: .... *D. Green* n behalf of the Service Director and Section 151 Officer -Finance

This page is intentionally left blank

**PLAN REFERRED TO:  
DODWORTH**



**Strategic Property and Procurement/Asset Management**  
PO Box 634, Barnsley, S70 9GG

e-mail: [Assetmanagement@barnsley.gov.uk](mailto:Assetmanagement@barnsley.gov.uk)  
website: [www.barnsley.gov.uk](http://www.barnsley.gov.uk)

Reproduced from the Ordnance Survey mapping with the permission of Her Majesty's Stationery Office. © Crown Copyright. Unauthorised reproduction infringes Crown Copyright and may lead to prosecution or civil proceedings.

Licence number 100022264 (2006)

**Scale 1: 1,350**

Plan No: SH6059

Date: 28/01/2020

This page is intentionally left blank



# Item 7

## Report of the Monitoring Officer to the Council Meeting 24<sup>th</sup> September, 2020

### Representation of the People Act 1983

#### 1 Purpose of Report

- 1.1 The Council has appointed Sarah Norman as Electoral Registration Officer and Returning Officer as required by the Representation of the People Act 1983 to be responsible for its electoral registration functions and the conduct of elections. These statutory appointments are also aligned to the appointment of the Chief Executive. However, at present there is no Deputy appointed to these roles for resilience.

#### 2 Recommendation

- 2.1 That Shokat Lal be appointed:
- i) Deputy Electoral Registration Officer and Deputy Returning Officer to operate with the full powers of the Returning Officer and Electoral Registration Officer if she is unable to discharge them herself.

#### 3 Current Position

- 3.1 The council appointed Andrew Frosdick to the roles of Deputy Electoral Registration Officer and Deputy Returning Officer in 2011. His appointment to these roles lapsed upon his retirement in May 2020.
- 3.2 The council has no legal obligation to appoint deputies to these roles but it is considered good practise to appoint a deputies for resilience purposes. There is no financial remuneration connected to these roles.

#### 4 Proposal

- 4.1 That Shokat Lal be appointed:
- ii) Deputy Electoral Registration Officer and Deputy Returning Officer to operate with the full powers of the Returning Officer and Electoral Registration Officer if she is unable to discharge them herself.

#### Contact Officer:

Peter Clark, Elections Manager, Tel: 01226 772343

#### Background Papers:

Relevant Provision of the Representation of the People Act 1983

This page is intentionally left blank

<b>MEETING:</b>	Planning Regulatory Board
<b>DATE:</b>	Tuesday, 28 July 2020
<b>TIME:</b>	2.00 pm
<b>VENUE:</b>	VIRTUAL

## MINUTES

### Present

Councillors Richardson (Chair), T. Cave, Danforth, Eastwood, Fielding, Frost, Gillis, Green, Hayward, Higginbottom, Leech, Makinson, Noble, Phillips, Spence, Stowe and Wright

### 100. Declarations of Interest

There were no declarations of Pecuniary/Non-Pecuniary interest respect of any of the items on the agenda.

### 101. Minutes

The minutes of the meeting held on 16<sup>th</sup> June 2020 were taken as read and signed by the Chair as a correct record.

### 102. Land to the north and south of Dearne Valley Parkway, Hoyland, Barnsley - 2019/1573 - For Approval

The Head of Planning and Building Control submitted a report on Planning Application 2019/1573 (Hybrid planning application for a development up to 102,193sqm of employment uses (use classes B1/B2 and B8) and associated works including provision of internal access roads, drainage and landscaping, a) Outline with all matters reserved apart from means of access; and b) full application for associated earthworks and creation of access points including new roundabout to access Local Plan allocation site ES15) at land to the north and south of Dearne Valley Parkway, Hoyland, Barnsley.

Ms Joanne Neville (Harworth Estates) addressed the Board and spoke in favour of the Officer recommendation to approve the application.

A prepared statement from Mr Kevin Brown was read out at the meeting in opposition to the Officer recommendation to approve the application.

**RESOLVED** that the application be approved in accordance with the Officer recommendation including the execution of a S106 agreement.

### 103. Bleachcroft Way, Stairfoot, Barnsley, S70 3PA - 2017/0753 - For Approval

The Head of Planning and Building Control submitted a report on Planning Application 2017/0753 (outline application including for development of 250 dwellings

and associated works (all matters reserved apart from means of access) at Bleachcroft Way, Stairfoot, Barnsley S70 3PA.

**RESOLVED** that the application be approved in accordance with the Officer recommendation including the execution of a S106 agreement and subject to an amendment to condition 22 to make it explicit that means of access and parking for construction traffic shall not be permitted from Field Lane

#### **104. Member Planning Consultations June 2020**

The Head of Planning and Building Control presented a report summarising the outcomes of the planning applications agenda pack issued as a Board Member consultation in lieu of the Planning Regulatory Board meeting held on 16<sup>th</sup> June 2020.

**RESOLVED** that the report be noted.

#### **105. Planning Appeals - 1st June to 30th June 2020**

The Head of Planning and Building Control submitted an update regarding cumulative appeal totals for 2020/21.

The report indicated that 8 appeals were received in June 2020.

No appeals were withdrawn in June 2020 and 3 appeals were decided in June 2020. It was reported that 6 appeals have been decided since 1<sup>st</sup> April 2020 2020, 6 of which (100%) have been dismissed and none of which have been allowed.

#### **106. Enforcement Quarterly Report April to June 2020**

Planning Regulatory Board Members were provided with an update on Planning Enforcement service activity covering the Quarter 2 Period of this reporting year 2020/2021 (April 2020 – June 2020). The report includes a breakdown of the requests for service received and includes details of key actions and enforcement case outcomes during the quarter.

**RESOLVED** that the report be noted.

-----  
Chair

<b>MEETING:</b>	Audit and Governance Committee
<b>DATE:</b>	Wednesday, 29 July 2020
<b>TIME:</b>	4.00 pm
<b>VENUE:</b>	THIS MEETING WILL BE HELD VIRTUALLY

## MINUTES

**Present** Councillors Richardson (Chair) and Lofts together with Independent Members - Ms K Armitage, Ms D Brown, Mr S Gill and Mr P Johnson

### 68. DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

There were no declarations of interest from Members in respect of items on the agenda.

### 69. MINUTES

The minutes of the meetings held on the 3<sup>rd</sup> and 25<sup>th</sup> June, 2020 were taken as read and signed by the Chair as a correct record.

Arising out of these minutes, the following matters were highlighted:

#### (a) Information Governance, Cyber Security and Data Protection Officer update

- It was reported that the Council had received no further information from the National Cyber Security Centre, the Ministry of Housing, Communities and Local Government or the Local Government Association regarding a case study from the 'Redcar and Cleveland' incident. However, the Ministry of Housing, Communities and Local Government had commissioned the NCC Group to work with Councils to create an action plan. This work was currently progressing and further information would be provided as and when this was received.
- In relation to the Cyber Essentials Plus Certification, this had been pushed back to the end of the year due to Covid 19 implications. The project was due to recommence during September 2020 but would be at a slower pace due to social distancing restrictions

#### (b) Covid 19 Update

- It was reported that the financial position was being tracked on an ongoing basis. The latest estimate for the 2020/21 financial year was for a deficit of around £18m part of the reduction was explained by the announcement of the third Government grant in July
- The Executive Director Core Services commented on the 'new ways of working' and on how this differed from that of pre Covid 19. The Chief Executive had referred to this in some detail at the previous meeting. A Recovery Strategy had been developed which provided information on how the Authority intended to and indeed was currently opening up Services and buildings in a very safe manner. Barnsley had had a very challenging period over the last three to four weeks, but a significant amount of work had been undertaken both within the Council and with Partners including Public Health



and the NHS to ensure that all necessary arrangements were in place. Barnsley now had one of the highest testing rates within the country and was doing extremely well against the positivity rates. The number of tests undertaken per day had gone up from around 220 to 450 per day with a positivity rate of around 1% so Barnsley was not currently regarded as an area of concern, however, this could very quickly change as had been seen in other parts of the country.

A review was being undertaken of all services so that there was an understanding of the risks and challenges faced and a 'roadmap' had been prepared outlining the strategy for opening up buildings and further extending services. In addition, a presentation was to be made to Council on the 30<sup>th</sup> July, 2020 outlining the Recovery Strategy for the Borough. It was stressed, however, that a number of services had continued to operate throughout the pandemic period and staff concerned should be commended for their hard work and dedication in enabling this to occur. It was also reported that many of the Authority's services were being reviewed in the light of homeworking and of how technology was being used and how it could be utilised in moving forward.

- (c) Audit Scope and Additional Work 2019-20 – in terms of the recoverability of debtors or receivables, the Service Director Finance reported that this piece of work had now been undertaken in terms of what recoverability was likely to be. Appropriate provision had been set aside within the accounts and this year's outturn. That provision was dependent upon a number of factors including the type of debts, the age of the debt and also the status of the debt in terms of the recovery process. He felt, therefore, that this provision was prudent at the current point in time. This also took the impact of Covid 19 into account.
- (d) Draft 2019/20 Statement of Accounts – there was a discussion centring on the need for the narrative section to the Accounts to outline the key issues in a none technical language as it was felt that this would enable stakeholders to better understand those key issues. In this context reference was made to the current position with regard to Covid 19, Property and Land Values, Pension costs, changes in actuarial assumptions and Treasury Management particularly in relation to borrowing and debt. The Service Director Finance welcomed the feedback and acknowledged that the information would be difficult to extract from the 200+ pages of the accounts. The Finance Team would reflect on the additional narrative suggested and an Executive Summary would be produced prior to the Committee receiving the final audited accounts in September/October. In relation to Treasury Management he reported that in his capacity as Section 151 Officer he had consistently flagged up the relatively high levels of debt to the Cabinet, Council and to this Committee. For the last couple of years his advice had been (and indeed it was Council policy) that no further material borrowing should take place until such time as the Glassworks development was complete. This advice would be reviewed in the next budget cycle in the light of both the impending completion of the development and in view of the economic impact of the Covid pandemic.

## **70. ANNUAL REPORT ON TREASURY MANAGEMENT ACTIVITIES 2019/20**

The Executive Director Core Services and Service Director Finance (Section 151 Officer) submitted a joint report reviewing the Treasury Management activities carried out by the Council during 2019/20 in accordance with Statutory Guidance.

The report gave details of the following key issues:

- The overarching strategy for 2019/20
- The economic summary for the year
- An update of the Council's borrowing and investment activities
- The Council's Prudential and Treasury Indicators

The Service Director also reported that all the indicators and objectives had been met.

It was noted that the recommendation in relation to the proposed temporary increase in investment limits had been submitted to and agreed by Cabinet. This recommendation should have been omitted from the report prior to submission to this Committee and this was an oversight for which an apology was offered. The Director of Finance would try to ensure that all reports submitted to future meetings were amended accordingly and that recommendations reflected the decisions that this Committee was being asked to make.

### **RESOLVED:**

- (i) That the latest expectations for interest rates (as outlined within Section 4 of the report) and the borrowing and investment strategies (as outlined within Sections 5 and 6) for 2019/20 be noted; and
- (ii) That the Prudential and Treasury Indicators detailed within Appendix 1 be noted.

## **71. LOCAL CODE OF CORPORATE GOVERNANCE**

The Head of Internal Audit, Anti-Fraud and Assurance submitted a report seeking approval to the Local Code of Corporate Governance and for it to be published on the Council website.

It was reported that the current Code which dated back to 2016/17 had been reviewed and revised and would be published as part of a developing suite of governance documents which would include the Annual Governance Review Process and the Annual Governance Statement.

The Code, which had been prepared in accordance with CIPFA Guidance, was appended to the report and focused on the 7 principles of corporate governance and detailed Barnsley's commitment to achieving good governance in practice.

In the ensuing discussion, reference was made to the following:

- There was a discussion of the role of this Committee in approving and/or considering, among other things, the Code.
  - The Service Director Governance, Member Services and Business Support commented that there would always be instances when reports were submitted to this Committee for challenge, however, the Council would always remain the 'sovereign body' and there would be times when reports had to be submitted to the Council (or the Cabinet as the Council's Executive) for consideration or approval. This may appear to some, that there was duplication but there were sound governance reasons as to why this might occur. Discussions were, however, progressing with the Head of Internal Audit, Anti-Fraud and Assurance and with other Senior Officers to avoid this wherever possible.
  - Arising out of the above, it was stressed that it was important that all reports submitted to this Committee should clearly state what the Committee's role was in relation to the issue under discussion as well as outlining, within the recommendations, what it was being asked to consider, comment on or approve
  - In this particular instance it was noted that any comments or issues raised by Members on the Code would be considered prior to the submission of the report for formal approval by the Council
- It was noted that the Code, once published on the Council website would be accompanied by a definition to outline what was understood by Corporate Governance

**RESOLVED** that, subject to the comments now made, the report and Code of Corporate Governance as detailed within Appendix 1 to the report be noted and submitted to Council for formal approval.

## **72. INTERNAL AUDIT ANNUAL REPORT 2019/20**

Further to minute 60 of the meeting held on the 3<sup>rd</sup> June, 2020, the Head of Internal Audit, Anti-Fraud and Assurance submitted his finalised annual report prepared in accordance with the updated Public Sector Internal Audit Standards. The report provided his opinion on the overall adequacy and effectiveness of the Authority's Framework of Governance, Risk Management and Control based on the work undertaken by Internal Audit for 2019/20.

In order to comply with these Standards the report provided:

- An opinion on the overall adequacy and effectiveness of the Authority's framework of governance, risk management and control
- A summary of the audit work undertaken to formulate the opinion
- Details of key control issues identified which could be used to inform the Annual Governance Statement (AGS)
- The extent to which the work of other review or audit bodies had been relied upon.

Appendices to the report provided a summary of Internal Audit reports for the year, details and outcome of other Audit Activities concluded in the period and projects and work currently in progress as at 12<sup>th</sup> July, 2020.

The report indicated that based on the overall results of Internal Audit work undertaken to date, together with the management's implementation of recommendations, the opinion given was a reasonable (positive) assurance and this position had not changed from his interim opinion given at the June meeting. This was based on an agreed programme of risk based audit coverage and input which had enabled a valid assurance opinion to be provided.

It was important that Senior Managers remained alert to and focussed on maintaining an appropriate, risk based and effective framework of controls as the Council entered the recovery stage of Covid 19 and also as work continued towards Barnsley 2030.

It was noted that the key results of all completed audits reported throughout the year were summarised within this report and that the Committee had been made aware of progress in the implementation of agreed management actions.

The current Audit Plan, therefore, focussed on supporting management to consider the approach to controls in the context of the impact of Covid 19.

The Head of Internal Audit, Anti-Fraud and Assurance gave a brief resume of the way in which he weighted the outcomes of audits in order to provide his assurance opinion. Whilst the updated statistical information appeared to show a worsening position, it needed to be remembered that every audit year covered different audits and so it was not easy to have a direct year-on-year comparison. It was pleasing that the culture of the Council and Senior Managers was very open to Internal Audit coverage, and as such, the service identified and was invited into areas known to require improvement which was extremely positive. Reports were always actioned, with revised dates agreed as appropriate, and the Service was also undertaking more advice and consultancy the information and feedback from which was an increasing aspect of the overall assurance opinion.

He reported that the current year was likely to have significant and unique challenges around controls and keeping things safe but at the moment, based on the work undertaken and being undertaken, there were no concerns. The financial year 2020/21 was likely to have further significant challenges around controls, governance and risk and the Audit Plan was constantly being updated to reflect changing priorities.

Mr G Mills commented on the Plan from the External Audit perspective and supported the Internal Audit Service position of considering issues in a holistic manner as now outlined.

In the ensuing discussion, the following matters were highlighted:

- There was a discussion about what would be considered an appropriate level of internal audit. It was not possible to state what any 'tipping point' would be as this was based on a number of factors including areas audited, advice offered, challenge provided and management response including the implementation of remedial actions. The Council did, however, recognise the value that audit contributed to the organisation as a whole and the Head of Internal Audit, Anti-Fraud and Assurance was confident that he had sufficient resources to be able to deliver the audit function in an appropriate and satisfactory manner. He assured the Committee that if he had any concerns,

these would be highlighted but he was confident that this was not the case given the enhanced liaison arrangements that had been put in place and particularly through the Covid period

- In response to specific questioning, information was provided in relation to the additional work that had resulted following the Covid pandemic, particularly in relation to emergency arrangements that had been put in place and emergency payments made etc. Internal Audit staff had undertaken appropriate investigations and no major issues had been identified as processes and systems had been found to be robust
- The Annual Governance Review process had given reasonable assurance and there remained a clear focus on risk within all Business Units. The inherent framework of controls and governance was well understood and there were high levels of compliance
- In relation to the five outstanding recommendations, the Head of Internal Audit, Anti-Fraud and Assurance reported on the dates for completion as follows (all of which had been agreed as part of the audit process and better reflected a more realistic approach to timescales):
  - SAP Concur (2) – 30<sup>th</sup> September, 2020
  - Systems Fit for Purpose – 31<sup>st</sup> March, 2021
  - Procurement (2) – 30<sup>th</sup> September, 2020 and 31<sup>st</sup> December, 2020
- In response to questioning, the Head of Internal Audit, Anti-Fraud and Assurance stated that all recommendations emanating from previous years were followed up and their implementation was reported to management and to this Committee. He then went on to give a brief overview of how this work was undertaken
- In relation to the Core Financial Systems audit, questions were raised as to whether or not a high level analytical review might be advisable covering all 10 systems detailed. In response, the Head of Internal Audit, Anti-Fraud and Assurance explained that such a high level review of audit coverage was determined by a Core Systems Audit Strategy developed and discussed with the Service Director Finance and other Senior Members of the Finance Team. This also gave the opportunity to identify and assess key areas that were likely or could potentially change the control framework and this type of analysis enabled a decision to be made on which pieces of work would be the focus of attention. It was suggested, therefore, that details of the way this was undertaken be highlighted at the Audit and Governance Workshop/training day scheduled for October. This would also then give the opportunity to influence the development of the following years Audit Strategy
- Arising out of the above, it was noted that alternative approaches to developing the Audit Plan were always being considered. Consideration was currently being given to the use of computer aided techniques and software which was also part of the development plan

#### **RESOLVED:-**

- (i) that the assurance opinion provided by the Head of Internal Audit and Corporate Anti-Fraud on the adequacy and effectiveness of the Authority's framework of governance, risk management and control be noted;
- (ii) that the key issues arising from the work of Internal Audit in the context of the Annual Governance Statement be noted; and



- (iii) that a presentation outlining the way in which the Audit Plan is prepared be submitted to the Workshop/training and awareness day to be held on the 28<sup>th</sup> October, 2020.

### **73. INTERNAL AUDIT PROGRESS REPORT - QUARTER ENDED 30TH JUNE, 2020**

The Head of Internal Audit, Anti-Fraud and Assurance submitted a report summarising the Internal Audit activity completed, and the key issues arising from it, for the period 1<sup>st</sup> April to 30<sup>th</sup> June, 2020 and providing information regarding the performance of the Internal Audit function during that period.

The report, which was presented by Mrs S Bradley, Audit Manager, outlined:

- The progress of the internal audit plan up to the end of June analysed by the number of plan assignments producing a report and audit days delivered by Directorate
- The variance of one assignment completed due to a report being at draft report stage. A meeting was scheduled with officers to discuss outcomes and finalise the report
- The way in which changes to the Audit Plan had been made
- Five audits had been finalised in the period. A summary of assurances, where applicable, and the number and categorisation of agreed management actions was outlined
- The issuing of 2 audit reports that had a limited assurance opinion
- The outcome of other Internal Audit activities concluded not producing a specific assurance opinion together with information about other work undertaken
- A summary of audits in progress by Directorate
- Information on the following up of Internal Audit Report management actions
- The performance of Internal Audit against performance indicators and feedback received
- The Head of Internal Audit, Anti-Fraud and Assurance Internal Control and Assurance Opinion based on the audits reported during the period. This indicated an overall reasonable assurance was considered to be appropriate

Members of the Audit Team were congratulated on this successful report which had been achieved during a time of particular difficulty considering the implications of the Covid 19 pandemic.

#### **RESOLVED:**

- (i) that the issues arising from the completed internal audit work for the period along with the responses received from management be noted;
- (ii) that the assurance opinion on the adequacy and effectiveness of the Authority's Internal Control Framework based on the work of Internal Audit in the period to the end of June, 2020 be noted; and
- (iii) that the progress against the Internal Audit Plan for 2020/21 for the period to the end of June, 2020 be noted.

#### **74. RISK MANAGEMENT UPDATE**

The Head of Internal Audit, Anti-Fraud and Assurance submitted a report updating the Committee on the development of a new approach to risk management across the Council.

He reported that work was continuing on the development of an 'in-house' system utilising the functionality of the Council's Document Management System 'SharePoint'. A workshop was planned for Senior Management Team on the 18<sup>th</sup> August at which this would be demonstrated.

An assurance was given that all Business Units were maintaining their risk registers in the interim and they were considering key risks as part of the normal management arrangements most significantly in managing issues arising from the Covid 19 pandemic. Whilst the pandemic had impacted upon capacity and priority of key individuals and SMT, the Committee was assured that the progress towards the introduction of the new risk management approach remained a key priority.

It was proposed that the new system would be demonstrated to the Committee in due course alongside the emerging new Strategic Risk Register. In addition, the overall Risk Management Strategy, Policy and supporting procedures would also be presented for approval.

**RESOLVED** that the update and assurance that the approach and progress to the development of a new approach to risk management across the Council have the continued commitment from Senior Management be noted.

#### **75. EXTERNAL AUDIT PROGRESS REPORT AND SECTOR UPDATE - JULY 2020**

Mr G Mills representing the Council's External Auditor (Grant Thornton) submitted a report giving details about their work as at 20<sup>th</sup> July, 2020, outlining the Audit Deliverables together with a Sector Update summarising emerging national issues and developments.

Particular reference was made to the following:

- The current position with regard to the Financial Statements Audit which had commenced recently with a promising start. A report on the work on the Audit findings (ISA 260 report) and the opinion on the Statement of Accounts would hopefully be submitted in October, 2020. There was also a discussion as to why it might not be possible to present these at an earlier date
- The current position with regard to work being undertaken in relation to Covid 19 which had resulted in an addendum to the Audit plan set out a new significant financial statement risk
- The ongoing work in relation to Value for Money – it was anticipated that the Value for Money Conclusion would be given in October
- The potential implications of a New Audit Code to be introduced from 2020/21 onwards particularly in relation to Value for Money and associated recommendations. The public consultation on the code was currently being

- undertaken and a report on the implications would be submitted at an appropriate time
- Other areas of work included:
    - Certification of claims and returns
    - Meetings held with the Finance Team and other Senior Officers
    - Events organised and publications issued to support the Council
  - It was reported that reports from Grant Thornton and detailed within the Sector Update could be circulated via email if required
  - In relation to the annual Audit Letter, it was noted that this was a mandated report that the External Auditors were required to issue typically one month after the audit opinion. It was hoped that the draft would be issued in November for review by the Service Director Finance with it being presented to this Committee in December
  - With regard to post balance sheet events, this was detailed within Note 18 of the draft accounts and currently highlighted the impact of Covid 19. These would be discussed with the Finance Team and any such events would be taken into account until the point of sign off in October

In the ensuing discussion particular reference was made to the following:

- It was noted that the Annual Audit Letter was essentially a high level summary of the detailed findings included within the ISO 260 Report and as such should not include anything that did not appear in that report
- There was a discussion of the revaluating deficits and net credit balances. The External Auditor explained the accounting rules in such instances which were on an asset by asset basis and he commented that due to local authority accounting regulations/rules there would be no impact on the usable reserves. This was confirmed by the Service Director Finance

**RESOLVED** that the External Audit progress report and Sector Update be noted.

## 76. AUDIT COMMITTEE WORK PLAN

The Committee received the indicative work plan for the Committee for the period June 2020 to March 2021.

The Head of Internal Audit, Anti-Fraud and Assurance reminded Members that further consideration would have to be given to dates of the Committee in October to permit the discussion of the ISO 260 report once received and the Annual Governance Statement. Dates would be confirmed as soon as possible but the Workshop/Training day on the 28<sup>th</sup> October, 2020 could be preceded by a formal meeting if required.

It was also reported that there may have to be a change in the dates for the submission of update reports from the other corporate functions that contributed to the overall assurance programme given the impact on workloads particularly consequent upon the significant impact of the Covid Pandemic.

**RESOLVED** that the core work plan for meetings of the Audit Committee be approved and reviewed on a regular basis.

## **77. EXCLUSION OF THE PUBLIC AND PRESS**

**RESOLVED** that the public and press be excluded from this meeting during the discussion of the following items because of the likely disclosure of exempt information as defined by Paragraph 1 of Part 1 of Schedule 12 A of the Local Government Act 1972 (as amended).

## **78. INTERNAL AUDIT PLAN 2020/21**

Further to Minute 65 of the meeting held on the 3<sup>rd</sup> June, 2020, the Head of Internal Audit and Corporate Anti-Fraud submitted a report on the finalised Internal Audit Plan for 2020/21.

The report, which was presented by Mrs S Bradley, Audit Manager indicated that the Plan had been revised following consultation with individual Departmental Management Teams to ensure that it was focussed on priority areas and was aligned to the Internal Audit resources available for the remainder of the financial year. The Plan also incorporated advisory and assurance work directly related to Covid 19.

The report outlined the Key aspects of the finalised Plan (as outlined within Paragraph 3.1 of the report) but it was noted that this could change during the year to reflect the allocation of resources from contingency and unplanned work, new priorities and pressures.

An Appendix to the report provided a summary of the planned work by Directorate and a second appendix provided an outline scope of each of the planned areas of work.

The report also provided information about available resources within the Internal Audit Service and how staff were proposed to be deployed.

### **RESOLVED:-**

- (i) That the finalised indicative Internal Audit Work Plan 2020/21 be approved acknowledging the need for the Head of Internal Audit and Corporate Anti-Fraud to exercise his professional judgement during the year to apply the Plan flexibly according to priority, risk and resources available; and
- (ii) That the Committee receive quarterly monitoring reports from the Head of Internal Audit and Corporate Anti-Fraud to demonstrate progress against the Plan including information where the Plan has materially varied from the original Plan.

At the conclusion of the meeting the following issues were raised:

- The implications of the McCloud and Sargeant judgements in 2019/20 on pensions accounting had been addressed – information would be provided for the Member concerned
- Reference was made to the work of the Valuer in assessing the local market conditions and to the impact thereof. Reference was also made to the Post Balance Sheet Work being undertaken. The Director of Finance, having

spoken to the Valuer, commented that it was anticipated that there would be no material impact on local valuations. The External Auditor commented that two significant risks relating to the Pension Fund Accounting and the Valuation of Fixed Assets had been identified in previous reports submitted. Reference to this would be included in the ISO 260 report

- In relation to the increase in the value of land and buildings, further information would be provided

.....  
Chair



This page is intentionally left blank

<b>MEETING:</b>	Planning Regulatory Board
<b>DATE:</b>	Tuesday, 1 September 2020
<b>TIME:</b>	2.00 pm
<b>VENUE:</b>	THIS MEETING WILL BE HELD VIRTUALLY

## MINUTES

### Present

Councillors Richardson (Chair), T. Cave, Danforth, Eastwood, Fielding, Frost, Gillis, Green, Greenhough, Hayward, Higginbottom, Leech, McCarthy, Mitchell, Noble, Phillips, Smith, Spence, Stowe and Wright

### 1. Declarations of Interest

There were no declarations of Pecuniary/Non-Pecuniary interests with regard to any of the items on the agenda.

### 2. Minutes

The minutes of the meeting held on 28<sup>th</sup> July 2020 were taken as read and signed by the Chair as a correct record.

### 3. Land at Higham Lane/Capitol Close and Whinby Road, Barnsley - 2020/0040 - For Approval

The Head of Planning and Building Control submitted a report on Planning Application 2020/0040 - Land at Higham Lane/Capitol Close and Whinby Road, Barnsley.

**RESOLVED** that the application be approved in accordance with the Officer recommendation, subject to the conditions in the report and the imposition of the additional conditions reported verbally at the meeting, including a barrier to prevent traffic utilising the Capitol Close arm of the roundabout until the Claycliffe Link Road has been brought into use, amendment to condition 3 to include construction working times and a pre and post development highway condition survey.

### 4. Land off St Michaels Avenue, Monk Bretton, Barnsley - 2019/1546 - For Approval

The Head of Planning and Building Control submitted a report in respect of Planning Application 2019/1546 - Land off St Michaels Avenue, Monk Bretton, Barnsley

A statement was read out to the Board from Ms Rachel Stewart, which opposed the Officer recommendation to approve the application.

**RESOLVED** that the planning application be approved in accordance with the Officer recommendation. The approval is subject to additional conditions being in place to ensure the planning obligations outlined in the report are delivered.

**5. Member Planning Consultations July 2020**

The Head of Planning and Building Control presented a report summarising the outcomes of the planning applications agenda pack issued as a Board Member consultation in lieu of the Planning Regulatory Board meeting held on 28th July 2020.

**RESOLVED** that the report be noted.

**6. Planning Appeals - 1st to 31st July 2020**

The Head of Planning and Building Control submitted an update regarding cumulative appeal totals for 2020/21.

The report indicated that one appeal was received in July 2020.

No appeals were withdrawn in July 2020 and 3 appeals were decided in July 2020. It was reported that 9 appeals have been decided since 1<sup>st</sup> April 2020 , 9 of which (100%) have been dismissed and none of which have been allowed.

**RESOLVED** that the report be noted.

-----  
Chair

# Item 11

## NOTES OF GENERAL LICENSING REGULATORY BOARD PANEL

21<sup>st</sup> July, 2020

**Present:** Councillors Wraith MBE (Chair), Danforth and Tattersall together with Councillor Clarke (Reserve Member) (Councillor Clarke left the meeting prior to the commencement of item 2 as the applicant raised no objections to the Panel and no members had expressed any declarations of pecuniary or non-pecuniary interest).

Members of the Public and Press were excluded from all meetings.

### **1 Declarations of Interests**

There were no declarations of pecuniary or non-pecuniary interest from Members in respect of items on the agenda.

### **2 Hackney Carriage and Private Hire Driver's Licence – Application – Mr S L S**

The Panel considered a report of the Service Director Legal Services on an application for the grant of a Hackney Carriage and Private Hire Driver's Licence by Mr S L S.

Mr S L S attended the meeting virtually and gave evidence in support of his case.

After considering all the information and representations made the Panel determined that the application for a Hackney Carriage and Private Hire Driver's Licence by Mr S L S be approved as there was sufficient justification to warrant a deviation from the Council's Guideline Policy for Criminal Convictions on the following grounds:

- The manner in which he presented himself
- The time that had elapsed since the last offence was committed, which was over 30 years ago, and the minimum penalties given to him in relation to those offences
- The fact that three of the offences were committed whilst he was a very young man
- His previous employment history
- The fact that he had provided sufficient extenuating circumstances to convince the Panel that he was a fit and proper person to hold such a licence

The decision of the Panel was unanimous.

1<sup>st</sup> September, 2020

**Present:** Councillors Wraith MBE (Chair), Clarke and Tattersall together with Councillor McCarthy (Reserve Member).

### **3 Hackney Carriage and Private Hire Driver's Licence – Application – Mr R C**

The Panel considered a report of the Service Director Legal Services on an application for the grant of a Hackney Carriage and Private Hire Driver's Licence by Mr R C.

Mr R C attended the meeting virtually and gave evidence in support of his case.

After considering all the information and representations made the Panel determined that the application for a Hackney Carriage and Private Hire Driver's Licence by Mr R C be approved as there was sufficient justification for the granting of a licence on the following grounds:

- The manner in which he presented himself
- His explanation of the circumstances surrounding his prosecution for a very serious offence for which he was found not guilty due to insufficient evidence
- The time that had elapsed since the prosecution during which time he had no offences recorded against him
- The confirmation that he had held a licence issued by:
  - Wakefield MDC since 2014 and that he had been subject to no complaints of warnings during that time
  - Kirklees MBC since 2013
- The production of a character reference for the five months that he had recently spent outside the country and the submission of other references with his application form
- His previous employment history
- The fact that he had provided sufficient extenuating circumstances to convince the Panel that he was a fit and proper person to hold such a licence

The decision of the Panel was not unanimous.

# Item 12

## APPEALS, AWARDS AND STANDARDS REGULATORY BOARD

**(a) Exclusion Review – 15<sup>th</sup> July, 2020**

Netherwood Academy 1 Referred back for reconsideration

**(b) School Admission Appeals Panel – 3<sup>rd</sup> August, 2020**

Birkwood Primary 6 Refused

**(c) School Admission Appeals Panel – 4<sup>th</sup> to 5<sup>th</sup> August, 2020**

Burton Road Primary 6 Refused  
1 Withdrawn

**(d) School Admission Appeals Panel – 6<sup>th</sup> August, 2020**

Jump Primary 1 Refused  
4 Withdrawn

The Mill Primary 1 Refused

**(e) School Admission Appeals Panel – 7<sup>th</sup> August, 2020**

High View 1 Refused

Kings Oak 1 Withdrawn

Astrea Dearne 3 Refused

**(f) School Admission Appeals Panel – 10<sup>th</sup> August, 2020**

Lacewood Primary 2 Refused

Shawlands Primary 1 Allowed

**(g) School Admission Appeals Panel – 11<sup>th</sup> August, 2020**

Cherrdale Primary 1 Refused

Gooseacre Primary 1 Refused

Shafton Primary 2 Withdrawn

Summer Lane Primary 2 Refused

**(h) School Admission Appeals Panel – 12<sup>th</sup> August, 2020**

Brierley Primary 3 Refused



Holy Trinity

2 Allowed

**(i) Home to School Transport Appeal Panel – 1<sup>st</sup> September, 2020**

For transport to and from Hemsworth Academy 1 Refused

**Appeals withdrawn prior to the allocation of a date**

Barnsley Academy

1 Withdrawn

Cherrydale Primary

1 Withdrawn

Highgate

1 Withdrawn

Kings Oak

1 Withdrawn

Laithes Primary

4 Withdrawn

Wombwell Park Street

1 Withdrawn

<b>MEETING:</b>	Overview and Scrutiny Committee - Strong and Resilient Communities Workstream - Available on <a href="https://barnsley.public-i.tv">https://barnsley.public-i.tv</a>
<b>DATE:</b>	Tuesday, 21 July 2020
<b>TIME:</b>	2.00 pm
<b>VENUE:</b>	THIS MEETING WILL BE HELD VIRTUALLY

## MINUTES

### Present

Councillors Ennis OBE (Chair), Carr, Fielding, Higginbottom, W. Johnson, Leech, Phillips, Wilson, Wraith MBE, Smith, Tattersall, Lodge and Hayward together with co-opted member Ms. G Carter

### 11 Apologies for Absence - Parent Governor Representatives

No apologies for absence were received in accordance with Regulation 7(6) of the Parent Governor Representatives (England) Regulations 2001.

### 12 Declarations of Pecuniary and Non-Pecuniary Interest

Councillor Tattersall declared a non-pecuniary interest in minute 14 in relation to her position on Berneslai Homes Board.

Councillor Lodge declared a pecuniary interest in minute 14 in so far as discussion related to his employment for an organisation that delivers support accommodation across the borough.

### 13 Minutes of the Previous Meeting

The minutes of the meeting held on 9<sup>th</sup> July were received and noted.

### 14 Community Safety in Barnsley and the Impact of COVID-19

The following witnesses were welcomed to the meeting: -

Councillor Jenny Platts – Cabinet Spokesperson, Adults and Communities;  
Wendy Lowder – Executive Director, Adults and Communities;  
Paul Brannan – Head of Safer Barnsley  
Chief Superintendent Sarah Poolman – South Yorkshire Police.

Members were reminded of the importance of supporting communities to be safe, and for people to feel safe. It was acknowledged that everyone had a part to play to ensure this. Members heard how Barnsley was in a positive place with much work already undertaken. Community safety services were organised on a neighbourhood level, working in partnership to maximise the impact of resources.

Members heard of the work of the Safer Barnsley Partnership, which focused around the four key delivery groups: - Tackling Crime; Protecting Vulnerable People; Tackling Anti-Social Behaviour; and Promoting Community Tolerance and Respect.

It was acknowledged that since lockdown the services involved in delivering community safety had been collectively challenged, dealing with an unprecedented and unforeseen set of circumstances. This not only impacted on how services were delivered, but also the expectations of people in relation to behaviour and levels of tolerance.

In relation to recorded crime, within lockdown this reduced to approximately 40% of previously seen levels. It was acknowledged that figures would not have included hidden or unreported crimes. However, recorded crime had increased as restrictions begin to ease.

A significant focus had been on tailoring approaches to those who may be at risk behind closed doors, such as from domestic abuse. Targeted campaigns had helped to increase awareness about access to support. Despite this reporting had reduced.

Antisocial behaviour (ASB) had seen a 20-30% increase during the lockdown period and this was attributed to a number of reasons including changes to regulations relating to covid-19 and therefore what residents would regard as acceptable behaviour.

Patterns relating to ASB had also changed with incidences reducing in the town centre but increasing out in wards during lockdown. Environmental crime, such as fly tipping increased during the lockdown period, which may have been attributed to people being at home more, together with a reduced offer in relation to waste management.

Relationships between residents often altered during lockdown and Members heard how significant work had been undertaken to monitor the types of complaints received, with these often relating to breaching regulations such as residents having guests to their homes. With many residents being at home, there remains challenges around neighbourhood disputes.

Members heard that the Police had responded proactively, engaging, explaining and encouraging, and only moving to enforcement when absolutely necessary. There remained challenges in relation to managing the expectations of some who would like to see more enforcement. In relation to Berneslai Homes properties, it was noted that some services had been withdrawn by the provider, and a corresponding impact had been seen. However, this was due to be reinstated.

In comparison to other areas in South Yorkshire it was noted that Barnsley compared favourably with ASB rates significantly lower than neighbouring areas. Although this was now increasing, Barnsley remained in a relatively strong position.

Members were assured that services were aware of the challenges going forward, and responses would take these into account going forward.

Questions were invited from Members and in the ensuing discussion and challenge, the following points were raised: -

Praise was given in relation to recent operations to discourage motorbike use on the Trans-Pennine Trail, which had resulted in this problem being reduced. However, speeding in residential areas remained an issue in many wards. It was acknowledged that the Police continued to conduct proactive operations in areas of concern, but this was only one part of a more complex situation which included highway design and speed limits. It was agreed that this situation be discussed in more detail with officers in the Place Directorate and also with the Safer Roads Partnership.

In relation to fly-tipping and environmental crime, the impact of the temporary closure of household waste recycling centres was noted. However, Members were also made aware of the impact of courts not being in session and the corresponding impact of the absence of a deterrent. Members were also made aware of the restrictions in place which meant officers were unable to conduct interviews under caution, which halted the development of cases.

Members raised the issue of ASB, which had been escalated in a number of areas such as in Bank End. This had been reported but remained an issue. It was suggested that this had been exacerbated as individuals migrated from open to more residential spaces. However, issues in open spaces such as within Cudworth Park did remain.

Reassurances were given that the Safer Neighbourhood Service teams were now working more proactively to address issues such as this. Concerns were expressed regarding the level of involvement from Berneslai Homes. Incidences of ASB in Berneslai Homes properties were discussed, and Members felt that some issues may be avoided through Berneslai Homes having a more robust lettings policy. The need for multi-agency approach was acknowledged and it was noted that some Members did have local multi-agency meetings to consider these types of issues and discuss appropriate local responses. Officers acknowledged the importance of Members in providing intelligence and feedback from their communities.

Concerns about the provision of CCTV in certain areas was discussed, and Members heard how CCTV coverage was more extensive than previously, with high streets and principal towns linked to a central control centre. It was noted that CCTV provision had to be provided within the current financial constraints.

Ensuring residents feel safe was discussed, and it was noted that one of the sub-groups of the Safer Barnsley Partnership would be considering feelings and perceptions in light of Covid-19, and how best to improve these. Those present noted the constraints placed on the Police in relation to enforcement of Covid-19, with the ability to enforce eroded as lockdown lifted.

The importance of communications was acknowledged, with a number of Members feeling that the recent information provided on Covid-19 testing was confusing.

Members expressed concerns regarding young people and crime, and questions were raised as to whether young people had been drawn into crime during the

lockdown period. It was suggested that quarter one figures may shed more light on this, but that it was more likely that young people were involved in ASB which had increased.

Challenges were made around how the Safer Barnsley Partnership involved the wider community in establishing priorities. It was noted that extensive consultation was undertaken, with over 1,600 responses received. These were reflected in the published partnership plan.

Members raised concerns in relation to drug dealing and the response from 101 when reporting this. Those present heard that more warrants had been issued in relation to drugs in the past year than the previous three years, but this was an ongoing issue. Members were encouraged to continue to provide intelligence in relation to this issue.

Questions were asked about the rates of suicide and whether there had been an increase over the lockdown period. In response it was highlighted that mental health had been affected due to lockdown, and it was suggested that people were waiting for symptoms to become more acute before seeking help. This issue was due to be considered by the Senior Management Team imminently.

**RESOLVED:-**

- (i) That thanks be given for the attendance and contribution from all the witnesses;
- (ii) That, in relation to the concerns of Members about road safety, the Executive Director, Adults and Communities, on behalf of the Safer Communities Partnership, discusses the issue with the Executive Director, Place, and the Safer Roads Partnership with a view to enabling a multi-agency response in problematic areas where this is possible;
- (iii) That feedback be provided to Communications and Public Health in relation to the need to ensure that communications in relation to Covid-19 testing is easy to understand; and
- (iv) That concerns in relation to the Berneslai Homes and their proactive involvement in addressing issues of ASB, and the robustness of their lettings policy be raised with appropriate officers.

-----  
Chair

<b>MEETING:</b>	North Area Council
<b>DATE:</b>	Monday, 20 July 2020
<b>TIME:</b>	12.30 pm
<b>VENUE:</b>	THIS MEETING WILL BE HELD VIRTUALLY

## MINUTES

**Present** Councillors Leech (Chair), A. Cave, T. Cave, Hunt, Lofts, Platts, Spence and Tattersall

### 64 Declarations of Pecuniary and Non-Pecuniary Interests

There were no declarations of pecuniary or non-pecuniary interest.

### 65 Minutes of the North Area Council meeting held on 5th June 2020

The Area Council received the minutes of the previous meeting held on 5<sup>th</sup> June 2020.

**RESOLVED** that the minutes of the North Area Council meeting held on 5<sup>th</sup> June 2020 be approved as a true and correct record.

### 66 Commissioning, Project Development and Finance

The Area Council Manager introduced this item, providing Members of the Area Council with a refresh report around the financial position and forecast for expenditure based on current projects. These included the Anti- Poverty – Community Outreach; Housing Migration Officer, Stronger communities Grant, Social Isolation and Cold Homes Project; Children and Youth People Resilience Grant and Fleets Nature Park.

It was highlighted that funding for the Anti- Poverty Community Outreach project was due to end at the end of September and a waiver to extend this contract for a further 12 months from 14<sup>th</sup> September 2020 to 13<sup>th</sup> September 2021 had been agreed, which would help with Covid-19 recovery. The service had been extremely well used during lockdown, with help needed on employment, debt and relationship breakdown. A significant increase in enquiries is predicted as the lockdown eases. Return on this project is excellent, with a £23 return on every £1 spent.

Citizens Advice Bureaux are currently funded until the end of September to deliver additional specialist debt advice through the Stronger Communities Grant. In light of COVID-19's wider inequality implications Members were asked to consider extending the funding until the end of the financial year, which will not impact on other projects due to slippage.

The Social Isolation and Cold Homes Project continues to perform well. The Covid-19 situation has highlighted how those people who don't have internet access are additionally socially isolated, with many accessing services via telephone with



befriending support. It has been possible to do some of the welfare checks and needs assessments over the phone and positive feedback has been received from residents.

It was reported that the Making Space Dementia Café is unlikely to recommence, in its intended model, in October for practical reasons combined with the vulnerability of service users. However, it would be possible to use the funding for a freephone dementia helpline and training for carers from October to March 2021. There is a chance that the service could be used by people from outside of the North Area but it was felt that the sensitive specialist service provided to people with dementia, including those with early onset dementia, outweighed the risk of this happening. Age UK also deliver a universal service to a greater number of people, some of whom may not reside in the North Area.

The start date for the Housing Migration Officer has been postponed due to home working arrangements for BMBC staff during Covid-19. Community Safety have offered reassurance that they are implementing a return to work rota, and this should allow for the preferred candidate to be inducted. All safety checks have been carried out but the DBS for the postholder is outstanding, as delays have been experienced due to Covid-19.

**RESOLVED** that:

- (i) The North Area Council should note the existing budget position and funding commitments and position regarding the Housing Migration Officer
- (ii) Members agreed to vary the model for the Stronger Communities Grant awarded to Making Spaces. The funding will not support three micro projects between October 2020 and March 2021: 1) Freephone dementia helpline, 2) Training and Support for Carers of people living with dementia, 3) Weekly Older People Café at Barugh Green compliant with Covid-19 safety guidelines.
- (i) Member note point 7.1 of this report (supporting older people) and consider this in respect to Item 6 of today's agenda (Covid-19 Recovery – Supporting Older People in the North Area).
- (iii) Members extend the grant agreement with CAB to help with Covid-19 Recovery

## **67 Verbal update on Emergency Response in North Area**

The Area Council Manager provided a verbal update on the emergency response to Covid 19 in the North Area. There are currently approximately 40 live cases, comprising a mixture of shopping and befriending requests. Volunteer shopping is being wound down to concentrate on the recovery phase. Referrals have reduced to a couple of new cases a week from the initial 10 per day. Darton East and Darton West have the highest proportion of service users. Government food parcels were initially specialist, tailored to the specific needs of the recipient. These have now stopped. Barnsley was very much on the ball in ensuring people received their food parcels when lockdown was at its most challenging. It was felt that awareness of the Good Food Barnsley CIC should be raised as part of the recovery phase, as this will have a strong focus on food poverty in Barnsley.

There is a real mixture of provision throughout the North Area, with additional funding targetted to areas of greatest need across all Wards. This includes a 'holiday hunger' project in St Helens Ward. Darton East Ward is looking to join up with Fareshare and Old Town Ward Alliance have recommended YMCA and Yorkshire Wildlife as possible delivery partners. It was felt that the need for food parcels will increase in winter period and consideration should be given to providing slow cookers to those most in need. It was pointed out that free school meals vouchers can be spent at The Community Shops (Athersley and Goldthorpe) and company shop as well.

**RESOLVED:-**

- (i) that the update be noted; and
- (ii) that a presentation on the Good Food Barnsley CIC should be delivered to a future Area Council meeting.

**68 Young People's Health and Wellbeing - Resilience Grant**

The Area Council Manager updated Members on the current position regarding the Young People's Emotional Resilience priority. Following a failed procurement exercise in early 2030 the opportunity has been modified to a somewhat smaller grant opportunity. This is designed to support the delivery of a range of positive after school and holiday provision (interventions/ projects/activities/sessions) that will contribute to building the emotional resilience and wellbeing of children and young people (aged 8-13); providing them with additional tools to help them transition smoothly between junior and senior school and make positive choices.

A discussion took place with regard to the grant opportunity. Specific items of note included:

- The need for both a Public Health representative and a school champion to sit on the Youth Resilience Fund panel.
- Covid 19 will present further challenges to the project around space and safety. Advice should be sought from the National Youth Organisation around working with disengaged young people.
- Timescales may be pushed back until after the October half term to give more breathing space.
- Challenges around Covid-19 recovery will be 16+, parenting (key in term of resilience), peer support for parents and those children and young people with additional needs such as autism and challenging behaviour
- Post 16 support around Covid-19 will be covered with promised national, regional and local interventions.

**RESOLVED that:**

- (i) Members note the priority update and guidance, and
- (ii) Grant permission for the Youth Resilience Grant to be advertised.

## **69 Covid-19 Recovery Older People's Resilience**

The Area Council Manager introduced this report, outlining the proposal to fund a project that will support older people in the COVID-19 Recovery Phase, also explaining Age UKs contribution in the North Area during COVID-19 lockdown. Members discussed the benefits of Age UK supporting older people in the North Area.

**RESOLVED** that:

- (i) The North Area Council should note the project proposal and background, and
- (ii) Age UK Barnsley should be funded to provide support for older people in the North Area during the COVID-19 Recovery phase.

## **70 Devolved Ward Budget and Ward Alliance Funds**

The Area Council Manager updated the North Area Council with regard to the financial position and the Ward Alliance budget for each ward for the 2020/21 period. Members were asked to pay particular attention to the Ward Alliance Covid-19 Recovery Plan document when developing projects during the remainder of 2020/21. There are still restrictions around safe working practices and volunteer matched funding requirements remain relaxed at the present time. It was reported that some funding bids have been received and Ward Alliances are starting to meet again by virtual means. It is vital that Ward Alliance Funding is utilised to enable Covid-19 recovery and to mobilise the community when it is safe to do so.

**RESOLVED:-**

- (i) that the update be noted; and
- (ii) that each Ward in the North Area Council area continues to prioritise the efficient expenditure of the Ward Alliance Funds 2019/20, in line with the guidance on spend and taking into account the Covid-19 Recovery Plan.

## **71 Ward Alliance Updates**

The meeting received the notes from the Darton East Ward Alliance held on 10<sup>th</sup> March 2020; Darton West Ward Alliance held on 4<sup>th</sup> March 2020; Old Town Ward Alliance held on 10<sup>th</sup> March 2020; and St Helen's Ward Alliance held on 14<sup>th</sup> April 2020. It was reported that Ward Alliances are starting to meet again by virtual means.

Darton East Ward Alliance decided to proceed with hanging baskets in the area to provide colour and it was noted that a number of local sponsors had offset the cost of these. Grab bags will be delivered from next week as part of the Healthy Holidays initiative. Work continues on establishing what is needed in the area, and applications may be brought to the next meeting.

St Helens also went ahead with hanging baskets. Ad Astra had also provided grab bags. The vulnerable mens' group is hoping to start up again soon. As they meet in a large hall, it will be possible to socially distance. The summer gala had been cancelled, which was a big disappointment. Discussions have taken place about Christmas.

Darton West Ward Alliance met last week. Funding for defibrillators was previously approved and they have now been delivered and are awaiting installation. Improvements to Darton Park are now in evidence, which will help with physical and mental health.

Old Town has an ongoing programme of projects to finance as soon as a meeting is arranged. Cllr Pickering has managed to secure funding for Christmas trees.

**RESOLVED** that the notes of the respective Ward Alliances be noted.

-----  
Chair

This page is intentionally left blank

<b>MEETING:</b>	North East Area Council
<b>DATE:</b>	Thursday, 23 July 2020
<b>TIME:</b>	2.00 pm
<b>VENUE:</b>	VIRTUAL

## MINUTES

**Present** Councillors Hayward (Chair), Cheetham, Cherryholme, Green, Higginbottom, Houghton CBE, Makinson, Richardson and Wraith MBE

### 54 Declarations of Pecuniary and Non-Pecuniary Interests

The Chair welcomed participants, the Press and the public to the meeting, highlighting that this meeting was to be streamed live over the internet and that a recording would be available on the Barnsley MBC website shortly after the conclusion of the meeting.

There were no declarations of pecuniary or non-pecuniary interests.

### 55 Minutes of the Previous Meeting of North East Area Council held on 4th June 2020.

The meeting considered the minutes from the previous meeting of the North East Area Council held on 4<sup>th</sup> June 2020.

**RESOLVED** that the minutes of the North East Area Council held 4<sup>th</sup> June 2020 be approved as a true and correct record.

### 56 Notes of the Following Ward Alliances with Feedback from each Ward Alliance Chair

The meeting received notes from the Cudworth, Monk Bretton, North East and Royston Ward Alliances. The following updates were noted:-

*Cudworth* – It was reported that it has been quiet recently. The Principal Towns project is moving on with the off-road parking at Bow Street nearly finished. The old toilet block site has been completed and just needs a few finishing touches. Lots of work has been carried out by volunteers across the Ward litter picking and helping to keep the area tidy. David Gill has now left the Council after working for BMBC for over 35 years, with the last 7 working with the North East Area Council and Ward Alliances. Members and officers contributed towards a selection of leaving gifts for him, and he was thanked for his significant contribution and expertise to the community work of the North East Area Council.

*Monk Bretton* – There was not a lot of additional information to report other than 3 out of 4 defibrillators have now been fitted and registered at locations across the Monk Bretton Ward. Additionally, over 100 activity packs for local children were distributed across the Ward.



*North East* – A successful ‘Zoom’ catch up meeting has been held with the Ward Alliance. The hanging baskets have been put up and Principal Towns work is ongoing.

*Royston* – The Ward Alliance held a successful ‘Teams’ meeting and agreed some funding to support groups that had been struggling because of the Covid-19 crisis. Plans are in place to deliver a virtual Royston masterplan consultation. Principal towns work has continued, 21 shop fronts have been completed, with a further 10 in the pipeline. An ecological report for Rabbit Ings is awaited as part of the Principal Towns funding scheme. Although the Great British Spring Clean was put on hold, there is a possibility that it may be reorganised for later in the year, although socially distanced weekly litter picks have continued, with equipment funded through the Ward Alliance. It was highlighted that the Royston Pavilion project had won a Regional award and thanks were expressed to the Area Manager and the Team for their valuable contribution to the project.

**RESOLVED** that the notes from the Ward Alliances be received.

**57 North East Area Council Project Performance Report - update on the delivery of commissioned projects**

The North East Area Council Manager introduced this item, highlighting progress in regard to projects aligned to the agreed outcomes and social value objectives of the North East Area Council and specifically the summary performance management report for the Social Isolation and Dementia project delivered by Age UK, Quarter Four from 1<sup>st</sup> April 2020 to 30<sup>th</sup> June 2020 and the District Enforcement performance management report for Quarter One, from 1<sup>st</sup> April 2020 to 30<sup>th</sup> June 2020.

Specific items of note include:

The Social Isolation and Dementia service has supported 111 people in the North East Area since the lockdown period started. This includes 36 people who needed Age UK Barnsley to shop for them on a regular basis so they could stay safe at home, 93 socially isolated people needing telephone befriending and 3 people who needed their prescriptions picking up. Residents were also helped to access information and benefits advice, and many were signposted to other organisations who could help them. Fish and chips and afternoon teas were delivered to older and vulnerable people as a treat to brighten up their week. 25 volunteers have provided over 283 hours of volunteering time. Age UK has also provided a wide variety of home-based activities, with different packs distributed every week. Very positive feedback has been received from both volunteers and those receiving support. The next step will be to support those who are currently shielding, and those who want to start to get back out into the community.

District Enforcement have flexed their commission to help with reporting fly tipping during the lockdown period and have also been working closely with Parks Services to make sure the Parks are safe, signs are in place, and reporting back any problems that they see. They have also been active on the High Street, offering advice about social distancing and other measures to help to keep people safe.

**RESOLVED** that the update be noted.

## **58 NEAC Financial Position and Procurement Update**

The North East Area Council Manager introduced this item, updating Members regarding the commissioning budget and financial analysis for the period to 2020/21. It was reported that spend is currently on target for the 20/21 financial year. Advice has been taken to ensure that all project meet the revised guidelines, for example provision of hanging baskets. Insurance for Carlton Marsh is being explored and Members will be informed when this has been resolved. It was highlighted that the Pocket Park remains locked up at the moment. Alex Forest has expressed a desire to erect a bench in the Pocket Park with a plaque remembering those who have died due to Covid-19.

**RESOLVED** that:

- (i) The update be noted; and
- (ii) Permission be granted to erect the bench in the Pocket Park

## **59 Report on the use of Area Council Budgets, Devolved Ward Budgets and Ward Alliance Funds**

The North East Area Council Manager introduced this item, updating Members regarding the North East Area Council Budget and Ward Alliance Funds. It was reported that all Ward Alliances are flexing projects to meet the needs of the community during the Covid-19 crisis and action plans are being developed. Following a meeting of Area Council Chairs, it was suggested that a workshop should be organised in late August/early September to look at Covid-19 impact and recovery work. It is likely that this will be held virtually,

**RESOLVED**

- (i) that the report be noted, and
- (ii) the Area Council Manager organise a date for the Covid-19 impact and recovery workshop.

## **60 The North East Area Council Local Responses to the Recovery Period**

The North East Area Council Manager introduced this item, explaining how the Commissions and Grants of the North East Area Council continue to be flexed to meet the needs of the local communities. The North East Area Council has helped with the Community Responders initiative, dealing with 100 requests for support, 48 for shopping and 52 for befriending. Very positive feedback has been received from those volunteering and contributing to helping others. All volunteers gained new skills and were provided with PPE and sanitising equipment.

430 Activity Packs tailored to the needs of Tots, Juniors and Teens have been distributed, with minimal cost. The Library Service has provided books and the Parks Service created activity booklets, Public Health helped with toothbrushes/toothpaste,

and the Sports and Active Recreation Team have provided table tennis sets. Very positive feedback has been received from the families who received the Activity Packs, and the community groups who have helped to deliver the packs. The members agreed that this initiative indicates the value of what can be done in the local communities through partnership working. Thanks to were passed on to the Area Team for organising this project.

**RESOLVED** that:

- (i) The report be noted, and
- (ii) Thanks be expressed to the Area Team for pulling everything together.

## **61 Staffing Update**

The Area Council Manager updated members with regard to filling the vacant post following David Gill's retirement. The post is due to be advertised in the next two to three weeks but in the meantime the workload will be covered by The Area Manager and other staff within the Area Team.

**RESOLVED** that the staffing update be noted.

## **62 Healthy Holidays Funding Update**

The Area Council Manager provided a verbal update about the funding of the Healthy Holidays project. Plans are in place to work with local providers to provide community projects (such as nature walks and treasure hunts) during the holidays whilst adhering to Government guidelines around handwashing and social distancing. £14,000 of funding has been secured through Fare Share and Public Health to support vulnerable families across the North East Area Council communities. The Family Centre has been funded to help support 40 families to make healthy meals through the 'slow cooker' project. The North East Area Team is looking into the provision of 'breakfast bags' for distribution to vulnerable families through existing groups. Ad Astra, Exodus, Grimethorpe Action Zone (GAZ) and Gt Houghton youth group continue to provide socially distanced holiday activities in their local areas. Healthy lunch packs are also provided as part of this initiative.

Members were pleased with the positive way in which the community and local organisations have supported each other during the pandemic, reminiscent of the Miners' strike and WWII, and hoped it would continue.

**RESOLVED** that the update be noted.

-----  
Chair

<b>MEETING:</b>	Penistone Area Council
<b>DATE:</b>	Thursday, 23 July 2020
<b>TIME:</b>	10.30 am
<b>VENUE:</b>	Held Virtually

## MINUTES

**Present** Councillors Barnard (Chair), Hand-Davis, Kitching and Wilson

### 44 Declarations of pecuniary and non-pecuniary interests

No Members declared an interest in any item on the agenda.

### 45 Minutes of the Penistone Area Council meeting held on 4th June, 2020 (Pac.23.07.2020/2)

The Area Council received the minutes of the previous meeting held on 4<sup>th</sup> June, 2020.

**RESOLVED** that the minutes of the Penistone Area Council meeting held on the 4<sup>th</sup> June, 2020 be approved as a true and correct record.

### 46 Notes from the Penistone Ward Alliance held on 13th February, 2020 (Pac.23.07.2020/3)

The meeting received the notes from the Penistone East and West Ward Alliance held on 13<sup>th</sup> February, 2020.

Members noted that due to the current situation the Ward Alliance had not spent the allocated funds for events that were due to take place. It was suggested that a Ward Alliance meeting be held to discuss the future spend of those allocated funds.

**RESOLVED** that the notes from the Penistone East and West Ward Alliance held on 13<sup>th</sup> February, 2020 be received.

### 47 Report on the Use of Ward Alliance Funds (Pac.23.07.2020/4)

The Area Council Manager provided members with an update on the allocation, spending and outstanding finance within the Ward Alliance Funds. From a total balance of £36,970.05, £35,692.65 remained to be allocated.

Members expressed some concern that only 2 applications had been received, possibly due to the interpretation of the rigidity surrounding the Covid-19 criteria. The Area Council Manager informed members that although the report mentioned match funding requirements, due to the current situation this had been relaxed so any new applications received would not necessarily require it.

It was noted that a virtual Ward Alliance meeting was in the process of being arranged to discuss these issues.

**RESOLVED** that the report be received.

#### **48 Procurement and Financial Update (Pac.23.07.2020/6)**

The Area Council Manager introduced the item referring to services provided by the Supporting Vulnerable and Isolated Older People Services, the Working Together Fund and the Clean and Tidy Service.

Members were informed that Age UK were due to give a full review of the Supporting Vulnerable and Isolated Older People Services to the Penistone Area Council on 4<sup>th</sup> June 2020, but due to the Covid-19 pandemic this was unable to take place. Members agreed to hold a Workshop to receive this update by Age UK before the next Penistone Area Council due to be held on 1<sup>st</sup> October, 2020.

Members received an update on the Working Together Fund informing them that the balance of £61,030 still remained as the proposed Workshop to be held in March 2020 to discuss utilising this fund to support young people was unable to meet and that no further applications had been received for this grant to date. Members were informed that the South Pennine Bus Service had finished receiving contracting arrangements at the end of June 2020, although a short extension was granted to carry forward services during the lockdown. Funds to support CAB debt advice service were due to cease at the end of September 2020. The Area Council Manager proposed members may wish to look at the Area Council Priorities and how to use these funds differently from the outcomes of the lockdown.

Members were informed that the new Clean, Green and Tidy Contract commenced during lockdown on 1<sup>st</sup> April, 2020 by Twiggs Grounds Maintenance Ltd. The Quarter 4 performance report demonstrated satisfactory overall performance. Members noted that the current contract had been flexed to meet the immediate needs during the Covid-19 lockdown period and it is performing as expected during the circumstances.

The Area Council Manager gave an update on the funds available to Ward Alliances, at the start of the 2020/21 financial year £36,970.05 was available to spend against the immediate needs to support the community, only 2 applications had been received so far at a total spend of £1277.40 leaving £35,962.65 to spend against the Ward Alliances Covid-19 priorities.

Following the 4<sup>th</sup> June meeting recommending that Area Councils review their priorities following the crisis, it was recommended that members hold workshops to discuss how to align the Area Council priorities in aiding the recovery of the Borough and future spending implications.

At the meeting held on 13<sup>th</sup> February, 2020 members considered the continued use of the Penistone Living magazine with a view to making a decision at the planned meeting on 9<sup>th</sup> April which was cancelled. Members felt it was important to continue using the magazine as a way of keeping the lines of communication open with residents. Members received an update informing them Barnsley Chronicle had yet to reinstate the Penistone Living supplement which had been put on hold due to the

Covid-19 crisis, this was to be monitored and investigated further and an update would be given to the Area Council at a future meeting.

An overview of the financial situation was given, with £163,225 remaining for distribution in 2020/21 including a cumulative underspend identified from previous years' budgets.

Members discussed, due to the considerable remaining budget, whether following the outcome of the workshop around priorities it would be possible to set up a specific response fund in order to meet identified Covid-19 recovery priorities. The Area Council Manager confirmed that it would be possible to set this up with a small Sub Group to determine criteria and how applications would be judged and act as Panel to oversee applications coming in.

**RESOLVED:-**

- (i) that the update on procurement activity be received;
- (ii) that a Workshop be held before the 1<sup>st</sup> October Area Council Meeting to receive an update from Age UK;
- (iii) that members hold a Workshop to consider Penistone Area Council's priorities and future likely spending implications;
- (iv) that support be given to future features in Penistone Living, with a report to be considered by a future meeting of the Area Council; and
- (v) that the current financial position be noted.

**49 Performance Report (Pac.23.07.2020/5)**

The Area Council Manager introduced the Quarter 4 performance report which included the start of the lockdown period and would be the final report showing the outcomes set as part of the contract with each provider. Members were informed that contracts were unable to be adhered to in the lockdown period so they weren't able to be monitored against set criteria, the report highlighted the changes made to these flexed contractual arrangements.

Members were informed that under the Environment priority no particular issues or concerns had arisen and the provider was still achieving outcomes from activities with businesses and young people involved in such things as design of local environment. Under the Economy priority local spend was still quite high at 90%. The number of volunteer hours was also high with an additional 112 volunteer opportunities being created. It was noted that no new full time employment positions had been created due to there being no new contracts. Members were highlighted to the fact that the Community Car Share Scheme showed particularly high numbers, this was due to Dial A Ride now including journeys that had not previously been recorded. The support to young people was highlighted as needing to encourage new contracts as there were low numbers of young people in volunteering and activities for the under 18s.



The Area Council Manager provided Members with a presentation outlining the COVID-19 recovery planning and outcomes of the impact of the lockdown.

Members were informed of the exceptional community response to the pandemic with 9 networks established plus several smaller groups within the first 3 weeks of the lockdown via groups and parishes. The Area Team had created a good relationship with parishes and had offered support and resources to aid these groups including providing Love Thy Penistone with card readers for shopping trips. Major supermarkets and local suppliers had contributed food donations and Huskar Helping Hands had set up a Just Giving Page to support the community. The larger established groups such as Love Thy Penistone and the Huskar Helping Hands had been able to develop databases, volunteer tracker apps and volunteer protocols for training future volunteers in order to keep them safe. In meeting with these groups a number of issues of concern had been identified in the community such as social isolation, individuals living with financial hardship and mental health issues across all age ranges plus a number of other issues. It was noted that some volunteers had built up relationships in the community and were continuing to link up with people they had befriended. Whilst being proactive out in the Community it had enabled the volunteers to engage with people who may have been too proud to ask for help but who needed it.

Members were informed that Age UK continued to maintain links with community organisations and individuals by providing 417 interventions, engaging 94 older people and utilising 39 volunteers during the Covid-19 lockdown period and taking on 32 new referrals of the most vulnerable members of the community. Moving forward Age UK planned to utilise digital technology such as Zoom and Skype to run some virtual activities for those able to partake. They intended to hold socially distanced chair-based Tai Chi groups, address the increased risk of falls due to reduced mobility resulting from the lockdown and additional mental health support to service users. There was a hope to resume the Men in Sheds sessions once St Andrews Church re-opens.

Members heard how Twiggs had been asked to support BMBC neighbourhood services by providing targeted clean ups and litter picks during the lockdown period and how they had been innovative in maintaining contact with businesses and volunteers providing support to groups by socially distanced meets and holding virtual training to aid volunteers to maintain areas they had taken responsibility for. Moving forward it was noted that Twiggs were continuing to support these volunteers and that the work with Neighbourhood Services would likely cease towards the end of the month. It was reflected that the Area Team had received feedback from the community appreciative of the work carried out and it was noted that there had been an upsurge in new volunteers coming forward resulting in plans to possibly provide equipment for community volunteers to use for the purpose of community work.

Members were informed that Dial advice and information services had fluctuating demands during the period with 126 clients accessing the service compared to 63 last quarter resulting in new volunteer support providing the additional offer of the safe and well checks to known clients. Feedback had revealed that the calls had helped reveal an increase in loneliness and isolation but that the calls had helped alleviate this to some degree.

The CAB service was similar to the Dial service in that it suspended its face to face contact from 24<sup>th</sup> March and offered support through the advice line and virtual services. Members were informed that on average there were 17 client contacts per quarter, this rose to 51 in this period resulting in the need to provide additional resources by working 5 days in comparison to their contracted 2 half days per month funded by CAB themselves and consequently not maintainable. The Area Council Manager made members aware that this contract ceases at the end of September 2020. There was growing evidence that many people had not yet dealt with their resulting debt from the pandemic and this would likely come to light as organisations started to unlock and recover their debts and bailiffs offices and courts start to open. There had also been an increase in employment advice issues with people asking for advice in relation to claiming benefits for the first time and a predicted increase when the furlough period comes to an end. It was suggested that members may wish to look at this contract as a priority spend.

Members received an update on the South Pennine Bus Transport contract which had officially ended but an emergency extension was granted to the 30<sup>th</sup> June. It was reported that it had been a lifeline for vulnerable people who felt safer travelling on smaller buses and that it had been utilised so drivers were able to deliver supplies to those shielding. During the lockdown South Pennine had assisted in food bank deliveries and that any surplus food had been offered to passengers. Members were informed that the South Pennine Service was likely to provide a role in the recovery process for the Penistone Area contributing in aiding the elderly and vulnerable to leave their homes and that the number 25 Service would continue as long as it was able to but that no grant requests had been received to date.

Members were provided with an update to the impact on the other Area Council Priorities arising from the Covid-19 pandemic and the next steps for consideration by members. Support to the Local Economy through Principal Town funds was still ongoing for Penistone, and several initiatives have been offered from the main BMBC services in support of business and members will need to consider this when looking at local priorities. Support for young people had been available but this was an area for future consideration by members as part of the review of priorities.

#### **RESOLVED:-**

- (i) that a workshop be organised for Age UK, Dial and CAB to provide presentations to discuss outcomes of their provision and services leading into discussions surrounding the new priorities for spending to assist in the recovery process in the area as soon as possible; and
- (ii) that a workshop be organised to provide greater detail on business and economy support as soon as possible.

#### **50 Close of Meeting**

The Chair declared the meeting closed.

-----  
Chair

# Item 17



<b>MEETING:</b>	Dearne Area Council
<b>DATE:</b>	Monday, 27 July 2020
<b>TIME:</b>	2.00 pm
<b>VENUE:</b>	Held Virtually

## MINUTES

**Present** Councillors Noble (Chair), Danforth, Gardiner, Gollick, C. Johnson and Phillips

### 48 **Declarations of Pecuniary and Non-Pecuniary Interests**

There were no declarations of pecuniary or non-pecuniary interests.

### 49 **Election of a Chair**

As Councillor Noble was having issues connecting to the meeting, a Chair was elected from the floor.

**RESOLVED** that Councillor Gardiner acts as Chair for the meeting.

### 50 **Minutes of the Previous Meeting of Dearne Area Council held on 8th June, 2020 (Dac.27.07.2020/2)**

The meeting received the minutes from the previous meeting of Dearne Area Council.

**RESOLVED** that the minutes of the Dearne Area Council meeting held on 8<sup>th</sup> June, 2020 be approved as a true and correct record.

### 51 **Performance Report (Dac.27.07.2020/3)**

The Area Council Manager spoke to the report, reminding Members that many of the previously set targets had been disregarded due to the services being flexed in response to Covid-19.

Members heard how the Employability Support Service had provided support to 23 individuals and assisted 3 to gain employment. Within the quarter 10 people had also completed their qualification. Though there were no longer mandatory referrals from Job Centre Plus, numbers of learners remained high, and support continued to be provided via telephone or via zoom.

Those present were reminded of the recruitment of a Housing and Migration Officer at the beginning of the year. It was noted that the officer had been shielding, however they had made 88 initial contacts, had dealt with 22 cases of waste on premises, and 44 cases of fly-tipping had been reported.

Members noted that the work of Twiggs Grounds Maintenance with schools had ceased, however the team had concentrated on clean ups in a number of highlighted streets, supporting the work of Neighbourhood Services. In addition, they had been

supporting individuals who were keen to improve the environment by supplying relevant equipment.

B:Friend continued to promote social inclusion by offering a range of activities for residents to engage in, instead of face-to-face meetings. Wellbeing packs had been distributed to a number of residents, and socially distanced befriending had also taken place in gardens.

Members heard that 11 projects had been funded through the Dearne Development Fund, however it had not been appropriate for all to continue.

TADS had continued to support young people, with 9 of secondary school age accessing the service and 4 of primary school age. All bar one reported in improvement in their wellbeing.

Mission Muay Thai had recruited 20 young people with 15 completing the 10 weeks of the project. 5 had also remained with the project. All who had completed the course reported an improvement in wellbeing.

It was noted that DIAL had ceased providing support in person as soon as lockdown was announced but had supported residents on the telephone. Within the quarter 127 enquiries had been received and support had led to £117,888 of benefit gain. It was suggested that future reports could breakdown the outcome of each of the 127 enquiries, be it referral to another agency, signposting, or more in-depth support.

Similarly, CAB had moved to provide support through other means and within the quarter had supported 42 client contacts, helping them to draw down an additional £67,045 of benefits.

The work of all services in responding to the difficult situation was commended.

**RESOLVED** that the report be received.

## **52 Dearne Area Council Priorities (Dac.27.07.2020/4)**

Members were reminded of the discussion at the Area Council on 8<sup>th</sup> June in relation to the Council's recovery priorities and the financial position of the Area Council.

Subsequently Members had met and had a more in-depth discussion to consider the alignment of the Area Council priorities with those of the Council.

Members had felt that the Area Council's current priorities aligned strongly with those of the Council but it was suggested that mental health could feature more prominently. Therefore it was suggested that the priority 'Improving Health' be modified to 'Improving Health and Wellbeing'.

**RESOLVED** that the priorities for the Area Council be as follows:- Skills for Work; Improving Health and Wellbeing; Young people; The Local Economy; and The Environment.

## **53 Dearne Area Council Commissioning and Financial Update (Dac.27.07.2020/5)**

The Area Council Manager provided an overview of the financial situation. The Area Council had an opening balance of £204,730.67 for 2020/21 of which £176,557 had been allocated, leaving £28,173.67.

The Dearne Development Fund had funded 11 projects in 2019/20 and £3,650.68 remained to be carried forward in to the current financial year.

Members were reminded of the timescales for each of the contracted services, together with the opportunities to available to extend these should they remain a priority and finance be available.

It was recommended that the situation of Dearne Development Fund projects that were currently halted be monitored in order to inform decisions should these be delayed indefinitely.

**RESOLVED** that the report be noted.

**54 Dearne Development Fund (Dac.27.07.2020/6)**

Members were reminded of the small amount of finance remaining in the Dearne Development Fund, and of its impact in previous years.

Noted was the recommendation to allocate £28,000 from the Area Council budget to add to the underspend within the Dearne Development Fund, to be allocated as per previously established protocols.

The need for ongoing monitoring of projects already supported, especially those halted due to Covid-19 was reiterated.

**RESOLVED** that £28,000 be devolved to the Dearne Development Fund to be allocated as per previously agreed protocols.

**55 Notes from the Dearne Ward Alliance held on 5th March, 2020 (Dac.27.07.2020/7)**

The meeting received the notes from the Dearne Ward Alliance held on 5<sup>th</sup> March 2020. A brief overview was provided of the financial situation at the time of the meeting and of the applications for Ward Alliance Fund finance. An update was also given in relation to the ongoing Ward Alliance projects.

**RESOLVED** that notes from the Ward Alliance be received.

**56 Report on the Use of Ward Alliance Funds (Dac.27.07.2020/8)**

The Area Council Manager provided an update in relation to the use of Ward Alliance Funds.

For Dearne North the opening balance for 20/21 was £10,527.12. One project had been funded, which left a remaining balance of £10,257.12.

For Dearne South there was an opening balance of £12,866.04 for 20/21, and one project had been funded leaving £11,345.64 to allocate.



Members noted that there may be some underspend returned should projects be unable to go ahead due to Covid-19, or that projects may need to be delayed. Also noted were the restrictions on funding, with only projects that supported recovery being eligible.

**RESOLVED** that the report be noted.

-----  
Chair

<b>MEETING:</b>	South Area Council
<b>DATE:</b>	Friday, 31 July 2020
<b>TIME:</b>	10.00 am
<b>VENUE:</b>	Held Virtually

## MINUTES

### Present

Councillors Daniel Griffin (Chair), Andrews BEM, Eastwood, Franklin, Frost, Lamb, Markham, Saunders, Shepherd, Smith, Stowe and Sumner

### 47 Declarations of Pecuniary and Non-Pecuniary Interests

Councillors Frost and Markham both declared a non-pecuniary interest in minute numbers 52, 53 and 54 due to their positions as board members of Age UK Barnsley.

Councillors Franklin, Lamb and Shepherd each declared non-pecuniary interests in minute numbers 53 and 54 due to their positions on the board of Forge Community Partnership.

### 48 Minutes of the Meeting of South Area Council held on 5th June, 2020 (Sac.31.07.2020/2)

The meeting considered the minutes of South Area Council held on 5<sup>th</sup> June, 2020.

**RESOLVED** that the minutes of the South Area Council held on 5<sup>th</sup> June, 2020 be approved as a true and correct record.

### 49 Notes of the Ward Alliances (Sac.31.07.2020/3)

The meeting received the notes from the Hoyland Milton and Rockingham Ward Alliance held on 4<sup>th</sup> March and 1<sup>st</sup> July, 2020.

**RESOLVED** that the notes from the Ward Alliance be received.

### 50 Report on the Use of Ward Alliance Funds (Sac.31.07.2020/4)

Members considered the report and it was noted that three applications had been funded by Darfield Ward Alliance, which had £16,417.84 remaining to allocate. Wombwell Ward Alliance had also funded three applications and had £16,808.29 remaining. Hoyland Milton and Rockingham Ward Alliance had yet to allocate any finance and therefore the full balance remained.

It was acknowledged that Ward Alliance Funds were to be used to support recovery efforts to help overcome the impact of Covid-19.

**RESOLVED** that the report be noted.

## **51 Lucy Rayner - Private Sector Housing Officer (Sac.31.07.2020/5)**

Lucy Rayner, Private Sector Housing Officer, was welcomed to the meeting to give an overview of the work undertaken to date in the South Area.

Work had been proactive, searching out issues, working with tenants and landlords. A number of multi-agency meetings had been attended and strong links had been made with the Police, Fire Service, Social Care, and with agencies such as CAB and Age UK. Though hot-spot areas had been targeted, work had taken place throughout the area.

The service had been promoted through community events, where a number of contacts had been made. Members heard that to date contacts had been made with 205 households, with 39 being identified as vulnerable. Members were made aware of the types of issues dealt with, which included waste on premises, and issues with disrepair. A number of case studies were considered which showed the complexity of issues and the impact being seen both visually and in the quality of life of residents from the intervention of the officer.

Members gave praise for the service and the impact this had made in the area. Praise was also given for the work undertaken by the officer to support the Community Responder service, providing much required local intelligence.

**RESOLVED** that thanks be given for the presentation and continued hard work in providing the service.

## **52 Jayne Holliday- Age UK Barnsley (Sac.31.07.2020/6)**

Jayne Holliday, Chief Executive Officer - Age UK Barnsley, was welcomed to the meeting. An update was provided about work undertaken during the first 10 months of the service, which included the work done post lockdown.

To March 2020 work was undertaken to promote the service through such as GPs, chemists and supermarkets. Up to lockdown the service worked with 54 individuals, with 14 of these matched with a Good Neighbour volunteer for befriending. Other users were supported to attend community activities and services, with excellent feedback from users reporting significant reductions in social isolation.

With the organisation being small and locally based, it was able to respond quickly to lockdown and make necessary changes. Since lockdown 115 vulnerable older people had been supported to stay safe. Regular befriending calls were made, wellbeing parcels distributed. VE day tea packages were also support in lieu of a group afternoon tea.

Reports were extremely positive with some residents calling the service a lifesaver, as the service supported older and vulnerable residents to stay at home as per the guidance.

50 volunteers had been engaged to provide the service, with 24 offering support due to the Covid situation. 576 hours of support had been provided over the course of 10 months which equated to a monetary value of £7,793.

Members were made aware of the Information and Advice element of the service, which had been provided via telephone and email from March. The accredited service had dealt with a myriad of different issues and had supported 56 older people in the area to claim £119,625 in benefits.

Up to March, 18 community events had been held in the area and, working with Barnsley U3A, staff had enabled the establishment of 9 new groups including Men in Sheds and the Parkside Group. However, this had to be curtailed due to Covid-19. As only 35% of the client group had access to the internet, the need to be imaginative was stressed. Parcels were delivered with a number activities and menu of clubs people could join was circulated. This included such as a pudding club, exercise club, creative writers and wildlife clubs. Consideration had also been given to how the outcomes could be shared between clients. These types of intervention had offered much welcomed opportunities for stimulation.

Members noted the support given in establishing the Community Responders scheme. Also noted was the issue of Mental Health which had been identified across a wide age range. In addition, issues around confidence, and around mobility and balance had also been identified. Members were assured that these would be areas of focused support moving forward.

It was noted that, consideration was also being given to what support could be provided face to face in a safe environment in the future, however it was acknowledged that there was a reluctance for many venue operators to reopen at this current time.

Noted was the work to fund raise and apply for grant funding. Those present discussed the Age UK shops around Barnsley and the difficulties being faced on the high street. However, the added value the shops provided as a community venue for many residents was acknowledged.

Members praised the work of the team in such difficult conditions, and the impact this had on the lives of many residents was noted.

**RESOLVED** That thanks be given for the presentation and continued hard work of those involved in the delivery of the service.

### **53 South Area Council priorities and forward plan (Sac.31.07.2020/7)**

Members received the report and considered the recommendations in light of the presentations received and the discussions earlier in the meeting.

**RESOLVED:-**

- (i) That the information on the South Area Council Workshops be noted;
- (ii) That commitment be reaffirmed to the existing South Area Council priorities, with the addition of a sixth priority 'Health and Wellbeing for all';
- (iii) That work is undertaken with Public Health to provide a better insight into the impact of social distancing in the South Area;
- (iv) That decisions regarding any use of South Area Council budgets is put on hold until the work with Public Health is completed;

- (v) That ward briefings take place to discuss the opportunities for South Area Council and Ward Alliance to support the inclusive economy agenda;
- (vi) That commissioning intentions and areas of work in development prior to Covid-19 be revisited at future date in light of the outcome of the work with Public Health.

**54 Procurement and Financial Update (Sac.31.07.2020/8)**

Members received the report and considered the recommendations.

**RESOLVED:-**

- (i) That the content of the presentations earlier in the meeting be noted;
- (ii) That the performance information in relation to the Private Sector Housing Officer and contract with Age UK Barnsley be noted;
- (iii) That approval be given to continue the Age UK Barnsley Better Together Service for a further year at a cost of £59,560'
- (iv) That the Service Level Agreement for the Private Sector Housing Officer post be continued for a further year at a cost of £32,580 with the hours being increased from 30 to 37 per week.

-----  
Chair

<b>MEETING:</b>	Central Area Council
<b>DATE:</b>	Monday, 3 August 2020
<b>TIME:</b>	2.00 pm
<b>VENUE:</b>	THIS MEETING WILL BE HELD VIRTUALLY

## MINUTES

### Present

Councillors W. Johnson (Chair), P. Birkinshaw, Bowler, Bruff, Carr, Clarke, Dyson, Gillis, Lodge, Mitchell and Murray

### 49. Declaration of Pecuniary and Non-Pecuniary Interests

Councillor Lodge declared a non-pecuniary interest in minute 51, the presentation on 'Business, the Economy, and Employment and Skills' in view of the fact that his partner worked within one of the presenting officers service.

Councillor Bruff declared a non-pecuniary interest in Minute 5, the presentation on 'Business, the Economy, and Employment and Skills' as her son worked for the Sheffield City Region.

Councillor Carr declared a non-pecuniary interest in Minute 55 'Report on the Use of Ward Alliance Funds' insofar as the discussion related to DIAL in her capacity as a Trustee of that organisation.

### 50. Notes of the Meeting of Central Area Councillors held on 9th June, 2020 (Cen.03.08.2020/2)

The meeting received the notes of the inquorate meeting of Central Area Council held on the 9<sup>th</sup> June, 2020.

**RESOLVED** that the notes of the inquorate meeting of the Central Area Council held on the 9<sup>th</sup> June, 2020 be approved as a true and correct record and that the following recommendations from that inquorate meeting be formally approved:

- (a) Minutes of the Previous meeting of the Central Area Council held on the 9<sup>th</sup> June, 2020

**RESOLVED** that the minutes of the Central Area Council held on the 9<sup>th</sup> March, 2020 be approved as a true and correct record.

- (b) Discussion: Reflection on the presentation and how Area Councils can assist communities in the recovery.

### **RESOLVED:**

- (i) That a Workshop be convened to consider the priorities of the Area Council and its contribution to the strategic priorities of the Council; and



- (ii) That a Workshop be convened to consider the research and other available intelligence in relation to social isolation in the Central Area.

## **51. Business, the Economy, and Employment and Skills (Cen.03.08.2020/3)**

The Area Council received a presentation from Mr T Smith (Head of Employment and Skills), Mr P Clifford (Head of Economic Development) and Ms A Fitzgerald (Group Leader Strategy and Policy, Education and Skills) giving an update of the current position with regard to the Barnsley Covid Economic Recovery.

Mr P Clifford commenced the presentation by briefly outlining the areas to be addressed:

- a) The Barnsley Covid Economic Impact Assessment
- b) The Central Area Economic Overview
- c) An Overview of current Economic Recovery Work
- d) The People impacts and the Recovery Actions

### **(a) Economic Impact Assessment**

- Information was provided on the following:
  - The Barnsley GDP impacts,
  - The Barnsley Business impacts
  - The Impact on Barnsley Jobs
  - The Claimant Count outlined by the Office for National Statistics
- It was very difficult to predict in these uncertain times, the likely impact on the economy, however, the Office for Budget Responsibility indicated that there was a potential contraction of around 15% on the local economy. In addition, the IMF had recognised a potential contraction of 7% previously. This meant that there would be a scaling back of the economy both in terms of GDP, jobs as well as businesses and a significant increase in claimant counts
- It was noted that these predicted models did not necessarily mean that there would be contractions of that level, but it was important to have a starting point upon which to shaping and benchmarking recovery actions
- Information was provided on the potential sectoral impacts based on the types of businesses within the Borough – this indicated that some sectors would be impacted more than others. These were ‘rag rated’ against the 15% and 7% predictions highlighted above

### **(b) Central Area Economic Overview**

- Indices of Multiple Deprivation – the Area Council was above the Barnsley average in relation to Education, Employment, Health and Income deprivation and the biggest challenges and priorities for the area were, therefore Health, Education and Employment. Information giving comparisons to other areas of the Borough would be circulated outside the meeting
- Worklessness position – had seen a 14.8% increase during May giving an additional 2,720 claimants in the Central Area. This was the highest amongst the other 6 areas of the Borough with the impacted groups being
  - 14-24 year olds

- 50+
- 63% males and 36% females
- Business Sector
  - indicated that within the area the number of businesses equated to 32.8% of the number of overall businesses in Barnsley. This had seen a 7.8% growth since 2015
  - information was provided for the growth in Worsbrough, Dodworth, Stairfoot and Kingstone and further information on this could be provided
  - information was provided on the business sector breakdown and the likely impact that Covid would have on those businesses. This indicated where support was likely to be required from and national, regional and local level
- Covid Business Support/Response
  - The Enterprising Barnsley Website had provided a focal point in ensuring that key messages were given out as to the support that was available. 162 Enquiries had been received from the Central Area and £500,000 had Covid Business Interruption Loans had been awarded
  - A Council Employment Support Desk had been put in place providing support to people and to businesses. 73 enquiries in total, 6 of which were from this area although these figures were changing rapidly. It was anticipated that the number of contacts would increase over time
- Key Economic Messages
  - The indices of multiple deprivation identified Health, Education and Employment as potential priorities
  - The highest level of increase in the number of unemployed claimants was in the 18-24 and 50+ age group
  - There was a strong and diverse business base within the area
  - Barnsley and the Central Area was likely to see an economic contraction over the coming months and years
  - Ongoing monitoring was critical in identifying trends and strategies and to target support. Arising out of this it was reported that universities, other local authorities' partners, stakeholders and 'returners' from university or those taking a gap year were being targeted to ensure that they were given appropriate support in what was a very difficult time. Work was ongoing to ensure that such work was embedded within the recovery and future planning

#### (c) Economic Recovery Work

- A designated Recovery Group had been established which was looking at a High Level Barnsley Jobs first Recovery Plan involving both the Council and its Partners which involved a number of Key Stands details of which and the type of work involved were outlined
- Barnsley Covid Business Recovery Actions included:
  - From the Government, obtaining £43m in business Grants to 3,700 businesses and CBIL/bounce back loans of £17m to support local businesses
  - Via Enterprising Barnsley, a proposed revamp of the website and provision of 24/7 support; the establishment of the Covid Business Support Programme; supporting, initially, 75 businesses; a Covid health

- check to enable targeted support to be provided; the development of the Covid Recovery Plan; and the provision of specialist support
- The Sheffield City Region had developed an Economic Recovery Plan and had asked the government for funding totalling £1.6bn across three key strands of activity of People, Skills and Employment (£700m); Employers (£400m); and Place/infrastructure (£500m). This would be complementary to the Strategic Economic Plan and would be aligned to government economic recovery strategy/funding. It was particularly important that Barnsley was involved in this in order to influence and shape the recovery and maximise the funding that was delivered to the town. Everything was being done that was possible in order to position the Region to receive the funding. Barnsley was, in turn positioning itself so that funding requests/schemes matched the key theme areas in order to maximise the funding opportunities available. It was also pleasing to note that a partnership arrangement was in place between the City Region and the four district councils

Ms A Fitzgerald continued with the presentation outlining the following:

(d) People Impacts and Recovery Actions

- The impact by June 2020
  - There had been a significant increase in the claimant count being the highest in 23 years and the 6<sup>th</sup> highest in the Yorkshire and Humber region (although lower than Doncaster and Rotherham)
  - An analysis was being undertaken of who was affected and, working with partners, consideration was being given to what could be done. As previously stated, the most affected were males aged 25-49 but young people had the highest percentage of claimants and this was increasing. Information about the contributory factors for this claimant increase was provided
  - Whilst there had been a collapse in job vacancies, it was pleasing to note that this was now increasing
  - It was getting harder to find work and information was provided (as compiled by the Sheffield City Region, about the competition for jobs, which varied widely across the UK. Having the right skills, experience and qualifications was, therefore, becoming more critical
  - The Sheffield City Region was a low wage economy
  - In response to the above, the work undertaken by the Authority was outlined. The Authority worked very closely with its Job Centre+ and other partners and Colleges and a number of initiatives had been introduced. The daily vacancy bulletin outlined jobs in the Travel to Work area and further information could be provided
  - Work was continuing with partners to examine what needed to be done moving forward and examples of the proactive response were provided.
  - In response to specific questioning information was provided as to the types of jobs that it was hoped would, and were being made available and the support given to ensure that people taking up those positions found jobs which matched their desires and expectations. Support was also provided to ensure that those wishing to progress could do so

- The service was currently purchasing new software which, amongst other things could enable skills to be matched to employment opportunities and allow residents to identify skills they were interested in and where these could be obtained through study. This would also be made available for schools to use

Mr T Smith continued with the presentation by outlining the following:

- Work was continuing to ensure that the right support was in place. The impact of the Pandemic had not been equal and had impacted particularly on female and older workers. Indications from a national picture were that the 18-24 age group would be particularly disadvantaged
- The support in Barnsley centred on 5 Key areas, Young People, Supported Employment, Support for Career Change/Transition, Digital Skills and Good Work and information was provided on the work currently being undertaken in these areas
- The Authority was an active Partner supporting a South Yorkshire wide response and Barnsley was taking the lead in working group with South Yorkshire Local Authority Employment and Skills Leads
- The four South Yorkshire Authorities were working together on the Sheffield City Region First Economic Recovery Plan and detailed information was provided on the scope of each of the three key themes previously mentioned but particularly in relation to the People, Skills and Employment element
- Further information was awaited in relation to the significant investment by the government in relation to Young People and Adults around training, skills and progression into work. Particular mention was made to the Kickstart Scheme and the sector-based work academy placements. Barnsley was working with the City Region to ensure that all schemes were aligned
- A close working relationship had been forged with the Job Centre and the Department for Work and Pensions which had announced a programme of additional support including frontline Work Coaches, an Expanded Youth Offer as well as a number of other interventions
- Whilst not all programmes and schemes were currently in place, the Authority was ensuring that all the evidence about who needed support was available, that the correct employment support was in place, that work was undertaken with businesses to ensure that opportunities were maximised and appropriate help made available to get people ready for work and ensuring support was in place to help Barnsley businesses to grow

The Chair reminded Members that the Area Council Managers had arranged for a Workshop to be arranged with Mr T Smith and his Team should Members request it. In the light of the information presented today he was confident that several Members would be wanting to obtain further information relative to the Central Area. Most questions had been addressed during the presentation, but the following matters were then touched upon:

- Whilst the presentation presented a very pessimistic outlook in relation to employment, it was pleasing to note that there was room for optimism going forward if what the Government delivered what it promised and the Sheffield City Region was able to provide the type of support it had asked the government for
- It was agreed that, notwithstanding the action now being taken to boost employment opportunities, pupils within schools should be encouraged to strive to attain their aspirations. There was also a need to provide a mix of employment opportunities as this would ensure that Barnsley children remained in the area into their adulthood. Work was progressing to try to ensure this occurred
- There was a discussion of the Extended Youth offer and whether or not this would be linked to what was happening locally. It was noted that discussions were progressing with the DWP who were awaiting further guidance from the government, however, once the programmes were released every effort would be made to ensure that there was added value and that there was no duplication or displacement of what was currently on offer. This would also include a discussion on how there could be greater involvement with the voluntary and community sectors
- Appropriate publicity was ensuring that job seekers understood that apprenticeships were for adults as well as young people. Indeed the Council's own apprenticeship programmes were showing a balance of apprentices between the two sectors but more could be done both nationally and locally
- There was a discussion of the operation of the schemes/programmes now referred to and whether or not these would engender real change. Further information had been promised for August so further information could probably be made available at the Workshop that was proposed. The proposals were, however, broadly welcomed as it created more opportunities for young people. Members were reminded that Barnsley was performing well in terms of schools and colleges and there were a good many pupils who transitioned well from school to post 16 education. It was hoped, therefore, that the programmes proposed would help with that and would create additional opportunities. Many pupils would, of course, continue along the traditional education/employment pathway. More apprenticeships would be welcomed not just at entry level but also at degree apprenticeship level. It was the hope that programmes and schemes added value and enhanced the offer and opportunity available for all
- Information on the outcome of the Sheffield City Region funding request was likely to be available as part of the Chancellor's budget statement in the Autumn
- It was noted that there was a national framework for apprenticeship pay, however, many employers, including the Council, chose to pay above that level particularly in relation to adults taking up such opportunities

Mr P Clifford, Mr T Smith and Ms A Fitzgerald were thanked for their most informative and thought provoking presentation.

## **52. Central Area Council Priorities (Cen.03.08.2020/4)**

The Area Council Manager submitted a report providing a summary of the outcome of the Area Council 'Priority Setting' Workshop held to discuss how priorities might be changed to be more aligned with the Covid 5 Point Recovery Plan as presented at the last meeting.

The Workshop had been provided with information about how the Area Team had been supporting people within the area and information had also been provided about how Age UK had supported over 90 residents.

Members were also reminded that it had been agreed to establish a Social Isolation and Loneliness Workshop and this had been held in July and was starting to work towards a Social Isolation and Loneliness procurement exercise although it was likely to be the end of the year before this work was complete.

The Priority Setting Workshop had also considered:

- an options appraisal which included an offer of support from Age UK Barnsley specifically focussed on moving from the response to recovery phase of the Strategy
- how the Area Council could better support the 5 Point Plan through Ward Alliances and Commissioned Services. Consideration had also been given to how all commissioned providers had flexed their contracts to ensure that those in need were supported
- the existing Area Council Priorities in some detail

After detailed discussion, the Workshop had made 2 recommendations namely that:

- Age UK be granted £10,000 in order to support the Covid 19 emergency response and exit strategy; and
- That the current 'Supporting Vulnerable Families' priority be changed for 'Supporting Vulnerable People' as this better reflected the vulnerabilities that had presented themselves during the pandemic

Ms C Bedford (Public Health Principal) attended the meeting and stated that from a Public Health perspective she was more than happy to support the change in priority proposed.

It was noted that the original suggestion had been to provide a £20,000 grant to Age UK however, following the Workshop meeting it had been confirmed that the grant of £10,000 would enable Age UK to draw down additional national funding. If approved, this decision could be reviewed at the end of the year.

**RESOLVED:**

- (i) that the report be received; and
- (ii) that the recommendations of the 'Priority Setting' Workshop be approved and adopted, namely:
  - that the Area Council change it's priority from 'Supporting Vulnerable Families' to 'Supporting Vulnerable People'; and



- that a grant of £10,000 be made from the Central Area Council to support the Covid 19 emergency response exit strategy for the period to 31<sup>st</sup> December, 2020

### **53. Procurement and Financial Update (Cen.03.08.2020/5)**

The Area Council Manager introduced the item providing an update on the current situation in relation to each of the priority areas previously agreed together with an update of all current contracts, contract extensions, Service Level Agreements and Well-being Fund projects and the associated timescales.

The report provided an overview of the Service Level Agreements with the Safer Neighbourhoods Team and made recommendations in relation to Fly tipping and Private Sector Housing Support. It also gave an update of the previously agreed areas of work relating to services for Social Isolation and Loneliness.

The report also outlined the financial position to date for 2020/21 together with the projected position to 2023/24.

Members were informed of the current work of the two job share Area Council Managers who had recently taken up their posts, the areas upon which they would be 'expert' lead and the way in which they would be working together to ensure a seamless approach.

In relation to the social isolation work identified within the priorities for future focus it was suggested that this should be amended to include an examination of the impacts on both working age men and women. It was noted, however, that the Area Council Manager had been tasked with looking at this group particularly in relation to suicide rates and there was a need, therefore, for this to be clarified. Arising out of this discussion, it was noted that the next Workshop meeting was to be held on the 19<sup>th</sup> August, 2020 and the Area Council Manager briefly commented on the work that was currently ongoing and that would be discussed at that meeting. An invitation to that meeting was also extended to Ms C Bedford although it was stressed that she had been involved in all prior discussions with the Area Council Manager.

#### **RESOLVED:-**

- (i) That the overview of Central Area Council's current priorities and overview of all current contracts, contract extensions, Service Level Agreements, and Wellbeing Fund projects and associated timescales be noted;
- (ii) That feedback about the development of the agreed priority areas from 1<sup>st</sup> April, 2020, including the work undertaken by the Social Isolation Workshop as outlined in Section 5 of the report now submitted, be noted;
- (iii) That approval be given an extension of the Service Level agreement with Safer Neighbourhoods Services – Private Rented Household Fly Tipping to November 2021 at a cost of £33,000 (with £13,000 in year expenditure for the financial year 2020/21);
- (iv) That approval be given for and extension of the Service Level agreement with Safer Neighbourhoods Services – Private Rented New Tenant Support to November 2021 at a cost of £32,500 (with £18,960 in year expenditure for the financial year 2020/21); and

- (v) That the financial position to date for 2020/221 and projected expenditure, including future proposals to 2023/24 as outlined in appendices 1 and 2 of the report be noted.

#### **54. Notes of the Ward Alliances (Cen.03.08.2020/6)**

The meeting received the notes of the meetings of the Ward Alliances within the Central Area:-

- Dodworth Ward Alliance – 3<sup>rd</sup> March, 2020
- Stairfoot Ward Alliance – 16<sup>th</sup> March, 2020

It was noted that the Worsbrough Ward Alliance had funded hanging baskets along the A61 through Worsbrough and thanks were extended to the volunteers who had sourced the basket and got local businesses involved

Reference was made to the difficulties being encountered in relation to Principal Towns Project for Dodworth following suggested changes in design. It was suggested that there was a need for further consultation on this. This matter would be taken up by the Area Council Manager

Thanks were extended to the Central Area Team for the support for the Healthy Holidays programme which had been funded outside the Ward Alliances. The Area Council Manager also reported on the positive feedback received to date.

**RESOLVED** that the notes and feedback from the Ward Alliances be received.

#### **55. Report on the Use of Ward Alliance Funds (Cen.03.08.2020/7)**

The Area Council Manager introduced the item referring to finance remaining in each of the Ward Alliance Funds.

The Central Ward Alliance had £19,086.35 available funding but £2,430 had been allocated for the Healthy Holidays Provision (£2,000) and to the Dearne Valley Litter Pickers (£430). The Dodworth Ward Alliance had £19,701.04 available funding but £125 had been allocated for the Secretary payments.

The Kingstone Ward Alliance had allocated £4,384.00 of its available funding of £14,538.91 as follows, Hope in the Community – Covid 19 (£1,217.99), Exodus Project food delivery programme (£1,508), Bowling Club for residents (£959) and Bowling Greens at Locke Park ((£700). The Stairfoot Ward Alliance had £20,926.00 funding available with £2,000 allocated for the Healthy Holiday Provision. The Worsbrough Ward had £28,161.66 available and had allocated £15,267.14 on 9 projects for various amounts.

There was a discussion on the moratorium on expenditure and the devolvement of Ward Alliance Budgets which limited what Ward Alliances could utilise finance for, however, given the wide priorities of the Area Council it was felt that there was plenty of scope for expenditure, although this had ben be related to Covid 19 priorities.

Arising out of this, the Area Council was informed of the devolvement of finance from central government in relation to expenditure financial hardship issues. £42,000 had

been utilised locally across the Healthy Holidays Programmes and a request had been made for an additional £10,000 per area to assist with financial hardship issues and approval had been obtained to add £10,000 to the existing welfare services being delivered in the Central Area. This would add value and bolster the work in the area that DIAL were already operating.

If Members were looking at where to allocate Ward Alliance Funding, whilst DIAL offered support around Welfare Benefits, there would be the possibly to give support to the CAB in work with people made redundant, accessing employment, issues with mortgages/rent which would then mean that there was a whole systems approach within the Central Area around access to Welfare Services and access to Benefits/support alongside the work of the CAB. The additional funding referred to above would not, however, be allocated to the Ward Alliances but would add to the existing funding already allocated to the DIAL contract.

It was felt important not to blur the lines between core Council business and the work of Area Councils and this was a matter that was regularly addressed to ensure that any expenditure added value. There was perhaps a need to have further conversations on how additional finance was distributed.

The Area Council Manager confirmed that the Advice Network comprised Age UK, DIAL and the CAB, therefore, any contribution to the CAB from the Ward Alliances would ensure a wraparound service from all partners. Such a contribution would mean an allocation of £2,000 from each Ward and each Ward Alliance would have to determine whether or not to support such a proposal.

A decision on the allocation from the Central Area of an additional £10,000 to Ward Alliances would be placed on the agenda for the next meeting.

Arising out of the above, there was a discussion about dates for meetings of the 'Business and Economy' Workshop. The Head of Service Stronger Communities stated that she would circulate proposed dates to all members.

**RESOLVED** that the report be noted.

-----  
Chair

# Item 20



<b>MEETING:</b>	Cabinet
<b>DATE:</b>	Wednesday, 22 July 2020
<b>TIME:</b>	10.00 am
<b>VENUE:</b>	THIS MEETING WILL BE HELD VIRTUALLY

## MINUTES

**Present** Councillors Houghton CBE (Chair), Andrews BEM, Bruff, Cheetham, Gardiner, Howard, Lamb and Platts

**Members in Attendance:** Councillors Franklin, Frost, Saunders, Sumner and Tattersall

### 294. Declaration of pecuniary and non-pecuniary interests

Cllr Gardiner declared a non-Pecuniary interest in the matters to be discussed at minute number 303, as a Director of NPS.

### 295. Leader - Call-in of Cabinet decisions

The Leader reported that no decisions from the previous meeting held on 8<sup>th</sup> July, 2020 had been called in.

### 296. Minutes of the previous meeting held on 8th July 2020 (Cab.22.7.2020/3)

The minutes of the meeting held on 8<sup>th</sup> July, 2020 were taken as read and signed by the Chair as a correct record.

### 297. Decisions of Cabinet Spokespersons (Cab.22.7.2020/4)

The Record of Decisions taken by Cabinet Spokespersons under delegated powers during the week ending 10th July, 2020 were noted.

### 298. Petitions received under Standing Order 44 (Cab.22.7.2020/5)

It was reported that no petitions had been received under Standing Order 44.

### 299. Adult Mental Health (Early Intervention and Prevention) - Response to Scrutiny Task and Finish Group (Cab.22.7.2020/6)

**RESOLVED** that the responses to each of the recommendations made by the Scrutiny Task and Finish Group into Adult Mental Health (Early Intervention and Prevention), as set out in the report submitted, be endorsed.

### 300. Recycling - Response to Scrutiny Task and Finish Group (Cab.22.7.2020/7)

**RESOLVED** that the responses to each of the recommendations made by the Scrutiny Task and Finish Group into recycling as set out in the report submitted, be endorsed.

### **301. LED Group A Streetlight Replacement Programme 2019-20 (Cab.22.7.2020/8)**

Presentation received and noted.

### **302. Proposed New Foot and Cycle Bridge (Cab.22.7.2020/9)**

#### **RESOLVED:-**

- (i) that the outcome of the initial feasibility study and ground investigation report for the proposed foot and cycle bridge linking Penny Pie Park with Pogmoor Recreation Ground to enhance the delivery of the approved A628 Dodworth Road / Broadway Junction Improvement scheme, be noted;
- (ii) that the Service Director for Regeneration and Culture be authorised to;
  - seek planning permission for the scheme attached detail in Appendix 1,
  - undertake necessary consultations with all key stakeholders including Network Rail
  - enter into the necessary agreements with Network Rail, including Basic Asset Protection Agreement
  - under the terms of the Barnsley Contract Procedure rules, seek tenders for any aspect of the project and appoint the successful tenderer on the basis of most economically advantageous bid; and or consider whether any of the works, services or goods can be provided in-house, subject to value for money considerations and subject to all costs able to be contained within the allocated budget as per financial implications detailed in section 7 below;
- (iii) that the Service Director of Legal Services in consultation with the Executive Director of Place be authorised to negotiate the terms and conditions of any successful Funding Agreement to access additional funding to contribute Page 39 Cab.22.7.2020/9 2 towards the scheme and that the approval of any terms of the Funding Agreement are delegated to the Service Director of Legal Services; and
- (iv) that the Corporate Asset Manager be authorised to agree any land acquisitions or commercial terms that may be required to allow the bridge to be constructed.

### **303. NPS Barnsley Ltd - The Way Forward Termination Of The Current Joint Venture (JV) (Cab.22.7.2020/10)**

#### **RESOLVED:-**

- (i) that the Council acknowledges the current Joint Venture (JV) agreements with NPS Barnsley Ltd no longer provides a strategic-fit;
- (ii) that the Council exercises its options to break the current JV agreements by the 10th Anniversary of the Agreement Commencement Date;
- (iii) that, upon service of Notices to Determine the Council enters into termination negotiations with NPS Barnsley Ltd and Norse Group Ltd – the outcome of those negotiations will determine the way forward for the delivery of these services moving forward;

- (iv) that a further report is brought back to Cabinet post the above negotiations setting out options for the new model for delivery of the services currently being undertaken by NPS Barnsley Ltd; and
- (v) that the Trade Unions are continually engaged with and actively included throughout the remainder of the process.

(Note: In view of the need to conclude all necessary agreements in the above matter by 22<sup>nd</sup> July, 2020, the Chair of the Overview and Scrutiny Committee has agreed to waive the delay in implementation associated with the Call-In procedures.)

**304. Review and Refresh of the Barnsley Placement and Sufficiency Strategy for Children in Care and Care Leavers (2020-23) (Cab.22.7.2020/11)**

**RESOLVED** approval be given for adoption the refreshed Placement and Sufficiency Strategy for children in care and care leavers, as detailed within Appendix 1 of this report.

.....  
Chair



This page is intentionally left blank

# Item 21



<b>MEETING:</b>	Cabinet
<b>DATE:</b>	Wednesday, 19 August 2020
<b>TIME:</b>	10.00 am
<b>VENUE:</b>	THIS MEETING WILL BE HELD VIRTUALLY

## MINUTES

**Present** Councillors Houghton CBE (Chair), Andrews BEM, Bruff, Gardiner, Howard, Lamb and Platts

**Members in Attendance:** Councillors Franklin, Frost, Saunders and Tattersall and Ennis

### 305. Declaration of pecuniary and non-pecuniary interests

There were no declarations of pecuniary or non-pecuniary interests.

### 306. Leader - Call-in of Cabinet decisions

The Leader reported that no decisions from the previous meeting held on 22<sup>nd</sup> July, 2020 had been called in.

### 307. Minutes of the previous meeting held on 22nd July 2020 (Cab.19.8.2020/3)

The minutes of the meeting held on 22<sup>nd</sup> July, 2020 were taken as read and signed by the Chair as a correct record.

### 308. Decisions of Cabinet Spokespersons (Cab.19.8.2020/4)

There were no Records of Decisions by Cabinet Spokespersons under delegated powers to report.

### 309. Action Taken under Paragraph B6 of the Responsibility for Executive Functions - Officer Delegations Contained in the Council Constitution (Cab.19.8.2020/5)

**RESOLVED** that the action taken by Executive Directors under Paragraph B6 of the Responsibility for Executive Functions – Officer Delegations, as contained within the Appendix attached to the report now submitted and detailed below, be noted:-

- 1 Planning Regulatory Board and Overview and Scrutiny Committee – Revocation of Interim Decision-Making Arrangements in Respect of Board Composition

### 310. Petitions received under Standing Order 44 (Cab.19.8.2020/6)

It was reported that no petitions had been received under Standing Order 44.

**311. Proposed Scrutiny Work Programme for the 2020/21 Municipal Year  
(Cab.19.8.2020/7)**

**RESOLVED** that the proposed Scrutiny Work Programme for 2020/21, as outlined in section 5 of the report, whilst acknowledging that this is subject to change should any urgent issues arise, be noted.

**312. Poverty - Response to Scrutiny Task and Finish Group (Cab.19.8.2020/8)**

**RESOLVED** that the responses to each of the recommendations made by the Scrutiny Task and Finish Group into Poverty, as set out in the report submitted, be endorsed.

.....  
Chair

# Item 22



<b>MEETING:</b>	Cabinet
<b>DATE:</b>	Wednesday, 9 September 2020
<b>TIME:</b>	10.00 am
<b>VENUE:</b>	THIS MEETING WILL BE HELD VIRTUALLY

## MINUTES

**Present** Councillors Houghton CBE (Chair), Andrews BEM, Bruff, Cheetham, Gardiner, Howard, Lamb and Platts

**Members in Attendance:** Councillors Franklin, Frost, Saunders and Tattersall

### 313. Declaration of pecuniary and non-pecuniary interests

Councillor Tattersall declared a non-pecuniary interest Minutes 324 and 325 as a member of the Berneslai Homes Board.

### 314. Leader - Call-in of Cabinet decisions

The Leader reported that no decisions from the previous meeting held on 19<sup>th</sup> August, 2020 had been called in.

### 315. Minutes of the previous meeting held on 19th August, 2020 (Cab.9.9.2020/3)

The minutes of the meeting held on 19<sup>th</sup> August, 2020 were taken as read and signed by the Chair as a correct record.

### 316. Decisions of Cabinet Spokespersons (Cab.9.9.2020/4)

There were no Records of Decisions by Cabinet Spokespersons under delegated powers to report.

### 317. Petitions received under Standing Order 44 (Cab.9.9.2020/5)

**RESOLVED** that the report notifying the receipt of the following petitions be noted and the recommended actions for responding to them be endorsed:-

- (a) Containing the signatures of 64 signatories (at 13th July 2020), in respect of persistent antisocial and criminal behaviour issues we are having in the Ripley Grove Community, in the shelterbelt area adjacent to Harry Road Recreational Ground:-

Meeting with residents 21<sup>st</sup> July and agreed to erect fence.

- (b) Containing the signatures of 29 signatories, in respect of a request for trees on Mount Vernon Crescent to be trimmed (not cut down):-

Councillor Howard raised a number of points of clarification in regard to information provided by Council officers which had created some confusion and had led to some trees being cut down rather than topped.

**RESOLVED** that a meeting take place involving the Leader, Ward Councillors and officers to discuss the position but that in the meantime residents be asked to refrain from cutting the trees.

**318. Annual Report of the Care4Us Council (2019/20) (Cab.9.9.2020/6)**

**RESOLVED** that the contribution of the Care4Us Council in enabling the voice of children in care and care leavers to be heard and acted upon during the planning and commissioning of services aimed at meeting their needs, as noted in the Annual Report and that owing to technological issues, the video presentation be re-presented at the next meeting of Cabinet.

**319. Covid-19 Financial Recovery Strategy: Investment Priorities for Children's Services in the Borough (Cab.9.9.2020/7)**

**RESOLVED** that approval be given for the implementation of the investment proposal outlined in Section 4.0 of the report now submitted with immediate effect.

**320. Annual Report of the Barnsley Local Safeguarding Children Partnership (2019/20) (Cab.9.9.2020/8)**

Bob Dyson, Chair of the Barnsley Local Safeguarding Children's Partnership, attended the meeting to present the item.

**RESOLVED** that the Annual Report of the Barnsley Local Safeguarding Children Partnership (LSCP) (2019/20) and notes the progress made by the LSCP in relation to its statutory role and functions, as part of Cabinet's continued consideration of the Borough's framework for safeguarding vulnerable adults and children, be received.

**321. Annual Report of the Safeguarding Adults Board (2018 - 2019) (Cab.9.9.2020/9)**

Bob Dyson, Chair of the Safeguarding Adults Board, attended the meeting to present the report.

**RESOLVED** that the Annual Report, in conjunction with the progress of the Board in meeting its responsibilities to keep adults in Barnsley safe, be noted. Bob Dyson also thanked officers for their support in drafting this and the previous report.

**322. Safer Barnsley Partnership Annual Plan 2020 – 2021 (Cab.9.9.2020/10)**

**RESOLVED** that the Safer Barnsley Partnership Annual Plan for 2020-21, as set out in Appendix 1 to the report now submitted, be noted.

**323. Public Space Protection Order for Dog Control (Cab.9.9.2020/11)**

**RESOLVED:-**

- (i) that the principles of the boroughwide Public Space Protection Order (PSPO) for the purposes of controlling dogs and the behaviour of their owners, as detailed in the report submitted, be supported; and

- (ii) that the Safer Neighbourhood Service starting the consultation process in relation to a boroughwide PSPO for dog control, be agreed.

**324. Quarter 1 (2020/21) Corporate Performance Report (Cab.9.9.2020/12)**

**RESOLVED:-**

- (i) that the Corporate Plan Performance Report for Quarter 1 20/21, as detailed in the report now submitted, be noted; and
- (ii) that the report be shared with the Overview and Scrutiny Committee to inform and support their ongoing work programme.

**325. Corporate Finance Performance Quarter Ending 30 June 2020 (Cab.9.9.2020/13)**

**RESOLVED:-**

- (i) that the current forecast General Fund Revenue operational overspend in 2020/21 of £33.5M which includes the impact of COVID-19 on the Council's financial position, be noted;
- (ii) that the impact of COVID-19 on the Housing Revenue Account (HRA) which shows an operational overspend of £4.8M, be noted;
- (iii) that the overall net impact (after Government funding) of £15.7M, be noted;
- (iv) that SMT identify potential key lines of enquiry emanating from any emerging alternate thinking around future service delivery that could deliver service improvement and cashable efficiencies to mitigate future year budget gaps; and
- (v) that the write off of historic bad debts totalling £0.279M, be approved;
- (vi) that the forecast position on the approved Capital Programme, be noted;
- (vii) that the external funding position highlighted in paragraph 4.7, be noted; and
- (viii) that the key messages from the Council's Treasury Management activities, be noted.

.....  
Chair



This page is intentionally left blank



## SOUTH YORKSHIRE POLICE AND CRIME PANEL

### MEETING HELD VIRTUALLY

20 JULY 2020

PRESENT: Councillor D Nevett (Doncaster MBC) (Chair)

Councillor S Sansome (Rotherham MBC) (Vice-Chair)

Councillors: A Cherryholme (Barnsley MBC), J Otten (Sheffield City Council) and S Wilkinson (Doncaster MBC)

Independent Co-opted Members: Mr A Carter and Professor A James

Dr A Billings (South Yorkshire Police and Crime Commissioner)

M Buttery, S Abbott, L Dudley (South Yorkshire Police and Crime Commissioner's Office), S Parkin, O Sinclair (OPCC) and K Wright (Office of the South Yorkshire Police and Crime Commissioner)

M McCarthy, J Field, L Noble, A Shirt and C Tyler (Barnsley MBC)

Apologies for absence were received from Councillor J Grocutt (Sheffield City Council), Councillor P Garbutt (Sheffield City Council), Councillor K Mitchell (Barnsley MBC), Councillor P Short (Rotherham MBC), Councillor J Steinke (Sheffield City Council) and F Topliss (Office of the South Yorkshire Police and Crime Commissioner)

#### 1 WELCOME BY THE CHAIR

Councillor Nevett welcomed everyone to the virtual meeting of the Police and Crime Panel.

#### 2 APOLOGIES FOR ABSENCE

Apologies for absence were noted as above.

#### 3 ANNOUNCEMENTS

None.

#### 4 URGENT ITEMS

None.

5 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

RESOLVED – That discussion of agenda item 20 ‘COVID-19 Update in relation to the Courts’ be considered in the absence of the public and press.

6 DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA

None.

7 PUBLIC QUESTIONS:-

7A TO THE POLICE AND CRIME COMMISSIONER

There were no public questions to the Police and Crime Commissioner.

7B TO THE POLICE AND CRIME PANEL

There were no questions to the Police and Crime Panel.

8 MINUTES OF THE SOUTH YORKSHIRE POLICE AND CRIME PANEL ANNUAL MEETING HELD ON 8TH JUNE 2020

Councillor Otten referred to the officer response provided in the Action Log with regards to a suggested Lead Member role for race relations. He stated that, it would be for the Panel to decide if there should be a Lead Member for race relations.

Councillor Wilkinson suggested that it may be more appropriate to develop a Lead Member role which encompassed all of the nine protected characteristics.

L Noble replied that she could carry out further research on the Panel’s behalf and have discussions with the OPCC about this area of work, if this was agreed by Members’.

Councillor Sansome added that he would also discuss the Lead Member role with the National Association of Police, Fire and Crime Panels to enquire if any other Panels had created a similar Lead Member role.

Professor James expressed some reservations. He highlighted that, many of the issues raised had been previously linked to performance, thus, there was the possibility of creating potential problems in terms of boundaries and lines of communication.

Following discussion, the Panel requested L Noble to undertake further work in relation to creating a Lead Member role which encompassed all of the nine protected characteristics, with information to be presented at a future Panel meeting.

Councillor Nevett highlighted that there were a number of outstanding actions contained on the Panel's Action Log, which were recommended for referral to the Performance Lead Member meetings for further discussion.

Following discussion, Professor James requested that, actions in relation to Helping to shape future Probation Services (Community Rehabilitation Companies), Stop and Search, Cyber Crime and Digital Policing be retained on the Action Log until further updates have been received.

L Noble provided an update on the costs and production of the Panel's 2019/20 Annual Report. It was noted that the total estimated cost of production, printing and postage of the 2019/20 Annual Report would be around £492.53, which was a saving of £447.27 based on last year's Annual Report production. It was anticipated that the Annual Report, together with a covering letter from the Chair would be dispatched to all South Yorkshire libraries during the Autumn, but it was hoped the electronic version could be circulated sooner.

Councillor Sansome asked if the savings of producing the 2019/20 Annual Report could be donated to a charity, if the Panel made the decision to do so.

L Noble replied that there would also be additional savings made throughout the year, due to the Panel meeting remotely and there being no learning and development events currently taking place. It was noted that any savings would be reflected within the Panel's Grant claim submission to the Home Office, which was claimed back retrospectively. L Noble agreed to check the Grant Agreement conditions, but pointed out that no surplus funds were held by the host Authority.

On behalf of the Panel, Councillor Sansome stated that he would raise the issue with regards to donating Panel underspends to charity with the National Association of Police, Fire and Crime Panels.

**RESOLVED –**

- i) That the Panel requested L Noble to undertake further research in relation to creating a Lead Member role which encompassed all of the nine protected characteristics, with information presented at a future Panel meeting.
- ii) Requested that actions in relation to Helping to shape future Probation Services (Community Rehabilitation Companies), Stop and Search, Cyber Crime and Digital Policing be retained on the Action Log for further updates.
- iii) Noted that Councillor Sansome would discuss the Lead Member (Protected Characteristics) role with the National Association of Police, Fire and Crime Panels to enquire if any other Panels had created a similar Lead Member role.
- iv) Noted that L Noble would check the Grant Agreement conditions and contact the Home Office to ascertain if Panel underspends could be donated to charity.

- v) Noted that Councillor Sansome would raise the issue with regards to donating Panel underspends to charity with the National Association of Police, Fire and Crime Panels.
- vi) That the minutes of the Annual meeting of the Police and Crime Panel held on 8<sup>th</sup> June 2020 be agreed as a correct record.

9 NEIGHBOURHOOD POLICING: GATHERING THE VIEWS OF THE PUBLIC ON THE EFFECTIVENESS OF NEIGHBOURHOOD POLICING

A report was presented to provide the Panel with an overview of the work completed by the Office of the Police and Crime Commissioner (OPCC) in gathering the views of the public on the effectiveness of neighbourhood policing.

Members noted that a piece of work had been identified and agreed as part of the OPCC's 2019/20 Delivery Plan. The project aimed to examine, from the perspective of the public, how well the current neighbourhood policing model in South Yorkshire addressed the following issues:

- Visibility
- Accessibility
- Interactions and
- Tackling anti-social behaviour and crime

Following discussions with the Commissioner, the Senior Leadership Team of the OPCC and SYP colleagues, it was agreed that the preferred option of gathering public views was to primarily conduct face to face surveys. This would supplement the views provided through surveys already conducted by the Force and provide a fuller picture on the public's views of neighbourhood policing.

Members noted that the survey had collected responses from 509 respondents, with efforts made to ensure demographic characteristics, such as age, gender, and which district a respondent lived in, were in line with the breakdown of such factors present in the population of South Yorkshire.

The survey included 9 questions focussing on the areas listed above and also invited people to notify, if they wished to, their ethnicity and whether they considered themselves to be disabled.

The survey ensured a broad cross section of South Yorkshire could take part in the survey. The key findings were presented within the report and further detailed findings from the survey were presented in Appendix A to the report.

Members noted that the 'next steps' currently being developed, which included specific timescales and actions to take account of the impact of the current Coronavirus Pandemic. This included:

- Conducting further surveys and focus groups to further understand residents' views on particular areas of interest.

- Using the results of the survey to work with SYP both at the strategic and at a local level with the neighbourhood teams, so that neighbourhood policing continues to be shaped around the needs of South Yorkshire residents.

Professor James commented that it may be useful to understand the relationship between the 62% of people who still use 999 and 101 to contact the Force, and their low level of knowledge about contacting Neighbourhood Policing Teams directly. He was of the opinion that, if the accessibility of Neighbourhood Policing Teams was widely known, it may reduce further demands on Atlas Court.

He also stated that it was often difficult to obtain the contact details of the Neighbourhood Policing Teams via the Force's website. Furthermore, he welcomed the idea set out in the 'next steps' of the report to survey Police Officers at a local level within the Neighbourhood Teams.

O Sinclair replied that, as a result of carrying out the survey, more people were now aware that they could contact their local Neighbourhood Policing Teams directly, which would help to improve satisfaction levels. The 'next steps' were currently being worked up, with further surveys and focus groups being conducted. Officers within the Neighbourhood Teams would also be surveyed to understand what their day-to-day work entails and to identify any issues.

Councillor Wilkinson asked why the survey only contained one mark of ethnicity, based on skin colour.

O Sinclair replied that the individuals surveyed had defined their own ethnicity. Effort had been made to capture the views of as wider demographic of people as possible. However, due to the Coronavirus pandemic, the data collection had finished earlier than anticipated.

Councillor Sansome stated he was concerned to note that, only 36% of people surveyed were aware that their area had a Neighbourhood Policing Team.

The Commissioner commented that some communities were more cohesive and informed than others, which could help to explain why some people were not aware that their area had a Neighbourhood Policing Team. Additionally, a number of Town and Parish Councils were also very good at inviting Police officers to their meetings, which could also explain why some people were aware, and not others.

A Carter referred to section 4.6 of the report, 'Other Comments'. He commented that the theme of police visibility had continued throughout the years, despite all the Force's initiatives around Neighbourhood Policing.

The Commissioner provided a detailed response, adding that it would be a good idea to ask the Force directly what they think would make them more visible to the general public.

A Carter thanked the Commissioner for his response. He added that, obtaining the views of Police officers is something which had been missing in previous reports of this nature.

Professor James asked if the reliability of the figures presented within the report had dropped when the OPCC had received a low level of responses at district level.

O Sinclair replied that the sample was based on the whole population of South Yorkshire to obtain a representative sample.

The Panel thanked O Sinclair for the work she had undertaken and wished her well in her new role at Sheffield Hallam University.

RESOLVED – That Members of the Police and Crime Panel noted the contents of the report and commented on any matters arising.

10 PCC'S DRAFT ANNUAL REPORT 2019/20

The Commissioner introduced his draft Annual Report for the financial year 2019/20. He reminded the Panel that it was a statutory responsibility to provide an Annual Report, which was a backwards look over the year to set out how he had met his statutory responsibilities, together with the progress made in meeting the priorities outlined in the Police and Crime Plan for South Yorkshire. The Annual Report also set out the ways in which he had continued to hold the Force to account.

Members were reminded that the Commissioner's priorities were:

- Protecting Vulnerable People
- Tackling Crime and Anti-Social Behaviour
- Treating People Fairly

The Commissioner reported that, during the year, there had been a rise in violent crime, particularly knife incidents, and as a result, he had been able to bid and obtain funding from the Home Office in the form of a grant of £1.6m to establish a Violence Reduction Unit (VRU) in the summer of 2019.

The Commissioner highlighted that during the course of 2019 there had been an unforeseen event with regards to flooding, mainly in and around Doncaster. Then in 2020 the Coronavirus pandemic occurred which would test the Force even more.

Members noted that the 2019/20 draft report had been produced and brought to the Panel two months earlier than the previous year at the request of the Panel and the PCC. As a result, there was a small amount of performance and outcome data that was yet to be confirmed once final audited data was published. (These were currently highlighted in red text in the draft report).

Members were asked to provide the Commissioner with the Panel's comments (and recommendations) on the Annual Report by 31<sup>st</sup> July 2020.

Councillor Nevett noted that a large amount of effort had been undertaken to establish the VRU. He asked if work in other priority areas had paused as a result of establishing the VRU.



The Commissioner replied that other priority areas had not been neglected. He reminded the Panel that, the VRU had been established to tackle serious violence which had been funded by the Home Office.

Councillor Otten commented that the report focused on activity, but had very little detail on the outcomes; in particular if the activity had been successful or otherwise. For example, on page 66 of the agenda pack, 'Tackling Crime and Anti-Social Behaviour' the report did not present the achievements around the activities.

K Wright replied that the Annual Report was focused around the priorities outlined in the Police and Crime Plan for South Yorkshire. At the conclusion of each section within the report, information had been presented setting out activity and key achievements, followed by performance and outcomes, which was sometimes difficult to articulate. Members were asked to provide any feedback with regards to any areas where they felt additional detail was required in relation to outcomes.

Councillor Sansome referred to the Neighbourhood Policing Survey results. He noted that, 44% of respondents had felt crime and Anti-Social Behaviour (ASB) had increased in the last 18 months in their local area compared to 9% who felt that it had decreased. He asked if the Force were achieving performance targets in this area of work.

The Commissioner replied that, there were some areas where the Force had achieved success with partners, for example, initiatives introduced by the Biking Team in relation to quad bikes. However, there had been other areas of anti-social behaviour, for example, fly tipping which is a challenge to all partners.

Professor James suggested that, when the five-year period of the Police and Crime Plan came to a conclusion, it would be appropriate for the Commissioner to specifically highlight all the outcomes which had been achieved over that period.

The Commissioner acknowledged the suggestion.

A Carter referred to the 'Key Activities' section under the heading 'Treating People Fairly'. He suggested that it would be helpful to include some examples of the correspondence received by the Commissioner from local residents. He also suggested that, the report included an element of praise towards the Force to highlight to the public of South Yorkshire where the Force had performed well and/or - had been nationally recognised.

The Commissioner thanked A Carter for his suggestions and agreed to consider them in further detail after today's meeting.

**RESOLVED – That Members of the Police and Crime Panel:-**

- i) Received and commented on the PCC's draft Annual Report, attached at Appendix A to the report.
- ii) Noted the earlier receipt of the draft annual report compared to the previous year, and the fact that there was still a small amount of data to be confirmed

once final audited data is published (these were currently highlighted in red text in the draft report) and;

- iii) Agreed to provide the PCC with the Panel's comments (and/or recommendations) on the Annual Report by 31 July 2020.
- iv) Noted that the Commissioner had agreed to consider the Panel's comments set out above.

**11 SOUTH YORKSHIRE CRIMINAL JUSTICE BOARD - PROBATION REFORM**

The Commissioner introduced a report which provided the Panel with an update in relation to forthcoming changes to the provision of Probation services, and provided an insight into the role of Police and Crime Commissioners in relation to those reforms.

M Buttery referred Members' attention to paragraph 4 of the report which stated that there was an intention to proceed with the Dynamic Framework for specialist rehabilitative services, which had now been confirmed for the smaller and voluntary sector organisations.

Members' attention was also alerted to paragraph 9 of the report. It informed the Panel that there was a dedicated Yorkshire and Humber Rehabilitation Partnership Group that meets to ensure that what the Government intends to occur in relation to co-commissioning responsibilities between the four Police and Crime Commissioners in Yorkshire and the Humber, and the National Probation Service is managed as far as implementation for next year.

Professor James thanked the Commissioner for the report. He asked if further progress reports on the developments could be presented at a future Panel meeting.

The Commissioner acknowledged the request.

M Buttery added that she would work with L Noble around the timing of presenting future reports to the Panel.

**RESOLVED – That Members of the Police and Crime Panel:-**

- i) Noted the contents of the report.
- ii) Requested that further progress reports be presented to the Panel in due course.

**12 PCC DECISIONS**

A report of the Commissioner was presented to provide Members of the Panel with information on the decisions taken by the Commissioner since the last meeting.

**RESOLVED – That Members of the Police and Crime Panel noted the contents of the report and commented on any matters arising.**

13 COMPLAINTS UPDATE

A report of the Panel's Legal Adviser / Deputy Monitoring Officer was presented to provide the Panel with a regular update on complaints made against the Police and Crime Commissioner (PCC) during the period December 2019 to the end of May 2020.

During the period, 1 complaint was received against the PCC and considered by the PCP's Legal Adviser.

At the time of writing the report, the complainant had indicated a desire to withdraw the complaint and the Panel were awaiting confirmation of this in writing to comply with the Complaints Procedure.

It was highlighted that this complaint related to an incident which occurred in 2014, and that, the OPCC had already met with the complainant to try and resolve the issues. The complaint was received from the Independent Office for Police Conduct (IOPC) via the OPCC.

L Noble reported that, shortly after the agenda for today's meeting had been finalised, a previous complainant had submitted a further complaint by email.

The initial complaint was not upheld, and the Panel's Legal Adviser was currently considering whether this recent correspondence constituted a new complaint. Further information would be included in the next complaints update report to the Panel.

RESOLVED – That Members of the Police and Crime Panel:-

- i) Noted the update.
- ii) Noted the synopsis of complaints received.

14 APPOINTMENT OF MONITORING OFFICER, LEGAL ADVISER AND RULES OF PROCEDURE AMENDMENTS

A report was presented to inform the Panel that, the Monitoring Officer for the Police and Crime Panel, Andrew Frosdick, who was Executive Director (Core Services), Barnsley MBC retired at the end of May 2020. The report detailed future arrangements for Monitoring Officer support to the Panel, including the Complaints Procedure.

The report also requested Members to authorise the Monitoring Officer to amend the Rules of Procedure to make provision for the Chair and Vice-Chair to be elected for a two year period.

Councillor Otten referred to the amended Terms of Office for Chair and Vice Chair. He commented that the Rule of Procedure were not clear what action and powers the Panel had, in the event that it did not endorse the recommendations of the South Yorkshire Leaders' for the positions of Chair and Vice-Chair of the Panel.

J Field thanked Councillor Otten for his observations. He reported that, the Panel's new Rules of Procedure would be updated to reflect the appointment of Chair and Vice-Chair was for a two year period and that, it was not a nomination by the South Yorkshire Leaders'. It was also confirmed that the appointment of Chair and Vice-Chair was on a rotational basis across the four Districts and it would be for the Panel to vote on the nominations at the Panel's Annual meeting.

RESOLVED – That Members of the Police and Crime Panel:-

- i) Noted the new Monitoring Officer for Barnsley BMBC, Martin McCarthy – Service Director, Governance Member and Business Support - with effect from 1<sup>st</sup> June 2020
- ii) Authorised the Monitoring Officer to amend the Rules of Procedure to the effect that all support powers duties and functions provided by Barnsley MBC refer to him, and grant him power within the Rules of Procedure to further delegate by, written record, any of these powers duties or functions to such officers within Barnsley MBC Legal Services or officers within his own team as he sees fit.
- iii) Noted the appointment of Jason Field, Head of Legal Services at Barnsley MBC as the Legal Adviser for the purposes of the Complaints Procedure and authorise him to delegate any of those duties to such officers within Barnsley MBC Legal Services as he sees fit.
- iv) Authorised the Monitoring Officer to amend the Rules of Procedure to the effect that the Chair and Vice Chair are elected for a two year term starting from the next Annual Meeting.
- v) Requested the Monitoring Officer to present the amended Rules of Procedure at the next meeting of the Panel.

## 15 LEARNING AND DEVELOPMENT UPDATE

A report was submitted to update Members on current events – national, regional and local, together with future plans in respect of learning and development for the Panel. Given the current circumstances and restrictions on physical meetings, updates within the report were provided in red.

Members noted that the Session with Frontline Consulting was likely to be held virtually in the early autumn consisting of the Chair, Vice-Chair, Lead and Deputy Lead Members (Performance) and representatives of the OPCC. The session would focus on scrutiny of performance reports. A wider full Panel session would be held in July 2021.

It was noted that Engagement with the Community Safety Partnerships had been postponed from July until the early Autumn. Whilst this had not yet been arranged, discussions are ongoing with representatives of Barnsley CSP to determine a suitable brief for the session.

The Chair, Vice-Chair, Councillor Steinke and Professor James together with the Panel's Support Officer would be attending the Ninth Annual Conference for Police, Fire and Crime Panels to be held on 23<sup>rd</sup> to 24<sup>th</sup> November 2020.

The conference event planner had confirmed that it was the intention for the conference to be a physical event, however, individual Council policies around elected Member travel and attendance at meetings would need to be ascertained before travel arrangements are made and expenditure incurred.

RESOLVED – That Members of the Police and Crime Panel:-

- i) Noted the update.
- ii) Agreed to provide suggestions for future learning and development.

16 WORK PROGRAMME / PAB DATES

Members considered the 2020 Work Programme and were reminded that they could submit issues for the Work Programme that fall within the Panel's Statutory role in supporting and scrutinising the Commissioner.

All issues would be given full consideration by the Chair, Vice-Chair and Commissioner at the pre-agenda planning meetings.

Additionally, Members were encouraged to attend the meetings of the Commissioner's Public Accountability Board (PAB) to increase their operational knowledge. These are currently being held virtually and Members can obtain details to 'dial in' to the meeting.

Councillor Nevett confirmed that he would 'dial in' to the PAB meeting on 13th October 2020.

Councillor Sansome stated that he would 'dial in' to the PAB meeting on 10<sup>th</sup> November 2020.

Councillor Otten indicated that he would 'dial in' to the PAB meeting on 10<sup>th</sup> September 2020.

RESOLVED – That Members of the Police and Crime Panel noted the contents of the 2020 Work Programme.

17 DATE AND TIME OF THE NEXT MEETING

RESOLVED – That the next meeting of the Police and Crime Panel be held on Monday 7<sup>th</sup> September 2020 and Members notified of the arrangements for this meeting nearer the time.

18 COVID-19 UPDATE IN RELATION TO THE COURTS

A report of the PCC was submitted to provide the Panel with an update in relation to the impact of COVID-19 in relation to the courts and to provide an insight into the actions being taken by the Police and Crime Commissioner in relation to this.

Members noted that, in managing the response to COVID-19, the courts were seeking to:

- Minimise the impact of the COVID-19 outbreak on HMCTS staff, the judiciary and court users;
- Ensure sites remain open for business wherever possible and identifying alternative arrangements to maintain essential services; and
- Minimise disruption for non-essential services that cannot proceed as normal.

In the criminal courts, examples of priority hearings included all matters relating to custody, detention and bail, and urgent applications for matters such as terrorism, domestic violence or search warrants.

Since lockdown, the Lord Chief Justice had maintained control of Court listings. He had delegated some of the 'restore and recover' work to other members of senior judiciary, and announcements had been made regarding what changes to listings could take place.

It was announced that new jury trials would re-start in a few Courts with effect from week commencing 18 May 2020. Crown Courts were now dealing with a range of work, much of which is being done remotely. This included sentencing hearings and all urgent applications including applications for bail and applications to extend custody time limits. Pre-trial preparation hearings and further case management hearings were now also taking place.

The Commissioner wished to record his thanks to Linda Mayhew for providing the Panel with a comprehensive update report.

RESOLVED – That Members of the Police and Crime Panel noted the contents of the report.

19 EXCLUSION OF THE PUBLIC AND PRESS

RESOLVED – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 7a of Part 1 of Schedule 12A of the Act and the public interest not to disclose information outweighs the public interest in disclosing it.

20 PRIVATE DISCUSSION IN RELATION TO AGENDA ITEM 18 - ( COVID-19 UPDATE IN RELATION TO THE COURTS)

A private discussion took place in relation to agenda Item 18 'COVID-19 Update in relation to the Courts'.

RESOLVED – That Members of the Police and Crime Panel discussed the contents of the report.

CHAIR



This page is intentionally left blank

# Item 25

## SOUTH YORKSHIRE FIRE AND RESCUE AUTHORITY

27 JULY 2020

PRESENT: Councillor R Taylor (Chair)

Councillors: S Ayris, A Buckley, T Cave, R Frost, P Haith,  
C Hogarth, P Price, S M Richards, C Ross and Dr A Billings

CFO A Johnson, DCFO C Kirby, ACO T Carlin, S Slater,  
S Locking and L Murray  
(South Yorkshire Fire & Rescue Service)

M McCarthy, G Kirk, L Noble, I Rooth and G Richards  
(Barnsley MBC)

M Buttery  
(Office of the South Yorkshire Police and Crime Commissioner)

A Mullen  
(RSM Risk Assurance Services LLP)

Apologies for absence were received from  
Councillor T Damms, Councillor C Ransome, N Copley,  
M Potter and S Booth

1 APOLOGIES

The Chair welcomed everyone to the meeting.

Apologies were noted as above.

2 ANNOUNCEMENTS

None.

3 URGENT ITEMS

None.

4 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

None.

5 DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA

None.

6 REPORTS BY MEMBERS

Cllr Haith reported that she had recently visited Red Watch at Edlington and was impressed with the improvements to the station to facilitate the return to the 2-2-4 duty system.

The Chair thanked the Service for inviting him to join the new recruits graduation event virtually which recognised all the hard work done in difficult circumstances.

7 RECEIPT OF PETITIONS

None.

8 TO RECEIVE ANY QUESTIONS OR COMMUNICATIONS FROM THE PUBLIC, OR COMMUNICATIONS SUBMITTED BY THE CHAIR OR THE CLERK AND TO PASS SUCH RESOLUTIONS THEREON AS THE STANDING ORDERS PERMIT AND AS MAY BE DEEMED EXPEDIENT

The Deputy Clerk informed the Authority that the following question had been received from Mr Caukwell.

“Following the commitment made by former Chief Fire Officer James Courtney at a Rotherham Scrutiny Board to reinstate the second pump at Rotherham Fire Station after an increase to the Fire precept, was this proposal ever debated by the Fire Authority?”

As this was an operational matter, the Chief Fire Officer was asked to respond.

A Johnson replied that it could not be evidenced that the increase in the precept would be committed to Rotherham 2. The draft IRMP would be submitted to the September meeting of the Fire Authority and this would contain a definitive review of resources for Members’ consideration.

It was agreed that a written response would be sent to Mr Caukwell.

9 MINUTES OF THE ANNUAL AUTHORITY MEETING HELD ON 22 JUNE 2020

RESOLVED – That the minutes of the Annual meeting of the Authority held on 22 June 2020 be signed by the Chair as a correct record.

10 MINUTES OF THE ORDINARY AUTHORITY MEETING HELD ON 22 JUNE 2020

RESOLVED – That the minutes of the Ordinary meeting of the Authority held on 22 June 2020 be signed by the Chair as a correct record.

11 FINANCIAL PERFORMANCE REPORT Q1 2020/21

A report of the Director of Support Services was presented which gave details of financial performance for Quarter 1, 2020/21.

The report looked at the revenue outturn as opposed to the budget for the first Quarter and showed an updated reserves position and an updated capital programme.

The 2020/21 approved operating budget was £54.850m, funding was £55.321m resulting in a planned contribution to reserves of £0.471m. The Authority was projecting a net operating spend of £53.029m, funding of £55.530m resulting in an overall forecast potential underspend of £2.501m.

The approved capital programme was £10.504m, following the 2019/20 outturn report which was approved 29 June 2020, the programme had been adjusted to £11.082m.

Overall there was a potential increase of £1.8m which was a combination of the potential in-year surplus, the budgeted surplus, offset by the agreement to create the new Service Improvement Reserve of £646k, less the £9m for the capital programme, any SSCR contributions and the contributions to the MRP reserve.

It was noted that the current outturn position was only an early indicator, there was still a number of risks that could affect the position. These included:

- The full and ongoing costs of Covid 10 response and recovery.
- Potential future loss of revenue funding from a temporary and prolonged reduction in the council tax and business rates base and future collection fund surpluses.
- The full cost of the Hatfield Moor fires.
- The operational and financial impact from the McCloud and Sargent Remedy hearing.
- The additional cost of completing both major and minor work due to loss of production from social distancing etc.
- Outstanding pay disputes for both Uniformed and Support Staff pay awards that were likely to exceed the current pay budget assumptions.
- The full extent on the national and local economy of the UK leaving the European Union.

Section A of the report showed all the potential over- and underspends forecasted for Quarter 1 in each category. The main change was employee costs, especially to wholetime staff.

Employee costs showed a projected underspend of £1.7m. This was mainly due to a drop in the projected staffing level which had been approved in February 2020. This was now unlikely to be achieved due to the current circumstances.

There were slight overspends in some areas such as overtime and flexi duty costs and projected underspends in current Close proximity Crew staff and vacant posts.

The Executive Team had recently held a three-day workshop to discuss workforce planning and the Chief Fire Officer updated the Authority on this.

As a result of the Workshop and discussions around the budget, staffing and establishment it had been decided to recruit through a number of means to up to 41 posts on the operational side. This would be done through recruit courses, transfers in, promotions in and internal promotions. This would all still be within budget and would resource up to SYFR's establishment.

S Slater reported that there had been a significant overachievement in income which was mainly to do with the Covid 19 grant from government; this had been slightly offset by the loss of income from catering facilities.

There had also been changes in estimated funding. The situation was being monitored closely by BMBC due to the potential loss of funding from council tax and business rates. The COVID 19 reserve was there to support this if the situation materialised.

With regard to reserves there was a new reserve for service improvement to bring the general reserve back down to £5m.

Members were informed that the reserves position detailed within the report excluded any costs arising from the potential risks that could emerge.

With regard to the capital programme, following the outturn of 2019/20 this had slightly increased due to delays caused by COVID 19. These included some replacement vehicles, the replacement of Barnsley Fire Station and the work involved in returning two Fire Stations to the 2-2-4 duty system; there could be some costs relating to contracts for this work.

Cllr Richards questioned when the Authority would see the review of workforce planning arrangements so Members could understand what was being done to encourage staff to progress and how this would work within the Authority.

The Chief Fire Officer replied that it was intended to bring an Effective Improvement Plan to the Authority to include recruitment of both operational and support staff and would be looking at what the barriers were to progression and what support was needed.

The Investment Plan, that would probably be submitted to the next meeting of the Corporate Advisory Group, and would look at how to support firefighters and support staff as a whole when joining the organisation to encourage further development and ensure safety.

At this point, due to a technical issue, the Chair left the meeting. Cllr Haith took the Chair.

Cllr Cave asked what the modern approach was to what used to be called integrated professional development.

A Johnson replied that workforce development would come forward as part of the Investment Plan with the recognition that if the Service didn't develop and value their workforce they couldn't ensure that the workforce was competent, safe and

engaged. Additional resources would be put back into the system to ensure this happened.

In response to a question from Dr Billings, it was confirmed that the £609,474 referred to in Appendix A was the Covid 19 grant. There had been an initial payment of £276k followed by a further £1m+ to bring the grant total to £1.3m. The amount shown in the Appendix was the amount that had been spent, a further amount had been put aside for recovery.

With regard to the Estates programme, Cllr Haith asked how contractors could be challenged on the true cost to them of Covid 19.

L Murray reported that there had been an approach regarding Barnsley Fire Station and also on the contract for the refurbishment of Aston Park and explained to Members how these had been dealt with in different ways.

With regard to sub-contractors and their eligibility for COVID 19 grant funding or loans, Cllr Ayris queried what checks were done when firms were trying to offload costs onto SYFR.

L Murray replied that she would defer this to a Procurement colleague and circulate a response after the meeting.

**RESOLVED – That Members:**

- i) Note the underlying estimated revenue performance which was showing a potential operating underspend of £2.501m for the financial year ended 31<sup>st</sup> March 2021.
- ii) Note the underlying and significant financial risks likely to be facing the Service and Sector during the remainder of this financial year and into 2021/2022.
- iii) Note the latest estimated change in General and Earmarked Reserves as set out in Section C of the report.
- iv) Note the adjusted capital programme for the financial year ending 2020/21, which was in line with expectations following the approval in June 2020 of the 2019/20 financial outturn position.
- v) Request that when the report on the Workforce Development Strategy was available that it would be submitted to an Authority meeting.

## **12 PROGRESS REPORT ON ESTATES AND FACILITIES SERVICE IMPROVEMENTS**

A report was submitted to provide members with details on progress to improve the Estates and Facilities within South Yorkshire Fire and Rescue together with major work and projects that were currently underway and their present status.

L Murray confirmed they were running at full capacity and their focus since March had been to keep essential services going during the lockdown period of the pandemic followed by the gradual reopening of sites during the last few weeks with the emphasis being on safety.

With regard to collaboration, an Outline Business Case for moving forward the current collaborative operating model in estates and facilities had been considered by all key stakeholders.

This had subsequently led to a discussion between the Chief Fire Officer, Chief Constable, Chair of the Fire Authority and the Police and Crime Commissioner resulting in a decision that further consideration and evaluation be given to an alternative proposal for moving towards a “Lead Organisation” model in addition to analysis of other options.

Joint working with SYP continued to be successful in the delivery of the Fleet Workshop collaboration project at Rotherham Fire Station.

In addition to the formal collaboration activity, the teams were also increasingly working together as a result of the joint leadership in place.

With regard to the estates and facilities projects, the Barnsley Fire Station project commenced on 13<sup>th</sup> July 2020 following the transfer of the crews to Cudworth and the temporary fire station at Barugh Green. Surveys were being carried out before demolition began.

With regard to the stations improvement programme for the four stations being converted from CPC, work at Edlington and Low Edges had been completed. The second phase had begun at Aston and work at Tankersley would begin in September; completion was expected December/January.

In terms of the wider capital programme the tender for the works at Rivelin would be issued shortly.

All facilities management contracts were working well and there were no issues to report.

RESOLVED – That the Authority:

- i) Note the contents of the report.
- ii) Endorse the ongoing, positive progress and improvements made so far in Estates and Facilities as part of the Service’s improvement journey and its continuation as an effective and efficient support service of SYFR.

13 DIGITAL AND ICT DEVELOPMENT PLAN 2020 - 2021

The Digital and ICT Development Plan 2020-21 was submitted for Members’ consideration.



Members were informed that following a review of SYFR's digital and ICT processes by Shaping Cloud in 2019 and the undertaking and significant completion of Digital Transformation Phase 1 (DT1), SYFR were now planning to embark on the next phase of innovation in Digital and ICT with the creation of a new and ambitious Development Plan for 2020/21. Details of the progress against DT1 was included as an appendix to the report.

S Locking, ICT Manager at SYFR, informed Members that despite the difficulties created by the Covid-19 pandemic, SYFR had managed, through the use of modern technology, to maintain governance processes and procedures throughout the organisation with the use of electronic signatures, Zoom and Microsoft Teams.

The report gave details of all the projects in the Plan, including the Emergency Services Network Implementation. SYFR had been nominated as national lead organisation for the Systel mobilising system. This work would be funded by a Home Office grant which had recently been received.

Members noted that SYFR had achieved the Cyber Essentials Plus Accreditation.

The Senior Management Team had requested a benefits realisation review of DT1 which would be completed in the next few weeks.

**RESOLVED:**

- i) That the Authority endorse the new Digital and ICT Development Plan 2020-2021.
- ii) That a report on the progress made against the Plan be submitted to the January meeting of the Authority.

#### **14 COVID-19 UPDATE: SYFR'S RESPONSE, RECOVERY AND LEARNING**

DCFO Kirby gave an update on SYFR's response and recovery to the Covid-19 pandemic.

Members were informed that as lockdown was implemented much of the Service's community work had to stop, but it had been possible to deliver Home Safety Checks to the most vulnerable in the community.

As lockdown eased talks were ongoing with operational crews and representative bodies as to how the Service could re-engage safely in all aspects of community work.

The Service Recovery Group, chaired by the DCFO, had agreed a recovery strategy which focused on the main objectives around welfare support for staff and preparing buildings, policies and people for a gradual return to work.

The Local Resilience Forum was still meeting weekly where ideas were shared with key partners across South Yorkshire.

It was noted that the introduction of the 14-day quarantine after visiting Spain could affect staffing levels and this would have to be managed.

Increased internal control measures had been introduced including the requirement for firefighters to wear facemasks in fire engines. This was due to the fact that as lockdown eased risks increased.

The Authority watched a video, produced by Corporate Communications, which showed the work SYFR had been involved in over the last few months.

The Chair thanked C Kirby for the update and asked that the Authority's thanks be conveyed to all SYFR staff for all their work protecting and providing for the community during this time.

15 APPOINTMENT OF MONITORING OFFICER TO THE AUTHORITY

A report was submitted relating to the appointment of a Monitoring Officer to the Authority.

Members were informed that Andrew Frosdick, the Authority's Monitoring Officer and Executive Director (Core Services) Barnsley MBC had retired at the end of May 2020. The Council had appointed Garry Kirk, Service Director, Legal and Governance, as its Monitoring Officer.

The Authority was therefore recommended to formally appoint Garry Kirk as Monitoring Officer to the Authority.

RESOLVED – That Garry Kirk be appointed as Monitoring Officer to the Authority.

16 ANNUAL REVIEW OF RISK MANAGEMENT 2019/20

The Authority considered the Annual Review of Risk Management 2019/20.

The report set out the Fire Authority and Service's arrangements for managing risk in accordance with the Authority's Corporate Risk Management Strategy. The report also detailed the governance arrangements around Corporate Risk Management and risk management developments during the year.

Members noted that it had recently been agreed to merge the Authority and Service's Risk Registers to allow easier oversight and scrutiny by the Audit and Governance Committee and the Authority. All Risk Registers were also considered by SYFR's Corporate Management Board.

The report contained details of risks opened which included:

- Brexit Uncertainty.
- McCloud and Sargeant Pensions Ruling.
- Covid 19.
- Close Proximity Crewing.

Risks that had been closed were around the General Data Protection Regulation, extreme weather events and two risks relating to Close Proximity Crewing.

With regard to the merging of the Risk Registers, Cllr Haith informed Members that there would be a discussion at the next Corporate Advisory Group in September to reassure Members that the correct process was being followed prior to any merger.

RESOLVED – That the Risk Management Annual Report be noted.

17 LEAD MEMBERS 2020/21

A report was submitted that gave details of Lead Member Appointments.

It was agreed that, given the outbreak of Covid 19 and the postponement of Annual Council meetings, the Lead Member appointments should remain as for 2019/20.

RESOLVED – That the Lead Member roles as detailed in paragraph 3 of the report be approved.

18 KEY ISSUES FROM THE LOCAL PENSION BOARD MEETING HELD ON 9 JULY 2020

The Authority considered a report that informed them of key issues arising from the last meeting of the Local Pension Board.

RESOLVED – That the report be noted.

19 DRAFT MINUTES OF THE EXTRA ORDINARY AUDIT AND GOVERNANCE COMMITTEE HELD ON 29 JUNE 2020

RESOLVED – That Members note the draft minutes of the Audit and Governance Committee held on 29 June 2020.

Actions Table

No.	Action	Timescale	Officer(s)	Status/ Update
1	To provide Members with feedback from the dedicated comprehensive spending review team for the sector.	When complete	CFO Johnson	
2	To provide Members with a briefing note to provide further clarity on the installation of the	ASAP	R Brason	A presentation will be made to the next Stakeholder Planning Board Meeting on 23 September 2020

No.	Action	Timescale	Officer(s)	Status/ Update
	sprinkler systems – to include the role and responsibilities of Government, SYFR, local authorities, builders developers etc.			
3	To present information to Members over the next 12 months to enable the Performance Management Framework to be shaped, prior to Authority approval.	CAG	ACO Carlin	On the CAG agenda for 8 September 2020 (provisional date)
4	To provide Members with an update on Power Bi at a future CAG meeting.	CAG	J Patrick	On the CAG agenda for 8 September 2020 (provisional date)
5	To provide sufficient detail on apprentices within the Financial Performance Reports.		S Booth	
6	To provide a report to seek Members' opinion on virtual and hybrid meetings.	Future FRA Meeting	M McCarthy	FRA 12-10-20
7	The Covid-19 Update report be referred to the Performance and Scrutiny Board for further scrutiny as the Covid-19 pandemic progresses.		GM Nicholson	Performance and Scrutiny Board meeting on 10 September 2020.

No.	Action	Timescale	Officer(s)	Status/ Update
8	Digital and ICT Development Plan 2020-2021 Update.	FRA 11-01-21	S Locking	
9	Question to the FRA from Mr Cawkwell.		CFO Johnson	CFO Johnson to provide a written response.
10	Answer to question from Cllr Ayris re. checks on extra costs from sub-contractors.	ASAP		Information provided to Members on 4 September 2020.
11	Workforce Development Strategy Report.	Future FRA meeting		

CHAIR

Please follow the link below for further information on the updates of the actions arising from the Fire and Rescue Authority meetings:-

<https://meetings.southyorks.gov.uk/ecSDDisplayClassic.aspx?NAME=SD1250&ID=1250&RPID=402996&sch=doc&cat=13039&path=13039&zTS=D>

This page is intentionally left blank





result of the coronavirus pandemic, the biggest shock to our communities and our economy in living memory.

It was proposed that whilst we are slowly emerging out of lockdown the threat very much remains.

The Mayor placed on record his gratitude to all our colleagues in Public Health, in each local council, in our care services and in our primary care system that each and every day step up to the plate.

It was noted that later in the meeting consideration will be given to the region's £1.7bn Recovery Action Plan, a critically important piece of work, that sets the tone for what needs to be an ambitious and all-encompassing response. As we continue to press the Government for more financial support to tackle the crisis we have, the Mayor confirmed he is pleased to say, we have been successful in securing some additional, short-term and targeted resources to help stimulate the economy.

The Mayor informed the meeting that the House of Lords recently debated the Mayoral Combined Authority Devolution Order. It was noted the Devolution Deal once approved will bring the region an additional £30m a year of resources to bring to bear on our Covid-19 economic response but this is only a start.

The Mayor noted he is extremely concerned that emergency funding from government that is keeping our tram services running is due to expire on the 3rd August with no indication from the Government that further support is coming. The Mayor provided assurances he is both pressing government for additional funding whilst planning for the worst. The truth is the only public body capable of managing a national crisis like this is central government. Long-term sustained structural funding of the network is what is required.

### **3 Urgent Items**

The Monitoring Officer informed the meeting of the means by which the meeting would be conducted to be compliant with appropriate legislation and pursuant of the SCR's own Constitution.

### **4 Items to be Considered in the Absence of Public and Press**

RESOLVED, that item 23 (Welcome to Yorkshire Investment) be considered in the absence of the public and press.

### **5 Voting Rights for Non-constituent Members**

It was agreed voting rights may not be conferred on the non-Constituent members in respect of agenda items 12, 15, 16, 19 and 23 as the matters concern the Constituent area only.

### **6 Declarations of Interest by individual Members in relation to any item of business on the agenda**

Cllr Read declared a non-pecuniary interest in the matters to be discussed at agenda item 13 (LGF Capital Programme Approvals) by virtue of being Leader of the sponsoring Authority.

Mayor Jones requested clarity in respect of whether her Directorship position on the Welcome to Yorkshire Board constituted a non-Pecuniary interest and would preclude her voting rights in respect of agenda item 23. It was agreed voting rights may not be conferred and resolved to consider the matter further at the appropriate point on the agenda.

## 7 **Reports from and questions by members**

None.

## 8 **Receipt of Petitions**

A 50 signature petition (initially received in March 2020 but because of the coronavirus crisis held in abeyance) was received from Mr Richard Johnson

The petitioner requested the continuance of the No 18 Dinnington to Doncaster Powell's Bus Service which was reported as being stopped on 26/04/20.

The Mayor thanked the petitioner for submitting the petition and instructed officers of the Passenger Transport Executive to respond on the Authority's behalf.

The Mayor also asked the petitioner to note the associated matters to be raised under the Bus Review report.

Mayor Jones offered her support to the people of Doncaster facing any cuts in public transport provision.

## 9 **Public Questions**

A public question was received from Mr Nigel Slack and delivered as follows:  
*"The impact of the Coronavirus pandemic on world trade and the footfall of our local retail centres (Centre for Cities estimate only a 50% or less recovery in retail footfall since lockdown was eased), amongst other things, was last estimated to be a drop in GDP of some 20%. A second wave of the virus, which is almost inevitable with the poor response of HMG, followed or even concurrent with the disaster of a 'No Deal' Brexit could devastate all sectors of business in the last quarter of the 2020/21 financial year.*

*SCR & the Mayor have already indicated a preparedness to look at measures of success that are different from growth and dare I say greed in the future. The new normal that is being bandied about may make this an urgent consideration for SCR financial support and investment over the next few years.*

*What preparations have been made by SCR for this potential refocussing of priorities and how will this be reflected in the Economic Plan for the region"?*

In response, the Mayor noted that prior to the pandemic the SCR had

undertaken significant work with partners and stakeholders to develop and draft a new Strategic Economic Plan for the Sheffield City Region. This outlined our ambition and approach for sustainable and inclusive economic growth over the medium and long terms.

As a result of the pandemic, we postponed our public consultation on the draft Strategic Economic Plan and focused our attention and effort on analysing the likely impact of COVID-19 on our businesses, communities and residents. The result of this analysis is the Economic Renewal Action Plan, which we will be discussing at Agenda Item 11. The Renewal Action Plan proposes a set of priorities for supporting economic recovery in the short and medium term, with a view to growing the economy over the longer term.

It was noted we have worked with partners to build an understanding of what the 'new normal' will be for people, businesses and places, based on a broad range of socio-economic evidence and data. We're not just analysing data on productivity, GVA and unemployment, we are also looking at data on health and analysis on which geographical areas and groups of people have been most adversely affected by COVID-19.

Both the Strategic Economic Plan and Renewal Action Plan propose a wider set of ambitions and measures for the 'new normal' in the City Region.

The Mayor thanked Mr Slack for his question.

10 **Minutes of the meeting**

The minutes of the previous meeting held on 1<sup>st</sup> June were agreed as an accurate record of the meeting.

11 **Sheffield City Region Renewal Action Plan**

A report was received regarding the Renewal Action Plan (RAP).

It was noted the development of the Sheffield City Region (SCR) Renewal Action Plan (RAP) is an important move to mitigate the worst effects of the Covid-19 crisis and ensure a strong and timely recovery towards a more resilient economy and society. It was confirmed the RAP is aligned with the Economic Plan (SEP) and will act as a bridge to the SEP, setting out the more immediate term actions we need to take and should allow us to reset and confirm our priorities and the sequence of interventions needed in the medium to longer term.

It was noted the RAP has been designed with three linked horizons in mind: Relief (immediate term), Recovery (medium term) and Resilience (long term) and that the interventions in the draft RAP developed so far are designed to be delivered within the next 12 to 18 months.

The meeting was provided with a detailed explanation of the substantive themes contained within the plan.

RESOLVED, that the Board:

1. Endorses the draft SCR Renewal Action Plan
2. Agrees to take forward the delivery planning through the appropriate Thematic Boards.

## 12 **Skills Grant Acceptance**

A report was received to request approval to accept the Careers and Enterprise (CEC) Careers Hub Grant and Working Win Health Led Trial extension grant for 6 months from 01st November 2020 until 31st March 2021 and seeks delegated authority be given to the S73 Officer in conjunction with the Head of Paid Service and Monitoring Officer to enter into legal agreements for the schemes.

RESOLVED, that the Authority:

1. Approves acceptance of the CEC Careers Hub grant allocation for £146,000.
2. Approves acceptance of the Working win extension funding for 6 months and accepts the grant of £500,000.
3. Delegates authority to the S73 Officer in conjunction with the Head of Paid Service and Monitoring Officer to accept the grants of £646,000 subject to their acceptance of the terms of the agreements when these are received.

## 13 **LGF Capital Programme Approvals**

A report was received to seek approval of one scheme with a total value of £2.45m Local Growth Fund (LGF) for Greasbrough Road Improvements – Rotherham and to seek delegated authority to the Head of Paid Service in consultation with the S73 and Monitoring Officer to enter into legal agreements for the schemes.

It was reported the grant will be used to fund the preparation costs associated with the design development of the preferred option and the construction of the scheme outlined above.

RESOLVED, that the Authority:

1. Approves progression of Greasbrough Road Improvements to full approval and award of £2.45m grant to Rotherham Metropolitan Borough Council subject to the conditions set out in the Appraisal Panel Summary Table attached at Appendix A
2. Delegates authority to the Head of Paid Service in consultation with the S73 and Monitoring Officer to enter into legal agreements for the schemes covered above.

## Getting SCR Building

A report was received to provide an update on the recent announcements for devolved funding to support major employment and housing development in the SCR, and request that the MCA agrees to accept the funding and supports the proposals for accelerating delivery of the infrastructure and housing schemes.

The meeting was informed that on the 30th June 2020, the Government launched 'A New Deal for Britain' which it set out the first steps in stimulating the economy following Covid 19 pandemic and that as part of this strategy, £73.6m of funding (£33.6m (Major Capital Schemes) and £40m (Brownfield Fund)) has been allocated to the SCR MCA for supporting immediately deliverable infrastructure schemes and to support the development of housing schemes on brownfield land.

RESOLVED, that the Board:

1. Approves acceptance of the £33.6m Getting Building Fund and grant allocation to deliver the proposed programme (outlined in Annex 1 to this report).
2. Approves acceptance of the £40m Brownfield Fund grant allocation to deliver a programme of housing schemes on brownfield land for 2020-25, subject to agreement on the terms and conditions set out in section 2.6.
3. Approves a new approach to enable earlier release of scheme development costs (as set out in section 2.8) to accelerate the development and delivery of the infrastructure schemes over the next 18 months.
4. Delegates authority to the S73 Officer in conjunction with the Head of Paid Service and Monitoring Officer to accept the grants of £73.6m subject to their acceptance of the terms of the agreements when these are received.

## Bus Review Response

A report was received to outline the proposed framework for how the MCA will respond to the Bus Review and the associated work programme.

Members were reminded the Bus Review investigated the underlying causes of service and patronage decline and gathered evidence from multiple sources including interviews with stakeholders and a public survey, to which 5,900 people responded. It was noted the Review highlighted the need for a leader for buses who could drive forward improvements to the system, a role that has been adopted by the Mayor.

RESOLVED, that the Authority:

1. Notes the findings of the Bus Review and the proposed

recommendations.

2. Agrees the principles for how a response to the Review will be developed.
3. Agrees the proposed 7-point improvement plan along with the associated timescales and delivery arrangements.

## 16 **Active Travel Design Principles and Emergency Active Travel Funding**

The Mayor welcomed Dame Sarah Storey, the SCR Active Travel Commissioner, to the meeting.

Dame Sarah introduced a report setting out the Design Principles for Active Travel Infrastructure to be adopted for SCR investment, and to set out arrangements for the delivery of the DfT's Emergency Active Travel Fund Tranche 2 in the Sheffield City Region.

It was noted the proposal is for the MCA to adopt high level Design Principles. We are awaiting detailed national infrastructure design advice from the DfT which will be issued this summer. It is proposed that the SCR standards meet or exceed those from DfT as schemes are funded mainly through Government funding, including the Transforming Cities Fund, which must meet their minimum criteria.

It was confirmed the SCR Transport Board endorsed this proposal at its meeting on the 3rd July.

RESOLVED, that the Authority:

1. Agrees the design principles and the approach to creating inclusive active travel infrastructure for adoption in SCR infrastructure investment.
2. Approves the submission of proposals to DfT under the Emergency Active Travel Fund Phase 2 of c.£7m by Friday 7th August
3. Approves the acceptance of the Emergency Active Travel Fund Phase 2 grant from the DfT subject to its award and terms and conditions
4. Agrees delegated authority to be given to the Head of Paid Service in consultation with the s73 and Monitoring Officer to enter into legal agreements with the four Local Authorities for their respective schemes for Phase 2 schemes.

## 17 **Statements of Common Ground**

A report was received requesting the endorsement of both Doncaster's Statement of Common Ground and a separate but complementary Statement of Common Ground prepared by all Local Planning Authorities in the City Region.

It was noted Councils preparing local plans are under a statutory "Duty to

Cooperate” with other relevant bodies in order to encourage and enable strategic planning across local boundaries.

RESOLVED that the Authority endorses both the Doncaster Statement of Common Ground and the Local Planning Authorities’ Joint Statement of Common Ground and agrees for the MCA to be a signatory to both Statements.

18 **SCR Energy Strategy**

A report was received to present the final SCR Energy Strategy for approval, including the amendments previously agreed by the LEP Board.

It was noted the Energy Strategy is part of a wider strategy for environmental sustainability and response to the Climate and Environmental Emergency declared by the Mayoral Combined Authority in November 2019.

RESOLVED, that the Authority:

1. Approves the SCR Energy Strategy as recommended by both the SCR Infrastructure Board and the LEP Board.
2. Notes the proposed next steps for implementation of the Strategy.

19 **Devolution - Amendments to the Constitution**

A report was received to inform Members that following the consent of the Constituent Councils, and the MCA to the detail of the devolution deal, the MCA’s Constitution needed to be updated to reflect the provisions of the deal and the legislative Order that implements the deal.

The report therefore set out the changes to the Constitution and sought the endorsement of the MCA to the changes.

RESOLVED, that the Authority approves the changes to the Constitution detailed in the report and the track changed version of the Constitution appended to the report in order to reflect the devolution of further functions and the changes to governance set out in the Barnsley, Doncaster, Rotherham and Sheffield Combined Authority (Functions and Amendment) Order 2020 (“Order”), noting such changes take effect from the date that the Order becomes legislation and has effect.

20 **Year To-Date Finance Update**

A report was received to summarise the forecast impact of Covid-19 on the MCA’s financial position after the first two periods of the financial year.

A progress update on the external audit of the 2019/20 statutory accounts was also provided.

The meeting was informed that in common with partners and businesses across the region, the Covid-19 pandemic has caused disruption to the MCA’s financial affairs. This report therefore sought to highlight the impact of that disruption, and the steps being taken to protect both operations and our financial position.



RESOLVED, that the Authority:

1. Notes the year to date revenue and capital positions of the SCR Group as at 31 May and that the Q1 report will be received at the September 2020 meeting.
2. Notes the forecast impact of Covid-19
3. Notes the progress update on the external audit of the 2019/20 statutory accounts, which will be presented for approval at the MCA Board in September 2020.

21 **Code of Corporate Governance**

The meeting was presented with the revised Code of Corporate Governance.

It was noted the scope of SCR's governance and internal control framework spans the whole of the organisation's activities and, as recommended in the CIPFA/SOLACE Framework Delivering Good Governance in Local Government 2016, as described in SCR's local Code of Corporate Governance.

It was noted the Code stands as the overall statement of the Mayoral Combined Authority's and Local Enterprise Partnership corporate governance principles and commitment.

It was noted the Code demonstrates that the MCA and LEP's governance arrangements comply with the core and sub-principles contained in the Framework.

RESOLVED, that the Authority approves the revised Code of Corporate Governance.

22 **Decisions & Delegated Authority Report**

Provided for information.

23 **Welcome to Yorkshire Investment**

Item taken in the absence of the public and press.

RESOLVED, Members agreed with the recommendations within the report.

I, the undersigned, confirm that this is a true and accurate record of the meeting.

Signed .....

Name .....

Position .....

Date .....